



# Town Board Agenda Regular Meeting November 26, 2024 5:30 P.M.

## MISSION STATEMENT

*"The Town of Center, Colorado shall provide strong leadership, inspire community pride, maintain fiscal accountability and through its employees offer a high level of service to the residents, businesses, and visitors of the community."*

"THIS AGENDA MAY BE AMENDED"

### Workshop - 5:30 p.m.

Financial Workshop

### MEETING CALLED TO ORDER, ROLL CALL AND PLEDGE ALLEGIANCE

1. APPROVAL OF AGENDA

2. CITIZEN COMMENTS

Please limit your comments to 5 minutes, any comments that need further action will be forwarded to the correct Department.

3. FINANCIALS

4. PAYABLES

5. MINUTES

A. 11/12/2024

6. OLD BUSINESS

A. CRIMINAL CODES

7. NEW BUSINESS

A. KIWANIS DONATION

B. TOWN MANAGER EVALUATION

8. CALENDAR ITEMS

A.

9. ITEMS FOR NEXT MEETING

10. ADJOURNMENT

Posted on

November 25, 2024

Center Town Hall and Center Post office

This agenda may be amended

**CENTER TOWN BOARD  
REGULAR MEETING  
NOVEMBER 12, 2024  
6:00 P.M.**

The meeting was called to order at by Mayor Gallegos at 6:00 p.m.

**ROLL CALL**

Mayor Gallegos	P
Mayor Beiriger	P
Trustee Lopez	P
Trustee Gonzales	P
Trustee Sanchez	P
Trustee Barela	P
Trustee McClure	P

**APPROVAL OF AGENDA**

A motion to approve the agenda with additions was made by Trustee Lopez, seconded by Trustee Sanchez. Roll Call – All in favor. Motion Carries.

Trustee Lopez asked for an addition as an Executive Session concerning a Board Member. Trustee McClure asked if it was about him, and if it was he preferred to have a discussion in the Public.

Trustee McClure –

Code Enforcement Officer – Orlando Rascon went to Mr. McClure’s house to check to see if he realized that he had an expired Building permit. Mr. Rascon did have his body cam on. Mr. McClure told Mr. Rascon during the encounter a racial slur. Mr. McClure asked the Board to see the date of the expired permit – Cole said Mr. Rascon went to see if it was expired. The community members that were in attendance were not happy on both sides of the issue.

**CITIZEN COMMENTS**

Saul Hurtado – Trustee McClure is not above the law. Trustee McClure is supposed to follow the same rules and same laws. Mr. Hurtado also said that he witnessed a red Mustang traveling on 1<sup>st</sup> street going superfast. Trustee Sanchez was on the passenger side. Mr. Hurtado said that he did have a video, but did not show it.

Nadine Martinez – Ms. Martinez came to the meeting because she was told that Saul and Jaime had attacked Trustee McClure. Trustee McClure has done a lot for this community.

Margaret Limon – All questions and comments were answered during the part of the meeting concerning the racial slur.

#### CONSENT AGENDA

Court Report – Trustee Sanchez asked about the FTC code and it is for failure to appear, they are sent to DMV.

Police Report – Sgt. Donaldson gave his report and talked about the citations and the arrests that were made.

Public Works Dept.

Jaime spoke about the Public Works.

L&P – The Town approved the new contract with MEAN although the prices are going up it still was a good decision.

Gas – Gas prices have been going back and forth. Last time there was an increase was in June of 2024 by 2 cents. Community member Adeline Sanchez asked if we can lock in the cost of gas? Trustee McClure said they use to purchase gas on the futures.

Water – Lead and Copper was done, inventory showed that there was lead and galvanized piping and they have to notify homeowners. The cost to replace will be on the homeowners.

Sanitation – No Questions.

Streets and Parks – The playground is up and running and has been a good thing for the community. No Parking signs on Hwy 112 are up and going. If anyone is seen parking, they are asked to report it. There was no report this month due to the park construction and plowing snow. The park covers will be removed.

Code Enforcement – Jaime said he has been very busy. Trustee Sanchez asked about the Animal Control, it was changed prior to save money. Jaime discussed the difference between the shelters.

A motion to approve the Consent Agenda was made by Mayor Pro-Tem Beiriger, seconded by Trustee Gonzales. Roll Call –All in favor. Motion Carries.

#### MINUTES

A motion to approve the minutes of October 22, 2024 was made by Trustee Lopez, seconded by Trustee Barela. Roll Call –All in favor. Motion Carries.

#### PAYABLES

Trustee McClure questioned the document fee for the Leasing Specialists, Jaime will look into it.

A motion to approve the payables was made by Trustee Gonzales, seconded by Trustee Lopez.

Roll Call – Trustee McClure abstained from approving the Board Members Compensation portion of the payables, all other Trustees and Mayor were in favor. Motion Carries.

## TOWN MANAGER'S REPORT

Cole said that there was one developer that is interested in the North 90. Cole is working on a CHAFA grant... the park grant is almost finalized – The Big shelter at the Community Park will have quotes by next meeting. Old Pharmacy building is still a work in progress. K9 dogs have been donated. Updated our employee descriptions in 2022, Cole is getting them together. Trustee Sanchez asked about the timeline on the Pharmacy Building – Cole said hopefully by the first of 2025.

## OLD BUSINESS

ED Position – Cole asked if they had time to read the description for the position. Cole would like to have a workshop.

On Call Vehicles – Providing the employees a vehicle to come to work. Park the vehicles on the street. Should not use the vehicle when you are not working. On Call for utilities, Adam who is the supervisor and Jaime who is authorized by the Town Manager. Review the policy on call vehicles – have a workshop.

Organizational Chart – Schedule Workshop.

Report for the Center Community Connections – Cole sent the report to the Center Community Connections. Write a check to the organization and have total control over it. A motion to write the check to the Center Community Connections was made by Trustee McClure, seconded by Trustee Lopez. Roll Call – All in favor. Motion Carries.

Criminal Codes – Update – Cole sent the Board a copy of the updated criminal codes. Attorney Trujillo said it was in draft form. Send it to the Police department also. Please give it a look over and give feedback.

Capitalization of Property – A motion to capitalize the property for 30 years was made by Mayor Pro-Tem Beiriger, seconded by Trustee Sanchez. Roll Call – All in favor. Motion Carries.

Police Department – Trustee McClure said that we have two officers on paid administrative leave. Attorney Trujillo said that there was a meeting with the CIRSA attorney. Attorney Peter Dougherty does not feel that it is time to make a decision on this issue. There is an issue of due process. The Attorney General is involved and the Town has to wait.

Salaries/ Mill Levy – Trustee McClure said that we still haven't received the mill levy.

Xpress Bill Pay – Rose told the Board that a minimum of ten people use the credit card feature, somedays it can be upwards of thirty.

CRA – Cole still has not received it.

## NEW BUSINESS

K-9 – Bent County took one dog and Johnson's dog took the two bite dogs – One bite dog was pretty much worthless. Contracts were signed for the Dogs. Johnsons would like to buy some

of the equipment to include the bite suit. K9 units – Bent County would like to work with us for swapping out the vehicles for regular vehicles. Two Tahoe’s and one explorer.

Pharmacy Building Improvements – Cole is trying to get the floor plan. Audrey Chavez recommended contacting Tri-County Senior for the requirements needed for a senior center.

Jaime Hurtado – Is very concerned about the employee that was told the racial slur by Trustee McClure. Jaime would hope that the Board does not let the issue die.

#### CALENDAR ITEMS

Workshop W/ Caselle – Cole will send the dates.

ED Position, On Call Vehicle, Organization Chart and Mill Levy – November 25<sup>th</sup> – 6:00 p.m.

#### ITEMS FOR NEXT MEETING

#### ADJOURNMENT

A motion to adjourn the meeting was made by Trustee Gonzales, seconded by Trustee Barela.

Roll Call–All in Favor. Motion Carries. Meeting adjourned at 7:48 p.m.

Submitted by,

Rose Marie DeHerrera-CMC  
Town Clerk

Daniel Gallegos  
Mayor

Report Criteria:

Report type: GL detail  
 Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
<b>17694</b>											
11/24	11/25/2024	17694	3390	ASBESTOS INSPECTOR, LLC	605	1	01-552-555-00	.00	748.00	748.00	INSPECTION
Total 17694:								.00		748.00	
<b>17695</b>											
11/24	11/25/2024	17695	3014	BIG STATE INDUSTRIAL SUPPL	1580048	1	11-552-675-00	.00	1,087.20	1,087.20	SUPPLIES
Total 17695:								.00		1,087.20	
<b>17696</b>											
11/24	11/25/2024	17696	1780	CENTER CONSOLIDATED SCH	103124	1	01-552-534-45	.00	250.00	250.00	IT/AUTOMOTIVE SERVICES
11/24	11/25/2024	17696	1780	CENTER CONSOLIDATED SCH	103124	2	01-557-534-45	.00	250.00	250.00	IT/AUTOMOTIVE SERVICES
11/24	11/25/2024	17696	1780	CENTER CONSOLIDATED SCH	103124	3	01-561-534-45	.00	250.00	250.00	IT/AUTOMOTIVE SERVICES
11/24	11/25/2024	17696	1780	CENTER CONSOLIDATED SCH	103124	4	10-552-534-45	.00	250.00	250.00	IT/AUTOMOTIVE SERVICES
11/24	11/25/2024	17696	1780	CENTER CONSOLIDATED SCH	103124	5	11-552-534-45	.00	250.00	250.00	IT/AUTOMOTIVE SERVICES
11/24	11/25/2024	17696	1780	CENTER CONSOLIDATED SCH	103124	6	12-552-534-45	.00	250.00	250.00	IT/AUTOMOTIVE SERVICES
11/24	11/25/2024	17696	1780	CENTER CONSOLIDATED SCH	103124	7	01-552-537-30	.00	703.32	703.32	Center Parks & Rec
11/24	11/25/2024	17696	1780	CENTER CONSOLIDATED SCH	112524	1	01-557-587-70	.00	3,111.43	3,111.43	DONATION -LIST INCLUDED FROM CENTE
Total 17696:								.00		5,314.75	
<b>17697</b>											
11/24	11/25/2024	17697	1687	CIRSA	242208	1	01-552-545-10	.00	13.67	13.67	PROPERTY & CASUALTY COVERAGE
11/24	11/25/2024	17697	1687	CIRSA	242208	2	10-552-545-10	.00	13.67	13.67	PROPERTY & CASUALTY COVERAGE
11/24	11/25/2024	17697	1687	CIRSA	242208	3	11-552-545-10	.00	13.67	13.67	PROPERTY & CASUALTY COVERAGE
11/24	11/25/2024	17697	1687	CIRSA	242208	4	12-552-545-10	.00	13.66	13.66	PROPERTY & CASUALTY COVERAGE
Total 17697:								.00		54.67	
<b>17698</b>											
11/24	11/25/2024	17698	1992	CLEAR WATER SOLUTIONS	7271	1	12-552-537-00	.00	257.50	257.50	WATER RIGHTS
Total 17698:								.00		257.50	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
<b>17699</b>											
11/24	11/25/2024	17699	1065	COLORADO RURAL WATER AS	3043	1	12-552-548-10	.00	320.00	320.00	MEMBERSHIP
Total 17699:								.00		320.00	
<b>17700</b>											
11/24	11/25/2024	17700	1104	GOBINS INC	AR4590125	1	01-552-542-30	.00	38.89	38.89	Equipment lease
11/24	11/25/2024	17700	1104	GOBINS INC	AR4590125	2	10-552-542-30	.00	38.89	38.89	Equipment Lease
11/24	11/25/2024	17700	1104	GOBINS INC	AR4590125	3	11-552-542-30	.00	38.89	38.89	Equipment Lease
11/24	11/25/2024	17700	1104	GOBINS INC	AR4590125	4	12-552-542-30	.00	38.90	38.90	Equipment Lease
Total 17700:								.00		155.57	
<b>17701</b>											
11/24	11/25/2024	17701	2087	HIGH VELOCITY GRAPHICS	20013634	1	11-552-587-30	.00	50.00	50.00	NEW TRUCK LOGOS
Total 17701:								.00		50.00	
<b>17702</b>											
11/24	11/25/2024	17702	2925	INTELLICHOICE, INC.	1233693	1	01-557-588-00	.00	4,713.26	4,713.26	CAD System
Total 17702:								.00		4,713.26	
<b>17703</b>											
11/24	11/25/2024	17703	2866	MUNICIPAL ENERGY AGENCY	306967	1	10-550-300-01	.00	93,769.95	93,769.95	PURCHASE ELECTRICITY
Total 17703:								.00		93,769.95	
<b>17704</b>											
11/24	11/25/2024	17704	1192	S&S DISTRIBUTING, INC	23333	1	01-552-542-10	.00	5.00	5.00	COFFEE SUPPLIES
11/24	11/25/2024	17704	1192	S&S DISTRIBUTING, INC	23333	2	11-552-542-10	.00	5.00	5.00	COFFEE SUPPLIES
11/24	11/25/2024	17704	1192	S&S DISTRIBUTING, INC	23333	3	10-552-542-10	.00	5.00	5.00	COFFEE SUPPLIES
11/24	11/25/2024	17704	1192	S&S DISTRIBUTING, INC	23333	4	12-552-542-10	.00	5.00	5.00	COFFEE SUPPLIES
Total 17704:								.00		20.00	
<b>17705</b>											
11/24	11/25/2024	17705	1205	SAN LUIS VALLEY REC	111524	1	01-561-544-00	.00	165.00	165.00	ELECTRICITY/CONSAUL

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
Total 17705:								.00		165.00	
<b>17706</b>											
11/24	11/25/2024	17706	1218	STUART C IRBY, CO	S01476336.0	1	10-552-595-00	.00	96.00	96.00	UNIFORMS- ADAM
Total 17706:								.00		96.00	
<b>17707</b>											
11/24	11/25/2024	17707	1410	VALLEY COURIER	4189	1	01-552-550-10	.00	8.25	8.25	ADVERTISING
11/24	11/25/2024	17707	1410	VALLEY COURIER	4189	2	10-552-550-10	.00	8.25	8.25	ADVERTISING
11/24	11/25/2024	17707	1410	VALLEY COURIER	4189	3	11-552-550-10	.00	8.25	8.25	ADVERTISING
11/24	11/25/2024	17707	1410	VALLEY COURIER	4189	4	12-552-550-10	.00	8.25	8.25	ADVERTISING
Total 17707:								.00		33.00	
<b>17708</b>											
11/24	11/25/2024	17708	1249	VEMCO ELECTRICAL CONTRACT	POSR1488	1	10-552-675-00	.00	2.28	2.28	MATERIAL
11/24	11/25/2024	17708	1249	VEMCO ELECTRICAL CONTRACT	POSR1489	1	10-552-675-00	.00	2.36	2.36	MATERIAL
Total 17708:								.00		4.64	
<b>11241999</b>											
11/24	11/25/2024	11241999	2778	ADOBE ACROPRO SUBS	11241999	1	01-552-534-30	.00	19.99	19.99	M SUBSCRIPTION
Total 11241999:								.00		19.99	
Grand Totals:								.00		106,809.53	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-201-000-00	.00	10,276.81-	10,276.81-
01-552-534-30	19.99	.00	19.99
01-552-534-45	250.00	.00	250.00
01-552-537-30	703.32	.00	703.32



GL Account	Debit	Credit	Proof
01-552-542-10	5.00	.00	5.00
01-552-542-30	38.89	.00	38.89
01-552-545-10	13.67	.00	13.67
01-552-550-10	8.25	.00	8.25
01-552-555-00	748.00	.00	748.00
01-557-534-45	250.00	.00	250.00
01-557-587-70	3,111.43	.00	3,111.43
01-557-588-00	4,713.26	.00	4,713.26
01-561-534-45	250.00	.00	250.00
01-561-544-00	165.00	.00	165.00
10-201-000-00	.00	94,186.40-	94,186.40-
10-550-300-01	93,769.95	.00	93,769.95
10-552-534-45	250.00	.00	250.00
10-552-542-10	5.00	.00	5.00
10-552-542-30	38.89	.00	38.89
10-552-545-10	13.67	.00	13.67
10-552-550-10	8.25	.00	8.25
10-552-595-00	96.00	.00	96.00
10-552-675-00	4.64	.00	4.64
11-201-000-00	.00	1,453.01-	1,453.01-
11-552-534-45	250.00	.00	250.00
11-552-542-10	5.00	.00	5.00
11-552-542-30	38.89	.00	38.89
11-552-545-10	13.67	.00	13.67
11-552-550-10	8.25	.00	8.25
11-552-587-30	50.00	.00	50.00
11-552-675-00	1,087.20	.00	1,087.20
12-201-000-00	.00	893.31-	893.31-
12-552-534-45	250.00	.00	250.00
12-552-537-00	257.50	.00	257.50
12-552-542-10	5.00	.00	5.00
12-552-542-30	38.90	.00	38.90
12-552-545-10	13.66	.00	13.66
12-552-548-10	320.00	.00	320.00
12-552-550-10	8.25	.00	8.25
Grand Totals:	<u>106,809.53</u>	<u>106,809.53-</u>	<u>.00</u>

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

Report Criteria:

Report type: Summary  
 Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Payee	Amount
11/24	11/25/2024	17694	ASBESTOS INSPECTOR, LLC	748.00
11/24	11/25/2024	17695	BIG STATE INDUSTRIAL SUPPLY INC.	1,087.20
11/24	11/25/2024	17696	CENTER CONSOLIDATED SCHOOL	5,314.75
11/24	11/25/2024	17697	CIRSA	54.67
11/24	11/25/2024	17698	CLEAR WATER SOLUTIONS	257.50
11/24	11/25/2024	17699	COLORADO RURAL WATER ASSOCIATION	320.00
11/24	11/25/2024	17700	GOBINS INC	155.57
11/24	11/25/2024	17701	HIGH VELOCITY GRAPHICS	50.00
11/24	11/25/2024	17702	INTELLICHOICE, INC.	4,713.26
11/24	11/25/2024	17703	MUNICIPAL ENERGY AGENCY OF NEBRASKA	93,769.95
11/24	11/25/2024	17704	S&S DISTRIBUTING, INC	20.00
11/24	11/25/2024	17705	SAN LUIS VALLEY REC	165.00
11/24	11/25/2024	17706	STUART C IRBY, CO	96.00
11/24	11/25/2024	17707	VALLEY COURIER	33.00
11/24	11/25/2024	17708	VEMCO ELECTRICAL CONTRACTOR, INC	4.64
11/24	11/25/2024	11241999	ADOBE ACROPRO SUBS	19.99
Grand Totals:				106,809.53

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-201-000-00	.00	10,276.81-	10,276.81-
01-552-534-30	19.99	.00	19.99
01-552-534-45	250.00	.00	250.00
01-552-537-30	703.32	.00	703.32
01-552-542-10	5.00	.00	5.00
01-552-542-30	38.89	.00	38.89
01-552-545-10	13.67	.00	13.67
01-552-550-10	8.25	.00	8.25
01-552-555-00	748.00	.00	748.00
01-557-534-45	250.00	.00	250.00
01-557-587-70	3,111.43	.00	3,111.43
01-557-588-00	4,713.26	.00	4,713.26
01-561-534-45	250.00	.00	250.00
01-561-544-00	165.00	.00	165.00
10-201-000-00	.00	94,186.40-	94,186.40-
10-550-300-01	93,769.95	.00	93,769.95
10-552-534-45	250.00	.00	250.00
10-552-542-10	5.00	.00	5.00
10-552-542-30	38.89	.00	38.89
10-552-545-10	13.67	.00	13.67
10-552-550-10	8.25	.00	8.25
10-552-595-00	96.00	.00	96.00
10-552-675-00	4.64	.00	4.64
11-201-000-00	.00	1,453.01-	1,453.01-
11-552-534-45	250.00	.00	250.00
11-552-542-10	5.00	.00	5.00
11-552-542-30	38.89	.00	38.89
11-552-545-10	13.67	.00	13.67
11-552-550-10	8.25	.00	8.25

GL Account	Debit	Credit	Proof
11-552-587-30	50.00	.00	50.00
11-552-675-00	1,087.20	.00	1,087.20
12-201-000-00	.00	893.31-	893.31-
12-552-534-45	250.00	.00	250.00
12-552-537-00	257.50	.00	257.50
12-552-542-10	5.00	.00	5.00
12-552-542-30	38.90	.00	38.90
12-552-545-10	13.66	.00	13.66
12-552-548-10	320.00	.00	320.00
12-552-550-10	8.25	.00	8.25
Grand Totals:	<u>106,809.53</u>	<u>106,809.53-</u>	<u>.00</u>

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"