



**Town Board Agenda
Regular Meeting
December 14, 2021
6:00 P.M.**

MISSION STATEMENT

"The Town of Center, Colorado shall provide strong leadership, inspire community pride, maintain fiscal accountability and through its employees offer a high level of service to the residents, businesses, and visitors of the community."

"THIS AGENDA MAY BE AMENDED"

PUBLIC HEARING – 2022 BUDGET

1. MEETING TO ORDER, ROLL CALL AND PLEDGE ALLEGIANCE
2. APPROVAL OF AGENDA
3. CITIZENS COMMENTS
4. CONSENT AGENDA
 - A. MINUTES
11/09/21 & 11/23/21
 - B. POLICE DEPARTMENT REPORT
 - C. COURT REPORT
 - D. PUBLIC WORKS REPORTS
 1. Utilities
 2. Water
 3. Streets and Parks
 4. Building Report
5. PAYABLES
6. MANAGERS REPORT
 - A. December 22 - Lunch
7. 2022 BUDGET
 - A. Resolution 12142021
 - B. Ordinance 562
 - C. Ordinance 563
 - D. Approval of 2022 Budget
8. NEW BUSINESS
 - A. Wire Purchase Approval
 - B. Designation of Designated Election Official
 - C. New Federal Holiday
9. OLD BUSINESS
 - A. Approval of the Sanitation IGA
10. NEXT MEETING
11. ADJOURNMENT

Posted on

December 13, 2021

Center Town Hall and Center Post office
This agenda may be amended

**CENTER TOWN BOARD
REGULAR BOARD MEETING
NOVEMBER 9, 2021**

The meeting was called to order by Mayor Garcia at 6:05 p.m.

ROLL CALL

| | |
|-----------------------|---|
| Mayor Garcia | P |
| Mayor Pro-Tem McClure | P |
| Trustee Gallegos | P |
| Trustee Sanchez | P |
| Trustee Beiriger | P |
| Trustee McClure | P |
| Trustee Martinez | P |

A motion to approve the agenda was made by Trustee Sanchez, seconded by Trustee Gallegos. Roll Call – All in favor. Motion Carries.

CITIZENS COMMENTS

There were no comments.

CONSENT AGENDA

- A. Minutes- Mayor Pro-Tem McClure had a question on the Redi Grant and the amount of the grant.
- B. Police Report – There was a stolen vehicle was out of Monte Vista and Officer Guaderrama located the vehicle in Center. Chief said that starting the holiday season, there will be an up rise on thefts, domestic violence and unattended deaths. Suicides also go up at this time of the year.
- C. Court Report – There were no questions.
- D. Public Works
 - a. Utilities – Duane said they have been painting up the Town for the underground broadband. Trustee McClure asked if the Town had given permission for the roads to be dug up. Brian will ask the school what the grant actually entails. Mayor Garcia asked if we can ask about putting in the lines to the North 90. Duane said the other utilities should come in first.
 - b. Water /Sanitation– They changed out some of the meter pits. Rebecca is working on multiple waters meters and Rose will enter them into Caselle. The jetter trailer is now fixed.
 - c. Streets and Parks – Brian said they blew out the water lines at the Community Parks, they have also been taking dogs to the pound.
 - d. Building Report – There were no questions.

A motion to approve the consent agenda was made by Mayor Pro-Tem McClure, seconded by Trustee Beiriger. Roll Call –All in favor. Motion Carries.

PAYABLES

Jones Oil and the Wex card needs to be researched. A motion to pay the payables with the two invoices to be researched was made by Trustee McClure, seconded by Trustee Martinez. Roll Call – All in favor. Motion Carries.

MANAGERS REPORT

Brian wanted to thank the Board for coming together and working on the budget. Brian also talked about all the grants that the Town has received and how we are accounting for them. The Town will do a supplemental budget toward the end of the year. Brian said that the Town is getting a lot of notoriety about how the Town is progressing on different projects. Mayor Pro-Tem McClure thanked Brian for taking the initiative.

NEW BUSINESS

- a. Community Park – Brian wanted to talk about the survey that Keith has done. A lot of the responses were that the Community Park needs a lot of work. GOCO would like to see shoot for the stars projects. Brian would like to redesign the whole park. Brian would like the Board to approve an RFP to redesign the park hopefully through a grant. Trustee McClure would like a walking path at the North 90. Mayor-Pro Tem McClure would like them to look at all parks. Trustee Martinez said that Brian should go ahead and apply for the planning grant. A motion to apply for the grants was made by Trustee McClure, seconded by Trustee Beiriger. Roll Call – All in favor. Motion Carries.
- b. Board Pay Increase – Brian told the Board that with everything that is going on he feels that the Board has increased in the load and burden and feels like they should have a pay raise. The raise will not affect the seated Board. Current pay rate is Trustees are \$100 per month and Mayor is \$200. Trustee McClure said that he has served for the community but does agree that there should be an increase. A motion to increase pay for the Trustee to \$200, Mayor Pro-Tem to \$300 and Mayor \$400 was made by Trustee Martinez, seconded by Trustee Gallegos. Roll Call –All in favor. Motion Carries.

OLD BUSINESS

- A. Gas Rate Increase – Brian would like to keep the gas rates on the forefront. Brian would like the Board to have another work session to figure this increase in the gas rates. Trustee McClure said that the rates have doubled. Trustee McClure said that the ordinance allows for the increases without having to go to a work session and recommended that three people approve the calculations.
- B. Sent IGA – Brian sent out the draft IGA – Brian does have the majority of the IGA done. It is almost ready to give it to the Sanitation District. Trustee McClure said that he feels that we should remove any kind of description of the employee. Also, about the payments we make to them and when it's due.

ITEMS FOR THE NEXT MEETING

**Appoint the three people who will authorize the calculations and fine tune the IGA
Work session- November 15, 2021 at 6:00p.m.**

ADJOURNMENT

**A motion to adjourn the meeting was made by Trustee Gallegos, seconded by Trustee Beiriger. Roll Call
– All in favor. Motion Carries. Meeting adjourned at 7:30 p.m.**

Submitted by,

**Rose Marie DeHerrera –CMC
Deputy Clerk**

**Anthony Garcia
Mayor**

CENTER TOWN BOARD
REGULAR MEETING
NOVEMBER 23, 2021
5:30 P.M.

There was a financial workshop held at 5:30 p.m.

The meeting was called to order at by Mayor Garcia at 6:12 p.m.

ROLL CALL

| | |
|-----------------------|---|
| Mayor Garcia | P |
| Mayor Pro-Tem McClure | P |
| Trustee Gallegos | P |
| Trustee Sanchez | P |
| Trustee Beiriger | P |
| Trustee McClure | P |
| Trustee Martinez | P |

A motion to approve the agenda was made by Trustee Sanchez, seconded by Trustee Gallegos. Roll Call – All in favor. Motion Carries.

A motion to go into Executive Session was made by Trustee Gallegos, seconded by Trustee Martinez. Roll Call –All in favor. Motion Carries. Entered into Executive at 6:14p.m.

A motion to adjourn out of Executive Session was made by Trustee McClure, seconded by Trustee Beiriger. Roll Call – All in favor. Motion Carries. Executive Session adjourned at 6:35 p.m.

CITIZEN COMMENTS

There were no comments.

PAYABLES

A motion to approve the payables was made by Mayor Pro-Tem McClure, seconded by Trustee Beiriger. Roll Call – All in favor. Motion Carries.

OCTOBER FINANCIALS

A motion to approve the October Financials was made by Trustee McClure, seconded by Trustee Beiriger. Roll Call- All in favor. Motions Carries.

NEW BUSINESS

Old Animal Control Vehicle – The transmission is bad on the vehicle; the Town has purchased another vehicle. A motion to transfer the Title to the Center School District for the sum of \$1 was made by Trustee McClure, seconded by Trustee Sanchez. Roll Call – All in favor. Motion Carries

M&M Liquor – License Renewal –

Attorney Trujillo reviewed the application and the Chief sent in a letter that everything has been good at the Liquor Store. A motion to approve the renewal of the Liquor License was made by Trustee Gallegos, seconded by Trustee Beiriger. Roll Call – Trustee Sanchez, Trustee Gallegos, Mayor Garcia, Trustee Martinez, Trustee Beiriger and Mayor Pro-Tem McClure voted yes, Trustee McClure – abstained as he is the Secretary/Treasurer of the business. Motion Carries.

Opioid Settlement Agreements –

Brian and Commission Thompson will represent Saguache County during the Settlement talks everybody across the state will be participating over the course of 18 years. A motion to participate in the Opioid Settlement agreements was made by Trustee Martinez, seconded by Trustee Sanchez. Roll Call – All in favor. Motion carries. Approve Mill Levies –

A motion to approve the mill levies for the year 2022 was made by Trustee McClure, seconded by Trustee Gallegos. Roll Call – All in favor. Motion Carries.

Approve a Mail ballot election – A motion to approve the April 5, 2022 election as a mail ballot election was made by Mayor Pro-Tem McClure, seconded by Trustee Sanchez. Roll Call – All in favor. Motion Carries.

OLD BUSINESS

Gas Rate Increase – The increase was \$.19 cents; the staff will continue to monitor the rates. A motion to improve the gas rates by .19 across all rates was made by Trustee McClure, seconded by Trustee Beiriger. Roll Call – All in favor. Motion Carries.

Sanitation IGA – Approve Changes – Brian sent out the changes to the Board. There were changes in the verbiage, but it is pretty good. The monthly fee will be approx... \$12,000. A motion to approve the IGA to the Sanitation District for presentation was made by Mayor Pro-Tem McClure, seconded by Trustee Gallegos. Roll Call – All in favor. Motion Carries.

ITEMS FOR NEXT MEETING

December Board meeting – December 14th will include a public hearing for the 2022 Budget. The meeting will begin at 6:00 p.m.

ADJOURNMENT

A motion to adjourn the meeting was made by Trustee Gallegos, seconded by Trustee Beiriger. Roll Call – All in favor. Motion Carries. The meeting was adjourned at 6:56 p.m.

Submitted by,

Rose Marie DeHerrera –CMC
Deputy Clerk

Anthony Garcia
Mayor

| Start Time | End Time | Description | Schedule Type |
|--|----------|---|------------------|
| 05:30 PM | 06:00 PM | Case Number: 21-048 -- MARTINEZ, WALTER Case number: 21-048 Name: MARTINEZ, WALTER All offenses: PASSED STOPPED SCHOOL BUS WITH FLASHING LIGHTS Officer Name: WILLIAMS, CHRISTOPHER Violation date: 04/01/2021 | NOTICE TO APPEAR |
| <i>No need to come to court brought driving Record. Dismissed</i> | | | |
| 05:30 PM | 05:40 PM | Case Number: 21-099 -- MAES, MARK Case number: 21-099 Name: MAES, MARK All offenses: NO INSURANCE IN POSSESSION Officer Name: MEEK, DALE Violation date: 10/12/2021 | ARRAIGNMENT |
| <i>has to come back 12/15/21</i> | | | |
| 05:30 PM | 05:40 PM | Case Number: 21-100 -- ROWE, SHERRIEL A Case number: 21-100 Name: ROWE, SHERRIEL A All offenses: DOG RUNNING AT LARGE, VICIOUS DOG Officer Name: FRESQUEZ, ADRIONNA Violation date: 10/10/2021 | ARRAIGNMENT |
| <i>has to come back 12/15/21 and has to have dog vaccinated & Licensed</i> | | | |
| 05:30 PM | 05:40 PM | Case Number: 21-078 -- RAMIREZ, DIEGO Case number: 21-078 Name: RAMIREZ, DIEGO All offenses: DISORDERLY CONDUCT (NEED PARENT) Officer Name: RUYBAL, JOSEPH Violation date: 05/28/2021 | ARRAIGNMENT |
| <i>Court 12-15-21</i> | | | |
| 05:30 PM | 05:40 PM | Case Number: 21-101 -- SANDOVAL ORNALES, SERGIO Case number: 21-101 Name: SANDOVAL ORNALES, SERGIO All offenses: DOG RUNNING AT LARGE, VICIOUS DOG Officer Name: LOPEZ, DEANNA Violation date: 10/12/2021 | ARRAIGNMENT |
| <i>Sent a notice to show cause for 12/15/21 needs to appear</i> | | | |
| 05:30 PM | 05:40 PM | Case Number: 21-102 -- FERNANDEZ, MARIA Case number: 21-102 Name: FERNANDEZ, MARIA All offenses: IMPROPER PASSING (OVERTAKING VEHICLE ON LEFT) Officer Name: LOPEZ, DEANNA Violation date: 10/13/2021 | ARRAIGNMENT |
| <i>was out of state. will come 12/15/21</i> | | | |
| 05:30 PM | 07:00 PM | Case Number: 21-103 -- MARGARET TRUJILLO Case number: 21-103 Name: MARGARET TRUJILLO All offenses: VICIOUS DOG Officer Name: LOPEZ, DEANNA Violation date: 10/11/2021 | ARRAIGNMENT |
| <i>Changed over to Dec 15th due to Quarantine</i> | | | |
| 05:30 PM | 05:40 PM | Case Number: 21-078 -- MARTINEZ, JEREMIAH Case number: 21-078 Name: MARTINEZ, JEREMIAH All offenses: DISORDERLY CONDUCT (NEEDS PARENT OR GUARDIAN) Officer Name: RUYBAL, JOSEPH Violation date: 05/28/2021 | ARRAIGNMENT |
| <i>Restorative program completed Update. Dismissed</i> | | | |
| 05:30 PM | 05:40 PM | Case Number: 21-104 -- TRUJILLO, FELICIA Case number: 21-104 Name: TRUJILLO, FELICIA | ARRAIGNMENT |
| <i>fine of 170.00</i> | | | |

| Caption | | Data |
|-----------------|----------|--|
| All offenses: | | DISORDERLY CONDUCT |
| Officer Name: | | ADAM FRESQUEZ |
| Violation date: | | 09/25/2021 |
| 05:30 PM | 05:40 PM | Case Number: 21-105 -- LEKMATE, MICHAEL |
| | | ARRAIGNMENT |
| Case number: | | 21-105 |
| Name: | | LECOMPTE, MICHAEL |
| All offenses: | | SPEEDING 5-9 MPH OVER LIMIT |
| | | Posted Speed: 35 |
| | | Actual Speed: 43 |
| | | Posted Speed: 35 |
| | | Actual Speed: 43 |
| Officer Name: | | GUADERRAMA, CRISTIAN |
| Violation date: | | 10/22/2021 |
| 05:30 PM | 05:40 PM | Case Number: 21-106 -- MIRAMONTES LEDEZMA, REYNA |
| | | ARRAIGNMENT |
| Case number: | | 21-106 |
| Name: | | MIRAMONTES LEDEZMA, REYNA |
| All offenses: | | DOG RUNNING AT LARGE x 3 |
| Officer Name: | | RUYBAL, JOSEPH |
| Violation date: | | 10/20/2021 |
| 06:30 PM | 07:00 PM | Case Number: 21-085 -- SALAZAR, JULIAN L |
| | | TRIAL |
| Case number: | | 21-085 |
| Name: | | SALAZAR, JULIAN L |
| All offenses: | | THEFT |
| Officer Name: | | RUYBAL, JOSEPH |
| Violation date: | | 08/04/2021 |

*Pd. 80.00 fine
No court*

*Rescheduled
for 12/15/21*

Report Criteria:

Include convictions

Include dispositions for minors

| Date | Case Number | Name | Description | Total Amount |
|------------|-------------|-------------------|------------------------------------|--------------|
| 11/01/2021 | 21-105 | LECOMPTE, MICHAEL | FINE - SPEEDING 5-9 MPH OVER LIMIT | 80.00 |
| 11/17/2021 | 21-104 | TRUJILLO, FELICIA | FINE - DISORDERLY CONDUCT | 170.00 |

| Case Number | Sequence Number | Date | Code | Offense Type | Ordinance Type |
|---------------|-----------------|------------|--------|---------------------|----------------|
| 21-106 | 200 | 11/01/2021 | 1531 | ORDINANCE VIOLATION | Local |
| 21-107 | 200 | 11/15/2021 | 132 | ORDINANCE VIOLATION | Other |
| 21-108 | 200 | 11/22/2021 | 110119 | SPEED | State |
| 21-109 | 200 | 11/22/2021 | 110120 | SPEED | State |
| Grand Totals: | | <u>4</u> | | | |

Utility Report November- December 2021

Gas and Electrical Systems

Gas

Complete inspection of the rectifier for the gas system

Monthly testing of odorant in gas system

Complete quarterly inspections of gas system

Response to gas leak calls

Check and repair gas meter head at 497 Warden

Re- tape nicked gas lines during fiber installations

Electrical

Install underground wire from transformers up poles at 7 locations

**Install wire from transformer at IPC to new sewer plant and wire to existing sewer plant building
for future installation and upgrade**

Install new service drop for 310 East 2nd for service upgrade

Install all of Christmas lighting and also purchase new string lights for center piece and install

Troubleshoot and add Transformer in series for voltage drop problem in area

Disconnect and reconnect service at 497 Warden for service upgrade

Repair street light wiring feeds on 3 locations as hit during fiber installation

Install new pole and overhead wire for Center Schools to add 2 trailers

Install u-guard on wires up pole for Center Schools

Water

Replace chlorine tanks and adjust pump for chlorine injection

Repair water meter programmer and program commercial water meter installed (ongoing)

Turn off multiple valves to isolate area for meter pit replacements

Troubleshoot and repair of relay at the West pump

Begin going to every commercial water meters to check information and compare to Caselle for reading issues

Sanitation

Jet sewer line from 3rd between Warden and Hurt Streets

Jet sewer line on Cresant Ave.

Meet with contractor at new sewer plant for transformer location and order

Take and pickup of jetter trailer again for repair

Misc. Duties Performed

Multiple locates and building code issues

Meter reading

Service orders and deliver delinquent notices (115)

Disconnect and re-connection of delinquent customers (4)

Multiple locates for fiber install (about 14 days of the month)

Install sander on plow truck

Lift plywood and metal roofing onto roof at Martha Lovato's building

WATER AND SANITATION DEPARTMENT

NOVEMBER 2021 REPORT

12/8/2021

WATER OVERVIEW

1. Drinking Water Monitoring Schedule

i All drinking water monitoring is up to date. All that is left is the monthly BacT samples.

2. Chlorine Residual

i I performed daily monitoring of the chlorine residual at both the Well Heads and made adjustments as needed. The chlorine residual has held consistent. We changed out the chlorine barrel at the East Well on Nov. 4th and the West Well on Nov. 15th. We received a new shipment of chlorine on Nov. 30th.

3. Water Quality

i I conducted water quality assurance calls to customers as directed and I did water turn on and offs as needed.

4. Projects

i The last of the pits that needed to be replaced were completed at the beginning of the month. I have been working on gathering all the Commercial Meter data and compiling it to a spreadsheet. We are working on verifying meter numbers and programing the meters that need it.

5. Water Tank

i The water tank has maintained a consistent level. I have completed monthly water tank inspections. On Nov. 16th the water tower overflowed, after some troubleshooting we discovered the relay at the West Well went bad in the open position, causing the Well to run and not shut off. The relay was replaced and the Well has been running smoothly since.

SANITATION OVERVIEW

1. Process Control Monitoring

i Performed daily process control and parameter testing for the wastewater influent and effluent. I dosed the effluent contact chamber with chlorine tablets as needed. I have been scrubbing the inside effluent weir with a hard bristle brush to help keep algae growth down.

2. Lift Station Checks

- i** *I completed daily checks on each lift station. The pumps that we have at Monte Vista Electric are both beyond repair and need to be replaced. Pump 2 in the School Lift Station is still non-operational and needs pulled out for repair. I have continued to monitor the lift stations and how the micro blocks are working. The thick layer of grease floating on the top of the lift stations is noticeably thinner.*

3. Sewer Obstructions

- i** *This month we have had a few sewer obstructions.*

4. Jetter Trailers

- i** *The jetter trailer had a few repairs that were completed. We continue to have issues with the trailer and are monitoring it closely.*

5. Weekly Composite Sample

- i** *The TSS and BOD have started to significantly increase mainly on the influent, however it is effecting our overall treatment and we are seeing an increase on the effluent. I think that this increase is due to an industrial dump, however, that is hard to verify.*

6. DMR's

- i** *With Nick's help we were able to sort out the miscommunication of the monitoring wells..*

7. Other Tasks

- i** *I have been working with World Water Works, participating in online trainings to become familiar with the specifics of the new treatment plant. I have applied to take my Wastewater B and am waiting to be approved to set up a testing date.*

Streets and Parks

November 2021

Streets

- Picked up trashes and put new bags in trash cans along buildings as needed
- sweep streets and gutters with sweeper and spray down gutters
- fixed downed stop signs and street signs, replaced faded stop signs
- inspected all vehicles and check fluids and washed for monthly inspections
- replaced all wipers and filled with fluids on vehicles, replaced bulbs and ordered parts for water truck
- burn tree limbs pit
- dug new fire pit and covered old one
- installed sander on plow truck got motor started and ready and filled with sand
- help utilities pull wire at sewer plant, one afternoon
- picked up all flower pots in town

Parks

- checked trashes and put new bags
- pull out trashes to be picked up
- playground inspections
- clean organize shop
- picked up trash at chamiso and casa blanca park
- decorated casa blanca gazebo and tree with Christmas lights
- wrapped new trees with protective wrap
- working with Keith on tree grant

NOVEMBER. 2021

| | A | B | C |
|----|---------------------|----------------------|--------------------------------------|
| 1 | | | Date: |
| 2 | | | |
| 3 | Issue | Slash as Number | Notes |
| 4 | | | TRANSPORTED TO SHELTER |
| 5 | Dogs to the shelter | NOVEMBER 23 | Brown Small MALE Brown - |
| 6 | | NOVEMBER 23. | TRANSPORTED TO SHELTER. |
| 7 | Dead Dogs picked up | 0 | 2-SHAPIRDS LARGE WHITE / |
| 8 | Dead Cats picked up | 2 DEADCATS | Gray/BLACK - |
| 9 | | | |
| 10 | Trapped | | |
| 11 | at large calls | DOG AT LARGE NOV 23 | PICKED UP AT Dollar General - |
| 12 | vicious calls | | RELEASED TO OWNER - 3RD STREET |
| 13 | | | KARLA FIERO |
| 14 | | DOG AT LARGE WARNING | BLACK/WHITE - BROWN |
| 15 | | NOV-29- | CALL IN BY NEIGHBORS |
| 16 | | | |
| 17 | | NOVEMBER 30. | PICKED UP A BLACK DOG ON |
| 18 | | | 4 TH SENEORS. TRANSPORTED |
| 19 | | | TO SHELTER - - |
| 20 | | | |
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Building and Code Enforcement

1. 55 - Building Permits have been issued YTD
2. 9 – Demolition Permits have been issued YTD
3. 37 - Contractor and Business Licenses have been issue YTD.

More letters have been sent out for yards being junked up and for debris, garage, furniture, concrete being deposited in our right of ways or alleys.

Electrical Upgrade and other Utilities

1. We continue moving forward with the electrical upgrade. The last sections of primary will be buried in the spring. Completing terminations will be next and planning hanging secondary wire upgrade in the alleys.
2. The crews have spent a lot of time marking locates this year. Most of them are blocks at a time, these are slowing down some now. There are 243 locates YTD

Iconergy (Water Meter Project)

1. Iconergy, Smart-Earth(Set-Flow), Caselle, and the towns office employees are having weekly meetings to work through the problems and get ready to start trial billings. Caselle has a deadline of December 15th to have the integrated billing file program up and running for trials.

Streets and Parks

1. More dogs at large are being pickup and taken to the shelter. Several problem animals at various locations throughout town are being caught, removed or surrendered to the shelter.

2. The Town's Road Grader is beyond repair and a decision will need to be made for the next steps and should we start looking for a 100K machine

Water/Sanitation

1. In November we pumped 10,291,365 gallons bringing the YTD totals to 159,853,586 gallons. Last year's totals YTD @ the end of November were 199,234,687 gallons for a difference from last year of 39,381,101 gallons saved.
2. Jetting of the sanitation lines within town are being done on as need to basis. The jetter trailer is not as reliable as the Town of Del Norte had indicated. The Sanitation District is looking at purchasing a new machine with contingency funds leftover from their project in the spring.
3. The last residential pits have been installed and broken pits have been replaced. There are 2 pits that our crew will put in because of the way electrical, gas, water and sewer all cross close to together at these points.

North 90 Addition

1. The corners of the blocks and the alleys have been staked out across the entire property. Please go and walk around out in the middle of the property so you can visualize it. Nothing is set in stone yet so we can make changes anyway we want to.

All of the employees have expressed their appreciation for the Boards thoughtfulness with the bonus's this year and wanted me to say "THANK-YOU" and they wanted to express it is making a huge difference in their lives

David Mehaffie

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

| GL Period | Check Issue Date | Check Number | Payee | Amount |
|----------------------|------------------|--------------|--|-------------------|
| 12/21 | 12/13/2021 | 14612 | ALPINE VETERINARY HOSPITAL, P.C. | 187.00 |
| 12/21 | 12/13/2021 | 14613 | AMANDA MARTINEZ | 272.23 |
| 12/21 | 12/13/2021 | 14614 | AT&T MOBILITY | 870.79 |
| 12/21 | 12/13/2021 | 14615 | CARD SERVICES | 899.06 |
| 12/21 | 12/13/2021 | 14616 | CASELLE | 2,179.00 |
| 12/21 | 12/13/2021 | 14617 | CENTER MUNICIPAL UTILITIES | 5,043.08 |
| 12/21 | 12/13/2021 | 14618 | CENTER TIRE STORE | 28.75 |
| 12/21 | 12/13/2021 | 14619 | CIELLO | 998.54 |
| 12/21 | 12/13/2021 | 14620 | CLEAR WATER SOLUTIONS | 67.50 |
| 12/21 | 12/13/2021 | 14621 | CONLEY WASTE MANAGEMENT - PARKS | 458.00 |
| 12/21 | 12/13/2021 | 14622 | DIGITCOM | 4,110.26 |
| 12/21 | 12/13/2021 | 14623 | EVERBRIDGE INC | 5,000.00 |
| 12/21 | 12/13/2021 | 14624 | GREATAMERICA FINANCIAL SERVICES | 221.56 |
| 12/21 | 12/13/2021 | 14625 | HAYNIE'S | 198.71 |
| 12/21 | 12/13/2021 | 14626 | INDUSTRIAL AND FARM SUPPLY CO | 8.34 |
| 12/21 | 12/13/2021 | 14627 | JONES OIL COMPANY | 188.80 |
| 12/21 | 12/13/2021 | 14628 | JOSSELYN DURAN | 149.72 |
| 12/21 | 12/13/2021 | 14629 | LAW ENFORCEMENT SYSTEMS, INC | 192.00 |
| 12/21 | 12/13/2021 | 14630 | MADDOX COLLECTIONS | 91.90 |
| 12/21 | 12/13/2021 | 14631 | MOBILE RECORD SHREDDERS | 98.70 |
| 12/21 | 12/13/2021 | 14632 | PITNEY BOWES | 610.18 |
| 12/21 | 12/13/2021 | 14633 | PRO COM | 51.00 |
| 12/21 | 12/13/2021 | 14634 | S&S DISTRIBUTING, INC | 154.00 |
| 12/21 | 12/13/2021 | 14635 | SAN LUIS VALLEY R.E.C. | 145.00 |
| 12/21 | 12/13/2021 | 14636 | SAN LUIS VALLEY HEALTH OCC MED | 35.00 |
| 12/21 | 12/13/2021 | 14637 | STAPLES BUSINESS CREDIT | 984.18 |
| 12/21 | 12/13/2021 | 14638 | STEFFENS QUALITY PLUMBING & HEATING INC. | 206.92 |
| 12/21 | 12/13/2021 | 14639 | STUART C IRBY, CO | 898.00 |
| 12/21 | 12/13/2021 | 14640 | TOM HOLLMER | 157.00 |
| 12/21 | 12/13/2021 | 14641 | TOWN AND COUNTRY | 134.36 |
| 12/21 | 12/13/2021 | 14642 | U.S. POSTAL SERVICE | 130.00 |
| 12/21 | 12/13/2021 | 14643 | UPPER RIO GRANDE ANIMAL SOCIETY | 1,000.00 |
| 12/21 | 12/13/2021 | 14644 | UTILITY NOTIFICATION CENTER OF COLORADO | 33.00 |
| 12/21 | 12/13/2021 | 14645 | VALLEY LUMBER & SUPPLY COMPANY | 59.21 |
| 12/21 | 12/13/2021 | 14646 | VEMCO ELECTRICAL CONTRACTOR, INC | 98.64 |
| 12/21 | 12/13/2021 | 14647 | WESTERN AREA POWER ADMINISTRATION | 20,380.23 |
| 12/21 | 12/13/2021 | 14648 | WILBUR-ELLIS COMPANY | 1,760.00 |
| 12/21 | 12/13/2021 | 14649 | XCEL ENERGY GAS | 78,122.92 |
| Grand Totals: | | | | 126,223.58 |

Summary by General Ledger Account Number

| GL Account | Debit | Credit | Proof |
|---------------|--------|------------|------------|
| 01-201-000-00 | 404.69 | 16,131.14- | 15,726.45- |
| 01-220-000-01 | 30.00 | .00 | 30.00 |
| 01-552-534-20 | 949.44 | 404.69- | 544.75 |
| 01-552-534-30 | 16.39 | .00 | 16.39 |
| 01-552-537-00 | 467.34 | .00 | 467.34 |
| 01-552-542-10 | 388.22 | .00 | 388.22 |
| 01-552-542-20 | 185.04 | .00 | 185.04 |

| GL Account | Debit | Credit | Proof |
|----------------------|-------------------|--------------------|------------|
| 01-552-542-30 | 55.39 | .00 | 55.39 |
| 01-552-543-00 | 252.71 | .00 | 252.71 |
| 01-552-544-00 | 1,365.41 | .00 | 1,365.41 |
| 01-552-551-00 | 44.48 | .00 | 44.48 |
| 01-552-555-00 | 30.18 | .00 | 30.18 |
| 01-557-544-00 | 106.78 | .00 | 106.78 |
| 01-557-579-10 | 6.98 | .00 | 6.98 |
| 01-557-579-20 | 192.00 | .00 | 192.00 |
| 01-557-587-10 | 188.80 | .00 | 188.80 |
| 01-557-587-40 | 146.18 | .00 | 146.18 |
| 01-557-587-50 | 489.30 | .00 | 489.30 |
| 01-557-588-30 | 4,110.26 | .00 | 4,110.26 |
| 01-557-598-00 | 5,000.00 | .00 | 5,000.00 |
| 01-558-535-30 | 6.53 | .00 | 6.53 |
| 01-561-544-00 | 145.00 | .00 | 145.00 |
| 01-561-587-30 | 205.11 | .00 | 205.11 |
| 01-561-598-00 | 1,000.00 | .00 | 1,000.00 |
| 01-561-624-50 | 749.60 | .00 | 749.60 |
| 07-201-000-00 | .00 | 118.42- | 118.42- |
| 07-561-625-00 | 118.42 | .00 | 118.42 |
| 10-201-000-00 | 404.69 | 23,991.42- | 23,586.73- |
| 10-220-000-00 | 75.59 | .00 | 75.59 |
| 10-550-300-01 | 20,380.23 | .00 | 20,380.23 |
| 10-552-534-20 | 949.44 | 404.69- | 544.75 |
| 10-552-537-00 | 16.50 | .00 | 16.50 |
| 10-552-537-10 | 467.34 | .00 | 467.34 |
| 10-552-542-10 | 388.22 | .00 | 388.22 |
| 10-552-542-20 | 185.04 | .00 | 185.04 |
| 10-552-542-30 | 55.39 | .00 | 55.39 |
| 10-552-544-00 | 432.55 | .00 | 432.55 |
| 10-552-551-00 | 44.48 | .00 | 44.48 |
| 10-552-675-00 | 996.64 | .00 | 996.64 |
| 11-201-000-00 | 404.69 | 81,630.16- | 81,225.47- |
| 11-220-000-00 | 99.72 | .00 | 99.72 |
| 11-220-000-10 | 191.64 | .00 | 191.64 |
| 11-550-300-00 | 78,122.92 | .00 | 78,122.92 |
| 11-552-534-20 | 949.44 | 404.69- | 544.75 |
| 11-552-537-00 | 16.50 | .00 | 16.50 |
| 11-552-537-01 | 467.34 | .00 | 467.34 |
| 11-552-542-10 | 388.22 | .00 | 388.22 |
| 11-552-542-20 | 185.04 | .00 | 185.04 |
| 11-552-542-30 | 55.39 | .00 | 55.39 |
| 11-552-544-00 | 1,109.47 | .00 | 1,109.47 |
| 11-552-551-00 | 44.48 | .00 | 44.48 |
| 12-201-000-00 | 404.68 | 5,971.19- | 5,566.51- |
| 12-220-000-00 | 25.00 | .00 | 25.00 |
| 12-552-534-20 | 949.43 | 404.68- | 544.75 |
| 12-552-537-00 | 67.50 | .00 | 67.50 |
| 12-552-537-01 | 467.31 | .00 | 467.31 |
| 12-552-542-10 | 388.17 | .00 | 388.17 |
| 12-552-542-20 | 185.06 | .00 | 185.06 |
| 12-552-542-30 | 55.39 | .00 | 55.39 |
| 12-552-544-00 | 2,028.87 | .00 | 2,028.87 |
| 12-552-551-00 | 44.46 | .00 | 44.46 |
| 12-552-723-00 | 1,760.00 | .00 | 1,760.00 |
| Grand Totals: | 129,461.08 | 129,461.08- | .00 |

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Report Criteria:
 Report type: GL detail
 Check.Type = {<>} "Adjustment"

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice Sequence | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|--------------|------------------|--------------|---------------|-----------------------|----------------|------------------|--------------------|----------------|----------------|--------------|
| 13955 | | | | | | | | | | |
| 11/21 | 11/30/2021 | 13955 | 2961 | JAMES HARRELL | 13053003 | 1 | 11-220-000-00 | .00 | 117.99- | 117.99- V |
| Total 13955: | | | | | | | | .00 | | 117.99- |
| 13959 | | | | | | | | | | |
| 11/21 | 11/30/2021 | 13959 | 2881 | LUCREZIA NARNAJO | 30500005 | 1 | 01-220-000-01 | .00 | 30.00- | 30.00- V |
| 11/21 | 11/30/2021 | 13959 | 2881 | LUCREZIA NARNAJO | 30500005 | 2 | 11-220-000-00 | .00 | 99.66- | 99.66- V |
| 11/21 | 11/30/2021 | 13959 | 2881 | LUCREZIA NARNAJO | 30500005 | 3 | 12-220-000-00 | .00 | 25.00- | 25.00- V |
| Total 13959: | | | | | | | | .00 | | 154.66- |
| 13999 | | | | | | | | | | |
| 11/21 | 11/30/2021 | 13999 | 2331 | FRANCISCO PARADES | 041018 | 1 | 01-220-000-01 | .00 | 30.00- | 30.00- V |
| 11/21 | 11/30/2021 | 13999 | 2331 | FRANCISCO PARADES | 041018 | 2 | 12-220-000-00 | .00 | 25.00- | 25.00- V |
| Total 13999: | | | | | | | | .00 | | 55.00- |
| 14002 | | | | | | | | | | |
| 11/21 | 11/30/2021 | 14002 | 2965 | ISIDRO GOMEZ | 10024005 | 1 | 10-220-000-00 | .00 | 50.00- | 50.00- V |
| Total 14002: | | | | | | | | .00 | | 50.00- |
| 14007 | | | | | | | | | | |
| 11/21 | 11/22/2021 | 14007 | 2972 | MARIA VILLAGOMEZ-LEON | 12029001 | 1 | 10-220-000-00 | .00 | 50.00- | 50.00- V |
| 11/21 | 11/22/2021 | 14007 | 2972 | MARIA VILLAGOMEZ-LEON | 12029001 | 2 | 11-220-000-00 | .00 | 150.00- | 150.00- V |
| Total 14007: | | | | | | | | .00 | | 200.00- |
| 14023 | | | | | | | | | | |
| 11/21 | 11/30/2021 | 14023 | 2968 | ZENON RUBALCAVA | 1021003 | 1 | 01-220-000-00 | .00 | 30.00- | 30.00- V |
| 11/21 | 11/30/2021 | 14023 | 2968 | ZENON RUBALCAVA | 1021003 | 2 | 12-220-000-00 | .00 | 25.00- | 25.00- V |
| 11/21 | 11/30/2021 | 14023 | 2968 | ZENON RUBALCAVA | 1021003 | 3 | 11-220-000-00 | .00 | 150.00- | 150.00- V |
| 11/21 | 11/30/2021 | 14023 | 2968 | ZENON RUBALCAVA | 1021003 | 4 | 01-220-000-01 | .00 | 30.00- | 30.00- V |
| 11/21 | 11/30/2021 | 14023 | 2968 | ZENON RUBALCAVA | 1021003 | 5 | 10-220-000-00 | .00 | 3.83- | 3.83- V |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice Sequence | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|--------------|------------------|--------------|---------------|---------------------------|----------------|------------------|--------------------|----------------|----------------|--------------|
| Total 14023: | | | | | | | | .00 | | 238.83- |
| 14241 | | | | | | | | | | |
| 12/21 | 12/07/2021 | 14241 | 2127 | STEFFENS QUALITY PLUMBING | 17732 | 1 | 01-552-543-00 | .00 | 195.00- | 195.00- V |
| Total 14241: | | | | | | | | .00 | | 195.00- |
| 14599 | | | | | | | | | | |
| 11/21 | 11/23/2021 | 14599 | 2622 | BRIAN LUJAN | 11/23/21 | 1 | 01-552-535-20 | .00 | 19.00 | 19.00 |
| 11/21 | 11/23/2021 | 14599 | 2622 | BRIAN LUJAN | 11/23/21 | 2 | 10-552-535-20 | .00 | 19.00 | 19.00 |
| 11/21 | 11/23/2021 | 14599 | 2622 | BRIAN LUJAN | 11/23/21 | 3 | 11-552-535-20 | .00 | 19.00 | 19.00 |
| 11/21 | 11/23/2021 | 14599 | 2622 | BRIAN LUJAN | 11/23/21 | 4 | 12-552-535-20 | .00 | 19.00 | 19.00 |
| Total 14599: | | | | | | | | .00 | | 76.00 |
| 14600 | | | | | | | | | | |
| 11/21 | 11/23/2021 | 14600 | 3015 | KEITH BROCKHURST | 112421 | 1 | 01-552-000-72 | .00 | 300.00 | 300.00 |
| Total 14600: | | | | | | | | .00 | | 300.00 |
| 14603 | | | | | | | | | | |
| 11/21 | 11/29/2021 | 14603 | 3015 | KEITH BROCKHURST | 112921 | 1 | 01-552-000-72 | .00 | 152.00 | 152.00 |
| Total 14603: | | | | | | | | .00 | | 152.00 |
| 14604 | | | | | | | | | | |
| 12/21 | 12/01/2021 | 14604 | 1234 | U.S. POSTAL SERVICE | 120121 | 1 | 01-552-542-20 | .00 | 92.04 | 92.04 |
| 12/21 | 12/01/2021 | 14604 | 1234 | U.S. POSTAL SERVICE | 120121 | 2 | 10-552-542-20 | .00 | 92.04 | 92.04 |
| 12/21 | 12/01/2021 | 14604 | 1234 | U.S. POSTAL SERVICE | 120121 | 3 | 11-552-542-20 | .00 | 92.04 | 92.04 |
| 12/21 | 12/01/2021 | 14604 | 1234 | U.S. POSTAL SERVICE | 120121 | 4 | 12-552-542-20 | .00 | 92.05 | 92.05 |
| Total 14604: | | | | | | | | .00 | | 368.17 |
| 14612 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14612 | 1959 | ALPINE VETERINARY HOSPITA | 11719 | 1 | 01-557-587-50 | .00 | 187.00 | 187.00 |
| Total 14612: | | | | | | | | .00 | | 187.00 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice Sequence | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|--------------|------------------|--------------|---------------|-----------------|----------------|------------------|--------------------|----------------|----------------|--------------|
| 14613 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14613 | 3030 | AMANDA MARTINEZ | 12055012 | 1 | 10-220-000-00 | .00 | 25.59 | 25.59 |
| 12/21 | 12/13/2021 | 14613 | 3030 | AMANDA MARTINEZ | 12055012 | 2 | 12-220-000-00 | .00 | 25.00 | 25.00 |
| 12/21 | 12/13/2021 | 14613 | 3030 | AMANDA MARTINEZ | 12055012 | 3 | 01-220-000-01 | .00 | 30.00 | 30.00 |
| 12/21 | 12/13/2021 | 14613 | 3030 | AMANDA MARTINEZ | 12055012 | 4 | 11-220-000-10 | .00 | 191.64 | 191.64 |
| Total 14613: | | | | | | | | .00 | | 272.23 |
| 14614 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14614 | 3005 | AT&T MOBILITY | 2873091713 | 1 | 01-552-537-00 | .00 | 217.70 | 217.70 |
| 12/21 | 12/13/2021 | 14614 | 3005 | AT&T MOBILITY | 2873091713 | 2 | 10-552-537-10 | .00 | 217.70 | 217.70 |
| 12/21 | 12/13/2021 | 14614 | 3005 | AT&T MOBILITY | 2873091713 | 3 | 11-552-537-01 | .00 | 217.70 | 217.70 |
| 12/21 | 12/13/2021 | 14614 | 3005 | AT&T MOBILITY | 2873091713 | 4 | 12-552-537-01 | .00 | 217.69 | 217.69 |
| Total 14614: | | | | | | | | .00 | | 870.79 |
| 14615 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14615 | 1933 | CARD SERVICES | 113021 | 1 | 01-558-535-30 | .00 | 6.53 | 6.53 |
| 12/21 | 12/13/2021 | 14615 | 1933 | CARD SERVICES | 113021 | 2 | 01-561-624-50 | .00 | 128.22 | 128.22 |
| 12/21 | 12/13/2021 | 14615 | 1933 | CARD SERVICES | 113021 | 3 | 01-561-624-50 | .00 | 6.38 | 6.38 |
| 12/21 | 12/13/2021 | 14615 | 1933 | CARD SERVICES | 113021 | 4 | 01-552-543-00 | .00 | 45.79 | 45.79 |
| 12/21 | 12/13/2021 | 14615 | 1933 | CARD SERVICES | 113021 | 5 | 01-557-587-50 | .00 | 35.70 | 35.70 |
| 12/21 | 12/13/2021 | 14615 | 1933 | CARD SERVICES | 113021 | 6 | 01-557-587-50 | .00 | 133.27 | 133.27 |
| 12/21 | 12/13/2021 | 14615 | 1933 | CARD SERVICES | 113021 | 7 | 01-557-587-50 | .00 | 37.42 | 37.42 |
| 12/21 | 12/13/2021 | 14615 | 1933 | CARD SERVICES | 113021 | 8 | 01-557-587-50 | .00 | 4.38 | 4.38 |
| 12/21 | 12/13/2021 | 14615 | 1933 | CARD SERVICES | 113021 | 9 | 01-557-587-50 | .00 | 91.53 | 91.53 |
| 12/21 | 12/13/2021 | 14615 | 1933 | CARD SERVICES | 113021 | 10 | 01-561-587-30 | .00 | 18.56 | 18.56 |
| 12/21 | 12/13/2021 | 14615 | 1933 | CARD SERVICES | 113021 | 11 | 01-561-587-30 | .00 | 37.10 | 37.10 |
| 12/21 | 12/13/2021 | 14615 | 1933 | CARD SERVICES | 113021 | 12 | 01-552-542-10 | .00 | 78.99 | 78.99 |
| 12/21 | 12/13/2021 | 14615 | 1933 | CARD SERVICES | 113021 | 13 | 10-552-542-10 | .00 | 78.99 | 78.99 |
| 12/21 | 12/13/2021 | 14615 | 1933 | CARD SERVICES | 113021 | 14 | 11-552-542-10 | .00 | 78.99 | 78.99 |
| 12/21 | 12/13/2021 | 14615 | 1933 | CARD SERVICES | 113021 | 15 | 12-552-542-10 | .00 | 78.98 | 78.98 |
| 12/21 | 12/13/2021 | 14615 | 1933 | CARD SERVICES | 113021 | 16 | 01-552-555-00 | .00 | 21.84 | 21.84 |
| 12/21 | 12/13/2021 | 14615 | 1933 | CARD SERVICES | 113021 | 17 | 01-552-534-30 | .00 | 16.39 | 16.39 |
| Total 14615: | | | | | | | | .00 | | 899.06 |
| 14616 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14616 | 2034 | CASELLE | 112740 | 1 | 01-552-534-20 | .00 | 404.69 | 404.69 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice Sequence | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|--------------|------------------|--------------|---------------|----------------------------|----------------|------------------|--------------------|----------------|----------------|--------------|
| 12/21 | 12/13/2021 | 14616 | 2034 | CASELLE | 112740 | 2 | 10-552-534-20 | .00 | 404.69 | 404.69 |
| 12/21 | 12/13/2021 | 14616 | 2034 | CASELLE | 112740 | 3 | 11-552-534-20 | .00 | 404.69 | 404.69 |
| 12/21 | 12/13/2021 | 14616 | 2034 | CASELLE | 112740 | 4 | 12-552-534-20 | .00 | 404.68 | 404.68 |
| 12/21 | 12/13/2021 | 14616 | 2034 | CASELLE | 113778 | 1 | 01-552-534-20 | .00 | 544.75 | 544.75 |
| 12/21 | 12/13/2021 | 14616 | 2034 | CASELLE | 113778 | 2 | 10-552-534-20 | .00 | 544.75 | 544.75 |
| 12/21 | 12/13/2021 | 14616 | 2034 | CASELLE | 113778 | 3 | 11-552-534-20 | .00 | 544.75 | 544.75 |
| 12/21 | 12/13/2021 | 14616 | 2034 | CASELLE | 113778 | 4 | 12-552-534-20 | .00 | 544.75 | 544.75 |
| 12/21 | 12/13/2021 | 14616 | 2034 | CASELLE | 40740 | 1 | 01-552-534-20 | .00 | 404.69- | 404.69- |
| 12/21 | 12/13/2021 | 14616 | 2034 | CASELLE | 40740 | 2 | 10-552-534-20 | .00 | 404.69- | 404.69- |
| 12/21 | 12/13/2021 | 14616 | 2034 | CASELLE | 40740 | 3 | 11-552-534-20 | .00 | 404.69- | 404.69- |
| 12/21 | 12/13/2021 | 14616 | 2034 | CASELLE | 40740 | 4 | 12-552-534-20 | .00 | 404.68- | 404.68- |
| Total 14616: | | | | | | | | .00 | | 2,179.00 |
| 14617 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14617 | 1042 | CENTER MUNICIPAL UTILITIES | 120121 | 1 | 01-552-544-00 | .00 | 1,365.41 | 1,365.41 |
| 12/21 | 12/13/2021 | 14617 | 1042 | CENTER MUNICIPAL UTILITIES | 120121 | 2 | 01-557-544-00 | .00 | 106.78 | 106.78 |
| 12/21 | 12/13/2021 | 14617 | 1042 | CENTER MUNICIPAL UTILITIES | 120121 | 3 | 10-552-544-00 | .00 | 432.55 | 432.55 |
| 12/21 | 12/13/2021 | 14617 | 1042 | CENTER MUNICIPAL UTILITIES | 120121 | 4 | 11-552-544-00 | .00 | 1,109.47 | 1,109.47 |
| 12/21 | 12/13/2021 | 14617 | 1042 | CENTER MUNICIPAL UTILITIES | 120121 | 5 | 12-552-544-00 | .00 | 2,028.87 | 2,028.87 |
| Total 14617: | | | | | | | | .00 | | 5,043.08 |
| 14618 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14618 | 1045 | CENTER TIRE STORE | 113021 | 1 | 01-561-587-30 | .00 | 12.50 | 12.50 |
| 12/21 | 12/13/2021 | 14618 | 1045 | CENTER TIRE STORE | 113021 | 2 | 01-557-587-40 | .00 | 16.25 | 16.25 |
| Total 14618: | | | | | | | | .00 | | 28.75 |
| 14619 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14619 | 2664 | CIELLO | 112521 | 1 | 01-552-537-00 | .00 | 197.17 | 197.17 |
| 12/21 | 12/13/2021 | 14619 | 2664 | CIELLO | 112521 | 2 | 10-552-537-10 | .00 | 197.17 | 197.17 |
| 12/21 | 12/13/2021 | 14619 | 2664 | CIELLO | 112521 | 3 | 11-552-537-01 | .00 | 197.17 | 197.17 |
| 12/21 | 12/13/2021 | 14619 | 2664 | CIELLO | 112521 | 4 | 12-552-537-01 | .00 | 197.18 | 197.18 |
| 12/21 | 12/13/2021 | 14619 | 2664 | CIELLO | 113021-1 | 1 | 01-552-537-00 | .00 | 14.99 | 14.99 |
| 12/21 | 12/13/2021 | 14619 | 2664 | CIELLO | 113021-1 | 2 | 10-552-537-10 | .00 | 14.99 | 14.99 |
| 12/21 | 12/13/2021 | 14619 | 2664 | CIELLO | 113021-1 | 3 | 11-552-537-01 | .00 | 14.99 | 14.99 |
| 12/21 | 12/13/2021 | 14619 | 2664 | CIELLO | 113021-1 | 4 | 12-552-537-01 | .00 | 14.98 | 14.98 |
| 12/21 | 12/13/2021 | 14619 | 2664 | CIELLO | 113021-2 | 1 | 01-552-537-00 | .00 | 14.99 | 14.99 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice Sequence | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|--------------|------------------|--------------|---------------|---------------------------|----------------|------------------|--------------------|----------------|----------------|--------------|
| 12/21 | 12/13/2021 | 14619 | 2664 | CIELLO | 113021-2 | 2 | 10-552-537-10 | .00 | 14.99 | 14.99 |
| 12/21 | 12/13/2021 | 14619 | 2664 | CIELLO | 113021-2 | 3 | 11-552-537-01 | .00 | 14.99 | 14.99 |
| 12/21 | 12/13/2021 | 14619 | 2664 | CIELLO | 113021-2 | 4 | 12-552-537-01 | .00 | 14.98 | 14.98 |
| 12/21 | 12/13/2021 | 14619 | 2664 | CIELLO | 113021-3 | 1 | 01-552-537-00 | .00 | 22.49 | 22.49 |
| 12/21 | 12/13/2021 | 14619 | 2664 | CIELLO | 113021-3 | 2 | 10-552-537-10 | .00 | 22.49 | 22.49 |
| 12/21 | 12/13/2021 | 14619 | 2664 | CIELLO | 113021-3 | 3 | 11-552-537-01 | .00 | 22.49 | 22.49 |
| 12/21 | 12/13/2021 | 14619 | 2664 | CIELLO | 113021-3 | 4 | 12-552-537-01 | .00 | 22.48 | 22.48 |
| Total 14619: | | | | | | | | .00 | 998.54 | 998.54 |
| 14620 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14620 | 1992 | CLEAR WATER SOLUTIONS | 6487 | 1 | 12-552-537-00 | .00 | 67.50 | 67.50 |
| Total 14620: | | | | | | | | .00 | 67.50 | 67.50 |
| 14621 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14621 | 2279 | CONLEY WASTE MANAGEMEN | 113021 | 1 | 01-561-624-50 | .00 | 458.00 | 458.00 |
| Total 14621: | | | | | | | | .00 | 458.00 | 458.00 |
| 14622 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14622 | 1080 | DIGITCOM | 104008309-1 | 1 | 01-557-588-30 | .00 | 3,635.26 | 3,635.26 |
| 12/21 | 12/13/2021 | 14622 | 1080 | DIGITCOM | 118001376-1 | 1 | 01-557-588-30 | .00 | 475.00 | 475.00 |
| Total 14622: | | | | | | | | .00 | 4,110.26 | 4,110.26 |
| 14623 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14623 | 2442 | EVERBRIDGE INC | M67336 | 1 | 01-557-598-00 | .00 | 5,000.00 | 5,000.00 |
| Total 14623: | | | | | | | | .00 | 5,000.00 | 5,000.00 |
| 14624 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14624 | 2377 | GREATAMERICA FINANCIAL SE | 30495344 | 1 | 01-552-542-30 | .00 | 55.39 | 55.39 |
| 12/21 | 12/13/2021 | 14624 | 2377 | GREATAMERICA FINANCIAL SE | 30495344 | 2 | 10-552-542-30 | .00 | 55.39 | 55.39 |
| 12/21 | 12/13/2021 | 14624 | 2377 | GREATAMERICA FINANCIAL SE | 30495344 | 3 | 11-552-542-30 | .00 | 55.39 | 55.39 |
| 12/21 | 12/13/2021 | 14624 | 2377 | GREATAMERICA FINANCIAL SE | 30495344 | 4 | 12-552-542-30 | .00 | 55.39 | 55.39 |
| Total 14624: | | | | | | | | .00 | 221.56 | 221.56 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice Sequence | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|--------------|------------------|--------------|---------------|---------------------------|----------------|------------------|--------------------|----------------|----------------|--------------|
| 14625 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14625 | 1114 | HAYNIE'S | 001535 | 1 | 01-557-587-40 | .00 | 95.05 | 95.05 |
| 12/21 | 12/13/2021 | 14625 | 1114 | HAYNIE'S | 110921 | 1 | 01-561-587-30 | .00 | 2.59 | 2.59 |
| 12/21 | 12/13/2021 | 14625 | 1114 | HAYNIE'S | 111721 | 1 | 01-557-579-10 | .00 | 6.98 | 6.98 |
| 12/21 | 12/13/2021 | 14625 | 1114 | HAYNIE'S | 603077 | 1 | 01-557-587-40 | .00 | 33.54 | 33.54 |
| 12/21 | 12/13/2021 | 14625 | 1114 | HAYNIE'S | 603079 | 1 | 01-557-587-40 | .00 | 1.34 | 1.34 |
| 12/21 | 12/13/2021 | 14625 | 1114 | HAYNIE'S | 7361532 | 1 | 07-561-625-00 | .00 | 59.21 | 59.21 |
| Total 14625: | | | | | | | | .00 | | 198.71 |
| 14626 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14626 | 1121 | INDUSTRIAL AND FARM SUPPL | 138469 | 1 | 01-552-555-00 | .00 | 8.34 | 8.34 |
| Total 14626: | | | | | | | | .00 | | 8.34 |
| 14627 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14627 | 1129 | JONES OIL COMPANY | 113021 | 1 | 01-557-587-10 | .00 | 188.80 | 188.80 |
| Total 14627: | | | | | | | | .00 | | 188.80 |
| 14628 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14628 | 3029 | JOSSELYN DURAN | 6074021 | 1 | 10-220-000-00 | .00 | 50.00 | 50.00 |
| 12/21 | 12/13/2021 | 14628 | 3029 | JOSSELYN DURAN | 6074021 | 2 | 11-220-000-00 | .00 | 99.72 | 99.72 |
| Total 14628: | | | | | | | | .00 | | 149.72 |
| 14629 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14629 | 1134 | LAW ENFORCEMENT SYSTEMS | 111121 | 1 | 01-557-579-20 | .00 | 192.00 | 192.00 |
| Total 14629: | | | | | | | | .00 | | 192.00 |
| 14630 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14630 | 2082 | MADDOX COLLECTIONS | 935135 | 1 | 01-552-551-00 | .00 | 22.98 | 22.98 |
| 12/21 | 12/13/2021 | 14630 | 2082 | MADDOX COLLECTIONS | 935135 | 2 | 10-552-551-00 | .00 | 22.98 | 22.98 |
| 12/21 | 12/13/2021 | 14630 | 2082 | MADDOX COLLECTIONS | 935135 | 3 | 11-552-551-00 | .00 | 22.98 | 22.98 |
| 12/21 | 12/13/2021 | 14630 | 2082 | MADDOX COLLECTIONS | 935135 | 4 | 12-552-551-00 | .00 | 22.96 | 22.96 |
| Total 14630: | | | | | | | | .00 | | 91.90 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice Sequence | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|--------------|------------------|--------------|---------------|-------------------------|----------------|------------------|--------------------|----------------|----------------|--------------|
| 14631 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14631 | 2276 | MOBILE RECORD SHREDDERS | 107752 | 1 | 01-552-542-10 | .00 | 24.68 | 24.68 |
| 12/21 | 12/13/2021 | 14631 | 2276 | MOBILE RECORD SHREDDERS | 107752 | 2 | 10-552-542-10 | .00 | 24.68 | 24.68 |
| 12/21 | 12/13/2021 | 14631 | 2276 | MOBILE RECORD SHREDDERS | 107752 | 3 | 11-552-542-10 | .00 | 24.68 | 24.68 |
| 12/21 | 12/13/2021 | 14631 | 2276 | MOBILE RECORD SHREDDERS | 107752 | 4 | 12-552-542-10 | .00 | 24.68 | 24.68 |
| Total 14631: | | | | | | | | .00 | | 98.70 |
| 14632 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14632 | 1915 | PITNEY BOWES | 111521 | 1 | 01-552-542-20 | .00 | 133.20 | 133.20 |
| 12/21 | 12/13/2021 | 14632 | 1915 | PITNEY BOWES | 111521 | 2 | 10-552-542-20 | .00 | 133.20 | 133.20 |
| 12/21 | 12/13/2021 | 14632 | 1915 | PITNEY BOWES | 111521 | 3 | 11-552-542-20 | .00 | 133.20 | 133.20 |
| 12/21 | 12/13/2021 | 14632 | 1915 | PITNEY BOWES | 111521 | 4 | 12-552-542-20 | .00 | 133.21 | 133.21 |
| 12/21 | 12/13/2021 | 14632 | 1915 | PITNEY BOWES | 3314639608 | 1 | 01-552-542-20 | .00 | 19.34 | 19.34 |
| 12/21 | 12/13/2021 | 14632 | 1915 | PITNEY BOWES | 3314639608 | 2 | 10-552-542-20 | .00 | 19.34 | 19.34 |
| 12/21 | 12/13/2021 | 14632 | 1915 | PITNEY BOWES | 3314639608 | 3 | 11-552-542-20 | .00 | 19.34 | 19.34 |
| 12/21 | 12/13/2021 | 14632 | 1915 | PITNEY BOWES | 3314639608 | 4 | 12-552-542-20 | .00 | 19.35 | 19.35 |
| Total 14632: | | | | | | | | .00 | | 610.18 |
| 14633 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14633 | 1173 | PRO COM | 77435 | 1 | 01-552-551-00 | .00 | 12.75 | 12.75 |
| 12/21 | 12/13/2021 | 14633 | 1173 | PRO COM | 77435 | 2 | 10-552-551-00 | .00 | 12.75 | 12.75 |
| 12/21 | 12/13/2021 | 14633 | 1173 | PRO COM | 77435 | 3 | 11-552-551-00 | .00 | 12.75 | 12.75 |
| 12/21 | 12/13/2021 | 14633 | 1173 | PRO COM | 77435 | 4 | 12-552-551-00 | .00 | 12.75 | 12.75 |
| Total 14633: | | | | | | | | .00 | | 51.00 |
| 14634 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14634 | 1192 | S&S DISTRIBUTING, INC | 3353 | 1 | 01-552-542-10 | .00 | 38.50 | 38.50 |
| 12/21 | 12/13/2021 | 14634 | 1192 | S&S DISTRIBUTING, INC | 3353 | 2 | 11-552-542-10 | .00 | 38.50 | 38.50 |
| 12/21 | 12/13/2021 | 14634 | 1192 | S&S DISTRIBUTING, INC | 3353 | 3 | 10-552-542-10 | .00 | 38.50 | 38.50 |
| 12/21 | 12/13/2021 | 14634 | 1192 | S&S DISTRIBUTING, INC | 3353 | 4 | 12-552-542-10 | .00 | 38.50 | 38.50 |
| Total 14634: | | | | | | | | .00 | | 154.00 |
| 14635 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14635 | 1205 | SAN LUIS VALLEY R.E.C. | 111521 | 1 | 01-561-544-00 | .00 | 145.00 | 145.00 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice Sequence | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|--------------|------------------|--------------|---------------|----------------------------|----------------|------------------|--------------------|----------------|----------------|--------------|
| Total 14635: | | | | | | | | .00 | | 145.00 |
| 14636 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14636 | 2834 | SAN LUIS VALLEY HEALTH OCC | 00016365-0 | 1 | 12-552-551-00 | .00 | 8.75 | 8.75 |
| 12/21 | 12/13/2021 | 14636 | 2834 | SAN LUIS VALLEY HEALTH OCC | 00016365-0 | 2 | 11-552-551-00 | .00 | 8.75 | 8.75 |
| 12/21 | 12/13/2021 | 14636 | 2834 | SAN LUIS VALLEY HEALTH OCC | 00016365-0 | 3 | 10-552-551-00 | .00 | 8.75 | 8.75 |
| 12/21 | 12/13/2021 | 14636 | 2834 | SAN LUIS VALLEY HEALTH OCC | 00016365-0 | 4 | 01-552-551-00 | .00 | 8.75 | 8.75 |
| Total 14636: | | | | | | | | .00 | | 35.00 |
| 14637 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14637 | 1966 | STAPLES BUSINESS CREDIT | 1639041470 | 1 | 01-552-542-10 | .00 | 246.05 | 246.05 |
| 12/21 | 12/13/2021 | 14637 | 1966 | STAPLES BUSINESS CREDIT | 1639041470 | 2 | 10-552-542-10 | .00 | 246.05 | 246.05 |
| 12/21 | 12/13/2021 | 14637 | 1966 | STAPLES BUSINESS CREDIT | 1639041470 | 3 | 11-552-542-10 | .00 | 246.05 | 246.05 |
| 12/21 | 12/13/2021 | 14637 | 1966 | STAPLES BUSINESS CREDIT | 1639041470 | 4 | 12-552-542-10 | .00 | 246.03 | 246.03 |
| Total 14637: | | | | | | | | .00 | | 984.18 |
| 14638 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14638 | 2127 | STEFFENS QUALITY PLUMBING | 17732 | 1 | 01-552-543-00 | .00 | 195.00 | 195.00 |
| 12/21 | 12/13/2021 | 14638 | 2127 | STEFFENS QUALITY PLUMBING | 17732 | 2 | 01-552-543-00 | .00 | 11.92 | 11.92 |
| Total 14638: | | | | | | | | .00 | | 206.92 |
| 14639 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14639 | 1218 | STUART C IRBY, CO | S012462218. | 1 | 10-552-875-00 | .00 | 898.00 | 898.00 |
| Total 14639: | | | | | | | | .00 | | 898.00 |
| 14640 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14640 | 2268 | TOM HOLLMER | 318 | 1 | 01-561-824-50 | .00 | 157.00 | 157.00 |
| Total 14640: | | | | | | | | .00 | | 157.00 |
| 14641 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14641 | 1973 | TOWN AND COUNTRY | 5020669 | 1 | 01-561-587-30 | .00 | 134.36 | 134.36 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice Sequence | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|--------------|------------------|--------------|---------------|----------------------------|----------------|------------------|--------------------|----------------|----------------|--------------|
| Total 14641: | | | | | | | | .00 | | 134.36 |
| 14642 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14642 | 1234 | U.S. POSTAL SERVICE | 123121 | 1 | 01-552-542-20 | .00 | 32.50 | 32.50 |
| 12/21 | 12/13/2021 | 14642 | 1234 | U.S. POSTAL SERVICE | 123121 | 2 | 10-552-542-20 | .00 | 32.50 | 32.50 |
| 12/21 | 12/13/2021 | 14642 | 1234 | U.S. POSTAL SERVICE | 123121 | 3 | 11-552-542-20 | .00 | 32.50 | 32.50 |
| 12/21 | 12/13/2021 | 14642 | 1234 | U.S. POSTAL SERVICE | 123121 | 4 | 12-552-542-20 | .00 | 32.50 | 32.50 |
| Total 14642: | | | | | | | | .00 | | 130.00 |
| 14643 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14643 | 1521 | UPPER RIO GRANDE ANIMAL S | 1524 | 1 | 01-561-598-00 | .00 | 1,000.00 | 1,000.00 |
| Total 14643: | | | | | | | | .00 | | 1,000.00 |
| 14644 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14644 | 1239 | UTILITY NOTIFICATION CENTE | 221110401 | 1 | 11-552-537-00 | .00 | 16.50 | 16.50 |
| 12/21 | 12/13/2021 | 14644 | 1239 | UTILITY NOTIFICATION CENTE | 221110401 | 2 | 10-552-537-00 | .00 | 16.50 | 16.50 |
| Total 14644: | | | | | | | | .00 | | 33.00 |
| 14645 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14645 | 1245 | VALLEY LUMBER & SUPPLY CO | 7361532 | 1 | 07-561-625-00 | .00 | 59.21 | 59.21 |
| Total 14645: | | | | | | | | .00 | | 59.21 |
| 14646 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14646 | 1249 | VEMCO ELECTICAL CONTRACT | 21951 | 1 | 10-552-675-00 | .00 | 98.64 | 98.64 |
| Total 14646: | | | | | | | | .00 | | 98.64 |
| 14647 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14647 | 1253 | WESTERN AREA POWER ADMI | 112321 | 1 | 10-550-300-01 | .00 | 20,380.23 | 20,380.23 |
| Total 14647: | | | | | | | | .00 | | 20,380.23 |
| 14648 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14648 | 1805 | WILBUR-ELLIS COMPANY | 14740428 | 1 | 12-552-723-00 | .00 | 1,760.00 | 1,760.00 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Invoice Number | Invoice Sequence | Invoice GL Account | Discount Taken | Invoice Amount | Check Amount |
|------------------|------------------|--------------|---------------|------------------------|----------------|------------------|--------------------|----------------|----------------|--------------|
| Total 14648: | | | | | | | | .00 | | 1,760.00 |
| 14649 | | | | | | | | | | |
| 12/21 | 12/13/2021 | 14649 | 2137 | XCEL ENERGY GAS | 756997025 | 1 | 11-550-300-00 | .00 | 78,122.92 | 78,122.92 |
| Total 14649: | | | | | | | | .00 | | 78,122.92 |
| 11242114 | | | | | | | | | | |
| 11/21 | 11/30/2021 | 11242114 | 2778 | ADOBE ACROPRO SUBS | DB11242114 | 1 | 01-552-534-30 | .00 | 14.99 | 14.99 M |
| Total 11242114: | | | | | | | | .00 | | 14.99 |
| 92121148 | | | | | | | | | | |
| 12/21 | 12/06/2021 | 92121148 | 3012 | MONARCH CASINO RESPORT | DB092121 | 1 | 01-558-535-30 | .00 | 148.00- | 148.00- V |
| Total 92121148: | | | | | | | | .00 | | 148.00- |
| 110821131 | | | | | | | | | | |
| 12/21 | 12/08/2021 | 110821131 | 3012 | MONARCH CASINO RESPORT | DB11082113 | 1 | 01-558-535-30 | .00 | 131.97 | 131.97 M |
| Total 110821131: | | | | | | | | .00 | | 131.97 |
| 112521104 | | | | | | | | | | |
| 11/21 | 11/30/2021 | 112521104 | 2520 | LEGALSHIELD | 112521104 | 1 | 01-557-595-10 | .00 | 104.70 | 104.70 M |
| Total 112521104: | | | | | | | | .00 | | 104.70 |
| 113021492 | | | | | | | | | | |
| 11/21 | 11/30/2021 | 113021492 | 2250 | GOOGLE INC | 4025551997 | 1 | 01-552-534-30 | .00 | 123.00 | 123.00 M |
| 11/21 | 11/30/2021 | 113021492 | 2250 | GOOGLE INC | 4025551997 | 2 | 10-552-534-30 | .00 | 123.00 | 123.00 M |
| 11/21 | 11/30/2021 | 113021492 | 2250 | GOOGLE INC | 4025551997 | 3 | 11-552-534-30 | .00 | 123.00 | 123.00 M |
| 11/21 | 11/30/2021 | 113021492 | 2250 | GOOGLE INC | 4025551997 | 4 | 12-552-534-30 | .00 | 123.00 | 123.00 M |
| Total 113021492: | | | | | | | | .00 | | 492.00 |
| Grand Totals: | | | | | | | | .00 | | 126,703.93 |

Summary by General Ledger Account Number

M = Manual Check, V = Void Check

| GL Account | Debit | Credit | Proof |
|---------------|-----------|------------|------------|
| 01-201-000-00 | 867.69 | 17,068.84- | 16,201.15- |
| 01-220-000-00 | .00 | 30.00- | 30.00- |
| 01-220-000-01 | 30.00 | 90.00- | 60.00- |
| 01-552-000-72 | 452.00 | .00 | 452.00 |
| 01-552-534-20 | 949.44 | 404.69- | 544.75 |
| 01-552-534-30 | 154.38 | .00 | 154.38 |
| 01-552-535-20 | 19.00 | .00 | 19.00 |
| 01-552-537-00 | 467.34 | .00 | 467.34 |
| 01-552-542-10 | 388.22 | .00 | 388.22 |
| 01-552-542-20 | 277.08 | .00 | 277.08 |
| 01-552-542-30 | 55.39 | .00 | 55.39 |
| 01-552-543-00 | 252.71 | 195.00- | 57.71 |
| 01-552-544-00 | 1,365.41 | .00 | 1,365.41 |
| 01-552-551-00 | 44.48 | .00 | 44.48 |
| 01-552-555-00 | 30.18 | .00 | 30.18 |
| 01-557-544-00 | 106.78 | .00 | 106.78 |
| 01-557-579-10 | 6.98 | .00 | 6.98 |
| 01-557-579-20 | 192.00 | .00 | 192.00 |
| 01-557-587-10 | 188.80 | .00 | 188.80 |
| 01-557-587-40 | 146.18 | .00 | 146.18 |
| 01-557-587-50 | 489.30 | .00 | 489.30 |
| 01-557-588-30 | 4,110.26 | .00 | 4,110.26 |
| 01-557-595-10 | 104.70 | .00 | 104.70 |
| 01-557-598-00 | 5,000.00 | .00 | 5,000.00 |
| 01-558-535-30 | 138.50 | 148.00- | 9.50- |
| 01-561-544-00 | 145.00 | .00 | 145.00 |
| 01-561-587-30 | 205.11 | .00 | 205.11 |
| 01-561-598-00 | 1,000.00 | .00 | 1,000.00 |
| 01-561-624-50 | 749.60 | .00 | 749.60 |
| 07-201-000-00 | .00 | 118.42- | 118.42- |
| 07-561-625-00 | 118.42 | .00 | 118.42 |
| 10-201-000-00 | 508.52 | 24,225.46- | 23,716.94- |
| 10-220-000-00 | 75.59 | 103.83- | 28.24- |
| 10-550-300-01 | 20,380.23 | .00 | 20,380.23 |
| 10-552-534-20 | 949.44 | 404.69- | 544.75 |
| 10-552-534-30 | 123.00 | .00 | 123.00 |
| 10-552-535-20 | 19.00 | .00 | 19.00 |
| 10-552-537-00 | 16.50 | .00 | 16.50 |
| 10-552-537-10 | 467.34 | .00 | 467.34 |

| GL Account | Debit | Credit | Proof |
|---------------|------------|-------------|------------|
| 10-552-542-10 | 388.22 | .00 | 388.22 |
| 10-552-542-20 | 277.08 | .00 | 277.08 |
| 10-552-542-30 | 55.39 | .00 | 55.39 |
| 10-552-544-00 | 432.55 | .00 | 432.55 |
| 10-552-551-00 | 44.48 | .00 | 44.48 |
| 10-552-675-00 | 996.64 | .00 | 996.64 |
| 11-201-000-00 | 922.34 | 81,864.20- | 80,941.86- |
| 11-220-000-00 | 99.72 | 517.65- | 417.93- |
| 11-220-000-10 | 191.64 | .00 | 191.64 |
| 11-550-300-00 | 78,122.92 | .00 | 78,122.92 |
| 11-552-534-20 | 949.44 | 404.69- | 544.75 |
| 11-552-534-30 | 123.00 | .00 | 123.00 |
| 11-552-535-20 | 19.00 | .00 | 19.00 |
| 11-552-537-00 | 16.50 | .00 | 16.50 |
| 11-552-537-01 | 467.34 | .00 | 467.34 |
| 11-552-542-10 | 388.22 | .00 | 388.22 |
| 11-552-542-20 | 277.08 | .00 | 277.08 |
| 11-552-542-30 | 55.39 | .00 | 55.39 |
| 11-552-544-00 | 1,109.47 | .00 | 1,109.47 |
| 11-552-551-00 | 44.48 | .00 | 44.48 |
| 12-201-000-00 | 479.68 | 6,205.24- | 5,725.56- |
| 12-220-000-00 | 25.00 | 75.00- | 50.00- |
| 12-552-534-20 | 949.43 | 404.68- | 544.75 |
| 12-552-534-30 | 123.00 | .00 | 123.00 |
| 12-552-535-20 | 19.00 | .00 | 19.00 |
| 12-552-537-00 | 67.50 | .00 | 67.50 |
| 12-552-537-01 | 467.31 | .00 | 467.31 |
| 12-552-542-10 | 388.17 | .00 | 388.17 |
| 12-552-542-20 | 277.11 | .00 | 277.11 |
| 12-552-542-30 | 55.39 | .00 | 55.39 |
| 12-552-544-00 | 2,028.87 | .00 | 2,028.87 |
| 12-552-551-00 | 44.46 | .00 | 44.46 |
| 12-552-723-00 | 1,760.00 | .00 | 1,760.00 |
| Grand Totals: | 132,260.39 | 132,260.39- | .00 |

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"



TOWN OF CENTER

FISCAL YEAR 2022 BUDGET

ADOPTED DECEMBER 14, 2021

INTRODUCTION



TOWN OF CENTER

FISCAL YEAR 2022

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TOWN OF CENTER ELECTED OFFICIALS

MAYOR OF THE TOWN

The Honorable Anthony "Tony" Garcia

MAYOR PRO-TEM

Mary McClure

TOWN BOARD OF TRUSTEES

Archie Gallegos

Adeline Sanchez

William "Bill" McClure

Peggy Martinez

Nivek Beiriger



TOWN OF CENTER ADMINISTRATION

TOWN MANAGER/CLERK

Brian Lujan

DEPUTY CLERK

Rose DeHerrera

TOWN ATTORNEY

Michael Trujillo



Town Of Center

P.O. Box 400 • 294 South Worth • Center, CO 81125 • 719.754.3497(Phone) • 719.754.3379(Fax)

TOWN MANAGER FY 2022 BUDGET TRANSMITTAL LETTER

December 14, 2021

The Honorable Mayor Anthony Garcia and the Town Board of Trustees
Town of Center
PO Box 400
294 South Worth Street
Center, CO 81125

Dear Honorable Mayor Garcia and members of the Town Board of Trustees:

We present to you and the citizens of the Town of Center a Proposed FY 2022 Town Budget.

For FY 2022, the total tax levy will increase from 22.401 mills to 24.229 combined for both Saguache and Rio Grande Counties, given a slight decrease of the Town's taxable valuation for both Rio Grande County and for Saguache County. The budget has been projected based upon the total taxable valuation for all personal and real property in the Town of Center. In Saguache County, the total taxable value in 2022 is \$4,631,280. Total taxable valuation for the Town in 2021 was \$4,784,867. In Rio Grande County, the total taxable value in 2022 is \$5,864,506. Total taxable valuation for the Town in 2021 was \$5,967,880.

The Town has certified the valuations for both counties on December 7, 2021.

The proposed budget has been prepared with consideration to fund all current programs and services as well as plan for capital improvement projects such as Road improvements, Electrical system upgrade and planning for infrastructure upgrades for all utilities on a 90 acre parcel the town owns. Requests for programs, equipment, and projects will be addressed and funded whenever possible. This budget, as presented, is balanced and provides for positive fund balances in all funds for the exception of the Street Improvement Fund.

This budget is presented to the Mayor and Town Board with the highest expectations that together, we will continue the tradition of delivering the highest quality of public services to our citizens and businesses.

Respectfully Submitted,

Brian Lujan
Town Administrator/Clerk



Town Of Center

P.O. Box 400 • 294 South Worth • Center, CO 81125 • 719-754-3497(Phone) • 719-754-3379(Fax)

TOWN OF CENTER 2022 BUDGET MESSAGE

Below is a summary of the budget format.

- The first pages of the budget are the Summary of Revenues and Expenditures for the General, Conservation Trust, Street Improvement, Light & Power, Natural Gas, Water Funds and Economic Development Fund. These pages' detail Fund Balances Reserves Forward, Revenues, Expenditures, Revenue in Excess of Expenditures, and Total Reserve Balances. Previously, fund balances were not denoted on the budget.
- The General Fund Revenue page details the typical revenues derived from taxes, assessments, licenses, permits, intergovernmental, charges for services, fines and miscellaneous revenue. Additionally, detailed is revenue for a new fund titled Administrative Fund which is established to track expenses that are also incurred in other funds. Expenses such as attorney, audit, elected and appointed official compensation, computer and technical support, office supplies and equipment are paid from revenue committed by other funds that share these expenses.
- The Utility Fund Revenue page details expenses in the Light & Power, Natural Gas and Water Funds. Revenues are derived from the sale of utility products such as electricity, natural gas and water. Sales tax is collected for the sale of electricity and natural gas and detailed by fund. Other service revenues and fees are also detailed by fund on this page.
- The Expenditure page details all the expenditures associated with all General Funds (Administration, Public Safety, Streets & Parks and Municipal Court), Utility Funds (Light & Power, Natural Gas and Water), Administrative Fund and Contractual Funds (Solid Waste).
- The departmental and utility budget pages include expenditures for personnel, operation, and maintenance and capital improvements.
- Lastly, the Conservation Trust Fund account is detailed with both revenues, expenditures and fund balances.

The 2022 budget provides separation for typical general funds, enterprise and restricted funds. The General Fund is the fund that manages the general operation of the Town. Specifically, the Light & Power, Natural Gas and Water Funds are enterprise funds and the Conservation Trust, Street Improvement and Economic Development Funds are restricted funds.

Enterprise funds are maintained separately due the nature of the fund and activity. Restricted funds are earmarked or restricted for specific expenditures.

The 2022 budget details revenues that are similar in value in most funds to the previous budget, which is due to little or no growth in the economy, however it has shown the revenue increase from online sales tax and future increased revenue in the Water Fund due to installation of water meters and a water rate structure to capture an increase revenue for residential and commercial clients water usage. This has been the only major changes in revenue streams and the Town will focus on securing all revenues due to them.

The budgetary basis of accounting used by the Town of Center is the Modified Accrual Basis. Overall the financial operations of the Town and its Utilities are operating effectively and areas for improvement are always being considered.

RESOLUTION NO 12142021

A RESOLUTION ADOPTING A BUDGET AND APPROPRIATING SUMS OF MONEY FOR THE TOWN OF CENTER, COLORADO, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022.

WHEREAS, the Town Administrator, Brian Lujan has submitted a proposed budget to this governing body; and

WHEREAS, upon public notice, said proposed budget is open for public inspection and said notice advises that the proposed budget would be taken into consideration at the Regular Meeting of the Town Board of Trustees of the Town of Center, Colorado on December 14, 2021.

NOW THEREFORE, be it hereby resolved that the 2022 Budget for the Town of Center, as submitted, and herein summarized by Fund, is approved and adopted.

I. The estimated revenues for each fund are:

| | |
|---------------------------|--------------|
| General Fund | \$ 2,551,548 |
| Light & Power Fund | \$ 2,861,072 |
| Gas Fund | \$ 1,878,214 |
| Water Fund | \$ 1,198,337 |
| Conservation Trust Fund | \$ 23,776 |
| Street Improvement Fund | \$ 203,029 |
| Economic Development Fund | \$ 363,794 |

II. The following sums are hereby appropriated for each fund:

| | |
|---------------------------|--------------|
| General Fund | \$ 2,532,477 |
| Light & Power Fund | \$ 2,742,240 |
| Gas Fund | \$ 1,789,074 |
| Water Fund | \$ 1,000,868 |
| Conservation Trust Fund | \$ 22,000 |
| Street Improvement Fund | \$ 282,500 |
| Economic Development Fund | \$ 311,294 |

DONE and SIGNED this 14th day of December, 2021

TOWN OF CENTER

ATTEST:

Anthony Garcia, Mayor

Brian Lujan, Town Clerk

ORDINANCE NO. 562

AN ORDINANCE LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2022 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE TOWN OF CENTER, COLORADO, FOR THE 2022 BUDGET YEAR.

WHEREAS, the Board of Trustees of the Town of Center is preparing an annual budget in accordance with the Local Government Budget Law, and;

WHEREAS, the amount of money necessary to balance the budget for the general operating expenses is \$254,306 and;

WHEREAS, the 2021 valuation for assessment for the Town of Center, as certified by the County Assessor of Saguache County, Colorado, is \$4,631,280 and;

WHEREAS, the 2021 valuation for assessment for the Town of Center, as certified by the County Assessor of Rio Grande County, Colorado, is \$5,864,506.

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of Center, Colorado:

Section 1: That for the purpose of meeting all general operating expenses of the Town of Center during the 2022 budget year, there is hereby levied a tax of 24.229 mills upon each dollar of the total valuation for assessment of all taxable property within the Town for the year 2022.

Section 2: That the Town Clerk is hereby authorized and directed to certify immediately to the County Commissioners of Saguache County, Colorado, and to the County Commissioners of Rio Grande County, Colorado, the mill levy for the Town of Center as herein determined and set.

ADOPTED this 14th day of December, 2021.

TOWN OF CENTER

Anthony Garcia, Mayor

ATTEST:

Brian Lujan, Town Clerk

TOWN OF CENTER 2022 Annual Budget DRAFT

Updated 11/22/21

Table of Contents

Summary of Revenues, Expenditures, Grants and Fund Balances

Revenues

Expenditures

General Fund - Public Safety
General Fund -Municipal Court
General Fund - Building & Planning
General Fund - Streets and Parks
Conservation Trust Fund
Economic Development Fund
Street Improvement Fund
Utility Fund - Light and Power
Utility Fund - Natural Gas
Utility Fund - Sanitation & Water

SUMMARY OF REVENUES AND EXPENDITURES

8 do not delete

| GENERAL ADMINISTRATIVE FUND | 2020 Budget | 2020 Actual | 2021 Budget | Actual as of | | 2022 Proposed Budget |
|-------------------------------------|-----------------|------------------|------------------|----------------|------------------|----------------------|
| | | | | 8/31/2021 | 2021 Estimated | |
| FUND BALANCE RESERVE FORWARD | | | | | | |
| General Fund | -142,877 | -22,580 | 17,404 | 17404 | 17404 | 271,606 |
| REVENUES | | | | | | |
| Tax & Assessments | 766,108 | 849,921 | 1,078,708 | 823,566 | 1,235,349 | 1,109,878 |
| License, Permits & Fees | 7,800 | 5,018 | 7,800 | 6,147 | 9,221 | 7,250 |
| Intergovernmental Revenue | 75,875 | 486,840 | 49,425 | 32,532 | 48,797 | 43,725 |
| Charges For Services | 0 | 1,905 | 0 | 353 | 530 | 0 |
| Administrative Fund | 0 | 0 | 0 | 0 | 0 | 0 |
| Fines & Forfeits | 64,599 | 119,380 | 78,599 | 53,728 | 80,592 | 79,299 |
| Miscellaneous | 10,350 | 149,955 | 10,350 | 30,543 | 46,345 | 5,450 |
| Grants | | | | | 1,667,166 | 1,305,948 |
| Subtotal | 924,732 | 1,593,017 | 1,224,882 | 946,869 | 3,088,000 | 2,551,548 |
| EXPENDITURES | | | | | | |
| General Fund | 824,947 | 1,088,200 | 975,696 | 748,017 | 1,079,725 | 1,134,376 |
| Allocated Administrative Fund | 71,822 | 114,933 | 84,907 | 50,024 | 86,907 | 92,155 |
| Allocated Expenses to Utility | 0 | 0 | 0 | 0 | 0 | 0 |
| Grants | | | | | 1,667,166 | 1,305,948 |
| Subtotal | 896,769 | 1,213,133 | 1,060,603 | 798,041 | 2,833,798 | 2,532,477 |
| Revenues in Excess of Expenditures | 27,963 | 379,884 | 164,279 | 150,828 | 254,202 | 19,071 |
| Transfers In/Out | 0 | 0 | 0 | 0 | 0 | 0 |
| FUND BALANCE TOTAL | -114,914 | 17,404 | 181,683 | 168,232 | 271,606 | 290,677 |

| STREET IMPROVEMENT FUND | 2020 Budget | 2020 Actual | 2021 Budget | Actual 08.31 | 2021 Estimated | 2022 Proposed Budget |
|-------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------------|
| FUND BALANCE RESERVE FORWARD | | | | | | |
| Street Improvement Fund | 685,091 | 796,074 | 244,796 | 517,482 | 517,482 | 630,461 |
| REVENUES | | | | | | |
| Tax & Assessments | 130,854 | 273,587 | 152,000 | 139,823 | 152,000 | 190,000 |
| Interest Income | 13,029 | 5,049 | 13,029 | 202 | 13,029 | 13,029 |
| Subtotal | 143,883 | 278,636 | 165,029 | 140,025 | 165,029 | 203,029 |
| EXPENDITURES | | | | | | |
| Road Maintenance - Projects | 15,000 | 0 | 15,000 | 1,724 | 15,000 | 15,000 |
| Other Expenses (See SIF Page) | 7,500 | 0 | 2,500 | 3,106 | 2,550 | 10,000 |
| Street Improvements | 730,000 | 553,959 | 257,500 | 26,365 | 34,500 | 257,500 |
| Subtotal | 752,500 | 553,959 | 275,000 | 31,195 | 52,050 | 282,500 |
| Revenues in Excess of Expenditures | -608,617 | -275,323 | -109,971 | 108,830 | 112,979 | -79,471 |
| Transfers In/Out | 0 | 0 | 0 | 0 | 0 | 0 |
| FUND BALANCE TOTAL | -23,526 | 517,482 | 134,825 | 626,312 | 630,461 | 550,990 |

| CONSERVATION TRUST FUND | 2020 Budget | 2020 Actual | 2021 Budget | Actual 08.31 | 2021 Estimated | 2022 Proposed Budget |
|-------------------------------------|---------------|---------------|---------------|---------------|----------------|----------------------|
| FUND BALANCE RESERVE FORWARD | | | | | | |
| CTF | 7,801 | 41,428 | 59,665 | 59,665 | 59,665 | 61,441 |
| REVENUES | | | | | | |
| CTF Revenues | 22,000 | 23,701 | 23,726 | 14,153 | 23,726 | 23,726 |
| Other Revenues | 50 | 201 | 50 | 23 | 50 | 50 |
| Subtotal | 22,050 | 23,902 | 23,776 | 14,176 | 23,776 | 23,776 |
| EXPENDITURES | | | | | | |
| CTF Expenditures | 22,000 | 0 | 22,000 | 3,500 | 22,000 | 22,000 |
| Subtotal | 22,000 | 0 | 22,000 | 3,500 | 22,000 | 22,000 |
| Revenues In Excess of Expenditures | 50 | 23,902 | 1,776 | 10,676 | 1,776 | 1,776 |
| Transfers In/Out | 0 | 0 | 0 | 0 | 0 | 0 |
| FUND BALANCE TOTAL | 7,551 | 59,665 | 61,441 | 70,341 | 61,441 | 63,217 |

| LIGHT & POWER | 2020 Budget | 2020 Actual | 2021 Budget | Actual 08.31 | 2021 Estimated | 2022 Proposed Budget |
|--------------------------------------|------------------|------------------|------------------|------------------|------------------|----------------------|
| FUND BALANCES RESERVE FORWARD | | | | | | |
| L&P Fund | 2,221,104 | 3,321,408 | 4,000,166 | 4,000,166 | 4,000,166 | 4,070,262 |
| REVENUES | | | | | | |
| L&P Fund | 2,498,128 | 2,484,223 | 2,622,528 | 1,643,610 | 2,622,528 | 2,861,072 |
| EXPENDITURES | | | | | | |
| L&P Fund | 2,471,914 | 1,861,551 | 2,678,264 | 1,262,436 | 2,552,432 | 2,742,240 |
| Revenues In Excess of Expenditures | 26,214 | 832,672 | 44,264 | 381,174 | 70,096 | 118,832 |
| Transfers In/Out | 0 | 0 | 0 | 0 | 0 | 0 |
| FUND BALANCE TOTAL | 2,247,318 | 4,000,166 | 4,044,430 | 4,381,340 | 4,070,262 | 4,189,094 |

| NATURAL GAS | 2020 Budget | 2020 Actual | 2021 Budget | Actual 08.31 | 2021 Estimated | 2022 Proposed Budget |
|--------------------------------------|-------------|-------------|-------------|--------------|----------------|----------------------|
| FUND BALANCES RESERVE FORWARD | | | | | | |
| Natural Gas | 1,476,187 | 1,930,717 | 2,184,494 | 2,184,494 | 2,184,494 | 1,855,320 |
| REVENUES | | | | | | |
| Natural Gas | 1,736,066 | 1,082,911 | 1,792,982 | 973,679 | 1,792,982 | 1,878,214 |
| EXPENDITURES | | | | | | |
| Natural Gas Fund | 1,613,169 | 829,133 | 1,757,589 | 1,191,039 | 2,122,156 | 1,789,074 |

| | | | | | | |
|------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Revenues in Excess of Expenditures | 122,897 | 253,778 | 35,393 | -217,360 | -329,174 | 89,140 |
| Transfers In/Out | 0 | 0 | 0 | 0 | 0 | 0 |
| FUND BALANCE TOTAL | 1,599,084 | 2,184,494 | 2,219,887 | 1,967,134 | 1,855,320 | 1,944,460 |

| WATER FUND | 2020 Budget | 2020 Actual | 2021 Budget | Actual 08.31 | 2021 Estimated | 2022 Proposed Budget |
|--------------------------------------|----------------|------------------|------------------|------------------|------------------|----------------------|
| FUND BALANCES RESERVE FORWARD | | | | | | |
| Water Fund | 812,543 | 1,388,401 | 1,760,499 | 1,760,499 | 1,760,499 | 2,000,345 |
| REVENUES | | | | | | |
| Water Fund | 550,705 | 820,554 | 1,031,762 | 680,864 | 989,162 | 1,027,262 |
| Grants | | | | | | 171,075 |
| EXPENDITURES | | | | | | |
| Water Fund | 536,424 | 485,910 | 717,678 | 377,688 | 706,220 | 774,707 |
| Water / Sanitation | | | 43,803 | 21,281 | 44,096 | 55,086 |
| Grants | | | | | | 171,075 |
| Revenues in Excess of Expenditures | 14,281 | 334,644 | 270,281 | 281,895 | 239,846 | 197,470 |
| Transfers In/Out | 0 | 0 | 0 | 0 | 0 | 0 |
| FUND BALANCE TOTAL | 826,824 | 1,760,499 | 2,030,780 | 2,042,394 | 2,000,345 | 2,197,815 |

| ECONOMIC DEV. FUND | 2020 Budget | 2020 Actual | 2021 Budget | Actual 08.31 | 2021 Estimated | 2022 Proposed Budget |
|-------------------------------------|-------------|-------------|----------------|----------------|----------------|----------------------|
| FUND BALANCE RESERVE FORWARD | | | | | | |
| Economic Dev. Fund | | | | 0 | 0 | 56,500 |
| REVENUES | | | | | | |
| Sales Tax | 0 | 0 | 84,000 | 69,911 | 84,000 | 95,000 |
| Transfer In/ Utilities | 0 | 0 | 52,500 | 35,118 | 52,500 | 52,500 |
| Interest | | | | | | 0 |
| Grants | | | | | 341,294 | 216,294 |
| Subtotal | 0 | 0 | 136,500 | 105,029 | 477,794 | 363,794 |
| EXPENDITURES | | | | | | |
| Professional Fees | 0 | 0 | 0 | 0 | 80,000 | 95,000 |
| Grants | | | | | 341,294 | 216,294 |
| Subtotal | 0 | 0 | 0 | 0 | 421,294 | 311,294 |
| Revenues in Excess of Expenditures | 0 | 0 | 136,500 | 105,029 | 56,500 | 52,500 |
| Transfers In/Out | 0 | 0 | 0 | 0 | 0 | 0 |
| FUND BALANCE TOTAL | 0 | 0 | 136,500 | 105,029 | 56,500 | 109,000 |

EXPENDITURES

2021 8/31/2021

Actual as of Actual as of

| Account # | 2020 Budget | 12/31/2020 | 2021 Budget | 8/31/2021 | Estimated 2021 | 2022 Proposed Budget |
|--|----------------|------------------|------------------|------------------|------------------|----------------------|
| GENERAL FUND | | | | | | |
| Administration | 62,531 | 99,650 | 99,650 | 103,668 | 109,650 | 124,536 |
| Public Safety | 535,021 | 620,900 | 653,100 | 498,484 | 742,780 | 735,894 |
| Municipal Court | 22,302 | 22,309 | 27,437 | 17,068 | 31,787 | 26,863 |
| | 11,553 | 11,450 | 13,041 | 7,678 | 13,041 | 15,458 |
| | 150,199 | 173,443 | 182,487 | 119,141 | 182,487 | 231,827 |
| Subtotal | 781,606 | 1,098,200 | 975,698 | 748,017 | 1,079,728 | 1,134,376 |
| ALLOCATED ADMINISTRATIVE FUND | | | | | | |
| 01-552-530-00 Town Board Compensation | 2,500 | 2,525 | 2,500 | 0 | 2,500 | 2500 |
| 01-552-533-00 Town Board Workmans Comp | 65 | 198 | 65 | 32 | 65 | 65 |
| 01-552-532-00 Audit Expenses | 8,300 | 8,488 | 8,300 | 0 | 8,300 | 8500 |
| 01-552-534-10 Sensus/RMS Support | 1,500 | 0 | 1,500 | 0 | 1,500 | 1500 |
| 01-552-534-20 Accounting Software | 6,000 | 4,601 | 6,000 | 7,812 | 6,000 | 6500 |
| 01-552-534-30 Web Site/E-mail Accounts | 1,875 | 2,192 | 1,875 | 1,828 | 1,875 | 2700 |
| 01-552-534-40 Electronic Equipment/Software | 1,250 | 2,581 | 1,250 | 390 | 1,250 | 1250 |
| 01-552-534-45 IT/Automotive Services | | | | | 3,000 | 3000 |
| 01-552-534-50 Computers | 2,757 | 2,955 | 2,757 | 3,267 | 2,757 | 2757 |
| 01-552-535-10 Town Board Training/ Expenditures | 1,050 | 0 | 2,500 | 211 | 2,500 | 500 |
| 01-552-535-15 Appointed Board/ Trianing Expenditures | 0 | 0 | 0 | 0 | 0 | 0 |
| 01-552-537-00 Telephone/Cell Phone | 6,200 | 6,015 | 6,200 | 4,316 | 6,200 | 6200 |
| 01-552-537-10 Lease Purchase Program | 0 | 0 | 0 | 0 | 0 | 0 |
| 01-552-538-00 Professional Service Fees | 7,000 | 54,634 | 10,385 | 9,466 | 10,385 | 12000 |
| 01-552-538-10 Legal | 6,250 | 3,813 | 6,250 | 3,106 | 6,250 | 6250 |
| 01-552-538-20 Litigation Deductable | 1,000 | 0 | 1,000 | 0 | 1,000 | 1000 |
| 01-552-538-25 Settlement Expense | 0 | 700 | 0 | 0 | 0 | 0 |
| 01-552-540-00 Election Expenses | 2,000 | 2,967 | 2,000 | 0 | 2,000 | 3000 |
| 01-552-542-10 Office Supplies | 2,500 | 3,258 | 2,500 | 2,412 | 2,500 | 3750 |
| 01-552-542-20 Postage | 2,000 | 1,867 | 2,000 | 969 | 2,000 | 2000 |
| 01-552-542-30 Office Equipment/Leases | 625 | 663 | 3,875 | 765 | 3,875 | 2583 |
| 01-552-545-10 Insurance - General Liability | 15,200 | 14,888 | 15,200 | 12,804 | 15,200 | 17000 |
| 01-552-548-10 Membership/Dues | 2,100 | 1,853 | 2,100 | 556 | 2,100 | 2100 |
| 01-552-550-10 Advertising | | | 1,000 | 484 | | 1000 |
| 01-552-551-00 Drug Testing | 650 | 737 | 850 | 605 | 650 | 1000 |
| 01-552-875-00 Community Disaster fund | | 0 | 5,000 | 1,000 | 5,000 | 5000 |
| Subtotal | 71,822 | 114,933 | 84,907 | 50,024 | 86,907 | 92,165 |
| 01-552-876-00 Allocated Expenses to Utility | 0 | | 0 | 0 | 0 | |
| GRANTS | | | | | | |
| 01-552-000-70 Federal Grant | | | | 256,438 | 256,438 | 0 |
| 01-552-000-71 State Grant | | | | 918,143 | 1,344,528 | 520735 |
| 01-552-000-72 Other Grant | | | | 10,000 | 28,000 | 12111 |
| Subtotal | 0 | 0 | 0 | 1,184,581 | 1,628,966 | 632,846 |
| TOTAL GENERAL EXPENDITURES | 853,428 | 1,213,133 | 1,060,603 | 1,980,622 | 2,795,598 | 1,759,377 |

GENERAL FUND REVENUES

8 do not delete

| Account # | | Actual as of | | Actual as of | | 2022 Proposed Budget | |
|----------------------------------|--|----------------|----------------|------------------|----------------|----------------------|------------------|
| | | 2020 Budget | 12/31/2020 | 2021 Budget | 8/31/2021 | | Estimated 2021 |
| TAXES & ASSESSMENTS | | | | | | | |
| 01-402-000-00 | Property Tax - Saguache Cty. | 102,417 | 105,724 | 107,190 | 106,014 | 159,021 | 112,242 |
| 01-402-000-01 | Special Ownership/MVL - Sag. Cty. | 24,000 | 27,512 | 24,000 | 14,300 | 21,449 | 24,000 |
| 01-402-000-02 | Delinquent Property Taxes-Sag | 400 | 0 | 400 | 289 | 434 | 400 |
| 01-402-000-04 | Saguache County Sales Tax | 5000 | 0 | 0 | 0 | 0 | 0 |
| 01-402-000-05 | Interest Sag Cnty | 0 | 0 | 0 | 255 | 383 | 250 |
| 01-402-000-20 | Property Tax - Rio Grande Cty. | 125,795 | 126,995 | 133,692 | 140,158 | 210,233 | 142,093 |
| 01-402-000-21 | Special Ownership/MVL - RG Cty. | 13,000 | 18,354 | 13,000 | 12,815 | 19,223 | 13,000 |
| 01-402-000-22 | County Road Mills RG county | 0 | 5,001 | 0 | 0 | 0 | 0 |
| 01-402-000-23 | Delinquent Prop Tax -RG Cty. | 0 | 0 | 0 | 0 | 0 | 0 |
| 01-404-000-00 | Sales Tax General | 130,854 | 273,587 | 420,000 | 349,557 | 524,338 | 475,000 |
| 01-404-000-10 | Mineral/Severance Tax | 8,000 | 19,153 | 6,000 | 0 | 0 | 0 |
| 01-404-000-20 | Cigarette Tax | 1,100 | 1,347 | 1,472 | 1,321 | 1,981 | 1,472 |
| 01-404-000-30 | Highway Users Tax | 75,000 | 82,879 | 75,000 | 41,407 | 62,111 | 63,000 |
| 01-435-000-00 | Franchise Fee Solid Waste | 18,000 | 14,929 | 18,000 | 11,301 | 16,951 | 18,000 |
| 01-435-000-10 | Franchise Fee Internet | 4,000 | 10,166 | 5,300 | 8,958 | 13,435 | 10,000 |
| 01-435-000-20 | Franchise Fee Utilities | 260,542 | 184,472 | 274,654 | 137,195 | 205,793 | 250,421 |
| | Subtotal | 766,108 | 849,921 | 1,078,708 | 823,666 | 1,236,349 | 1,109,878 |
| TAXES & ASSESSMENTS | | | | | | | |
| 01-432-000-10 | Building/Planning Permits | 4,500 | 3,528 | 4,500 | 3,803 | 5,705 | 4,000 |
| 01-432-000-20 | Vendor Permits | 1,000 | 280 | 1,000 | 425 | 638 | 650 |
| 01-432-000-30 | Liquor License | 500 | 255 | 500 | 874 | 1,311 | 900 |
| 01-432-000-40 | Contractor License | 800 | 555 | 800 | 590 | 885 | 900 |
| 01-432-000-50 | Dog License | 500 | 215 | 500 | 165 | 248 | 400 |
| 01-432-000-55 | ANIMAL RELEASE | | 0 | | | 0 | - |
| 01-432-000-60 | Business License | 500 | 185 | 500 | 290 | 435 | 400 |
| | Subtotal | 7,800 | 5,018 | 7,800 | 6,147 | 9,221 | 7,250 |
| INTERGOVERNMENTAL REVENUE | | | | | | | |
| 01-430-000-40 | Sanitation District Administration Fee | 31,950 | 31,669 | 0 | 0 | 0 | 38,100 |
| 01-430-000-50 | Fire District Administration Fee | | | 5,625 | | | 5,625 |
| 01-450-000-00 | Grants - Sag. Cty. | 10000 | 78,777 | 10,000 | 10,000 | 15,000 | - |
| 01-450-000-10 | Miscellaneous Grants-Police Department | 20000 | 345,893 | 20,000 | 5,250 | 7,875 | - |
| 01-450-000-20 | GOCO Grants | 8300 | 5,000 | 8,300 | 0 | 0 | - |
| 01-450-000-30 | Grants-Police | 0 | 5,500 | 5,500 | 17,282 | 25,822 | - |
| 01-447-000-20 | CARES ACT - Rio Grande | | | | | | |
| | Subtotal | 76,875 | 466,840 | 49,425 | 32,532 | 48,797 | 43,725 |
| CHARGES FOR SERVICES | | | | | | | |

| | | | | | | | |
|-----------------|-------------------|----------|--------------|----------|------------|------------|----------|
| 01-433-000-00 | Trash Revenue | 0 | 1,905 | 0 | 353 | 530 | 0 |
| 01-434-000-00 | Trash Billing Fee | 0 | 0 | 0 | 0 | 0 | 0 |
| Subtotal | | 0 | 1,905 | 0 | 353 | 530 | 0 |

| | | | | | | | |
|----------------------------|------------------------------------|----------|----------|----------|----------|----------|----------|
| ADMIN/OVERHEAD FUND | | | | | | | |
| 01-430-000-10 | Light and Power Utility Admin Fees | 0 | 0 | 0 | 0 | 0 | 0 |
| 01-430-000-20 | Water Utility Admin Fees | 0 | 0 | 0 | 0 | 0 | 0 |
| 01-430-000-30 | Natural Gas Utility Admin Fees | 0 | 0 | 0 | 0 | 0 | 0 |
| Subtotal | | 0 | 0 | 0 | 0 | 0 | 0 |

| | | | | | | | |
|-----------------------------|----------------------------------|---------------|----------------|---------------|---------------|---------------|---------------|
| FINES & FORFEITS | | | | | | | |
| 01-443-000-00 | Municipal Court Revenue | 1,500 | 25 | 1,500 | 265 | 398 | 200 |
| 01-444-000-10 | Police Fines | 10,000 | 15,898 | 10,000 | 9,854 | 14,481 | 10,000 |
| 01-444-000-11 | POLICE FEES- RESTITUTION | | 0 | | | 0 | |
| 01-444-000-00 | Code Enforcement | | 885 | 5,000 | 500 | 750 | 1,000 |
| 01-444-000-20 | Parking Tickets | 0 | 0 | 0 | 10 | 15 | - |
| 01-444-000-30 | Police Surcharge | 1,000 | 1,858 | 1,000 | 1,180 | 1,740 | 1,000 |
| 01-444-000-40 | K-9 Donations/Revenue Reserve | | 49,020 | 9,000 | 4,791 | 7,188 | 15,000 |
| 01-444-000-70 | Public Safety | 52099 | 52,098 | 52,099 | 37,348 | 58,022 | 52,099 |
| 01-444-000-80 | Evidence Sales/Narcotic Seizures | 0 | 0 | 0 | 0 | 0 | - |
| Subtotal | | 64,599 | 119,380 | 78,599 | 63,728 | 80,892 | 79,299 |

| | | | | | | | |
|----------------------|-------------------------------|---------------|----------------|---------------|---------------|---------------|--------------|
| MISCELLANEOUS | | | | | | | |
| 01-445-000-00 | Miscellaneous Income | 4,000 | 6,485 | 4,000 | 26,497 | 39,745 | 400 |
| 01-445-000-02 | Center Cons School Dist - IGA | | | | | 530 | 2,500 |
| 01-445-000-03 | NSF Charges | 150 | 88 | 150 | 88 | 99 | 150 |
| 01-445-000-10 | Lease Proceeds- Parks | 150 | 0 | 150 | 0 | 0 | 150 |
| 01-445-000-20 | July 4 Fireworks | 500 | 0 | 500 | 3,873 | 5,510 | 500 |
| 01-445-000-30 | Special Hearing Fees | 250 | 0 | 250 | 0 | 0 | 250 |
| 01-445-000-40 | Covid Funds | | 142,671 | | 0 | 0 | - |
| 01-448-000-10 | Building Rental/Lease | 0 | 100 | 0 | 0 | 0 | - |
| 01-448-000-10 | General Fund Interest Earned | 2800 | 653 | 2,800 | 308 | 462 | 1,500 |
| 01-454-000-00 | Sale of Equipment/Material | 2,500 | 0 | 2,500 | 0 | 0 | - |
| Subtotal | | 10,380 | 149,955 | 10,380 | 30,543 | 46,345 | 6,480 |

| | | | | | | | |
|------------------|----------------|----------|----------|----------|----------|------------------|----------------|
| GF GRANTS | | | | | | | |
| 01-450-000-50 | Federal Grants | | 0 | 0 | 0 | 256,438 | - |
| 01-450-000-51 | State Grants | | 0 | 0 | 0 | 1,344,528 | 520,735 |
| 01-450-000-52 | Other Grants | | 0 | 0 | 0 | 15,000 | 12,111 |
| Subtotal | | 0 | 0 | 0 | 0 | 1,615,966 | 632,846 |

| | | | | | | | |
|----------------------------|--|----------------|------------------|------------------|----------------|------------------|------------------|
| TOTAL GENERAL FUNDS | | 924,732 | 1,593,017 | 1,224,882 | 946,869 | 3,036,800 | 1,778,448 |
|----------------------------|--|----------------|------------------|------------------|----------------|------------------|------------------|

GENERAL FUND/ADMINISTRATION

6

| Account # | | Actual as of | | Actual as of | | Estimated 2021 | 2022 Proposed Budget |
|---------------------------|------------------------------------|---------------|----------------|---------------|---------------|----------------|----------------------|
| | | 2020 Budget | 12/31/2020 | 2021 Budget | 8/31/2021 | | |
| PERSONNEL | | | | | | | |
| 01-552-522-00 | Salaries | 21,036 | 21,648 | 24,969 | 19,038 | 24,969 | 44,143 |
| | Overtime | 1,000 | | | | | 1,361 |
| 01-552-522-10 | Employee Merit Bonus | 0 | 40 | 0 | 38 | 0 | - |
| 01-552-523-20 | FICA/Medicare | 1,632 | 2,428 | 1,910 | 1,459 | 1,910 | 3,481 |
| 01-552-523-30 | Pension | 183 | 314 | 175 | 345 | 175 | 1,365 |
| 01-552-523-40 | Health Insurance | 1,583 | 1,481 | 1,644 | 1,892 | 1,644 | 4,859 |
| 01-552-526-00 | Other Benefits | 111 | 21 | 50 | 21 | 50 | 50 |
| 01-552-526-20 | Unemployment | 63 | 2,452 | 63 | 5 | 63 | 100 |
| 01-552-526-30 | Employee Appreciation | 500 | 299 | 500 | 758 | 500 | 700 |
| 01-552-533-00 | Insurance - Workman's Compensation | 32 | 196 | 288 | 32 | 288 | 127 |
| | Subtotal | 26,140 | 28,880 | 29,600 | 23,588 | 29,600 | 56,186 |
| OPERATING EXPENSES | | | | | | | |
| 01-552-526-05 | Television | 0 | 236 | 0 | 120 | 0 | - |
| 01-552-535-20 | Travel Expenses | 2,000 | (11) | 3,000 | 310 | 3,000 | 3,000 |
| 01-552-535-30 | Training Expenses | 2,000 | 199 | 3,000 | 274 | 3,000 | 3,000 |
| 01-552-537-20 | Donations to Non-Profits | 0 | 0 | 0 | 650 | 0 | 1,250 |
| 01-552-537-30 | Parks and Recreation Org | 6,243 | 8,104 | 12,000 | 4,896 | 12,000 | 12,000 |
| 01-552-538-30 | County Treasurer Fees | 4,500 | 4,309 | 4,500 | 4,687 | 4,500 | 4,500 |
| 01-552-543-00 | Facilities Maintenance | 5,000 | 11,787 | 10,000 | 4,157 | 10,000 | 8,000 |
| 01-552-544-00 | Utilities | 12,000 | 18,351 | 12,000 | 12,044 | 12,000 | 16,000 |
| 01-552-555-00 | Miscellaneous Expenses | 1,000 | 14,185 | 1,000 | 22,594 | 1,000 | 1,000 |
| 01-552-555-10 | Spring Clean Up | 0 | 0 | 0 | 151 | 0 | 500 |
| 01-552-555-30 | Bank Charges | 100 | 2 | 100 | 6 | 100 | 100 |
| 01-552-675-10 | MISC GRANT EXPENSE | | 343,563 | | | | - |
| 01-552-675-20 | COVID Expense | | 159,768 | 0 | 0 | 0 | - |
| 01-552-555-20 | Holiday Expenses | 2,000 | 423 | 2,000 | 0 | 2,000 | 2,500 |
| | Subtotal | 34,843 | 560,917 | 47,600 | 49,889 | 47,600 | 51,850 |

| | | | | | | | |
|----------------------------|-------------------------------|---------------|----------------|---------------|----------------|----------------|----------------|
| 01-552-543-10 | Contingency Funds | 1,450 | 0 | 1,450 | 0 | 1,450 | 1000 |
| 01-552-543-20 | Equipment Maintenance | 500 | 0 | 500 | 0 | 500 | 500 |
| 01-552-543-30 | Vehicle Fuel/Maintenance | 500 | 46 | 500 | 1,101 | 500 | 5000 |
| Subtotal | | 2,450 | 46 | 2,450 | 1,101 | 2,450 | 6,500 |
| CONTRACTUAL | | | | | | | |
| 01-550-100-00 | Solid Waste Contract Expenses | 0 | 0 | 0 | 0 | 0 | 0 |
| Subtotal | | 0 | 0 | 0 | 0 | 0 | 0 |
| CAPITAL IMPROVEMENT | | | | | | | |
| 01-552-550-00 | Town Hall Improvements | 2,500 | 516 | 20,000 | 29,090 | 30,000 | 10000 |
| 01-552-550-30 | Sidewalk Improvements | 0 | 0 | 0 | 0 | 0 | 0 |
| Subtotal | | 2,500 | 516 | 20,000 | 29,090 | 30,000 | 10,000 |
| Total Budget | | 65,933 | 590,358 | 99,650 | 103,668 | 109,650 | 124,536 |

GENERAL FUND/PUBLIC SAFETY DEPARTMENT

8

| Account # | | Actual as of | | Actual as of | | | 2022 Proposed Budget |
|----------------------------|--|----------------|----------------|----------------|----------------|----------------|----------------------|
| | | 2020 Budget | 12/31/2020 | 2021 Budget | 8/31/2021 | Estimated 2021 | |
| GRANT REVENUE | | | | | | | |
| 01-450-000-70 | Federal Grants Police | | | | | | |
| 01-450-000-71 | State Grants Police | | | | | | 9,800 |
| 01-450-000-72 | Other Grants | | | | | | 5,000 |
| | | 465,581 | 0 | 0 | 0 | 0 | 14,800 |
| POLICE MISC REVENUE | | | | | | | |
| 01-444-000-50 | K9 Donations/Revenue | | 0 | 9,000 | 0 | 0 | 10,500 |
| | Subtotal | 64,599 | 0 | 9,000 | 0 | 0 | 10,500 |
| | | | | | | | 25,300 |
| PERSONNEL | | | | | | | |
| 01-557-522-00 | Salaries—Police Officers | 268,294 | 376,787 | 385,685 | 277,971 | 388,297 | 307,431 |
| | Salaries—Dispatch & Clerk | | | | | | 63,065 |
| | Grant Overtime | 5,000 | | | | | |
| | Differential Pay—Officers and Dispatch | 7,300 | | | | | |
| | Overtime | 19,000 | | | | | 53,136 |
| | On Call | 1,500 | | | | | |
| 01-557-522-10 | Admin Pension | 0 | 484 | 0 | 0 | 0 | |
| 01-557-523-20 | FICA/Medicare | 7,818 | 10,860 | 10,279 | 6,558 | 9,836 | 10,053 |
| 01-557-523-30 | Admin Pension | 731 | 598 | 727 | 583 | 874 | 1,892 |
| 01-557-523-40 | Health Insurance | 68,577 | 64,028 | 65,736 | 51,568 | 77,353 | 61,518 |
| 01-557-523-80 | FPPA & Disability | 2,697 | 3,854 | 5,189 | 3,065 | 4,598 | 36,057 |
| 01-557-523-90 | Pension - Clerical | 15,454 | 22,026 | 29,661 | 17,171 | 0 | - |
| 01-557-526-00 | Other Benefits/Life Ins | 10,500 | 1,834 | 1,683 | 483 | 725 | 2,250 |
| 01-557-526-10 | Required Healthcare | 0 | 0 | 0 | 0 | 0 | |
| 01-557-533-00 | Workers Comp Expense | 11,394 | 23,675 | 12,112 | 13,730 | 20,595 | 29,293 |
| 01-557-526-20 | Unemployment | 944 | 0 | 944 | 1,358 | 944 | 400 |
| | Subtotal | 465,581 | 504,146 | 512,015 | 372,488 | 503,222 | 565,094 |
| OPERATING EXPENSES | | | | | | | |
| 01-557-526-05 | Television | 300 | 206 | 300 | 120 | 148 | - |
| 01-557-534-45 | IT/Automotive Services | | | | | 1,500 | 3,000 |
| 01-557-535-10 | Training Expenses | 3200 | 5,263 | 4,000 | 1,665 | 6,200 | 10,000 |
| 01-557-535-20 | TRAINING EXPENSES- K9 | | 0 | | | | - |
| 01-557-535-30 | Travel Expenses | 6000 | 3,927 | 6,000 | 6,009 | 6,000 | 8,000 |
| 01-557-535-40 | Tuition Assistance | 6800 | 6,800 | 3,400 | 0 | 3,400 | 3,400 |
| 01-557-544-00 | Utilities | 1100 | 828 | 1,100 | 505 | 1,100 | 1,500 |

| | | | | | | | |
|----------------------------|-------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| 01-557-579-10 | Equipment, Supplies, Tools | 2000 | 5,721 | 3,000 | 1,461 | 10,500 | 4,400 |
| 01-557-579-20 | Supplies | 1500 | 1,823 | 2,000 | 2,729 | 2,000 | 2,500 |
| 01-557-587-10 | Fuel&Oil | 15000 | 12,177 | 15,000 | 14,305 | 15,000 | 20,000 |
| 01-557-587-30 | Vehicle Purchase/Lease | 12500 | 118 | 25,000 | 183 | 44,425 | 45,000 |
| 01-557-587-40 | Vehicle Maintenance | 6000 | 11,597 | 11,000 | 11,034 | 15,000 | 16,000 |
| 01-557-587-50 | K-9 Expenses | | 45,443 | 8,000 | 28,515 | 23,800 | 13,500 |
| 01-557-588-30 | Misc Equipment/Video/Radar/Software | 1500 | 1,255 | 1,500 | 2,254 | 1,500 | 12,500 |
| 01-557-594-01 | Court Costs | 0 | 0 | 0 | 0 | 0 | - |
| 01-557-594-02 | Prisoner Care/Drug & Alc Test | 0 | 0 | 0 | 0 | 0 | - |
| 01-557-594-03 | Case Expense | 500 | 124 | 500 | 91 | 500 | 500 |
| 01-557-594-10 | Firearms/Ammunition | 1,000 | 944 | 2,500 | 3,765 | 2,500 | 4,500 |
| 01-557-595-00 | Uniforms | 5,000 | 7,156 | 8,500 | 10,409 | 13,500 | 10,000 |
| 01-557-595-10 | Membership and Dues | 1,850 | 1,467 | 0 | 0 | 0 | - |
| 01-557-596-00 | Miscellaneous Expenses | 500 | 1,769 | 500 | 1,882 | 500 | 1,000 |
| 01-557-596-20 | Drug Intradiction | 2,000 | 350 | 2,000 | 0 | 2,000 | 2,000 |
| 01-557-596-30 | Bank Charges | 0 | 13 | 0 | 0 | 0 | - |
| 01-557-596-40 | Community Relationship Expense | 500 | 665 | 500 | 4,516 | 5,500 | 1,000 |
| 01-557-596-50 | Subscriptions | 0 | 3,831 | 14,785 | 6,416 | 14,785 | 15,000 |
| 01-557-597-10 | Investigation Contingency | 1,000 | 80 | 1,000 | 117 | 1,000 | 1,000 |
| 01-557-597-20 | Police Charitable Donations | 250 | 196 | 500 | 0 | 500 | 500 |
| 01-557-598-00 | Reverse 911 System | 0 | 5,000 | 0 | 0 | 0 | - |
| 01-557-598-10 | Police Impound Fencing | 0 | 0 | 0 | 0 | 0 | - |
| 01-557-588-00 | sb 217 CAD System | | 0 | 30,000 | 30,000 | 30,000 | 6,000 |
| Subtotal | | 72,500 | 116,754 | 141,085 | 126,976 | 201,358 | 181,300 |
| GRANT EXPENSE | | | | | | | |
| 01-557-000-70 | Federal Grant Expense | | | | | 5000 | - |
| 01-557-000-71 | State Grant Expense | | | | | 2200 | 9,800 |
| 01-557-000-72 | Other Grant Expense | | | | | 31000 | 5,000 |
| Subtotal | | 0 | 0 | 0 | 0 | 38,200 | 14,800 |
| Total | | | | | | | 761,194 |
| 01-557-676-00 | Utility allocation | 0.00 | 0 | 0 | 0 | 0 | 0 |
| TOTAL POLICE BUDGET | | 538,081 | 620,900 | 653,100 | 498,464 | 742,780 | 735,894 |

GENERAL FUND/MUNICIPAL COURT

8

| Account # | Actual as of | | Actual as of | | Estimated 2021 | 2022 Proposed Budget | |
|----------------------------|-------------------------|---------------|---------------|---------------|----------------|----------------------|---------------|
| | 2020 Budget | 12/31/2020 | 2021 Budget | 8/31/2021 | | | |
| PERSONNEL | | | | | | | |
| 01-558-522-00 | Salaries | 16,916 | 19,580 | 21,396 | 15,796 | 21,396 | 4,773 |
| | Overtime | 0 | | | | | 146 |
| 01-558-522-10 | Emp Merit Bonus | 0 | 20 | 0 | 0 | 0 | |
| 01-558-523-20 | FICA/Medicare | 1,294 | 1,116 | 1,818 | 329 | 1,818 | 376 |
| 01-558-523-30 | Pension | 131 | 183 | 174 | 129 | 174 | 148 |
| 01-558-523-40 | Employer Share-Health | 1,130 | 1,049 | 1,173 | 778 | 1,173 | 1,517 |
| 01-558-526-00 | Other Emp Benefits | 26 | 11 | 26 | 7 | 26 | 30 |
| 01-558-526-20 | Unemployment | 51 | 0 | 51 | 1 | 51 | 60 |
| 01-558-533-00 | WORKERS COMP EXPENSE | | 39 | | | | 14 |
| | Subtotal | 19,548 | 21,959 | 24,637 | 17,039 | 24,637 | 7,063 |
| OPERATING COSTS | | | | | | | |
| 01-558-535-10 | Training Expenses | 500 | (20) | 500 | 0 | 500 | 500 |
| 01-558-535-30 | Travel Expenses | 1,000 | 0 | 1,000 | 0 | 1,000 | 1,000 |
| 01-558-594-02 | Prisoner Costs | 300 | 0 | 300 | 0 | 300 | 300 |
| | Subtotal | 1,800 | -20 | 1,800 | 0 | 1,800 | 1,800 |
| 01-558-538-10 | Court Appointed Counsel | 250 | 0 | 250 | 0 | 250 | 250 |
| 01-558-538-20 | Counseling | 250 | 0 | 250 | 0 | 250 | 250 |
| 01-558-538-30 | Town Prosecutor | 250 | 0 | 250 | 0 | 250 | 250 |
| 01-558-538-40 | Judge's Salary | | | | | 4,350 | 16,800 |
| 01-558-555-10 | Bank Charges | 0 | 0 | 0 | 0 | 0 | |
| 01-558-555-00 | Miscellaneous Expenses | 250 | 370 | 250 | 26 | 250 | 250 |
| | Subtotal | 1,000 | 370 | 1,000 | 26 | 5,350 | 17,800 |
| TOTAL COURTS BUDGET | | 22,348 | 22,309 | 27,437 | 17,066 | 31,787 | 26,663 |

BUILDING/PLANNING DEPARTMENT

8

| Account | Actual as of | | Actual as of | | Estimated 2021 | 2022 Proposed Budget | |
|-----------------------------------|-------------------------|---------------|---------------|---------------|-------------------|-------------------------|---------------|
| | 2020 Budget | 12/31/2020 | 2021 Budget | 8/31/2021 | | | |
| PERSONNEL | | | | | | | |
| 01-559-522-00 | Salaries | 7,878 | 8,627 | 8,630 | 6,158 | 8,630 | 9,803 |
| | Overtime | 0 | | | | | 467 |
| | On Call | 0 | | | | | |
| 01-559-522-10 | Emp Merit Bonus | 0 | 24 | 0 | 0 | 0 | |
| 01-559-523-20 | FICA/Medicare | 630 | 724 | 660 | 471 | 660 | 786 |
| 01-559-523-30 | Pension | 0 | 0 | 0 | 0 | 0 | 308 |
| 01-559-523-40 | Health Insurance | 1,356 | 1,249 | 1,409 | 929 | 1,409 | 2,215 |
| 01-559-526-00 | Other employee benefits | 12 | 14 | 12 | 9 | 12 | 15 |
| 01-559-526-20 | Unemployment | 24 | 0 | 30 | 1 | 30 | 35 |
| 01-559-533-00 | WORKERS COMP EXPENSE | | 23 | | | | 29 |
| Subtotal | | 9,900 | 10,638 | 10,741 | 7,567 | 10,741 | 13,656 |
| | | | | | | | |
| 01-559-542-20 | Postage | 600 | 514 | 1,000 | (18) | 1,000 | 500 |
| 01-559-542-30 | Copy Expense | 200 | 0 | 200 | 0 | 200 | 200 |
| 01-559-543-00 | Investigation Expense | 100 | 0 | 100 | 0 | 100 | 100 |
| 01-559-548-20 | Training/Travel/Dues | 500 | 0 | 500 | 0 | 500 | 500 |
| 01-559-587-10 | Fuel/Oil/Mileage | 500 | 298 | 500 | 129 | 500 | 500 |
| Subtotal | | 1,900 | 811 | 2,300 | 111 | 2,300 | 1,800 |
| | | | | | | | |
| TOTAL BUILDING/PLNG BUDGET | | 11,800 | 11,450 | 13,041 | 7,678 | 13,041 | 15,456 |

CONSERVATION TRUST FUND

8

| Account # | | Actual as of | | Actual as of | | Estimated 2021 | 2022 Proposed Budget |
|---------------------|-----------------------------------|---------------|---------------|---------------|---------------|-------------------|-------------------------|
| | | 2020 Budget | 12/31/2020 | 2021 Budget | 8/31/2021 | | |
| CTF REVENUES | | | | | | | |
| 05-417-000-00 | CTF Revenues | 22,000 | 23,701 | 23,726 | 14,153 | 23,726 | 23,726 |
| 05-445-000-00 | Other Revenues/Interest Income | 50 | 201 | 50 | 23 | 50 | 50 |
| | | 22,050 | 23,902 | 23,776 | 14,176 | 23,776 | 23,776 |
| CTF EXPENSES | | | | | | | |
| 05-552-675-00 | Maintenance/Supplies/Repairs | 7,500 | 0 | 7,500 | 3,500 | 7,500 | 7,500 |
| 05-552-772-10 | CTF Improvements | 7,000 | 0 | 7,000 | 0 | 7,000 | 7,000 |
| 05-552-772-20 | CTF Projects | 7,500 | 0 | 7,500 | 0 | 7,500 | 7,500 |
| | | 22,000 | 0 | 22,000 | 3,500 | 22,000 | 22,000 |
| | CTF EXCESS (DEFICIT) | 50 | 23,902 | 1,776 | 10,676 | 1,776 | 1,776 |
| | Transfers In/Out | 0 | 0 | 0 | | | |
| | CTF BEGINNING FUND BALANCE | 19,207 | 41,428 | 59,665 | 59,665 | 59,665 | 61,441 |
| | | 19,257 | 59,665 | 61,441 | 70,341 | 61,441 | 63,217 |

ECONOMIC DEVELOPMENT FUND

8

| Account # | | Actual as of | | Actual as of | | Estimated 2021 | 2022 Proposed Budget |
|----------------------------------|------------------------|--------------|------------|----------------|----------------|----------------|----------------------|
| | | 2020 Budget | 12/31/2020 | 2021 Budget | 8/31/2021 | | |
| ED REVENUES | | | | | | | |
| 06-412-000-00 | Economic Dev.Fund | | 0 | 84,000 | 69,911 | 84,000 | 95,000 |
| 06-445-000-00 | Transfer in from L&P | | 0 | 52,500 | 35,118 | 17,500 | 17,500 |
| 06-445-000-00 | Transfer in from Gas | | 0 | | | 17,500 | 17,500 |
| 06-445-000-00 | Transfer in from Water | | 0 | | | 17,500 | 17,500 |
| Revenue Subtotal | | | | 136,500 | 105,029 | 136,500 | 147,500 |
| ED GRANTS | | | | | | | |
| 06-412-000-70 | Federal Grants | | | | | | 0 |
| 06-412-000-71 | State Grants | | | | | 341,294 | 216,294 |
| 06-412-000-72 | Other Grants | | | | | | 0 |
| Grant Subtotal | | 0 | 0 | 0 | 0 | 341,294 | 216,294 |
| ED Revenue Total | | 0 | 0 | 136,500 | 105,029 | 477,794 | 363,794 |
| ED EXPENSES | | | | | | | |
| 06-552-538-00 | Professional Services | | 0 | 80,000 | 41,807 | 80,000 | 60,000 |
| 06-552-555-00 | Miscellaneous Expense | | 0 | | | | 35,000 |
| | | 0 | 0 | 80,000 | 41,807 | 80,000 | 95,000 |
| ED GRANT EXPENSES | | | | | | | |
| 06-552-000-70 | Federal Grant Expense | | | | | | - |
| 06-552-000-71 | State Grant Expense | | | | | 341,294 | 216,294 |
| 06-552-000-72 | Other Grant Expense | | | | | | - |
| Expense Subtotal | | 0 | 0 | 0 | 0 | 341,294 | 216,294 |
| ED EXPENSE Total | | 0 | 0 | 80,000 | 41,807 | 421,294 | 311,294 |
| ED EXCESS (DEFICIT) | | 0 | 0 | 56,500 | 63,223 | 56,500 | 52,500 |
| Transfers In/Out | | 0 | 0 | 0 | 0 | 0 | 0 |
| ED BEGINNING FUND BALANCE | | 0 | 0 | 0 | 56,500 | 56,500 | 56,500 |
| ED ENDING FUND BALANCE | | 0 | 0 | 56,500 | 119,723 | 113,000 | 109,000 |

GENERAL FUND/STREETS - PARKS DEPARTMENT

8

| Account # | 2020 Budget | Actual as of | | Actual as of | | Estimated 2021 | 2022 Proposed Budget |
|----------------------|--------------------------------------|---------------|----------------|----------------|---------------|----------------|----------------------|
| | | 12/31/2020 | 2021 Budget | 8/31/2021 | | | |
| GRANT REVENUE | | | | | | | |
| 01-450-000-60 | | | | | | | 750,000 |
| 01-450-000-61 | | | | | | | - |
| 01-450-000-62 | | | | | | | 8,300 |
| | 0 | 0 | 0 | 0 | 0 | 0 | 758,300 |
| PERSONNEL | | | | | | | |
| 01-561-522-00 | Salaries | 71,985 | 92,256 | 85,458 | 64,547 | 85,458 | 107,200 |
| | Overtime | 2,000 | | | | | 3,269 |
| | On Call | 1,200 | | | | | |
| 01-561-522-10 | Employee Merit Bonus | 0 | 174 | 0 | 38 | 0 | |
| 01-561-523-20 | FICA/Medicare | 5,242 | 7,335 | 6,538 | 4,941 | 6,538 | 8,451 |
| 01-561-523-30 | Pension | 1,447 | 2,026 | 1,800 | 1,461 | 1,800 | 3,314 |
| 01-561-523-40 | Health Insurance | 9,043 | 16,086 | 18,782 | 12,424 | 18,782 | 19,865 |
| 01-561-526-00 | Other Employee Benefits | 3,794 | 281 | 3,794 | 119 | 3,794 | 3,800 |
| 01-561-526-20 | Unemployment | 216 | 0 | 216 | 287 | 216 | 220 |
| 01-561-533-00 | WORKERS COMP EXPENSE | | 6,578 | | | | 6,728 |
| | Subtotal | 94,927 | 118,158 | 116,587 | 83,817 | 116,587 | 152,847 |
| EXPENSES | | | | | | | |
| 01-561-534-45 | IT/Automotive Services | | | | | 1,500 | 3,000 |
| 01-561-535-10 | Training Expenses | 1,000 | 0 | 1,000 | 662 | 1,000 | 1,000 |
| 01-561-535-30 | Travel Expenses | 1,000 | 0 | 1,000 | 0 | 1,000 | 1,000 |
| 01-561-544-00 | Utilities | 10,000 | 4,175 | 10,000 | 2,699 | 10,000 | 5,500 |
| 01-561-587-30 | Vehicle Maintenance/Repair/Equipment | 2,000 | 3,173 | 2,000 | 2,889 | 2,000 | 4,500 |
| 01-561-595-00 | Uniforms | 1,500 | 1,074 | 1,500 | 416 | 1,500 | 1,500 |
| 01-561-598-00 | Animal Control | 12,000 | 13,469 | 12,000 | 8,000 | 12,000 | 12,000 |
| 01-561-599-00 | Summer Entertainment in the Park | 3,000 | 2,192 | 9,480 | 2,691 | 9,480 | 9,480 |
| 01-561-600-00 | NEW LIGHTS - CASA BLANCA PARK | | 0 | | | | |
| 01-561-619-00 | Safety Equipment | 500 | 0 | 500 | 0 | 500 | 500 |
| 01-561-623-00 | Shop Maintenance/Repair | 1,500 | 910 | 1,500 | 876 | 1,500 | 1,500 |
| 01-561-624-30 | Culverts/Signage | 0 | 422 | 0 | 0 | 0 | - |
| 01-561-624-40 | Gravel/Asphalt | 0 | 0 | 0 | 0 | 0 | - |
| 01-561-624-45 | FERTILIZER & SPRAY FOR PARKS | | 0 | | | | 9,500 |
| 01-561-624-50 | Park Maintenance/Repair | 7,000 | 12,651 | 15,000 | 8,641 | 15,000 | 15,000 |
| 01-561-627-10 | Fuel&Oil | 3,500 | 2,969 | 3,500 | 3,122 | 3,500 | 5,000 |
| 01-561-940-00 | Tools/Supplies | 5,000 | 8,632 | 5,000 | 5,104 | 5,000 | 7,500 |
| 01-561-950-00 | Miscellaneous Expenses | 100 | 0 | 100 | 80 | 100 | 1,000 |
| | Subtotal | 48,100 | 49,866 | 62,580 | 35,179 | 62,580 | 74,980 |

| CAPITAL IMPROVEMENTS | | | | | | | |
|-----------------------------|--------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| 01-561-779-00 | Town Park Improvement | 500 | 525 | 500 | 0 | 500 | 500.0 |
| 01-561-780-00 | Tennis Court Improvement | 0 | 0 | 0 | 0 | 0 | - |
| 01-561-781-30 | Trees, shrubs, flowers | 300 | 93 | 300 | 145 | 300 | 1,000.0 |
| 01-561-782-00 | Contingency | 2,500 | 5,000 | 2,500 | 0 | 2,500 | 2,500.0 |
| Subtotal | | 3,300 | 5,618 | 3,300 | 145 | 3,300 | 4,000 |
| GRANT EXPENSE | | | | | | | |
| 01-561-000-70 | Federal Grants | | | | | 0 | 750000 |
| 01-561-000-71 | State Grants | | | | | 0 | - |
| 01-561-000-72 | Other Grants | | | | | 0 | 8,300 |
| Subtotal | | 0 | 0 | 0 | 0 | 0 | 758,300 |
| Total Expenses | | | | | | | 990,127 |
| 01-561-676-00 | Utility Allocation | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL STREETS BUDGET | | 146,327 | 173,443 | 182,467 | 119,141 | 182,467 | 231,827 |

STREET IMPROVEMENT FUND

8

| Account # | | Actual as of | | Actual as of | | Estimated 2021 | 2022 Proposed Budget |
|----------------------------|------------------------------------|------------------|------------------|------------------|----------------|-------------------|-------------------------|
| | | 2020 Budget | 12/31/2020 | 2021 Budget | 8/31/2021 | | |
| SI REVENUES | | | | | | | |
| 07-412-000-00 | SI Sales Tax Revenues | 130,854 | 273,587 | 152,000 | 139,823 | 152,000 | 190,000 |
| 07-445-000-00 | Other Income | | 0 | 0 | 0 | 0 | - |
| 07-446-000-00 | Interest Income | 13,029 | 5,049 | 13,029 | 202 | 13,029 | 13,029 |
| | | 143,883 | 278,636 | 165,029 | 140,025 | 165,029 | 203,029 |
| SI EXPENSES | | | | | | | |
| 07-521-521-00 | Bank Service Charges | 0 | 0 | 0 | 0 | 0 | - |
| 07-552-624-40 | Gravel/Asphalt | 5,000 | 0 | 5,000 | 650 | 5,000 | 5,000 |
| 07-552-772-10 | Road Maintenance - Projects | 10,000 | 0 | 10,000 | 1,073 | 10,000 | 10,000 |
| 07-552-772-20 | Bridge Maintenance - Projects | 0 | 0 | 0 | 0 | 0 | - |
| 07-561-625-00 | Operational Supplies | 5,000 | 0 | 0 | 32 | 50 | 5,000 |
| 07-552-624-30 | Culverts/Signage | 0 | 0 | 0 | 0 | 0 | - |
| 07-561-624-30 | Street Signs | 2,500 | 2,269 | 2,500 | 3,074 | 2,500 | 5,000 |
| | Expense Subtotal | 22,500 | 2,269 | 17,500 | 4,830 | 17,550 | 25,000 |
| CAPITAL IMPROVEMENT | | | | | | | |
| 07-561-779-00 | Street Paving | 725,000 | 553,959 | 250,000 | 26,365 | 27,000 | 250,000 |
| 07-561-779-10 | Alloc to Economic Development Fund | | 0 | 0 | 0 | 0 | - |
| 07-800-000-01 | Consaul Property Development | 5,000 | 0 | 7,500 | 0 | 7,500 | 7,500 |
| | Subtotal | 730,000 | 553,959 | 257,500 | 26,365 | 34,500 | 257,500 |
| | SI EXCESS (DEFICIT) | (608,617) | (277,592) | (109,971) | 108,830 | 112,979 | (79,471) |
| | Transfers In/Out | 0 | | 0 | | 0 | |
| | SIF BEGINNING FUND BALANCE | 585,091 | 795,074 | 254,796 | 517,482 | 517,482 | 630,461 |
| | SIF ENDING FUND BALANCE | (23,526) | 517,482 | 144,825 | 626,312 | 630,461 | 550,990 |

UTILITY FUND REVENUES

8

| Account # | Actual as of | | Actual as of | | Estimated 2021 | 2022 Proposed Budget | |
|-------------------------------|--|------------------|------------------|------------------|------------------|----------------------|------------------|
| | 2020 Budget | 12/31/2020 | 2021 Budget | 8/31/2021 | | | |
| LIGHT & POWER FUND | | | | | | | |
| 10-430-000-40 | Sanitation District Administration Fee | 31,950 | 40,248 | 42,600 | 28,525 | 42,600 | 38,100 |
| 10-430-000-50 | Fire District Administration Fee | 5,625 | 3,281 | 5,625 | 3,750 | 5,625 | 5,625 |
| 10-436-000-00 | Electricity Sales | 2,426,956 | 2,310,930 | 2,426,956 | 1,601,390 | 2,426,956 | 2,670,000 |
| 10-436-000-50 | Sales Tax Collected | 0 | 0 | 113,750 | 0 | 113,750 | 113,750 |
| 10-446-000-00 | Interest Income | 19,097 | 13,795 | 19,097 | 5,145 | 19,097 | 19,097 |
| 10-447-000-00 | Late Fee Income | 0 | 0 | 0 | 0 | 0 | - |
| 10-454-000-00 | Sale of Equipment/Material | 0 | 0 | 0 | 0 | 0 | - |
| 10-445-000-00 | Miscellaneous Income | 2,000 | 8,091 | 2,000 | 4,299 | 2,000 | 2,000 |
| 10-456-000-00 | Equipment Usage/Rental Income | 0 | 0 | 0 | 0 | 0 | - |
| 10-457-000-00 | Customer Reimbursement Transformer | 7,500 | 0 | 7,500 | 0 | 7,500 | 7,500 |
| 10-458-000-00 | New Service / Tap Fees | 0 | 0 | 0 | 500 | 0 | - |
| 10-459-000-00 | Labor/Service Charges | 5,000 | 21,796 | 5,000 | 0 | 5,000 | 5,000 |
| Subtotal | | 2,498,128 | 2,484,223 | 2,622,528 | 1,643,610 | 2,622,528 | 2,861,072 |
| NATURAL GAS FUND | | | | | | | |
| 11-430-000-40 | Sanitation District Administration Fee | 31,950 | 40,248 | 42,600 | 28,525 | 42,600 | 38,100 |
| 11-430-000-50 | Fire District Administration Fee | 5,625 | 5,625 | 5,625 | 3,750 | 5,625 | 5,625 |
| 11-436-000-00 | Miscellaneous Income | 1,660,268 | 1,023,627 | 1,660,268 | 937,913 | 1,660,268 | 1,750,000 |
| 11-436-000-50 | Economic Development Fund | 0 | 0 | 46,266 | 0 | 46,266 | 46,266 |
| 11-445-000-00 | Street Improvement Fund | 1,000 | 2,359 | 1,000 | 2,408 | 1,000 | 1,000 |
| 11-446-000-00 | Interest Income | 37,223 | 11,052 | 37,223 | 674 | 37,223 | 37,223 |
| 11-447-000-00 | Late Fee Income | 0 | 0 | 0 | 0 | 0 | - |
| 11-454-000-00 | Sale of Equipment/Material | 0 | 0 | 0 | 0 | 0 | - |
| 11-456-000-00 | Equipment Usage/Rental Income | 0 | 0 | 0 | 0 | 0 | - |
| 11-460-000-00 | Grant Income | 0 | 0 | 0 | 0 | 0 | - |
| 11-458-000-00 | New Service/Tap Fees | 0 | 0 | 0 | 50 | 0 | - |
| 11-459-000-00 | Labor/Service Charges | 0 | 0 | 0 | 360 | 0 | - |
| Subtotal | | 1,736,066 | 1,082,911 | 1,792,982 | 973,679 | 1,792,982 | 1,878,214 |

| WATER FUND | | | | | | | |
|----------------------------|--|------------------|------------------|------------------|------------------|------------------|------------------|
| 12-430-000-40 | Sanitation District Administration Fee | | | 42,600 | 28,525 | | 38,100 |
| 12-430-000-50 | Fire District Administration Fee | 5,625 | 5,625 | 5,625 | 3,750 | 5,625 | 5,625 |
| 12-436-000-00 | Water Sales | 510,286 | 502,709 | 980,693 | 341,001 | 980,693 | 980,693 |
| 01-402-000-03 | Liens Saguache County | 1,000 | 1,839 | 1,000 | 0 | 1,000 | 1,000 |
| 12-445-000-00 | Miscellaneous Income | 1,200 | 6,882 | 1,200 | 3,774 | 1,200 | 1,200 |
| 12-446-000-00 | Interest Income | 594 | 1,271 | 594 | 920 | 594 | 594 |
| 12-447-000-00 | Late Fee Income | 0 | 0 | 0 | 0 | 0 | - |
| 12-454-000-00 | Sale of Equipment/Material | 0 | 334 | 0 | 0 | 0 | - |
| 12-456-000-00 | Equipment Usage/Rental Income | 0 | 0 | 0 | 0 | 0 | - |
| 12-458-000-00 | New Service/Tap Fees | 0 | 750 | 0 | 750 | 0 | - |
| 12-459-000-00 | Labor/Service Charges | 50 | 365 | 50 | 0 | 50 | 50 |
| 12-460-000-00 | Grant/Loan Funding | 0 | 300,979 | 0 | 302,143 | 0 | - |
| 12-460-000-10 | Grant/Design and Engineering | 0 | 0 | 0 | 0 | 0 | - |
| Subtotal | | 550,705 | 820,554 | 1,031,762 | 680,864 | 989,162 | 1,027,262 |
| TOTAL UTILITY FUNDS | | 4,784,899 | 4,387,688 | 5,447,272 | 3,298,153 | 5,404,672 | 5,766,548 |

UTILITY FUND/LIGHT & POWER

8

| Account # | | Actual as of | | Actual as of | | 2022 Proposed Budget | |
|---------------------------|-----------------------------------|----------------|----------------|----------------|----------------|----------------------|----------------|
| | | 2020 Budget | 12/31/2020 | 2021 Budget | 8/31/2021 | | Estimated 2021 |
| PERSONNEL | | | | | | | |
| 10-552-522-00 | Salaries | 167,144 | 186,222 | 198,908 | 135,798 | 198,908 | 164,637 |
| | Salaries--Dispatch & Clerk | | | | | | 47,663 |
| | Overtime | 5,500 | | | | | 11,825 |
| | On Call | 3,700 | | | | | |
| 10-552-522-10 | Employee Merit Bonus | 0 | 507 | 0 | 144 | 0 | |
| 10-552-523-20 | FICA/Medicare | 13,733 | 13,315 | 15,216 | 10,400 | 15,216 | 17,146 |
| 10-552-523-30 | Pension | 2,788 | 3,354 | 3,875 | 2,799 | 4,199 | 6,724 |
| 10-552-523-40 | Health Insurance | 33,127 | 30,746 | 34,401 | 20,145 | 34,401 | 40,949 |
| 10-552-526-00 | Other Benefits | 2,700 | (627) | 2,700 | 191 | 2,700 | 2,700 |
| 10-552-533-00 | Workers Comp | 7,285 | 4,218 | 4,345 | 2,313 | 4,345 | 5,412 |
| 10-552-526-10 | Required Health Care | 0 | 35 | 0 | 220 | 0 | 340 |
| 10-552-526-20 | Unemployment | 501 | 0 | 501 | 231 | 501 | 500 |
| | Subtotal | 236,478 | 237,769 | 259,947 | 172,242 | 260,270 | 297,896 |
| OPERATING EXPENSES | | | | | | | |
| 10-550-300-01 | Electric Power Purchases | 1,476,815 | 1,154,066 | 1,476,815 | 794,212 | 1,476,815 | 1,600,000 |
| 10-550-300-02 | Electric Power Transmission | 3,000 | 0 | 0 | 0 | 0 | - |
| 10-550-800-00 | Sales Tax | 0 | 0 | 0 | 0 | 0 | - |
| 10-552-526-05 | Television | 240 | 236 | 240 | 120 | 240 | - |
| 10-552-527-00 | Utility Comm Compensation | 0 | 0 | 0 | 0 | 0 | |
| 10-552-530-00 | Town Board Compensation | 2,500 | 2,525 | 2,500 | 0 | 2,500 | 2,500 |
| 10-552-532-00 | Audit Expenses | 8,300 | 8,488 | 8,300 | 0 | 8,300 | 8,300 |
| 10-552-534-10 | Sensus/RMS Support | 1,925 | 1,241 | 1,925 | 1,241 | 1,925 | 1,925 |
| 10-552-534-20 | Accounting Software | 6,000 | 4,439 | 6,000 | 6,046 | 6,000 | 6,000 |
| 10-552-534-30 | Web Site/E-mail Accounts | 1,875 | 1,737 | 1,875 | 1,734 | 1,875 | 1,875 |
| 10-552-534-40 | Electronic Equipment/Software | 1,250 | 3,263 | 1,250 | 160 | 1,250 | 1,250 |
| 10-552-534-45 | IT/Automotive Services | | | | | 1,500 | 3,000 |
| 10-552-534-.50 | Computers | 2,757 | 2,430 | 2,757 | 2,953 | 2,757 | 2,757 |
| 10-552-535-30 | Training Expenses | 5,000 | 160 | 7,000 | 274 | 7,000 | 7,000 |
| 10-552-535-10 | Town Board Training/Expenditures | 750 | 0 | 2,500 | 0 | 2,500 | 2,500 |
| 10-552-535-20 | Travel Expenses | 3,000 | 0 | 5,000 | 268 | 5,000 | 5,000 |
| 10-552-537-00 | Engineering/Professional Services | 2,500 | 324 | 2,500 | 0 | 2,500 | 2,500 |
| 10-552-537-10 | Telephone/Cell Phone | 5,500 | 5,788 | 5,500 | 4,316 | 5,500 | 5,500 |
| 10-552-537-20 | Donations | 416 | 0 | 416 | 0 | 416 | 416 |
| 10-552-538-00 | Professional Service Fees | 7,000 | 7,469 | 7,000 | 9,466 | 7,000 | 10,000 |
| 10-552-538-10 | Legal | 6,250 | 3,069 | 6,250 | 3,106 | 6,250 | 6,250 |
| 10-552-538-20 | Litigation Deductable | 1,250 | 2,635 | 1,250 | 19 | 1,250 | 1,250 |
| 10-552-538-25 | Settlement Expense | 0 | 0 | 0 | 0 | 0 | - |

| | | | | | | | |
|-------------------------------------|--|------------------|------------------|------------------|----------------|------------------|------------------|
| 10-552-539-00 | ELECTRIC CHARGING STATION EXP. | | 0 | | | | |
| 10-552-540-00 | Election Expenses | 2,000 | 2,877 | 2,000 | 0 | 2,000 | 2,000 |
| 10-552-542-10 | Office Supplies | 2,750 | 3,018 | 2,750 | 2,182 | 2,750 | 5,000 |
| 10-552-542-20 | Postage | 1,375 | 1,858 | 1,375 | 751 | 1,375 | 1,375 |
| 10-552-542-30 | Office Equipment/Leases | 625 | 663 | 3,875 | 765 | 3,875 | 3,875 |
| 10-552-544-00 | Utilities | 11,125 | 4,063 | 11,125 | 2,720 | 11,125 | 7,500 |
| 10-552-545-10 | Insurance - General Liability | 15,000 | 15,671 | 15,000 | 12,472 | 15,000 | 15,000 |
| 10-552-548-10 | Membership/Dues | 1,625 | 3,470 | 1,625 | 3,149 | 1,625 | 5,000 |
| 10-552-550-10 | Advertising | 500 | 377 | 500 | 119 | 500 | 500 |
| 10-552-551-00 | Drug Testing | 625 | 339 | 625 | 362 | 625 | 625 |
| 10-552-557-00 | Misc. Expenses | 1,500 | 522 | 1,500 | 1,214 | 1,500 | 1,500 |
| 10-552-557-20 | Bank Charges | 0 | 6 | 0 | 2 | 0 | - |
| 10-552-587-00 | Vehicle Purchase | 0 | 0 | 28,385 | 24,808 | 25,000 | 28,385 |
| 10-552-587-30 | Vehicle Maintenance | 2,500 | 4,709 | 2,500 | 1,646 | 2,500 | 2,500 |
| 10-552-587-40 | Lease Purchase Program | 1,000 | 0 | 1,000 | 0 | 1,000 | 1,000 |
| 10-552-595-00 | Uniforms | 2,500 | 3,020 | 2,500 | 959 | 2,500 | 3,500 |
| 10-552-627-10 | Fuel&Oil | 3,300 | 2,263 | 3,300 | 2,182 | 3,300 | 5,000 |
| 10-552-675-00 | Tools/Equipment/Supplies | 18,000 | 16,329 | 18,000 | 14,856 | 18,000 | 20,000 |
| 10-552-676-00 | Shop/Facility Maintenance | 5,000 | 4,156 | 5,000 | 3,925 | 5,000 | 7,500 |
| 10-552-677-00 | Electrical Equipment Maintenance | 5,000 | 10,640 | 5,000 | 3,996 | 5,000 | 5,000 |
| 10-552-679-00 | Safety Equipment | 1,000 | 32 | 1,000 | 299 | 1,000 | 1,000 |
| 10-552-777-00 | Transformer Replacement/Disposal | 2,500 | 1,847 | 2,500 | 0 | 2,500 | 2,500 |
| 10-552-777-10 | Customer Reimb Transformer Replacement | 0 | 0 | 0 | 0 | 0 | - |
| 10-552-777-50 | Wire/Pole/Dist Exp | 0 | 0 | 0 | 0 | 0 | - |
| 10-552-776-00 | Meter Repairs/Replacement | 0 | 0 | 0 | 0 | 0 | - |
| 10-552-540-10 | Public Safety | 17,366 | 17,366 | 17,366 | 11,577 | 17,366 | 17,366 |
| 10-552-830-00 | Inventory Contra Account | 55,000 | 0 | 55,000 | 0 | 55,000 | 55,000 |
| 10-557-598-00 | Reverse 911 System | 1,250 | 0 | 1,250 | 0 | 1,250 | 1,250 |
| 10-561-599-00 | Summer Entertainment in the Park | 4,000 | 2,192 | 4,000 | 2,685 | 4,000 | 4,000 |
| Subtotal | | 1,691,869 | 1,293,085 | 1,726,264 | 914,583 | 1,724,369 | 1,864,399 |
| CAPITAL IMPROVEMENTS | | | | | | | |
| 10-552-772-00 | Contingency | 10450 | 0 | 10,450 | 1,697 | 10,450 | 10,450 |
| 10-552-772-05 | Allocations to Economic Development Fund | 5000 | 1,067 | 17,500 | 0 | 17,500 | 17,500 |
| 10-552-772-20 | Street Lights | 2500 | 1,422 | 2,500 | 0 | 2,500 | 2,500 |
| 10-552-779-00 | System Capital Improvements | 192500 | (0) | 150,000 | 34,464 | 150,000 | 150,000 |
| 10-552-772-50 | Electrical Upgrade Project | 137500 | 0 | 150,000 | 53,541 | 150,000 | 150,000 |
| 10-552-779-10 | Capital Imp Project Wire | 50000 | 0 | 50,000 | 5,839 | 50,000 | 50,000 |
| | | Capital reserve | | | | | |
| 10-575-778-50 | Depreciation | 0 | 67,831 | 65,995 | 0 | 65,995 | 65,995 |
| Subtotal | | 397,950 | 2,489 | 446,445 | 95,541 | 446,445 | 446,445 |
| UTILITY ADMIN/OVERHEAD FUNDS | | | | | | | |
| 10-552-800-00 | Light and Power Utility Admin Fees | 0 | 0 | 0 | 0 | 0 | 0 |

| | | | | | | | |
|---------------------------------------|-----------------|------------------|------------------|------------------|------------------|------------------|------------------|
| 10-552-820-00 | Franchise Fees | 145617 | 118,208 | 145,617 | 80,070 | 121,348 | 133,500 |
| | Subtotal | 145,617 | 118,208 | 145,617 | 80,070 | 121,348 | 133,500 |
| TOTAL LIGHT & POWER BUDGET | | 2,471,914 | 1,651,551 | 2,578,264 | 1,262,436 | 2,552,432 | 2,742,240 |

UTILITY FUND/NATURAL GAS

8

| Account # | | Actual as of | | Actual as of | | Estimated 2021 | 2022 Proposed Budget |
|---------------------------|-----------------------------------|----------------|----------------|----------------|----------------|----------------|----------------------|
| | | 2020 Budget | 12/31/2020 | 2021 Budget | 8/31/2021 | | |
| PERSONNEL | | | | | | | |
| 11-552-522-00 | Salaries | 169,507 | 189,124 | 201,571 | 137,749 | 201,571 | 151,381 |
| | Salaries—Dispatch & Clerk | | | | | | 63,065 |
| | Overtime | 5,200 | | | | | 11,397 |
| | | 3,200 | | | | | |
| 11-552-522-10 | Employee Merit Bonus | 0 | 530 | 0 | 144 | 0 | |
| 11-552-523-20 | FICA/Medicare | 13,843 | 13,714 | 15,420 | 10,549 | 15,420 | 17,277 |
| 11-552-523-30 | Pension | 3,198 | 3,764 | 4,288 | 3,104 | 4,658 | 8,775 |
| 11-552-523-40 | Health Insurance | 34,333 | 32,149 | 35,653 | 20,970 | 35,653 | 42,040 |
| 11-552-526-00 | Other Benefits | 3,000 | (718) | 3,000 | 199 | 3,000 | 3,000 |
| 11-552-533-00 | Workers Comp | 3,285 | 4,573 | 4,850 | 2,364 | 4,850 | 5,417 |
| 11-552-526-10 | Required Health Care | 0 | 0 | 0 | 0 | 0 | - |
| 11-552-526-20 | Unemployment | 509 | 0 | 509 | 231 | 509 | 510 |
| | Subtotal | 236,073 | 243,136 | 265,271 | 175,309 | 265,659 | 300,862 |
| OPERATING EXPENSES | | | | | | | |
| 11-550-300-00 | Gas Purchases | 1,100,000 | 410,682 | 1,100,000 | 482,428 | 1,100,000 | 1,100,000 |
| 11-550-300-02 | Gas Transmission Expense | 0 | 0 | 0 | 0 | 0 | - |
| 11-550-300-10 | Gas Tariff | | | | 382,817 | 382,817 | - |
| 11-550-800-00 | Sales Tax | 0 | 0 | 0 | 0 | 0 | - |
| 11-552-526-05 | Television | 240 | 236 | 240 | 120 | 240 | - |
| 11-552-527-00 | Utility Comm Compensation | 0 | 0 | 0 | 0 | 0 | - |
| 11-552-527-10 | Fuel&Oil | 3,000 | 2,175 | 3,000 | 2,145 | 3,000 | 3,000 |
| 11-552-530-00 | Town Board Compensation | 2,500 | 2,525 | 2,500 | 0 | 2,500 | 2,500 |
| 11-552-532-00 | Audit Expenses | 8,300 | 8,488 | 8,300 | 0 | 8,300 | 8,300 |
| 11-552-534-10 | Sensus/RMS Support | 1,925 | 1,241 | 1,925 | 1,241 | 1,925 | 1,925 |
| 11-552-534-20 | Accounting Software | 6,000 | 4,439 | 6,000 | 6,046 | 6,000 | 6,000 |
| 11-552-534-30 | Web Site/E-mail Accounts | 1,500 | 1,734 | 1,500 | 1,734 | 1,500 | 1,500 |
| 11-552-534-40 | Electronic Equipment/Software | 1,250 | 987 | 1,250 | 180 | 1,250 | 1,250 |
| 11-552-534-45 | IT/Automotive Services | | | | | 1,500 | 3,000 |
| 11-552-534-50 | Computers | 2,757 | 4,706 | 2,757 | 2,953 | 2,757 | 2,757 |
| 11-552-535-01 | Town Board Training/Expenditures | 1,000 | 0 | 2,500 | 0 | 2,500 | 2,500 |
| 11-552-535-30 | Training/Certification Expenses | 10,000 | 3,425 | 12,000 | 274 | 12,000 | 12,000 |
| 11-552-535-20 | Travel Expenses | 2,000 | (33) | 4,000 | 159 | 4,000 | 4,000 |
| 11-552-537-00 | Engineering/Professional Services | 3,000 | 2,166 | 3,000 | 198 | 3,000 | 3,000 |
| 11-552-537-01 | Telephone/Cell Phone | 6,000 | 5,348 | 6,000 | 4,315 | 6,000 | 6,000 |
| 11-552-537-10 | Lease Purchase Program | 0 | 232 | 0 | 0 | 0 | - |
| 11-552-537-20 | Donations | 416 | 0 | 416 | 0 | 416 | 416 |
| 11-552-538-00 | Professional Fees | 7,000 | 6,728 | 7,000 | 9,466 | 7,000 | 10,000 |
| 11-552-538-10 | Legal | 6,250 | 3,813 | 6,250 | 3,106 | 6,250 | 6,250 |
| 11-552-538-20 | Litigation Deductable | 1,250 | 0 | 1,250 | 0 | 1,250 | 1,250 |
| 11-552-538-25 | Settlement Expense | 0 | 0 | 0 | 0 | 0 | - |

| | | | | | | | |
|-----------------|--|------------------|----------------|------------------|----------------|------------------|------------------|
| 11-552-540-00 | Election Expenses | 2,000 | 2,875 | 2,000 | 0 | 2,000 | 2,000 |
| 11-552-542-10 | Office Supplies | 2,750 | 3,032 | 2,750 | 2,067 | 2,750 | 5,000 |
| 11-552-542-20 | Postage | 1,375 | 1,858 | 1,375 | 724 | 1,375 | 1,375 |
| 11-552-542-30 | Office Equipment/Leases | 625 | 663 | 3,875 | 765 | 3,875 | 3,875 |
| 11-552-544-00 | Utilities | 10,000 | 8,646 | 10,000 | 6,058 | 10,000 | 10,000 |
| 11-552-545-10 | Insurance - General Liability | 15,000 | 15,871 | 15,000 | 12,472 | 15,000 | 15,000 |
| 11-552-548-10 | Membership/Dues | 1,825 | 889 | 1,825 | 799 | 1,825 | 1,825 |
| 11-552-550-10 | Advertising | 500 | 191 | 500 | 119 | 500 | 500 |
| 11-552-551-00 | Drug Testing | 625 | 313 | 625 | 333 | 625 | 625 |
| 11-552-558-00 | Miscellaneous Expense | 2,000 | 1,608 | 2,000 | (1,694) | 2,000 | 2,000 |
| 11-552-558-10 | Pipe and Plumbing Supplies/Rolling Stock | 0 | 0 | 0 | 0 | 0 | - |
| 11-552-558-20 | Vehicle Purchase | 0 | 0 | 28,385 | 24,808 | 25,000 | 28,385 |
| 11-552-587-30 | Vehicle Maintenance | 1,000 | 2,783 | 2,500 | 594 | 2,500 | 2,500 |
| 11-552-595-00 | Uniforms | 1,000 | 1,975 | 1,000 | 611 | 1,000 | 1,000 |
| 11-552-675-00 | Tools/Equipment/Supplies | 2,500 | 1,096 | 7,500 | 5,223 | 7,500 | 7,500 |
| 11-552-678-00 | Shop/Facility Maintenance | 1,500 | 290 | 1,500 | 0 | 1,500 | 1,500 |
| 11-552-679-00 | Safety Equipment | 2,500 | 0 | 2,500 | 0 | 2,500 | 2,500 |
| 11-565-682-00 | Depreciation | 12,000 | 9,037 | 12,000 | 0 | 12,000 | 12,000 |
| 11-552-731-00 | Pipeline/Valving/Distribution Expenses | 5,000 | 4,254 | 5,000 | 0 | 5,000 | 5,000 |
| 11-552-731-10 | Cathodic Protection Expenses | 0 | 0 | 0 | 0 | 0 | - |
| 11-552-731-20 | Repair of Leaks | 1,000 | 325 | 1,000 | 0 | 1,000 | 1,000 |
| 11-552-776-00 | Meter Expenses | 4,000 | 0 | 4,000 | 0 | 4,000 | 4,000 |
| 11-552-540-10 | Public Safety | 17,367 | 17,366 | 17,367 | 11,577 | 17,367 | 17,367 |
| 11-557-598-00 | Reverse 911 System | 1,250 | 0 | 1,250 | 0 | 1,250 | 1,250 |
| 11-557-598-05 | Verforce | 3,025 | 0 | 3,025 | 2,875 | 2,875 | 3,025 |
| 11-561-599-00 | Summer Entertainment in the Park | 4,000 | 2,192 | 4,000 | 2,645 | 4,000 | 4,000 |
| Subtotal | | 1,267,030 | 833,748 | 1,300,665 | 967,137 | 1,681,447 | 1,308,676 |

CAPITAL IMPROVEMENTS

| | | | | | | | |
|-----------------|--|---------------|--------------|---------------|--------------|---------------|---------------|
| 11-552-772-00 | Contingency | 10,450 | 0 | 10,450 | 1,697 | 10,450 | 10,450 |
| 11-552-772-05 | Allocations to Economic Development Fund | 5,000 | 1,067 | 17,500 | 0 | 17,500 | 17,500 |
| 11-552-772-10 | Gas Valve/Meter replacement Project | 0 | 0 | 0 | 0 | 0 | - |
| 11-552-779-00 | System Capital Improvements | 5,000 | 0 | 64,087 | 0 | 64,087 | 64,087 |
| | Capital Reserve | | | | | | |
| | Depreciation | | | | | | |
| Subtotal | | 20,450 | 1,067 | 92,037 | 1,697 | 92,037 | 92,037 |

UTILITY ADMIN/OVERHEAD FUNDS

| | | | | | | | |
|---------------------------------|--------------------------------|------------------|----------------|------------------|------------------|------------------|------------------|
| 11-552-800-00 | Natural Gas Utility Admin Fees | 0 | 0 | 0 | 0 | 0 | 0 |
| 11-552-820-00 | Natural Gas Franchise Fee | 99,616 | 51,182 | 99,616 | 46,896 | 83,013 | 87,500 |
| Subtotal | | 99,616 | 51,182 | 99,616 | 46,896 | 83,013 | 87,500 |
| 11-552-676-10 | Allocated Expenses to Utility | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL NATURAL GAS BUDGET | | 1,613,169 | 829,133 | 1,757,589 | 1,191,039 | 2,122,156 | 1,789,074 |

WATER FUND/SANITATION

8

Actual as of

Actual as of

| Account # | 2020 Budget | 12/31/2020 | 2021 Budget | 8/31/2021 | Estimated 2021 | 2022 Proposed Budget | |
|---------------------------|-----------------------------|-------------------|--------------------|------------------|-----------------------|-----------------------------|---------------|
| PERSONNEL | | | | | | | |
| 12-565-522-00 | Salaries | 17,330 | 0 | 21,411 | 9,048 | 21,411 | 30,530 |
| | Overtime | 300 | 0 | | | | 395 |
| | On Call | 350 | 0 | | | | |
| 12-565-522-10 | Employee Merit Bonus | 0 | 0 | 0 | 32 | 0 | |
| 12-565-523-20 | FICA/Medicare | 1,380 | 0 | 1,638 | 695 | 1,042 | 2,366 |
| 12-565-523-30 | Pension | 4,522 | 0 | 4,696 | 82 | 4,696 | 928 |
| 12-565-523-40 | Health Ins | 3,349 | 0 | 71 | 1,200 | 1,200 | 3,044 |
| 12-565-526-00 | Other Employee Benefits | 695 | 0 | 695 | 16 | 695 | 700 |
| 12-565-526-20 | Unemployment | 52 | 0 | 52 | 88 | 52 | 55 |
| 12-565-533-00 | WORKERS COMP EXPENSE | | | | | | 2,068 |
| | | 27,978 | 0 | 28,563 | 11,160 | 29,096 | 40,086 |
| OPERATING EXPENSES | | | | | | | |
| 12-565-526-05 | Television | 240 | 0 | 240 | 120 | 0 | 0 |
| 12-565-723-00 | Professional Services | 15,000 | 2,250 | 15,000 | 10,000 | 15,000 | 15,000 |
| | Subtotal | 15,240 | 2,250 | 16,240 | 10,120 | 15,000 | 15,000 |
| | | 43,218 | 2,250 | 43,803 | 21,281 | 44,096 | 55,086 |

UTILITY FUND/WATER

8

| Account # | Actual as of | | Actual as of | | Estimated 2021 | 2022 Proposed Budget | |
|---------------------------|-----------------------------------|------------|--------------|-----------|-------------------|-------------------------|---------|
| | 2020 Budget | 12/31/2020 | 2021 Budget | 8/31/2021 | | | |
| REVENUE | | | | | | | |
| 12-460-000-70 | | | | | | | |
| 12-460-000-71 | | | | | | 171,075 | |
| 12-460-000-72 | | | | | | | |
| | 0 | 0 | 0 | 0 | 0 | 171,075 | |
| PERSONNEL | | | | | | | |
| 12-552-522-00 | Salaries | 132,576 | 177,354 | 158,559 | 137,357 | 158,559 | 120,865 |
| | Salaries-Dispatch & Clerk | | | | | | 63,070 |
| | Overtime | 5,300 | | | | | 9,269 |
| | On Call | 3,200 | | | | | |
| 12-552-522-10 | Employee Merit Bonus | 0 | 483 | 0 | 144 | 0 | - |
| 12-552-523-20 | Employer-FICA/Medicare | 12,700 | 13,421 | 12,130 | 10,518 | 12,130 | 14,780 |
| 12-552-523-30 | Pension | 3,000 | 3,192 | 3,000 | 2,705 | 3,000 | 5,796 |
| 12-552-523-00 | Health Insurance | 36,236 | 0 | 37,630 | 0 | 37,630 | 34,100 |
| 12-552-526-00 | Other Benefits | 3,000 | 90 | 3,000 | 223 | 3,000 | 3,000 |
| 12-552-533-00 | Workers Compensation | 5,319 | 5,081 | 5,506 | 2,899 | 5,506 | 5,521 |
| 12-552-526-20 | Unemployment | 398 | (657) | 398 | 236 | 398 | 400 |
| | | 201,729 | 198,963 | 220,222 | 154,082 | 220,222 | 256,801 |
| OPERATING EXPENSES | | | | | | | |
| 12-552-526-05 | Television | 240 | 236 | 240 | 120 | 0 | 0 |
| 12-552-527-00 | Utility Comm Compensation | 0 | 0 | 0 | 0 | 0 | - |
| 12-552-530-00 | Town Board Compensation | 2,500 | 2,525 | 2,500 | 0 | 2,500 | 2,500 |
| 12-552-532-00 | Audit Expenses | 8,300 | 8,488 | 8,300 | 0 | 8,300 | 8,300 |
| 12-552-534-10 | Sensus/RMS Support | 1,925 | 1,241 | 1,925 | 1,241 | 1,925 | 1,925 |
| 12-552-534-20 | Accounting Software | 6,000 | 3,946 | 6,000 | 6,046 | 6,000 | 6,000 |
| 12-552-534-30 | Web Site/E-mail Accounts | 1,875 | 1,734 | 1,875 | 1,734 | 1,875 | 1,875 |
| 12-552-534-40 | Electronic Equipment/Software | 1,250 | 1,216 | 1,250 | 389 | 1,250 | 1,250 |
| 12-552-534-45 | IT/Automotive Services | | | | | 1,500 | 3,000 |
| 12-552-534-50 | Computers | 2,757 | 5,199 | 2,757 | 2,953 | 2,757 | 2,757 |
| 12-552-535-12 | Town Board Training/Expenditures | 750 | 0 | 2,500 | 0 | 2,500 | 2,500 |
| 12-552-535-30 | Training Expenses | 2,500 | 40 | 4,500 | 1,903 | 4,500 | 4,500 |
| 12-552-535-20 | Travel Expenses | 3,500 | 878 | 5,500 | 1,971 | 5,500 | 5,500 |
| 12-552-537-00 | Engineering/Professional Services | 25,000 | 14,104 | 30,885 | 9,020 | 30,885 | 30,885 |
| 12-552-537-01 | Telephone/Cell Phone | 5,500 | 5,808 | 5,500 | 4,322 | 5,500 | 5,500 |
| 12-552-537-10 | Lease Purchase Program | 0 | 0 | 0 | 0 | 0 | - |
| 12-552-537-20 | Donations | 416 | 0 | 416 | 0 | 416 | 416 |

| | | | | | | | |
|---------------|--|--------|----------|--------|--------|--------|--------|
| 12-552-538-00 | Legal Services | | | 31,250 | 5,959 | | 31,250 |
| 12-552-538-11 | Professional Service Fees | 7,000 | 3,624 | 7,000 | 9,466 | 7,000 | 7,000 |
| 12-552-538-20 | Litigation Deductable | 1,250 | 7,089 | 1,250 | 5,478 | 1,250 | 1,250 |
| 12-552-540-00 | Election Expenses | 2,000 | 2,847 | 2,000 | 0 | 2,000 | 2,000 |
| 12-552-542-10 | Office Supplies | 2,750 | 2,924 | 2,750 | 2,044 | 2,750 | 4,500 |
| 12-552-542-20 | Postage | 1,375 | 1,656 | 1,375 | 954 | 1,375 | 1,375 |
| 12-552-542-30 | Office Equipment/Leases | 625 | 663 | 3,875 | 765 | 3,875 | 3,875 |
| 12-552-544-00 | Utilities | 28,625 | 28,600 | 28,625 | 16,064 | 28,625 | 28,625 |
| 12-552-545-10 | Insurance - General Liability | 15,000 | 15,671 | 15,000 | 12,472 | 15,000 | 15,000 |
| 12-552-548-10 | Membership/Dues | 1,625 | 1,919 | 1,625 | 468 | 1,625 | 1,625 |
| 12-552-550-10 | Advertising | 500 | 646 | 500 | 581 | 500 | 500 |
| 12-552-551-00 | Drug Testing | 625 | 269 | 625 | 333 | 625 | 625 |
| 12-552-553-10 | Water Assessments | 6,500 | 7,800 | 7,800 | 11,427 | 7,800 | 12,000 |
| 12-552-557-00 | Miscellaneous Expenses | 1,500 | 154 | 1,500 | 1,402 | 1,500 | 1,500 |
| 12-552-557-20 | Bank Charges | 0 | 0 | 0 | 0 | 0 | - |
| 12-552-587-30 | Vehicle Maintenance | 1,000 | 462 | 1,000 | 443 | 1,000 | 1,000 |
| 12-552-595-00 | Uniforms | 1,500 | 265 | 1,500 | 337 | 1,500 | 1,500 |
| 12-552-627-10 | Fuel&Oil | 1,000 | 501 | 1,000 | 689 | 1,000 | 1,500 |
| 12-552-675-00 | Tools/Equipment | 8,000 | 15,025 | 15,000 | 4,602 | 15,000 | 15,000 |
| 12-552-676-00 | Shop/Facility Maintenance | 3,000 | 0 | 3,000 | 395 | 3,000 | 3,000 |
| 12-552-679-00 | Safety Equipment | 1,500 | 0 | 1,500 | 0 | 1,500 | 1,500 |
| 12-552-723-00 | Water Treatment/Testing | 10,000 | 15,297 | 10,000 | 6,068 | 10,000 | 10,000 |
| 12-552-731-00 | Pipeline/Valving/Distribution Expenses | 5,000 | 1,587 | 5,000 | 4,884 | 5,000 | 7,500 |
| 12-552-731-20 | Repair of Leaks | 5,000 | 0 | 5,000 | 313 | 5,000 | 5,000 |
| 12-552-731-30 | Fire Hydrants Repair and Replacement | 9,000 | 5,466 | 9,000 | 7,792 | 7,792 | 9,000 |
| 12-552-776-00 | Meter Expenses-Commercial | 500 | 275 | 500 | 10,586 | 500 | 5,000 |
| 12-552-776-10 | Pump Maintenance/Repairs | 2,500 | 6,256 | 2,500 | 768 | 2,500 | 2,500 |
| 12-552-540-10 | Public Safety | 17,366 | 17,366 | 17,366 | 11,577 | 17,366 | 17,366 |
| 12-552-830-00 | Inventory Contra Account | 0 | (18,887) | 0 | 0 | 0 | - |
| 12-557-598-00 | Reverse 911 System | 1,250 | 0 | 1,250 | 0 | 1,250 | 1,250 |
| 12-561-599-00 | Summer Entertainment in the Park | 3,000 | 2,192 | 3,000 | 2,645 | 3,000 | 3,000 |
| 12-557-598-10 | Annual Water Tank Inspection | 2,800 | 2,750 | 2,800 | 1,175 | 3,500 | 3,000 |
| 12-557-598-20 | Generator Maintenance | 2,000 | 0 | 2,000 | 0 | 2,000 | 2,000 |
| 12-552-840-00 | Loss on Disposal | 4,000 | 0 | 4,000 | 0 | 4,000 | - |

| | | | | | | |
|-----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Subtotal | 241,554 | 167,593 | 284,739 | 149,385 | 234,241 | 277,149 |
|-----------------|----------------|----------------|----------------|----------------|----------------|----------------|

CAPITAL IMPROVEMENTS

| | | | | | | | |
|---------------|--------------------------------|--------|--------|--------|--------|--------|--------|
| 12-552-772-00 | Contingency | 5,000 | 0 | 5,450 | 0 | 5,450 | 5,450 |
| 12-552-772-01 | LOAN PAYMENTS (INTEREST) | | 0 | 5,629 | 3,326 | 5,629 | 5,350 |
| 12-221-000-10 | Water Tank Project-Loan | 36,767 | 36,767 | 36,767 | 18,383 | 36,767 | 36,767 |
| 12-221-000-20 | Water Meter Loan | 0 | 4,539 | 55,788 | 30,708 | 55,788 | 56,067 |
| 12-552-772-10 | Water Meter Project- Resident | 10,000 | 32,185 | 10,000 | 11,285 | 10,000 | 0 |
| 12-552-772-20 | Water Tank Replacement Project | 0 | 0 | 0 | 0 | 0 | 0 |
| 12-552-772-30 | Water Equipment Replacement | 2,500 | 0 | 2,500 | 289 | 2,500 | 2,500 |
| 12-552-772-40 | Water System Improvements | 10000 | 0 | 56,921 | 0 | 56,921 | 56,921 |

| | | | | | | | |
|---------------|--|----------------|----------------|----------------|----------------|----------------|----------------|
| | Capital Reserve | | | | | | |
| | Consaul/Economic Development | | | | | | |
| 12-552-772-60 | Allocations to Economic Development Fund | | | | | 17,500 | 17,500 |
| 12-800-000-00 | Depreciation Expense | 13,000 | 30,781 | 30,241 | 0 | 30,781 | 30,781 |
| | Subtotal | 77,267 | 104,272 | 203,296 | 63,991 | 221,336 | 211,336 |
| | UTILITY ADMIN/OVERHEAD FUNDS | | | | | | |
| 12-552-800-00 | Water Utility Admin Fees | 0 | 0 | 0 | 0 | 0 | 0 |
| 12-552-820-00 | Franchise Fee | 15,874 | 15,081 | 29,421 | 10,230 | 29,421 | 29,421 |
| | Subtotal | 15,874 | 15,081 | 29,421 | 10,230 | 29,421 | 29,421 |
| | GRANTS | | | | | | |
| 12-552-000-70 | Federal Grant | | | | | | 0 |
| 12-552-000-71 | State Grant | | | | | | 171,075 |
| 12-552-000-72 | Other Grant | | | | | | 0 |
| | Subtotal | 0 | 0 | 0 | 0 | 0 | 171,075 |
| | Total Expenses | 536,424 | 485,910 | 717,678 | 377,688 | 705,220 | 945,782 |
| | TOTAL WATER BUDGET | 536,424 | 485,910 | 717,678 | 377,688 | 705,220 | 774,707 |

| Item | Quantity | Unit | Material | Code |
|------|----------|------|-----------------|------|
| 1 | 100 | m | Aluminum Pipe | 100 |
| 2 | 50 | kg | Steel Plate | 200 |
| 3 | 200 | m | Reinforcing Bar | 300 |
| 4 | 10 | kg | Concrete | 400 |
| 5 | 10 | kg | Gravel | 500 |
| 6 | 10 | kg | Sand | 600 |
| 7 | 10 | kg | Cement | 700 |
| 8 | 10 | kg | Brick | 800 |
| 9 | 10 | kg | Block | 900 |
| 10 | 10 | kg | Tile | 1000 |
| 11 | 10 | kg | Paint | 1100 |
| 12 | 10 | kg | Glue | 1200 |
| 13 | 10 | kg | Putty | 1300 |
| 14 | 10 | kg | Sealant | 1400 |
| 15 | 10 | kg | Insulation | 1500 |
| 16 | 10 | kg | Wire | 1600 |
| 17 | 10 | kg | Cable | 1700 |
| 18 | 10 | kg | Conduit | 1800 |
| 19 | 10 | kg | Switch | 1900 |
| 20 | 10 | kg | Outlet | 2000 |
| 21 | 10 | kg | Lighting | 2100 |
| 22 | 10 | kg | Fixture | 2200 |
| 23 | 10 | kg | Valve | 2300 |
| 24 | 10 | kg | Fitting | 2400 |
| 25 | 10 | kg | Flange | 2500 |
| 26 | 10 | kg | Bracket | 2600 |
| 27 | 10 | kg | Support | 2700 |
| 28 | 10 | kg | Anchor | 2800 |
| 29 | 10 | kg | Fastener | 2900 |
| 30 | 10 | kg | Nail | 3000 |

| Item | Quantity | Unit | Material | Code |
|------|----------|------|----------|------|
| 31 | 10 | kg | Fastener | 3100 |
| 32 | 10 | kg | Nail | 3200 |
| 33 | 10 | kg | Fastener | 3300 |
| 34 | 10 | kg | Nail | 3400 |
| 35 | 10 | kg | Fastener | 3500 |
| 36 | 10 | kg | Nail | 3600 |
| 37 | 10 | kg | Fastener | 3700 |
| 38 | 10 | kg | Nail | 3800 |
| 39 | 10 | kg | Fastener | 3900 |
| 40 | 10 | kg | Nail | 4000 |
| 41 | 10 | kg | Fastener | 4100 |
| 42 | 10 | kg | Nail | 4200 |
| 43 | 10 | kg | Fastener | 4300 |
| 44 | 10 | kg | Nail | 4400 |
| 45 | 10 | kg | Fastener | 4500 |
| 46 | 10 | kg | Nail | 4600 |
| 47 | 10 | kg | Fastener | 4700 |
| 48 | 10 | kg | Nail | 4800 |
| 49 | 10 | kg | Fastener | 4900 |
| 50 | 10 | kg | Nail | 5000 |

ORDINANCE NO 563

AN ORDINANCE APPROPRIATING SUMS OF MONEY TO VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF CENTER, COLORADO, FOR THE 2022 BUDGET YEAR.

WHEREAS, the Town of Center has adopted the 2022 annual budget in accordance with the Local Government Budget Law on December 14th, 2021 and;

WHEREAS, the Town of Center has made provisions therein for revenues in an amount equal to or greater than the proposed expenditures as set forth in said budget; and;

WHEREAS, it is not only required by law but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operations of the Town.

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Town of Center, Colorado:

Section 1. That the following sums are hereby appropriated from revenue of each fund, to each fund, for the purposes stated:

| | |
|---------------------------|---------------------|
| General Fund | \$ 2,551,548 |
| Light & Power Fund | \$ 2,861,072 |
| Gas Fund | \$ 1,878,214 |
| Water Fund | \$ 1,198,337 |
| Conservation Trust Fund | \$ 23,776 |
| Street Improvement Fund | \$ 203,029 |
| Economic Development Fund | \$ 363,794 |
| TOTAL: | \$ 9,079,770 |

ADOPTED this 14th day of December, 2021

TOWN OF CENTER

ATTEST:

Anthony Garcia, Mayor

Brian Lujan, Town Clerk



Town Of Center

P.O. Box 400 • 294 South Worth • Center, CO 81125 • 719-754-3497(Phone) • 719-754-3379(Fax)

CERTIFICATION OF TAX LEVIES

2022

TO: Board of County Commissioners of Saguache County, Colorado

This is to certify that the tax levy to be assessed by you upon all property within the limits of the Town of Center located in Saguache County based on a total assessed valuation of \$4,631,280 for the year 2021, as is determined and fixed by the Board of Trustees of the Town of Center, Colorado on December 7, 2021, is:

General Operating Expenses: 24.229 Mills \$112,212.87

You are hereby authorized and directed to extend said levy upon your tax list.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Center, Colorado, this 7th Day of December, 2021.

Brian Lujan, Town Clerk
Town of Center, Colorado



Town Of Center

P.O. Box 400 • 294 South Worth • Center, CO 81125 • 719-754-3497(Phone) • 719-754-3379(Fax)

CERTIFICATION OF TAX LEVIES

2022

TO: Board of County Commissioners of Rio Grande County, Colorado

This is to certify that the tax levy to be assessed by you upon all property within the limits of the Town of Center located in Rio Grande County based on a total assessed valuation of \$5,864,506 for the year 2021, as is determined and fixed by the Board of Trustees of the Town of Center, Colorado on December 7, 2021, is:

General Operating Expenses: 24.229 Mills \$142,093.13

You are hereby authorized and directed to extend said levy upon your tax list.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Center, Colorado, this 7th Day of December, 2021.

Brian Lujan, Town Clerk
Town of Center, Colorado

Quotation



STUART C IRBY BR573 DENVER
 5055 LIMA STREET
 DENVER CO 80239-2625
 303-576-0656 Fax 303-576-0729

| | |
|--|-------------------|
| QUOTE DATE | ORDER NUMBER |
| 11/23/21 | S012390508 |
| REMIT TO: STUART C. IRBY CO. POST OFFICE BOX 843959 DALLAS TX 75284 | PAGE NO. 2 |

SOLD TO:
 TOWN OF CENTER
 PO BOX 400
 CENTER, CO 81125-0000

SHIP TO:
 JOB TOTAL SYSTEM UPGRADE PHASE 1
 TOWN OF CENTER
 691 E 3RD ST
 CENTER, CO 81125

ORDERED BY: DAVE MEHAFFIE

| CUSTOMER NUMBER | CUSTOMER ORDER NUMBER | JOB/RELEASE NUMBER | OUTSIDE SALESPERSON | | |
|--------------------|-----------------------|--------------------|--|------------|---------|
| 220055 | | | Scott S Chenell | | |
| INSIDE SALESPERSON | REQD DATE | FRGHT ALLWD | SHIP VIA | | |
| Holly M Nyma | 11/23/21 | Yes | DIRECT | | |
| ORDER QTY | SHIP QTY | LINE | DESCRIPTION | Prc/UOM | Ext Amt |
| | | | HAVE VENDOR RE-QUOTE ***** ALL PRICING IS SUBJECT TO ESCALATION/ DE-ESCALATION AT TIME OF SHIPMENT PER SOUTHWIRE METALS ADJSUTMENTS POLICIES. PRICES QUOTED ARE BASED ON ALUMINUM \$174.00/CWT COPER \$450.00/CWT ***** FREIGHT IS PRE-PAID FOR ORDERS OF 10,000 LBS OR MORE ON THE SAME PO ***** REEL LENGTHS ARE SUBJECT TO PLUS10% OR MINUS 10% PER SOUTHWIRES POLICY ***** | 52-54 N242 | |

*** This is a quotation ***

Prices firm for acceptance within 30 days with the exception of commodity prices which are subject to change daily. Quotation is void if changed. Complete quote must be used unless authorized in writing.

| | |
|--------------|------------------|
| Subtotal | 538900.00 |
| S&H CHGS | 0.00 |
| Sales Tax | 0.00 |
| TOTAL | 538900.00 |

OUR PRODUCT AND SERVICES ARE SUBJECT TO, AND GOVERNED EXCLUSIVELY BY, OUR TERMS AND CONDITIONS OF SALE, WHICH ARE INCORPORATED HEREIN AND AVAILABLE AT www.irby.com/terms. ADDITIONAL OR CONFLICTING TERMS ARE REJECTED, VOID AND OF NO FORCE OR EFFECT.

** Reprint ** Reprint ** Reprint **

I had also sent an email to Sam Draper @ Nassau National Cable in New York. We have never used them because they were always higher in pricing, however, I check with him periodically.

Sam had called me on November 20th and explained that he couldn't give me a quote because getting cable is a year out and they won't guarantee a price to him.

QUOTATION

Western United Electric Supply Corp

100 Bromley Business Parkway
 Brighton, CO 80603
 US
 303-659-2356



| | |
|---------------------|--------|
| Order Number | |
| 2038768 | |
| Order Date | Page |
| 11/19/2021 07:02:19 | 1 of 1 |

Quote Expires On: 12/19/2021

Bill To:
 Town of Center
 691 E 3RD
 PO BOX 400
 CENTER, CO 81125
 US
 719-580-4019
 Attn: Rosemarie Deherra

Ship To:
 Town of Center
 691 E 3RD
 PO BOX 400
 CENTER, CO 81125
 US

Requested By: David Mehaffie

Customer ID: 10115

| | | |
|------------------|-------------------|--------------|
| PO Number | Ship Route | Taker |
| okonite rfq | | BFREEMAN |

| Quantities | | | | Item ID Item Description | Pricing UOM Unit Size | Unit Price | Extended Price |
|------------|-----------|-----------|------------------|---|-----------------------------|---------------|-------------------|
| Ordered | Allocated | Remaining | UOM Unit Size | | | | |
| 7,500.00 | 0.00 | 7,500.00 | FT | 163-23-3072 1.0 1/0 AL 220Mil 15KV EPR Filled Strand | FT 1.0 | 3.500000 | 26,250.00 |
| 7,500.00 | 0.00 | 7,500.00 | FT | 162-23-4093 1.0 500 AL 260Mil 25KV EPR Filled Strand | FT 1.0 | 7.600000 | 57,000.00 |

Total Lines: 2

SUB-TOTAL: 83,250.00
TAX: 0.00
AMOUNT DUE: 83,250.00
 U.S. Dollars

BRENDA IS SAYING
 PROBABLY A 10% INCREASE
 COME THE 1ST OF THE YEAR
 + (8,325.00)



STUART C IRBY BR573 DENVER
 5055 LIMA STREET
 DENVER CO 80239-2625
 303-576-0656 Fax 303-576-0729

Quotation

| | |
|--|-------------------|
| QUOTE DATE | ORDER NUMBER |
| 11/23/21 | S012390508 |
| REMIT TO: STUART C. IRBY CO. POST OFFICE BOX 843959 DALLAS TX 75284 | PAGE NO. 1 |

SOLD TO:
 TOWN OF CENTER
 PO BOX 400
 CENTER, CO 81125-0000

SHIP TO:
 JOB TOTAL SYSTEM UPGRADE PHASE 1
 TOWN OF CENTER
 691 E 3RD ST
 CENTER, CO 81125

ORDERED BY: DAVE MEHAFFIE

| CUSTOMER NUMBER | | CUSTOMER ORDER NUMBER | | JOB/RELEASE NUMBER | | OUTSIDE SALESPERSON | |
|--------------------|----------|-----------------------|--|--------------------|------------|---------------------|--|
| 220055 | | | | | | Scott S Chenell | |
| INSIDE SALESPERSON | | REQD DATE | FRGHT ALLWD | SHIP VIA | | | |
| Holly M Nyma | | 11/23/21 | Yes | DIRECT | | | |
| ORDER QTY | SHIP QTY | LINE | DESCRIPTION | | Prc/UOM | Ext Amt | |
| 10000FT | | 1 | ^COND 62608101 (SWC) 1/0-19 MB CPRESS AL, 25KV, 260 MILS, 100% EPR, 105C, 16X14CN POLY JACKET, 1000FT REELS ***** CURRENT LEAD TIME IS 52-54 WEEKS TO SHIP DIRECT FROM THE FACTORY ***** WEIGHS .80 LB PER FT ***** | | 16930.000M | 169300.00 | |
| 12000FT | | 2 | ^COND 62155501 (SWC) 500-37 MB AL CPRESS 25KV 260 MILS 100% EPR 16X 12 POLY/RED JACKET STRIPE 2000 FT PUTUP ***** CURRENT LEAD TIME IS 52-54 WEEKS TO SHIP DIRECT FROM THE FACTORY ***** WEIGHS 1.73 LB PER FT ***** ***** MINIMIUM ORDER QUANTITY FOR EACH LINE ITEM IS 10,000 FT ***** QUOTE GOOD THRU 11/29/21 AFTER THAT WE NEED TO Next Page *** | | 30800.000M | 369600.00 | |
| *** Continued on | | | | | | | |

169.30 per ft

308.00 per ft



United States Federal Holidays 2022

| Date | Day of the week | Federal holiday |
|-------------------|-----------------|---------------------------------|
| January 1, 2022 | Saturday | <u>New Year's Day</u> |
| January 17, 2022 | Monday | <u>Martin Luther King Day</u> |
| February 21, 2022 | Monday | <u>Presidents' Day</u> |
| May 30, 2022 | Monday | <u>Memorial Day</u> |
| June 19, 2022 | Sunday | <u>Juneteenth</u> |
| June 20, 2022 | Monday | <u>Juneteenth (observed)</u> |
| July 4, 2022 | Monday | <u>Independence Day</u> |
| September 5, 2022 | Monday | <u>Labor Day</u> |
| October 10, 2022 | Monday | <u>Columbus Day</u> |
| November 11, 2022 | Friday | <u>Veterans Day</u> |
| November 24, 2022 | Thursday | <u>Thanksgiving Day</u> |
| December 25, 2022 | Sunday | <u>Christmas Day</u> |
| December 26, 2022 | Monday | <u>Christmas Day (observed)</u> |

INTERGOVERNMENTAL AGREEMENT

This Intergovernmental Agreement (IGA) is entered into this 1st day of January 2022 by and between the Center Sanitation District (hereinafter referred to as "District"), a Colorado Special District and the Town of Center, a Colorado Statutory Municipality (hereinafter referred to as "Town"). The effective date of this agreement is January 1, 2022

Recitals:

WHEREAS, the District is a Colorado Special District which has the need to perform certain management, billing, maintenance, sample collection and administrative activities for services rendered and to perform certain dispatch functions for its services; and

WHEREAS, the Town is a Colorado Statutory Municipality which has the ability to assist the District in providing management, administrative, billing, maintenance, sample collection, response and dispatch services; and

WHEREAS, the Town desires to provide certain services to the District and the District desires to have the Town provide those services; and

WHEREAS, both the Town and the District have the legal authority to enter into and be bound by Intergovernmental Agreements; and

WHEREFORE, the District and the Town enter into the following Intergovernmental Agreement:

1. The Town will provide the following management, operations, maintenance, testing and response services for the District as required. A Town representative will attend the District's Board of Directors meetings and be available to answer any questions concerning the services provided and planned work projects. This person is not authorized to speak for the Town. Questions as to planned work or projects and scheduling should be addressed to the Town's Public Works Director.

- a.) Inspection of sewer treatment plant and all lift stations and provision of any required corrective actions on a daily basis.
- b.) Collections of and analysis of water and effluent testing samples on a schedule to be established by the District and in accordance with applicable regulations.
- c.) Transportation of the samples to the designated testing laboratory. If samples are to be transported by a vehicle other than the District's vehicle mileage shall be charged at the rate per mile set by the U.S. Department of Transportation.
- d.) Respond to service calls and perform maintenance on sewer lines and treatment plant.
- e.) Processing of work orders and required or mandated reports.
- f.) Processing of Ag-Industrial billing calculations based on laboratory test results.
- g.) Operate and maintain District's domestic wastewater treatment facility and assure compliance with applicable regulations and current District policy manual.
- h.) Daily testing and recording of effluent and influent at the wastewater treatment plant.

2. The Town will at all times employ or contract at least one individual that has the required State certifications for the operation of the wastewater collection system and wastewater treatment plant operated by the District.

3. The Town will provide employees on a labor only cost basis for projects requiring services beyond those provided by item (1) above and/or requiring equipment not owned by the District. Such contract services shall be approved in writing in advance by the District Board, except in emergencies, when the District President shall be notified as soon as possible. Any Town equipment that needs to be used outside of item (1) above will be at a current rate of \$100.00 an hour. Any additional employee to assist in such projects shall be at a current rate of \$40.00 an hour.

4. The Town will provide billing services to customers of the District on the Towns regular scheduled billing cycle with rates set by the District. These services include all labor, materials and equipment to carry out the task.

a. Any rate increases to the rate schedule must be given to the Town by the 20th of the Month prior to the next billing cycle.

5. The Town will provide dispatch services for the District as required for the District to provide services to its customers. These services include all labor, materials and equipment to carry out the task.

6. The Town will pay for SCADA monitoring of the WWTP lift station.

7. With a two (2) day notice, the Town will provide access to District billing records to the District's Board members and authorized representatives, during the Town's normal business hours.

8. The Town will make a payment to the District for payments that were received for District bills on a monthly basis and provide the District with an accounting of payments received. This amount will be the amount collected from the first to the last day of the month. I/e if the town billed out \$50,000 and only collected \$45,000 the town will pay the district \$45,000. The Town will electronically transfer the funds into the Districts account on the 10th day of each month, or the Friday before if the 10th falls on a weekend.

a. The Sanitation Utility Deposits' account for the District shall be transferred to the Districts account and in the future the debits and credits will be handled by the Town.

9. The District Agrees to pay the Town, on or before the 10th of each month upon receipt of billing:

a. A fee in the amount of \$12,150.13 each month for the services to be provided under the terms of this agreement.

b. This monthly fee is subject to change per any charges that may have been accrued under sub paragraph (4) four above.

10. In the event that the Town should purchase or replace equipment to provide services under this agreement, the District will be consulted prior to the purchase of such equipment if the cost is in excess of \$5,000.00. In the event that the failed equipment leaves the collection system or treatment plant in a compromised situation, the Town will contact the District President and or Board Members immediately and no later than 24 hours of the plant being compromised to authorize purchases over \$5,000.00. The District President Shall respond to the Town immediately and no later than 24 hours. If the Town has not received correspondence within the listed time frame, the Town will purchase the necessary parts and equipment in order to get the collection system or treatment plant in a non-compromised situation and the District will be billed.

11. The District agrees to continue to cooperate with the Town in the above systems and procedures, providing a timely resolution to issues. (e.g. emergencies, mechanical, preventive maintenance and procurement.)

12. The Town will make a good faith effort to resolve, in a direct manner, any concerns relayed by the District in writing to the Town Manager concerning the services provided under this IGA.

13. The Town Manager will notify the District in writing, in a prompt manner, of serious problems with the provision of services which are creating difficulties in the Town Fulfilling its obligations to the District. The primary responsibility of the Wastewater Utility is to operate, maintain, and protect the system that collects, treats, and disposes of domestic and industrial sewage generated within its service area.

14. The District will notify the Town Manager in writing, in a prompt manner, of serious problems with the provision of services which are creating difficulties in the District fulfilling its obligations.

15. The District will provide the Town with a written assessment of the services being provided on at least a semi-annual basis

16. The District will provide their annual budget, on or before January 31 each year.

- The following sub-paragraphs shall fall under the District Annual budget line items, other than capital improvements projects.

Maintenance- This item will include proper maintenance of District owned equipment and infrastructure. This item covers routine lift station repairs and cleaning, replacement of worn equipment, cleaning and maintaining the wastewater treatment plant, and replacement of worn auger/jetter equipment and proper tools that are required to fulfill primary responsibilities of a wastewater utility. The District shall provide a spending allowance not to exceed \$5,000.00 to the Town to purchase emergency services or parts in a timely basis. Any maintenance exceeding \$5,000.00 would require District approval.

The District shall be fiscally responsible for the purchase of all equipment, equipment repairs, supplies and all other charges that may come up in the capacity of the sanitation districts responsibilities.

Town equipment that is used in the capacity of the Sanitation will be billed out by the hour.

As indicated in paragraph 13 the response time for sanitation to get back with the Town for all aspects that require a decision from the fiscal agent shall be 24 hours.

Training- This item will include all first time collections and wastewater treatment testing, rooms and all costs associated with travel, (I/e meals, parking, taxis etc.) study guides, and any classes needed. This item will also include routine training classes and materials. Any cost to the Town shall increase the personnel cost that are passed onto the district in the monthly fee due to the Town.

Safety- This item will include a cost-share with the Town on safety items used for both water and wastewater collections that is shared by both water and wastewater utilities. (I/e glasses, boots, coveralls, hard hats.) Wastewater plant maintenance and safety equipment and requirements shall be the responsibility of the District. (I/e safety harnesses, air monitors, confined space equipment etc.) This item includes necessary annual safety classes. Any cost to the Town shall increase the personnel cost that are passed onto the district in the monthly fee due to the Town.

17. In the event that the District has provided written notice to the Town of problems with the Town's provision of the services under the terms of this IGA, and such problems are not resolved within ten (10) days of such notice, this IGA may be terminated by the District immediately, unless the District agrees to a different time frame for problem resolution.

18. In the event the Town has provided written notice to the District of problems with the District's provision of the services under the terms of this IGA, and such problems are not resolved within ten (10) days of such notice, this IGA may be terminated by the Town immediately, unless the Town agrees to a different time frame for problem resolution.

19. Either party may terminate this agreement upon sixty (60) days written notice to the other party.

20. The Town and District shall agree in writing on any increase in the cost of services provided under this Agreement and such increase would be effective at the start of the next budget year.

21. The Town will have 24-hour access to all building plans and as-built drawings to the wastewater plant and collection system. The Town will also make maintenance logs available to the District during

normal business hours. The town will need current building plans and blue prints of current wastewater system.

22. This agreement contains the entire terms of the agreement between the parties and may be modified by a subsequent agreement in writing, not less than 30 days or more than 60 days, signed by authorized representatives of the parties.

23. This agreement is for the term of two years (2) from January 1, 2022 to December 31, 2023 and will automatically renew for an additional one year (1) unless either party provides written notice to the other, at least sixty days (60) in advance of the expiration date.

a. A monthly fee shall be adjusted annually for the upcoming year from January 1st through December 31st of each year.

24. The District will provide the Town with a current, accurate, and complete Policy Manual annually at the District's first meeting of each calendar year in order to properly implement the parts of this agreement which may require access to such policies.

By signing below, the parties affirm that they have the legal authority to enter into and execute this Intergovernmental agreement.

CENTER WASTEWATER AND SANITATION DISTRICT:



By: _____ Date: 12-10-21

TOWN OF CENTER:

By: _____