



**Town Board Agenda
Special Meeting
August 25, 2020
4:30 P.M.**

MISSION STATEMENT

"The Town of Center, Colorado shall provide strong leadership, inspire community pride, maintain fiscal accountability and through its employees offer a high level of service to the residents, businesses, and visitors of the community."

THIS AGENDA MAY BE AMENDED

Town of Center is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/8343804391?pwd=cEJIZjdMR3phSFYnNjNjE0WjJHQT09>

Meeting ID: 834 380 4391

Passcode: 294400

One tap mobile

+16699006833,,8343804391#,,,,,0#,,294400# US (San Jose)

+12532158782,,8343804391#,,,,,0#,,294400# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

Meeting ID: 834 380 4391

Passcode: 294400

Find your local number: <https://us02web.zoom.us/j/kcWWzX4kKe>

1. WATER RATES/DCI REVITILATION BUDGET– WORKSHOP 4:30 P.M.
2. MEETING CALLED TO ORDER, ROLL CALL
3. A MOTION TO APPROVE THE AGENDA
4. A MOTION TO APPROVE THE PAYABLES
5. NEW BUSINESS
6. OLD BUSINESS
 - A. HOUSING COALITION BRIEF- DAWN MELGARES/BRIAN LUJAN
7. ADJOURNMENT

Posted on

August 24, 2020

Center Town Hall and Center Post office

This agenda may be amended

Brian Lujan
Town Administrator
Town of Center

August 20, 2020

Dear Brian,

Downtown Colorado, Inc. (DCI) was honored to work with the Town of Center in 2019 on a successful Lights on Center event bringing together community members and leadership as well as regional and state partners to share both the impressive array of opportunities that Center has to offer entrepreneurs and investors and broad community engagement efforts to connect with and hear from local stakeholders about the future of the community. The Town should be proud of the process in one year, bringing:

- 45 community vision survey respondents,
- 13 business ideas shared,
- 2 leadership meetings considering the 90 Acre parcel
- 10 community partners coming together to engage and celebrate Center
- 50 participants in a community table to share ideas for the future
- 4 vacant properties transferring ownership
- 2 of properties in the process of being rehabilitated and reused

DCI is proud to work with the Town of Center in 2019 and looks forward to assisting with furthering and celebrating the progress you are making. While the pandemic has delayed some progress, it also allows a moment to pause and plan even more thoroughly around the opportunities the Town of Center is working on next:

- Diving into the idea of tax increment financing to capture investment and further the town vision
- Downtown beautification efforts
- Determining strategy around financing and annexations
- Completing and determining best use for housing study
- Continued engagement of youth and potential entrepreneurs
- Continued engagement of property owners
- Ensuring that the plan for 90 acres is meaningful to the Town of Center and local needs

Based on input from your community, leadership, and the regional and topic-specific consultants engaged, the next stage will include the following areas of work:

- **Strategic Management:** Focusing on the process for building staffing capacity, identifying and securing funding, and continuing to strengthen partnerships.
- **Business Attraction and Retention:** Continuing to cultivate and communicate both the opportunities for entrepreneurs and local entrepreneurial initiatives.
- **Place Management + Beautification:** Inventories project ideas, the policies and processes to guide initiatives, and a timeline for engaging the community in building pride and beauty in the downtown.
- **Blight Removal Initiatives:** Establishing a plan for training and information to build stronger awareness of tools for cleaning up and managing public-private partnerships in the community.
- **Vision for Growth:** Considering the vision and needs for the 87 Acre parcel to plan for the future and ensure that development on this parcel supports the historic downtown area and builds on the authentic character of the Town of Center while establishing room to grow and expand opportunities in the community.

To assist you in preparing for the focus areas, DCI has developed a tentative timeline highlighting some dates to monitor:

- Review ideas for a beautification project on a cross-walk or mural wall.
- Consider how to best drive the Town of Center housing and development needs and participation in the San Luis Valley Housing Coalition Housing Market Study.
- Continue discussions for how to garner a return on investment through urban renewal and tax increment financing.
- Continue to drive efforts around business training and ideas around creating a Center Youth-Run Business.
- Hold a DCI Urban Renewal Training at Town of Center Trustee Work Session
- Work on proposal for Business Incubator in Center.
- Town of Center representatives present progress at the IN THE GAME event.

Additionally, there are some priority areas that came up during the discussions about the Town of Center and how to move forward with objectives around priority areas that you may want to include in your 2021 budgeting efforts:

Priority Area	Cost Estimate
DCI Challenge Community Membership	\$1,000
Participation in the San Luis Valley Housing Coalition Housing Market Study	\$12,000
Planning for a full-time VISTA volunteer for one year	\$15,000
DCI Training for URA and Place Management	\$5,000
Plan for adding some color and beautify to the downtown area	\$5,000
An existing conditions study to look at the downtown and 90 Acres	\$20,000

We will be working on an action plan with greater detail but wanted to be sure that you had this information to share with your team right away.

Thank you for being such a wonderful leader and partner!

Sincerely yours,

Katherine Correll
Executive Director

Check Issue Dates: 8/1/2020 - 8/24/2020

Aug 24, 2020 09:09AM

Report Criteria:

Report type: GL detail

Check Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
13129										
08/20	08/12/2020	13129	1850	CAMCA	081220	1	01-558-555-00	.00	20.00	20.00
08/20	08/13/2020	13129	1850	CAMCA	081220	1	01-558-555-00	.00	20.00	20.00- V
Total 13129:										
								.00		.00
13133										
08/20	08/21/2020	13133	1259	AMERICAN ELECTRIC COMPAN	0116-486810	1	01-552-550-00	.00	437.50	437.50
08/20	08/21/2020	13133	1259	AMERICAN ELECTRIC COMPAN	0116-487149	1	10-552-675-00	.00	818.34	818.34
Total 13133:										
								.00		1,255.84
13134										
08/20	08/21/2020	13134	2728	AXON ENTERPRISTE, INC	SH-1652083	1	01-557-535-10	.00	891.00	891.00
Total 13134:										
								.00		891.00
13135										
08/20	08/21/2020	13135	2078	BERG, HILL, GREENLEAF, RUS	073120	1	12-552-537-00	.00	840.00	840.00
Total 13135:										
								.00		840.00
13136										
08/20	08/21/2020	13136	1850	CAMCA	081220	1	01-558-555-00	.00	20.00	20.00
Total 13136:										
								.00		20.00
13137										
08/20	08/21/2020	13137	1933	CARD SERVICES	073120	1	01-552-535-20	.00	40.00	40.00
08/20	08/21/2020	13137	1933	CARD SERVICES	073120	2	01-552-543-30	.00	20.63	20.63
08/20	08/21/2020	13137	1933	CARD SERVICES	073120	3	01-558-542-20	.00	6.95	6.95
08/20	08/21/2020	13137	1933	CARD SERVICES	073120	4	01-552-555-00	.00	45.00	45.00
08/20	08/21/2020	13137	1933	CARD SERVICES	073120	5	01-557-596-50	.00	75.00	75.00
08/20	08/21/2020	13137	1933	CARD SERVICES	073120	6	01-557-535-10	.00	1,047.00	1,047.00
08/20	08/21/2020	13137	1933	CARD SERVICES	073120	7	01-557-535-10	.00	695.00	695.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
08/20	08/21/2020	13137	1933	CARD SERVICES	073120	8	01-557-535-10	.00	40.00	40.00
Total 13137:										1,969.58
13138	08/20	08/21/2020	13138	2808 CARLOS RAMOS	072720	1	01-557-587-50	.00	45.00	45.00
Total 13138:										45.00
13139	08/20	08/21/2020	13139	1047 CENTURYLINK	080820	1	12-552-537-01	.00	3.36	3.36
08/20	08/21/2020	13139	1047	CENTURYLINK	080820	2	12-552-537-01	.00	72.78	72.78
08/20	08/21/2020	13139	1047	CENTURYLINK	080820	3	11-552-537-01	.00	72.78	72.78
08/20	08/21/2020	13139	1047	CENTURYLINK	080820	4	10-552-537-10	.00	72.78	72.78
08/20	08/21/2020	13139	1047	CENTURYLINK	080820	5	01-552-537-00	.00	72.78	72.78
Total 13139:										294.48
13140	08/20	08/21/2020	13140	2664 CIELLO	081520	1	12-552-537-01	.00	225.45	225.45
08/20	08/21/2020	13140	2664	CIELLO	081520	2	11-552-537-01	.00	225.45	225.45
08/20	08/21/2020	13140	2664	CIELLO	081520	3	10-552-537-10	.00	225.45	225.45
08/20	08/21/2020	13140	2664	CIELLO	081520	4	01-552-537-00	.00	225.45	225.45
Total 13140:										901.80
13141	08/20	08/21/2020	13141	2280 CONLEY WASTE MANAGEMEN	080320	1	10-552-676-00	.00	84.00	84.00
Total 13141:										84.00
13142	08/20	08/21/2020	13142	2279 CONLEY WASTE MANAGEMEN	080320	1	01-561-624-50	.00	458.00	458.00
Total 13142:										458.00
13143	08/20	08/21/2020	13143	1081 DISH NETWORK	081120	1	01-565-526-05	.00	19.48	19.48
08/20	08/21/2020	13143	1081	DISH NETWORK	081120	2	01-552-526-05	.00	19.48	19.48

Check Issue Dates: 8/12/2020 - 8/24/2020

Aug 24, 2020 09:09AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
08/20	08/21/2020	13143	1081	DISH NETWORK	081120	3	01-557-526-05	.00	19.48	19.48
08/20	08/21/2020	13143	1081	DISH NETWORK	081120	4	10-552-526-05	.00	19.48	19.48
08/20	08/21/2020	13143	1081	DISH NETWORK	081120	5	11-552-526-05	.00	19.48	19.48
08/20	08/21/2020	13143	1081	DISH NETWORK	081120	6	12-552-526-05	.00	19.48	19.48
Total 13143:									.00	116.88
13144										
08/20	08/21/2020	13144	2402	FRONT RANGE WINWATER	065081-00	1	12-552-772-10	.00	512.40	512.40
Total 13144:									.00	512.40
13145										
08/20	08/21/2020	13145	2087	HIGH VELOCITY GRAPHICS	58797	1	01-557-587-50	.00	85.00	85.00
08/20	08/21/2020	13145	2087	HIGH VELOCITY GRAPHICS	58799	1	01-561-587-30	.00	40.00	40.00
Total 13145:									.00	125.00
13146										
08/20	08/21/2020	13146	2880	JODI ESPINOSA	14091000	1	11-220-000-00	.00	86.85	86.85
Total 13146:									.00	86.85
13147										
08/20	08/21/2020	13147	1129	JONES OIL COMPANY	073120	1	01-557-587-10	.00	1,220.94	1,220.94
08/20	08/21/2020	13147	1129	JONES OIL COMPANY	073120	2	11-552-527-10	.00	207.13	207.13
08/20	08/21/2020	13147	1129	JONES OIL COMPANY	073120	3	10-552-627-10	.00	207.12	207.12
08/20	08/21/2020	13147	1129	JONES OIL COMPANY	073120	4	01-561-627-10	.00	269.19	269.19
08/20	08/21/2020	13147	1129	JONES OIL COMPANY	073120	5	12-552-627-10	.00	37.60	37.60
08/20	08/21/2020	13147	1129	JONES OIL COMPANY	073120	6	01-559-587-10	.00	59.97	59.97
Total 13147:									.00	2,001.95
13148										
08/20	08/21/2020	13148	2845	L N CURTIS AND SONS	409773	1	01-557-595-00	.00	115.72	115.72
Total 13148:									.00	115.72

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
13149	08/20	08/21/2020	13149	2881 LUCREZIA NARNAJO	3050005	1	11-220-000-10	.00	676.66	676.66
Total 13149:										
								.00		676.66
13150	08/20	08/21/2020	13150	2276 MOBILE RECORD SHREDDERS	95628	1	01-552-542-10	.00	24.68	24.68
08/20	08/21/2020	13150	2276 MOBILE RECORD SHREDDERS	95628	2	10-552-542-10	.00	.00	24.68	24.68
08/20	08/21/2020	13150	2276 MOBILE RECORD SHREDDERS	95628	3	11-552-542-10	.00	.00	24.68	24.68
08/20	08/21/2020	13150	2276 MOBILE RECORD SHREDDERS	95628	4	12-552-542-10	.00	.00	24.66	24.66
Total 13150:										
								.00		98.70
13151	08/20	08/21/2020	13151	2866 MUNICIPAL ENERGY AGENCY	301076	1	10-550-300-01	.00	60.602.90	60.602.90
Total 13151:										
								.00		60.602.90
13152	08/20	08/21/2020	13152	1164 O&V PRINTING	55379	1	12-552-542-10	.00	54.15	54.15
08/20	08/21/2020	13152	1164 O&V PRINTING	55379	2	11-552-542-10	.00	.00	54.15	54.15
08/20	08/21/2020	13152	1164 O&V PRINTING	55379	3	10-552-542-10	.00	.00	54.15	54.15
08/20	08/21/2020	13152	1164 O&V PRINTING	55379	4	01-552-542-10	.00	.00	54.15	54.15
08/20	08/21/2020	13152	1164 O&V PRINTING	55379	5	01-558-555-00	.00	.00	60.00	60.00
Total 13152:										
								.00		276.60
13153	08/20	08/21/2020	13153	1168 PINNACOL ASSURANCE	20138004	1	12-202-000-00	.00	737.70	737.70
08/20	08/21/2020	13153	1168 PINNACOL ASSURANCE	20138004	2	11-202-000-00	.00	.00	741.18	741.18
08/20	08/21/2020	13153	1168 PINNACOL ASSURANCE	20138004	3	10-202-000-00	.00	.00	727.26	727.26
08/20	08/21/2020	13153	1168 PINNACOL ASSURANCE	20138004	4	01-202-000-00	.00	.00	2,764.86	2,764.86
Total 13153:										
								.00		4,971.00
13154	08/20	08/21/2020	13154	2879 REBECCA TORRES	072920	1	01-444-000-10	.00	10.00	10.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 13154:										
13155	08/20	08/21/2020	13155	1205 SAN LUIS VALLEY R.E.C.	081520	1	01-561-544-00	.00	167.00	167.00
Total 13155:										
13156	08/20	08/21/2020	13156	1224 SHERWIN WILLIAMS CO	5976-9	1	01-561-940-00	.00	200.15	200.15
Total 13156:										
13157	08/20	08/21/2020	13157	2124 SOLOMON CORPORATION	338130	1	10-552-772-50	.00	4,100.00	4,100.00
Total 13157:										
13158	08/20	08/21/2020	13158	1218 STUART C IRBY, CO	012002645 0	1	10-552-595-00	.00	147.32	147.32
08/20	08/21/2020	13158	1218	STUART C IRBY, CO	012002645 0	2	11-552-595-00	.00	147.32	147.32
Total 13158:										
13159	08/20	08/21/2020	13159	1521 UPPER RIO GRANDE ANIMALS	525	1	01-561-598-00	.00	1,000.00	1,000.00
Total 13159:										
13160	08/20	08/21/2020	13160	1238 USA BLUE BOOK	967007	1	12-552-723-00	.00	545.79	545.79
Total 13160:										
13161	08/20	08/21/2020	13161	1251 VERIZON	090220	1	10-552-537-10	.00	229.07	229.07
08/20	08/21/2020	13161	1251	VERIZON	090220	2	11-552-537-01	.00	229.07	229.07
08/20	08/21/2020	13161	1251	VERIZON	090220	3	12-552-537-10	.00	229.07	229.07
08/20	08/21/2020	13161	1251	VERIZON	090220	4	01-552-537-00	.00	229.05	229.05

Check Issue Dates: 8/12/2020 - 8/24/2020

Aug 24, 2020 09:09AM

GL	Check	Check	Vendor		Invoice	Invoice	Invoice	Discount	Invoice	Check
Period	Issue Date	Number	Number	Payee	Number	Sequence	GL Account	Taken	Amount	Amount
Total 13161:										
								.00		916.26
13162										
08/20	08/21/2020	13162	1253	WESTERN AREA POWER ADMI	081320	1	10-550-300-01	.00	15,334.64	15,334.64
Total 13162:										
								.00		15,334.64
13163										
08/20	08/24/2020	13163	2803	ICONENERGY LTD	073120	1	12-552-772-10	.00	166,553.06	166,553.06
Total 13163:										
								.00		166,553.06
Grand Totals										
								.00		265,465.90

Check Issue Dates: 8/12/2020 - 8/24/2020

Aug 24, 2020 09:09AM

GL Account	Debit	Credit	Proof
01-559-587-10	59.97	.00	59.97
01-561-544-00	167.00	.00	167.00
01-561-587-30	40.00	.00	40.00
01-561-598-00	1,000.00	.00	1,000.00
01-561-624-50	458.00	.00	458.00
01-561-627-10	269.19	.00	269.19
01-561-940-00	200.15	.00	200.15
01-565-526-05	19.48	.00	19.48
10-201-000-00	.00	82,647.19-	82,647.19-
10-202-000-00	727.26	.00	727.26
10-550-300-01	75,937.54	.00	75,937.54
10-552-526-05	19.48	.00	19.48
10-552-537-10	527.30	.00	527.30
10-552-542-10	78.83	.00	78.83
10-552-595-00	147.32	.00	147.32
10-552-627-10	207.12	.00	207.12
10-552-675-00	818.34	.00	818.34
10-552-676-00	84.00	.00	84.00
10-552-772-50	4,100.00	.00	4,100.00
11-201-000-00	.00	2,484.75-	2,484.75-
11-202-000-00	741.18	.00	741.18
11-220-000-00	86.85	.00	86.85
11-220-000-10	676.66	.00	676.66
11-552-526-05	19.48	.00	19.48
11-552-527-10	207.13	.00	207.13
11-552-537-01	527.30	.00	527.30
11-552-542-10	78.83	.00	78.83
11-552-595-00	147.32	.00	147.32
12-201-000-00	.00	169,855.50-	169,855.50-
12-202-000-00	737.70	.00	737.70
12-552-526-05	19.48	.00	19.48
12-552-537-00	840.00	.00	840.00
12-552-537-01	301.59	.00	301.59
12-552-537-10	229.07	.00	229.07
12-552-542-10	78.81	.00	78.81
12-552-627-10	37.60	.00	37.60
12-552-723-00	545.79	.00	545.79
12-552-772-10	167,065.46	.00	167,065.46

GL Account	Debit	Credit	Proof
Grand Totals	265,505.90	265,505.90.	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:
Report type: GL detail
Check Type = {<>} "Adjustment"