



Town Board Agenda Regular Meeting October 28, 2025 4:00 P.M.

MISSION STATEMENT

"The Town of Center, Colorado shall provide strong leadership, inspire community pride, maintain fiscal accountability and through its employees offer a high level of service to the residents, businesses, and visitors of the community."

"THIS AGENDA MAY BE AMENDED"

Budget Workshop – 4:00 p.m.

Financial Workshop - 5:15 p.m.

MEETING CALLED TO ORDER, ROLL CALL AND PLEDGE ALLEGIANCE

1. APPROVAL OF AGENDA

2. CITIZEN COMMENTS

Please limit your comments to 5 minutes, any comments that need further action will be forwarded to the correct Department.

3. FINANCIALS

4. PAYABLES

5. MINUTES

A. October 14, 2025

6. PLANNING COMMISSION REPORT

7. UTILITY COMMISSION REPORT

A. Water Rates

8. NEW BUSINESS

A. Brownstein Contract

B. Healy Law Office – Change to agreement

C. Christmas Bazaar

9. OLD BUSINESS

A. Transfer L&P to Water

10. CALENDAR ITEMS

11. ITEMS FOR NEXT MEETING

12. ADJOURNMENT

Posted on

October 27, 2025

Center Town Hall and Center Post office

This agenda may be amended

Report Criteria:

Report type: GL detail

Check.Type = {<-> "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
19052											
10/25	10/14/2025	19052	1780	CENTER CONSOLIDATED SCH	093025	1	01-552-534-45	.00	583.33	583.33	IT/AUTOMOTIVE SERVICES
10/25	10/14/2025	19052	1780	CENTER CONSOLIDATED SCH	093025	2	01-557-534-45	.00	583.33	583.33	IT/AUTOMOTIVE SERVICES
10/25	10/14/2025	19052	1780	CENTER CONSOLIDATED SCH	093025	3	01-561-534-45	.00	583.33	583.33	IT/AUTOMOTIVE SERVICES
10/25	10/14/2025	19052	1780	CENTER CONSOLIDATED SCH	093025	4	10-552-534-45	.00	583.33	583.33	IT/AUTOMOTIVE SERVICES
10/25	10/14/2025	19052	1780	CENTER CONSOLIDATED SCH	093025	5	11-552-534-45	.00	583.33	583.33	IT/AUTOMOTIVE SERVICES
10/25	10/14/2025	19052	1780	CENTER CONSOLIDATED SCH	093025	6	12-552-534-45	.00	583.35	583.35	IT/AUTOMOTIVE SERVICES
10/25	10/14/2025	19052	1780	CENTER CONSOLIDATED SCH	093025	7	01-552-537-30	.00	628.23	628.23	Center Parks & Rec
Total 19052:								.00		4,128.23	
19053											
10/25	10/14/2025	19053	3353	COLE WEBB	101425	1	12-552-535-20	.00	56.50	56.50	PER DIEM
10/25	10/14/2025	19053	3353	COLE WEBB	101425	2	11-552-535-20	.00	56.50	56.50	PER DIEM
10/25	10/14/2025	19053	3353	COLE WEBB	101425	3	10-552-535-20	.00	56.50	56.50	PER DIEM
10/25	10/14/2025	19053	3353	COLE WEBB	101425	4	01-552-535-20	.00	56.50	56.50	PER DIEM
Total 19053:								.00		226.00	
19054											
10/25	10/20/2025	19054	1327	COLORADO STATE TREASURE	093025	1	01-552-526-20	.00	343.76	343.76	UNEMPLOYMENT
10/25	10/20/2025	19054	1327	COLORADO STATE TREASURE	093025	2	10-552-526-20	.00	151.90	151.90	UNEMPLOYMENT
10/25	10/20/2025	19054	1327	COLORADO STATE TREASURE	093025	3	11-552-526-20	.00	143.90	143.90	UNEMPLOYMENT
10/25	10/20/2025	19054	1327	COLORADO STATE TREASURE	093025	4	12-552-526-20	.00	159.89	159.89	UNEMPLOYMENT
Total 19054:								.00		799.45	
19055											
10/25	10/20/2025	19055	3080	RICHARD BARELA	102025	1	12-552-535-11	.00	132.95	132.95	PER DIEM
10/25	10/20/2025	19055	3080	RICHARD BARELA	102025	2	11-552-535-11	.00	132.95	132.95	PER DIEM
10/25	10/20/2025	19055	3080	RICHARD BARELA	102025	3	10-552-535-11	.00	132.95	132.95	PER DIEM
10/25	10/20/2025	19055	3080	RICHARD BARELA	102025	4	01-552-535-10	.00	132.95	132.95	PER DIEM
Total 19055:								.00		531.80	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
19056											
10/25	10/20/2025	19056	2780	THE SUNFLOUR	101625	1	01-552-555-00	.00	950.00	950.00	CML DINNER
Total 19056:								.00		950.00	
19057											
10/25	10/20/2025	19057	3165	SHORT ELLIOTT HENDRICKSO	495963	1	06-552-000-71	.00	1,913.63	1,913.63	CENTER workforce housing
10/25	10/20/2025	19057	3165	SHORT ELLIOTT HENDRICKSO	495963	2	06-552-538-00	.00	637.88	637.88	CENTER workforce housing
Total 19057:								.00		2,551.51	
19061											
10/25	10/22/2025	19061	1125	JAMES SANCHEZ	102225	1	01-558-522-00	.00	725.00	725.00	JUDGE SALARY
Total 19061:								.00		725.00	
19062											
10/25	10/27/2025	19062	3470	CECILIA MADRILL	10069000	1	10-436-000-00	.00	306.06	306.06	CREDIT BALANCE - HOUSE SOLD
Total 19062:								.00		306.06	
19063											
10/25	10/27/2025	19063	1042	CENTER MUNICIPAL UTILITIES	102025	1	10-552-544-00	.00	182.85	182.85	UTILITIES
Total 19063:								.00		182.85	
19064											
10/25	10/27/2025	19064	3410	CINTAS CORP	4245863627	1	01-552-543-00	.00	19.72	19.72	CARPETS TOWN HALL
10/25	10/27/2025	19064	3410	CINTAS CORP	4245863627	2	01-561-595-00	.00	35.90	35.90	UNIFORMS
10/25	10/27/2025	19064	3410	CINTAS CORP	4245863627	3	10-552-595-00	.00	98.06	98.06	UNIFORMS
10/25	10/27/2025	19064	3410	CINTAS CORP	4245863627	4	12-552-595-00	.00	47.56	47.56	UNIFORMS
10/25	10/27/2025	19064	3410	CINTAS CORP	4246599671	1	01-552-543-00	.00	19.72	19.72	CARPETS TOWN HALL
10/25	10/27/2025	19064	3410	CINTAS CORP	4246599671	2	01-561-595-00	.00	35.90	35.90	UNIFORMS
10/25	10/27/2025	19064	3410	CINTAS CORP	4246599671	3	10-552-595-00	.00	98.06	98.06	UNIFORMS
10/25	10/27/2025	19064	3410	CINTAS CORP	4246599671	4	12-552-595-00	.00	47.56	47.56	UNIFORMS
Total 19064:								.00		402.48	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
19065											
10/25	10/27/2025	19065	1696	CITY OF ALAMOSA	03111	1	01-561-598-10	.00	900.00	900.00	impound fees
Total 19065:								.00		900.00	
19066											
10/25	10/27/2025	19066	1114	HAYNIE'S	102525	1	01-557-587-40	.00	86.02	86.02	SUPPLIES- POLICE
10/25	10/27/2025	19066	1114	HAYNIE'S	102525	2	01-561-940-00	.00	41.98	41.98	SUPPLIES- STREETS
10/25	10/27/2025	19066	1114	HAYNIE'S	102525	3	10-552-675-00	.00	2.39	2.39	SUPPLIES-L&P
Total 19066:								.00		130.39	
19067											
10/25	10/27/2025	19067	2087	HIGH VELOCITY GRAPHICS	200142214	1	07-561-624-30	.00	90.00	90.00	SIGNS
Total 19067:								.00		90.00	
19068											
10/25	10/27/2025	19068	3472	JASMIN AYALA	2088002	1	12-220-000-00	.00	24.13	24.13	DEPOSIT REFUND
10/25	10/27/2025	19068	3472	JASMIN AYALA	2088002	2	01-220-000-01	.00	30.00	30.00	DEPOSIT REFUND
Total 19068:								.00		54.13	
19069											
10/25	10/27/2025	19069	1817	JOHN DEERE FINANCIAL	100125	1	11-552-595-00	.00	189.99	189.99	uniform - nikki
10/25	10/27/2025	19069	1817	JOHN DEERE FINANCIAL	100125	2	01-561-940-00	.00	11.96	11.96	SUPPLIES-STREETS
10/25	10/27/2025	19069	1817	JOHN DEERE FINANCIAL	100125	3	10-552-675-00	.00	5.99	5.99	SUPPLIES - LIGHT AND POWER
10/25	10/27/2025	19069	1817	JOHN DEERE FINANCIAL	100125	4	10-552-675-00	.00	45.97	45.97	SUPPLIES - LIGHT AND POWER
10/25	10/27/2025	19069	1817	JOHN DEERE FINANCIAL	100125	5	01-559-550-00	.00	25.97	25.97	building expense
10/25	10/27/2025	19069	1817	JOHN DEERE FINANCIAL	100125	6	11-552-675-00	.00	28.99	28.99	SUPPLIES-GAS
10/25	10/27/2025	19069	1817	JOHN DEERE FINANCIAL	100125	7	01-559-550-00	.00	45.98	45.98	building expense
10/25	10/27/2025	19069	1817	JOHN DEERE FINANCIAL	100125	8	11-552-675-00	.00	16.81	16.81	SUPPLIES-GAS
10/25	10/27/2025	19069	1817	JOHN DEERE FINANCIAL	100125	9	01-559-550-00	.00	10.99	10.99	building expense
10/25	10/27/2025	19069	1817	JOHN DEERE FINANCIAL	100125	10	01-561-940-00	.00	24.98	24.98	SUPPLIES-STREETS
10/25	10/27/2025	19069	1817	JOHN DEERE FINANCIAL	100125	11	01-561-587-30	.00	437.31	437.31	STREETS - service
10/25	10/27/2025	19069	1817	JOHN DEERE FINANCIAL	100125	12	11-552-675-00	.00	20.98	20.98	SUPPLIES-GAS
Total 19069:								.00		865.92	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
19070											
10/25	10/27/2025	19070	2462	K&J THRIFTWAY	093025	1	12-552-557-00	.00	11.78	11.78	SUPPLIES
10/25	10/27/2025	19070	2462	K&J THRIFTWAY	093025	2	01-552-542-10	.00	16.25	16.25	SUPPLIES
10/25	10/27/2025	19070	2462	K&J THRIFTWAY	093025	3	10-552-542-10	.00	16.25	16.25	SUPPLIES
10/25	10/27/2025	19070	2462	K&J THRIFTWAY	093025	4	11-552-542-10	.00	16.25	16.25	SUPPLIES
10/25	10/27/2025	19070	2462	K&J THRIFTWAY	093025	5	12-552-542-10	.00	16.25	16.25	SUPPLIES
10/25	10/27/2025	19070	2462	K&J THRIFTWAY	093025	6	12-552-676-00	.00	23.88	23.88	SUPPLIES
10/25	10/27/2025	19070	2462	K&J THRIFTWAY	093025	7	01-552-555-00	.00	65.82	65.82	SUPPLIES- CML
Total 19070:								.00		166.48	
19071											
10/25	10/27/2025	19071	3473	MICHELLE GOMEZ-SANCHEZ	12033005	1	10-220-000-00	.00	47.12	47.12	DEPOSIT REFUND
10/25	10/27/2025	19071	3473	MICHELLE GOMEZ-SANCHEZ	12033005	2	11-220-000-00	.00	150.00	150.00	DEPOSIT REFUND
Total 19071:								.00		197.12	
19072											
10/25	10/27/2025	19072	2398	ORKIN	284487683	1	01-561-623-00	.00	99.99	99.99	ORKIN CONTROL
Total 19072:								.00		99.99	
19073											
10/25	10/27/2025	19073	3017	PAULA MARTINEZ	101425	1	12-552-535-20	.00	118.79	118.79	MILEAGE EXPENSE/PER DIEM
10/25	10/27/2025	19073	3017	PAULA MARTINEZ	101425	2	11-552-535-20	.00	118.79	118.79	MILEAGE EXPENSE/PER DIEM
10/25	10/27/2025	19073	3017	PAULA MARTINEZ	101425	3	10-552-535-20	.00	118.79	118.79	MILEAGE EXPENSE/PER DIEM
10/25	10/27/2025	19073	3017	PAULA MARTINEZ	101425	4	01-552-535-20	.00	118.79	118.79	MILEAGE EXPENSE/PER DIEM
Total 19073:								.00		475.16	
19074											
10/25	10/27/2025	19074	2834	SAN LUIS VALLEY HEALTH OCC	00030366-00	1	01-552-551-00	.00	10.00	10.00	DRUG TESTS
10/25	10/27/2025	19074	2834	SAN LUIS VALLEY HEALTH OCC	00030366-00	2	10-552-551-00	.00	10.00	10.00	DRUG TESTS
10/25	10/27/2025	19074	2834	SAN LUIS VALLEY HEALTH OCC	00030366-00	3	11-552-551-00	.00	10.00	10.00	DRUG TESTS
10/25	10/27/2025	19074	2834	SAN LUIS VALLEY HEALTH OCC	00030366-00	4	12-552-551-00	.00	10.00	10.00	DRUG TESTS
Total 19074:								.00		40.00	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
19075											
10/25	10/27/2025	19075	2127	STEFFENS QUALITY PLUMBING	24739	1	01-552-538-00	.00	290.00	290.00	AIR CONDITIONER
Total 19075:								.00		290.00	
19076											
10/25	10/27/2025	19076	3471	TODD GIVENS	1047005	1	10-220-000-00	.00	23.85	23.85	DEPOSIT REFUND
10/25	10/27/2025	19076	3471	TODD GIVENS	1047005	2	11-220-000-00	.00	150.00	150.00	DEPOSIT REFUND
10/25	10/27/2025	19076	3471	TODD GIVENS	1047005	3	12-220-000-00	.00	50.00	50.00	DEPOSIT REFUND
10/25	10/27/2025	19076	3471	TODD GIVENS	1047005	4	12-220-000-00	.00	30.00	30.00	DEPOSIT REFUND
Total 19076:								.00		253.85	
19077											
10/25	10/27/2025	19077	1234	U.S. POSTAL SERVICE	120825	1	01-552-542-20	.00	92.50	92.50	POSTAGE
10/25	10/27/2025	19077	1234	U.S. POSTAL SERVICE	120825	2	10-552-542-20	.00	92.50	92.50	POSTAGE
10/25	10/27/2025	19077	1234	U.S. POSTAL SERVICE	120825	3	11-552-542-20	.00	92.50	92.50	POSTAGE
10/25	10/27/2025	19077	1234	U.S. POSTAL SERVICE	120825	4	12-552-542-20	.00	92.50	92.50	POSTAGE
Total 19077:								.00		370.00	
19078											
10/25	10/27/2025	19078	1410	VALLEY COURIER	24307	1	01-552-550-10	.00	9.00	9.00	ADVERTISING
10/25	10/27/2025	19078	1410	VALLEY COURIER	24307	2	10-552-550-10	.00	9.00	9.00	ADVERTISING
10/25	10/27/2025	19078	1410	VALLEY COURIER	24307	3	11-552-550-10	.00	9.00	9.00	ADVERTISING
10/25	10/27/2025	19078	1410	VALLEY COURIER	24307	4	12-552-550-10	.00	9.00	9.00	ADVERTISING
Total 19078:								.00		36.00	
19079											
10/25	10/27/2025	19079	1256	WSB COMPUTER SERVICES, IN	97832	1	01-552-534-50	.00	371.43	371.43	COMPUTER SUPPORT
10/25	10/27/2025	19079	1256	WSB COMPUTER SERVICES, IN	97832	2	10-552-534-50	.00	371.43	371.43	COMPUTER SUPPORT
10/25	10/27/2025	19079	1256	WSB COMPUTER SERVICES, IN	97832	3	11-552-534-50	.00	371.43	371.43	COMPUTER SUPPORT
10/25	10/27/2025	19079	1256	WSB COMPUTER SERVICES, IN	97832	4	12-552-534-50	.00	371.42	371.42	COMPUTER SUPORT
Total 19079:								.00		1,485.71	
102325199											
10/25	10/23/2025	102325199	2778	ADOBE ACROPRO SUBS	1023251999	1	01-552-534-30	.00	19.99	19.99	M SUBSCRIPTION

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 102325199:								.00		19.99
Grand Totals:								.00		16,278.12

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-201-000-00	.00	7,406.63-	7,406.63-
01-220-000-01	30.00	.00	30.00
01-552-526-20	343.76	.00	343.76
01-552-534-30	19.99	.00	19.99
01-552-534-45	583.33	.00	583.33
01-552-534-50	371.43	.00	371.43
01-552-535-10	132.95	.00	132.95
01-552-535-20	175.29	.00	175.29
01-552-537-30	628.23	.00	628.23
01-552-538-00	290.00	.00	290.00
01-552-542-10	16.25	.00	16.25
01-552-542-20	92.50	.00	92.50
01-552-543-00	39.44	.00	39.44
01-552-550-10	9.00	.00	9.00
01-552-551-00	10.00	.00	10.00
01-552-555-00	1,015.82	.00	1,015.82
01-557-534-45	583.33	.00	583.33
01-557-587-40	86.02	.00	86.02
01-558-522-00	725.00	.00	725.00
01-559-550-00	82.94	.00	82.94
01-561-534-45	583.33	.00	583.33
01-561-587-30	437.31	.00	437.31
01-561-595-00	71.80	.00	71.80
01-561-598-10	900.00	.00	900.00
01-561-623-00	99.99	.00	99.99
01-561-940-00	78.92	.00	78.92
06-201-000-00	.00	2,551.51-	2,551.51-
06-552-000-71	1,913.63	.00	1,913.63

GL Account	Debit	Credit	Proof
06-552-538-00	637.88	.00	637.88
07-201-000-00	.00	90.00-	90.00-
07-561-624-30	90.00	.00	90.00
10-201-000-00	.00	2,353.00-	2,353.00-
10-220-000-00	70.97	.00	70.97
10-436-000-00	306.06	.00	306.06
10-552-526-20	151.90	.00	151.90
10-552-534-45	583.33	.00	583.33
10-552-534-50	371.43	.00	371.43
10-552-535-11	132.95	.00	132.95
10-552-535-20	175.29	.00	175.29
10-552-542-10	16.25	.00	16.25
10-552-542-20	92.50	.00	92.50
10-552-544-00	182.85	.00	182.85
10-552-550-10	9.00	.00	9.00
10-552-551-00	10.00	.00	10.00
10-552-595-00	196.12	.00	196.12
10-552-675-00	54.35	.00	54.35
11-201-000-00	.00	2,091.42-	2,091.42-
11-220-000-00	300.00	.00	300.00
11-552-526-20	143.90	.00	143.90
11-552-534-45	583.33	.00	583.33
11-552-534-50	371.43	.00	371.43
11-552-535-11	132.95	.00	132.95
11-552-535-20	175.29	.00	175.29
11-552-542-10	16.25	.00	16.25
11-552-542-20	92.50	.00	92.50
11-552-550-10	9.00	.00	9.00
11-552-551-00	10.00	.00	10.00
11-552-595-00	189.99	.00	189.99
11-552-675-00	66.78	.00	66.78
12-201-000-00	.00	1,785.56-	1,785.56-
12-220-000-00	104.13	.00	104.13
12-552-526-20	159.89	.00	159.89
12-552-534-45	583.35	.00	583.35
12-552-534-50	371.42	.00	371.42
12-552-535-11	132.95	.00	132.95
12-552-535-20	175.29	.00	175.29
12-552-542-10	16.25	.00	16.25
12-552-542-20	92.50	.00	92.50

GL Account	Debit	Credit	Proof
12-552-550-10	9.00	.00	9.00
12-552-551-00	10.00	.00	10.00
12-552-557-00	11.78	.00	11.78
12-552-595-00	95.12	.00	95.12
12-552-676-00	23.88	.00	23.88
Grand Totals:	16,278.12	16,278.12-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Check.Type = {<->} "Adjustment"

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Payee	Amount
10/25	10/14/2025	19052	CENTER CONSOLIDATED SCHOOL	4,128.23
10/25	10/14/2025	19053	COLE WEBB	226.00
10/25	10/20/2025	19054	COLORADO STATE TREASURER	799.45
10/25	10/20/2025	19055	RICHARD BARELA	531.80
10/25	10/20/2025	19056	THE SUNFLOUR	950.00
10/25	10/20/2025	19057	SHORT ELLIOTT HENDRICKSON, INC.	2,551.51
10/25	10/22/2025	19061	JAMES SANCHEZ	725.00
10/25	10/27/2025	19062	CECILIA MADRILL	306.06
10/25	10/27/2025	19063	CENTER MUNICIPAL UTILITIES	182.85
10/25	10/27/2025	19064	CINTAS CORP	402.48
10/25	10/27/2025	19065	CITY OF ALAMOSA	900.00
10/25	10/27/2025	19066	HAYNIE'S	130.39
10/25	10/27/2025	19067	HIGH VELOCITY GRAPHICS	90.00
10/25	10/27/2025	19068	JASMIN AYALA	54.13
10/25	10/27/2025	19069	JOHN DEERE FINANCIAL	865.92
10/25	10/27/2025	19070	K&J THRIFTWAY	166.48
10/25	10/27/2025	19071	MICHELLE GOMEZ-SANCHEZ	197.12
10/25	10/27/2025	19072	ORKIN	99.99
10/25	10/27/2025	19073	PAULA MARTINEZ	475.16
10/25	10/27/2025	19074	SAN LUIS VALLEY HEALTH OCC MED	40.00
10/25	10/27/2025	19075	STEFFENS QUALITY PLUMBING & HEATING INC.	290.00
10/25	10/27/2025	19076	TODD GIVENS	253.85
10/25	10/27/2025	19077	U.S. POSTAL SERVICE	370.00
10/25	10/27/2025	19078	VALLEY COURIER	36.00
10/25	10/27/2025	19079	WSB COMPUTER SERVICES, INC.	1,485.71
10/25	10/23/2025	102325199	ADOBE ACROPRO SUBS	19.99
Grand Totals:				16,278.12

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-201-000-00	.00	7,406.63-	7,406.63-
01-220-000-01	30.00	.00	30.00
01-552-526-20	343.76	.00	343.76
01-552-534-30	19.99	.00	19.99
01-552-534-45	583.33	.00	583.33
01-552-534-50	371.43	.00	371.43
01-552-535-10	132.95	.00	132.95
01-552-535-20	175.29	.00	175.29
01-552-537-30	628.23	.00	628.23
01-552-538-00	290.00	.00	290.00
01-552-542-10	16.25	.00	16.25
01-552-542-20	92.50	.00	92.50
01-552-543-00	39.44	.00	39.44
01-552-550-10	9.00	.00	9.00
01-552-551-00	10.00	.00	10.00
01-552-555-00	1,015.82	.00	1,015.82
01-557-534-45	583.33	.00	583.33
01-557-587-40	86.02	.00	86.02
01-558-522-00	725.00	.00	725.00

GL Account	Debit	Credit	Proof
01-559-550-00	82.94	.00	82.94
01-561-534-45	583.33	.00	583.33
01-561-587-30	437.31	.00	437.31
01-561-595-00	71.80	.00	71.80
01-561-598-10	900.00	.00	900.00
01-561-623-00	99.99	.00	99.99
01-561-940-00	78.92	.00	78.92
06-201-000-00	.00	2,551.51-	2,551.51-
06-552-000-71	1,913.63	.00	1,913.63
06-552-538-00	637.88	.00	637.88
07-201-000-00	.00	90.00-	90.00-
07-561-624-30	90.00	.00	90.00
10-201-000-00	.00	2,353.00-	2,353.00-
10-220-000-00	70.97	.00	70.97
10-436-000-00	306.06	.00	306.06
10-552-526-20	151.90	.00	151.90
10-552-534-45	583.33	.00	583.33
10-552-534-50	371.43	.00	371.43
10-552-535-11	132.95	.00	132.95
10-552-535-20	175.29	.00	175.29
10-552-542-10	16.25	.00	16.25
10-552-542-20	92.50	.00	92.50
10-552-544-00	182.85	.00	182.85
10-552-550-10	9.00	.00	9.00
10-552-551-00	10.00	.00	10.00
10-552-595-00	196.12	.00	196.12
10-552-675-00	54.35	.00	54.35
11-201-000-00	.00	2,091.42-	2,091.42-
11-220-000-00	300.00	.00	300.00
11-552-526-20	143.90	.00	143.90
11-552-534-45	583.33	.00	583.33
11-552-534-50	371.43	.00	371.43
11-552-535-11	132.95	.00	132.95
11-552-535-20	175.29	.00	175.29
11-552-542-10	16.25	.00	16.25
11-552-542-20	92.50	.00	92.50
11-552-550-10	9.00	.00	9.00
11-552-551-00	10.00	.00	10.00
11-552-595-00	189.99	.00	189.99
11-552-675-00	66.78	.00	66.78
12-201-000-00	.00	1,785.56-	1,785.56-
12-220-000-00	104.13	.00	104.13
12-552-526-20	159.89	.00	159.89
12-552-534-45	583.35	.00	583.35
12-552-534-50	371.42	.00	371.42
12-552-535-11	132.95	.00	132.95
12-552-535-20	175.29	.00	175.29
12-552-542-10	16.25	.00	16.25
12-552-542-20	92.50	.00	92.50
12-552-550-10	9.00	.00	9.00
12-552-551-00	10.00	.00	10.00
12-552-557-00	11.78	.00	11.78
12-552-595-00	95.12	.00	95.12
12-552-676-00	23.88	.00	23.88
Grand Totals:	16,278.12	16,278.12-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

**CENTER TOWN BOARD
REGULAR MEETING
OCTOBER 14, 2025
5:30 P.M.**

A financial workshop was held at 5:30 p.m.

The meeting was called to order at 6:00 by Mayor Gallegos.

ROLL CALL

AGENDA – A motion to approve the agenda with additions was made by Trustee Lopez, seconded by Trustee Barela. Roll Call –All in favor. Motion Carries.

CITIZENS COMMENTS

There were no Citizen Comments.

CONSENT AGENDA

Court Report – Interim Sanchez gave the report. Mr. Sanchez said they had three trials, one had a lawyer involved. Attorney Trujillo gave the court guidance for the trials.

Police Report – Sgt. Donaldson gave the report for the month. Twenty-two citations were issued. There were thirty-two cases. There were three important cases– First was a robbery and one is in custody, two have warrants for their arrest, most of the money was recovered. Second- was a pursuit with gentleman from Monte Vista, the suspect had a warrant for his arrest; there were drugs involved. Third was another pursuit with another suspect, he also had a warrant. The suspect crashed into Sgt. Donaldson during the pursuit. This pursuit had various agencies that assisted; this case also had drugs involved. Trustee Garcia asked how many other officers are going to put in for a job with ICE and who is in charge now. Sgt. Donaldson said the next highest rank and who is in charge of notifying the Board? Attorney Trujillo said that we need to appoint an Interim Chief. Trustee Sanchez asked about the drugs and if it is a trend, Sgt. Donaldson said it's in every Town. Trustee Lopez asked about the missing person, and commended the Department.

Public Works Dept.

L&P – No questions were asked.

Gas – Bill McClure – asked about the gas revenues, they are going down. Mr. McClure also asked if Gourmet going or staying? Mr. McClure said that they should have citizen's comments to talk about any rate increases. Mr. McClure said that he would like more input about topics like adding Idaho Pacific. Bill said the Town lost \$17,000. Mr. McClure also talked about the Utility Board.

Water – No questions were asked.

Sanitation – No questions were asked.

Streets and Parks – No questions were asked.

Code Enforcement – No questions were asked.

A motion to approve the Consent Agenda was made by Trustee Garcia, seconded by Trustee Gonzales.

Roll Call – All in favor. Motion Carries.

MINUTES

Trustee Lopez said he needed clarification about the buyback portion on the Solar Policy; it may have to be amended. A motion to approve the minutes from September 23, October 1 and October 8 was made by, seconded by. Roll Call – All in favor. Motion Carries.

FINANCIALS

A motion to approve the financials was made by Trustee Gonzales, seconded by Trustee Garcia. Roll Call –All in favor. Motion Carries.

PAYABLES

Bill McClure asked why the streets and parks portion of the gas was \$1,021.21. Rose will look into it. A motion to approve the payables after review of the gas bill was made by Trustee Gonzales, seconded by Trustee Garcia. Roll Call –All in favor. Motion Carries.

NEW BUSINESS

M&M Liquor – A motion to approve the M&M Liquor renewal was made by Trustee Barela, seconded by Mayor Pro-Tem Beiriger. Roll Call –All in favor. Motion Carries.

Monthly Meetings – Mayor Gallegos chose to not discuss this.

Check Signer – A motion to appoint Mayor Pro-Tem Beiriger as a check signer was made by Trustee Barela, seconded by Trustee Garcia. Roll Call –All in favor – Mayor Pro-Tem Beiriger Abstained as he was appointed. Motion Carries.

Sounds System – Timeline – Ryan said it has been working on this. LPC grant, compiled a list of items that are needed. Ryan talked to DOLA today and submitted a request. Ryan said that he could possibly hear if it is improved within the next week.

Chief Position – Trustee Lopez said that we do need to appoint someone as Interim Chief. The Board will have Cole talk to the Lieutenant. It does not make sense to appoint someone that may also leave.

OLD BUSINESS

PRESENTATION OF 2026 BUDGET – The Board was presented the 2026 Budget and set workshops for October 27 at 6:00 p.m. and October 28 at 4:00 p.m.

CALENDAR ITEMS –

20th – 6:00 for a special meeting

27th – 6:00 – Budget Workshop

28th – 4:00 – Budget Workshop

ITEMS FOR NEXT MEETING

Christmas Bazaar –

ADJOURNMENT – A motion to adjourn the meeting was made by Trustee Barela, seconded by Trustee Gonzales. Roll Call –All in favor. Motion Carries. The meeting adjourned at 7:05 p.m.

Submitted by,

Rose Marie DeHerrera – CMC
Town Clerk

Daniel Gallegos
Mayor

October 7, 2025

Caitlin S. Quander
Attorney at Law
303.223.1233 tel
cquander@bhfs.com

Town of Center, CO
Mr. Cole Webb, Town Manager
294 S. Worth Street
Center, Colorado 81125

RE: Engagement Agreement for Legal Services

Dear Mr. Cole Webb:

Thank you for selecting Brownstein Hyatt Farber Schreck, LLP (the "Firm") to serve as special counsel to the Town of Center, Colorado ("Town of Center" or "you") in connection with affordable housing matters. We are very pleased and privileged to work with you, and we appreciate the opportunity to represent you. The purpose of this engagement letter (the "Agreement") and the attached Standard Terms and Conditions which are incorporated into this letter by this reference (the "Terms") is to outline the nature and scope of the engagement and our respective responsibilities and expectations.

The Client: The Firm will represent the Town of Center but not its principals, corporate parents or other owners, subsidiaries, or other affiliates.

Scope of Engagement: This Agreement and the Terms apply to the engagement described above as well as future engagements with respect to which you ask and the Firm agrees to represent you, unless we execute a separate agreement for one or more separate engagements. Services rendered to you prior to your signing this Agreement are subject to the provisions of this Agreement and the Terms.

Staffing, Fees, Costs and Billing Arrangements: In the course of our representation, it is anticipated that I will supervise and coordinate most of the work on this matter, with the assistance of Angela Hygh, as well as other attorneys, land use planners, paralegals, law clerks, legal assistants, and other staff working with me. Our discounted hourly rates are \$565 for Caitlin Quander and \$495 for Angela Hygh. I can be reached directly at 303.223.1233 and via email at cquander@bhfs.com. Angela can be reached directly at 303.223.1143 and via email at ahygh@bhfs.com. To best serve your interests, we may assign other attorneys affiliated with the Firm to represent you if, in our judgment, that becomes necessary or desirable. We also may assign attorneys who are independent contractors to the Firm and whose hourly billing rate will be passed on to you with a factor for the firm's overhead and profit.

Our fees are based primarily on the actual amount of time spent by our attorneys and other professionals performing services for you, including attending, conducting or making, as applicable, telephone calls, conferences, court appearances, research and investigations, traveling, and preparing letters, pleadings, briefs, agreements, and other documents. We will bill for our services at our applicable hourly billing rates in effect at the time we render the services, which are available upon request. In the course of providing services to you, it may be necessary for us to incur certain costs. You agree to reimburse us in accordance with the Terms for all reasonable costs that we actually incur and for the Firm's administrative fee. For more information on billing, including third party and other costs for which you will be billed, rate changes and other factors affecting fees and other charges, please refer to the Terms.

Billing Period and Payments: We will bill you on a monthly basis or such other periodic basis as we may determine. Except as otherwise set forth herein, you agree to make payment of all outstanding fees and costs within 30 days of your receipt of a billing statement. We reserve the right to charge interest on overdue amounts at the rate of 1.5% per month, or the maximum interest rate permitted by law, whichever is less, from the date due until paid. You agree to pay such interest on the outstanding balance in addition to the balance of fees and expenses due.

Retainer Deposit: Given your relationship with the Firm as a governmental entity, we agree to waive an upfront deposit for this matter, and you agree to pay our bills timely pursuant to the Terms. We reserve the right to require a deposit in the future if we feel that circumstances warrant it, and in such event you agree to post such a deposit.

Conflicts of Interest: We have conducted a search in our conflicts database of your name and the names of your owners, principals and affiliates and all adverse parties and their owners, principals and affiliates that you provided to us, as applicable. Based on the information provided, we have discovered no conflicts. To help us continue to assess conflicts, however, we will depend on you to keep us advised of changes in the Town of Center's owners, principals, affiliates and potential adverse parties that might affect our analysis of actual or potential conflict of interests.

Town of Center, CO

October 7, 2025

Page 3

Complete Agreement: This Agreement and the Terms contain all the terms and provisions of and related to our engagement. This Agreement and the Terms may only be amended in a writing signed by a representative of the Firm and you.

If you agree with the terms and provisions of this Agreement and the Terms, please countersign this letter where indicated below and return it to us at your earliest opportunity. If you have any questions, please feel free to contact me or a member of our team.

Sincerely,

BROWNSTEIN HYATT FARBER SCHRECK, LLP

By: 
Caitlin S. Quander

Acceptance of Agreement and Standard Terms and Conditions:

The undersigned entity represents and warrants that it has the power and authority and that the individual signing on its behalf below has been authorized to enter into and sign this Agreement. The undersigned does hereby engage Brownstein Hyatt Farber Schreck, LLP in accordance with the terms of this Agreement and the attached Standard Terms and Conditions, effective as of the date of this Agreement.

TOWN OF CENTER, CO

By: _____
Name: Cole Webb, Town Manager
Its: Authorized Signature

BROWNSTEIN HYATT FARBER SCHRECK, LLP

STANDARD TERMS AND CONDITIONS

Duties of the Parties: Brownstein Hyatt Farber Schreck, LLP (the "Firm") agrees to represent you in accordance with the accompanying Engagement Agreement for Legal Services (the "Agreement") and these Standard Terms and Conditions (the "Terms"). You agree to fully cooperate with us, be open and truthful, provide us with complete information pertaining to the representation, keep us informed of developments, promptly respond to our inquiries and communications, and pay our bills in a timely manner.

Fees: We record time in 6-minute increments unless other arrangements are made, and our billing statements will be based on time recorded in those increments. You agree to pay our fees based on time expended on your behalf, computed on an hourly basis at our then applicable rates for this engagement for the applicable attorneys and staff assigned to the matter. Generally speaking, these hourly rates currently are, with limited exceptions, as follows:

Shareholders:	From \$470 to \$1,575 per hour
Counsel:	From \$435 to \$1,285 per hour
Associates:	From \$380 to \$ 670 per hour
Lit Support Analysts:	From \$210 to \$ 430 per hour
Land Use Planners:	From \$255 to \$ 560 per hour
Paralegals:	From \$170 to \$ 485 per hour
Law Clerks:	From \$260 to \$ 455 per hour
Legal Assistants:	From \$135 to \$ 345 per hour

We change our rates, as well as our other standard charges, from time to time (typically on January 1 of a calendar year), to reflect competitive or market conditions, inflation, changes in attorney seniority or status, changes to our rates generally, changes in the nature or scope of the services performed and other factors. Unless otherwise agreed to in writing, you agree that any new rates or charges apply prospectively to all matters then being handled by the Firm for you. You agree to pay all fees billed at the then-current rates. Individual rate changes will be reflected in the first billing statement that includes the new rates and will be evident from the information you receive with each bill.

Outside Contract Attorneys and Legal Assistants: You agree that we may utilize contract attorneys and legal assistants who are supervised by our attorneys but not employed by the Firm, and who may reside inside or outside of the United States. Contract attorneys typically will be billed at the rates of the attorneys at the firm who provide a comparable, applicable level of service, if not otherwise agreed to in writing.

In-House Costs and External Expenses: In addition to fees incurred for legal work, your statement will include other charges and costs, some of which are summarized below, that you agree to pay.

Charges for long distance telephone calls, in-office copying, ordinary postage, and deliveries made by in-house staff are covered by an administrative fee, currently calculated at 2.5% of fees incurred. This administrative fee is charged in lieu of itemizing those costs.

Other costs which you agree to pay include, but are not limited to: computer-assisted legal research; third party vendor fees (including document copying, transcript production, depositions, e-discovery file processing, and trial preparation materials); messenger and other delivery fees; the cost of licensing and installing special computer applications used to manage your case; secretarial overtime (when required by the urgency of your matter); extraordinary administrative, technical or accounting support; professional mediator, arbitrator, and/or special master fees; other vendor costs; and reasonable expenses for travel, meals and hotel accommodations.

For matters that involve e-Discovery, it may be necessary for the Firm to undertake the tasks of collecting, processing, filtering, hosting, reviewing and/or producing electronic data. A listing of e-Discovery services along with the specific rate at which each service will be billed, which accounts for both the Firm's direct cost and overhead and related expenses, is available upon request. Charges for services such as hosting may continue to be billed for as long as we continue to maintain e-Discovery data in an active or inactive server environment.

We may select experts, consultants and investigators who in our judgment are necessary to aid in the preparation of your matter. We will inform you of the persons selected and their charges. You authorize us to incur all reasonable costs and to hire such experts, consultants and investigators, and you agree to pay these expenses.

At our discretion, all costs may be included on your statement or billed directly to you. We may also require that you advance to us the estimated amount for such items prior to our incurring them on your behalf. You agree to pay such costs, and we assume no obligation to advance any costs on your behalf or to pay vendors, experts, consultants or other third parties we engage on your behalf.

Estimates Not Binding: It is often impractical to determine in advance the amount of time and effort that will be needed to complete all the necessary work on a matter or the total

amount of fees, charges, and costs that may be incurred. Additionally, if any estimates or budgets are provided, they may need to be adjusted upward or downward in response to changing circumstances. Accordingly, unless otherwise expressly agreed in writing, our estimates and budgets are not intended to be binding, are subject to unforeseen or unanticipated circumstances, and do not limit or “cap” our fees and other charges or costs.

Generative Artificial Intelligence: We may, where appropriate and consistent with professional obligations, utilize generative artificial intelligence (AI) tools to support the delivery of legal services. These tools may assist with tasks such as document drafting, legal research, and workflow optimization. Use of such technology is subject to internal controls designed to preserve client confidentiality, ensure accuracy, and maintain the quality of legal advice.

We never rely solely on AI-generated outputs for legal analysis or decision-making. All work product is reviewed and validated by qualified attorneys. Consistent with Firm security policy, AI platforms are scrutinized to ensure compliance with applicable confidentiality and data protection standards. We do not disclose client specific information to public, consumer-grade, and/or other non-private and secure systems.

No Guarantees: Comments or expressions of opinion about the potential outcome of your matter or any phase thereof are expressions of opinion only. We cannot guarantee the outcome or make any promises in that regard. Unless otherwise specifically agreed in writing, our fees are not contingent upon the outcome or completion of a matter.

Billing Disputes: You agree to inform us of any dispute you may have with respect to a billing statement within ten (10) days of the statement date. Even if you dispute a portion of a billing statement, you agree to pay the undisputed portion within 30 days of your receipt of the statement. You will be responsible for any costs of collection incurred by the Firm, including reasonable attorneys’ and paralegals’ fees and costs.

Retainer Deposits: You agree to pay advance fee deposits in accordance with the provisions of the Agreement and the Terms. In addition, for matters involving litigation, arbitration, or adjudication of disputes in other tribunals, we reserve the right to request from you an additional deposit before trial or hearing in an amount reflective of the anticipated fees and costs of that proceeding. You agree to timely provide such a deposit. If you do not provide this deposit, we shall have the right to withdraw from this representation, consistent with our obligations under

applicable law and the rules of professional conduct, and you agree not to oppose our withdrawal.

Responses to Auditors’ Inquiries: We are frequently asked to provide information to third-party auditing firms regarding legal matters of our clients. We respond to those inquiries with the same level of care that we use to handle our clients’ other legal work, and we will charge for these services at the hourly rates applicable to your engagement. When an auditing firm requests information on your behalf, that request will be deemed to be your consent for us to disclose the requested information to that auditing firm and to bill for those services.

Permission to List the Company as a Client: Occasionally, we may provide lists of representative clients or matters to legal or other publications and may use our clients’ names or a description of their matters in marketing materials. Unless you instruct otherwise, you agree that such use is acceptable.

Communications and Special Requirements: During the course of our engagement, we may exchange emails and electronic versions of documents with you using commercially available software. Such communications are occasionally victimized by the creation and dissemination of viruses and other destructive electronic programs and hackers who compromise the privacy of electronic communications. Our virus scanning software may also occasionally reject a communication that you send to us, or we may send you a message that is rejected by your system. Although infrequent, these occurrences are to be expected as part of the ordinary course of business. Accordingly, we cannot guarantee that our communications and documents will always be virus-free or immune from invasions of expected privacy. If for these or other reasons you would prefer or require that we not use electronic communications or that we follow special instructions or encrypt emails or other communications, you should promptly advise in writing those working on your matters of such preferences or requirements.

Public Policy Services and Business Conflicts: The Firm provides a wide array of public policy services to many clients around the world. These services include legislative and administrative representation on matters that may affect your interests, directly or indirectly. As a condition of our undertaking to represent you, you hereby waive any objection to any conflict of interest that might be deemed to be created by our representation of other clients in legislative or administrative policy matters that are unrelated to the specific representation we have been asked to undertake on your behalf. Your waiver permits us to represent another client in advocating a change in law or

policy areas even if the policy we advocate would or might have a direct or indirect adverse impact upon your interests.

Ownership of Records and Files: You understand and agree that your client file consists of any correspondence, legal memoranda, pleadings, agreements, or other documents that the Firm retains in its electronic document management system, which is duplicated in hard copy. It is our policy to destroy all client files (including all documents and materials therein) no less than ten years following completion of each matter. This file destruction procedure is automatic, and you will not receive further notice prior to the destruction of these files. Accordingly, we advise you to maintain your own files relating to the matters which we are handling. Alternatively, you may request, prior to our scheduled destruction date, that we deliver all or certain portions of these client files to you rather than destroying them.

Termination: You may terminate our services at any time. If you choose to do so, you agree to give us prompt notice of the termination. Upon such termination, you will remain obligated to pay for all services rendered and costs paid or incurred on your behalf before the termination or which are reasonably necessary thereafter. If we are attorneys of record in any proceeding, you agree to promptly execute and return to us appropriate documents effecting our substitution or withdrawal. We will promptly return to you any remaining balance of your retainer as well as a copy of your client file, as described above.

Except to the extent limited by applicable law or rules of professional conduct, we may also withdraw from this representation at any time. We may withdraw, by way of example, if:

- You fail to fulfill an obligation to the Firm or to honor the terms of the Agreement or these Terms, such as by failing to pay our statements or to post deposits in a timely manner;
- You make it unreasonably difficult to represent you;
- Our continued representation of you will result in an unreasonable financial burden on the Firm; or
- Facts or circumstances arise that, in our view, render our continuing representation unlawful or unethical.

If we elect to withdraw, you agree to take all steps reasonably necessary to free us of any obligation to perform further services. Notwithstanding such withdrawal, you will remain obligated to pay us for all services provided and to

reimburse us for all costs paid or incurred on your behalf before the termination or which are reasonably necessary thereafter.

Our representation of you will be considered terminated at the earliest of your termination of our representation, our withdrawal from our representation of you, or the substantial completion of our work for you (as may be evidenced by a final bill, by a substantial period of inactivity, or otherwise).

Disputes: All disputes arising out of or relating to the Agreement and these Terms shall be resolved in a binding arbitration administered by JAMS pursuant to its Comprehensive Arbitration Rules and Procedures. The arbitration will take place in, and be administered in accordance with the laws of, the state in which the legal services provided by the Firm were primarily performed. The arbitrator shall award the substantially prevailing party its reasonable attorney fees and costs, and judgment on the award may be entered by a court of competent jurisdiction.

Interpretation and Effective Date: The Agreement and these Terms supersede all other prior and contemporaneous written and oral agreements and understanding between us, including any outside counsel guidelines or service level agreements, or the like, that you adopt, unless such outside counsel guidelines or service level agreements have been provided to us prior to the date of the Agreement or unless the Agreement and these Terms have been made expressly subject thereto. You acknowledge that no promises have been made to you by us other than those in the Agreement and these Terms. In the event that these Terms conflict with the Agreement, the Agreement will govern. If any provision of these Terms or the Agreement is found unenforceable, the remaining provisions will remain in effect. If the Agreement does not take effect for any reason, you will still be required to pay us the reasonable value of any services we performed for you and all costs actually and reasonably incurred on your behalf.