



# Town Board Agenda Regular Meeting July 9, 2024 6:00 P.M.

## **MISSION STATEMENT**

*"The Town of Center, Colorado shall provide strong leadership, inspire community pride, maintain fiscal accountability and through its employees offer a high level of service to the residents, businesses, and visitors of the community."*

"THIS AGENDA MAY BE AMENDED"

### MEETING CALLED TO ORDER, ROLL CALL AND PLEDGE ALLEGIANCE

1. APPROVAL OF AGENDA
2. CITIZEN COMMENTS
3. CONSENT AGENDA
  - A. MINUTES  
06/04/24, 06/11/24 and 06/25/24
  - B. COURT REPORT
  - C. POLICE REPORT
  - D. PUBLIC WORKS DEPT. REPORTS
    1. Utilities
    2. Water
    3. Streets and Parks
    4. Code Enforcement
4. PAYABLES
5. OLD BUSINESS
  - A. LEASE MONEY
  - B. MITCH GARCIA – EVENT
  - C. UPDATE ON CRIMINAL CODES
  - D. COUNTY ASSESSOR
6. NEW BUSINESS
  - A. ASHLEY CRUZ - DONATION
  - B. SPECIAL EVENTS PERMIT – TOWN OF CENTER
  - C. SECONDARY EMPLOYMENT CONTRACT
  - D. DONATION TO TRAVELING BASEBALL TEAM
7. EXECUTIVE SESSION – CODE ENFORCEMENT  
For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of the Town Board or any elected official; the appointment of any person to fill an office of the Town Board or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees;
8. CALENDAR ITEMS –
9. ITEMS FOR NEXT MEETING
10. ADJOURNMENT

Posted on

July 8, 2024

Center Town Hall and Center Post office

This agenda may be amended

**CENTER TOWN BOARD  
REGULAR MEETING**

**JUNE 4, 2024**

**5:30 P.M.**

A Financial Workshop was held at 5:30 p.m.

The meeting was called to order at 6:30 p.m. by Mayor Gallegos.

**ROLL CALL**

Mayor Gallegos	P
Mayor Beiriger	P
Trustee Lopez	E
Trustee Gonzales	P
Trustee Sanchez	P
Trustee Barela	P
Trustee McClure	P

**APPROVAL OF AGENDA**

A motion to approve the agenda with addition to New Business (Town Manager) was made by Trustee Gonzales, seconded by Trustee Sanchez. Roll Call –All in favor. Motion Carries.

**CITIZEN COMMENTS**

Jennie Doran – Ms. Doran would like to have the Board Members help with the Father-daughter dance.  
Food Trucks – being plugged into a store, State of Colorado does allow a cord to be plugged into a private business; it is taking away a business. Ninety- percent of take-out is from Food Trucks.

Sherri Garcia – Talked about the Richie Barela.

**FINANCIALS**

Trustee McClure said he raised issues about providing a current bank balance as of today. Trustee McClure had a concern about a Backdated Financial Statement and is off \$400 thousand plus as there was an adjustment to the February Financials. In the Gas fund. A motion to approve the April Financials was made by Trustee Gonzales, seconded by Trustee Barela. Roll Call –All in favor. Motion Carries.

**PAYABLES**

A question about the new Kennels that were purchased. There is only one dog per kennel. There are five kennels, four that can be used. A motion to approve the payables was made by Trustee Barela, seconded by Trustee McClure. Roll Call – All in favor. Motion Carries.

#### NEW BUSINESS

##### VARIANCE APPROVALS –

509 W. 3<sup>rd</sup> and 771 Wills. Trustee McClure said the applications were not filled out. Keith said that they are upgrading the application. Keith said that they are upgrading the forms to be more user friendly. Attorney Trujillo said that they need the legal owner and the legal description filled correctly and a copy of the Title Policy. Check with Land use for their forms. A motion to approve the Variance for 509 W. 3<sup>rd</sup> was made by Trustee Sanchez, seconded by Trustee McClure. Roll Call – All in favor. Motion Carries. A motion to approve the Variance for 771 Wills was made by Trustee McClure, seconded by Mayor Pro-Tem Beiriger. Roll Call – All in favor. Motion Carries.

APPRECIATION POST MASTER – Paul Arellano has been the postmaster for 14 years in the Town of Center. A motion to provide a Plaque for the service provided to the Town of Center was made by Trustee McClure, seconded by Trustee Sanchez. Roll Call – All in favor. Motion Carries.

CHECK SIGNER – A motion to add Trustee James Sanchez and New Town Manager Cole Webb as check signers and remove Brian Lujan and Anthony Garcia was made by Trustee McClure, seconded by Mayor Pro-Tem Beiriger. Roll Call – All in favor – Trustee Sanchez – Abstain.

ANIMAL CONTROL # - They will put the number to animal control on Facebook. The community asked about the hours that they work. Mr. McCormick said if there is no tag it's easy to terminate the animal. Postpone discussion of the animal control.

ORGANIZATIONAL STRUCTURE – Keith talked about the notes and how they came across the reason it was changed. Trustee McClure – talked about an employee that dismissed. No oversight or checks and balances. Trustee McClure asked about the terminations letter. Trustee McClure would like him reinstated. Attorney Trujillo said that the way the organizational chart to hire or fire it is up to the supervisors. Trustee McClure said that Attorney Farish said that he followed the Home ruled procedure.

UPDATE CODE ENFORMENT – As of 05/28/24 – 35 building permits and follow-ups with a couple of citations. They are working on policies prior to citations. Trustee McClure would like to put him the Code enforcer down to part-time. Keith said that working with the Code Enforcement he is a very hard working person. Jaime said it his duty to put help where it's needed. Jennie defended the Code Enforcement and doing his job.

UPDATE ON UTILITY EMPLOYEES – Jaime said that we had the two new employees. Two of the positions left for better paying job. We have ten applications; maybe make a two year contract. Work on a pay scale to keep them here. Jaime would like to have a utility crew of five. Average starting pay is \$25 for a small utility.

UPDATE ON TOWN HALL POSTION – We have hired for one position Utility Clerk.

UPDATE ON POLICY FOR FINANICAL INVESTMENTS – Policy or procedures. Transfers only once a month. Twice a week for transfers for more revenues. They will hold a workshop for this.

UPDATE ON K-9 FUNDRAISING – The program recently held the Drag Race – they collected \$2300. There were approx..133 people that attended. The fundraising is being more transparent. They are splitting the money between a community fund and k9. Community policing events to show the community that

they are here for them. There are 3 dogs; chief has stepped away from the dogs. Cameras are for surveillance, license plate readers and they will help with investigations.

TOWN MANAGER RESPONSIBILITIES – Trustee McClure said that he is more of a ED development person. The Board should work on goals for the Town Manager. The Board should think about what he should do or not do. Keith said to convey Goals and expectations to him so that they could hold a workshop.

#### OLD BUSINESS

LEASE TOWER MONIES – Review if it's a lease. Ask the auditors.

#### CALENDAR ITEMS

June 11 an June 25 – Town Board Meeting

June 17<sup>th</sup> – Planning Commission

#### ITEMS FOR NEXT MEETING

Transfer Policy or procedures - Financials

Corrected February Financials – Gas portion only.

Responsibilities of the Town Manager

Animal Control

#### ADJOURNMENT

A motion to adjourn the meeting was made by Trustee Gonzales, seconded by Trustee Barela. Roll Call – All in favor. Motion Carries. The meeting adjourned at 8:28 p.m.

Submitted by,

Rose Marie DeHerrera-CMC  
Town Clerk

Archie Gallegos  
Mayor

**CENTER TOWN BOARD  
REGULAR MEETING  
JUNE 11, 2024  
6:00 P.M.**

The meeting was called to order at by Mayor Gallegos 6:05 p.m.

**ROLL CALL**

Mayor Gallegos	P
Mayor Beiriger	P
Trustee Lopez	E
Trustee Gonzales	E
Trustee Sanchez	P
Trustee Barela	E
Trustee McClure	P

**APPROVAL OF AGENDA**

A motion to approve the agenda was made by Trustee McClure, seconded by Trustee Sanchez with a recommendation by Trustee McClure that the town board follows the code of ordinances that was passed back in 2017 in the order of which the agenda should be followed have Old Business handled before New business move number 7 up above number 6. Keith had a change with the agenda to table Judge Zollars from today's meeting. Roll Call – All in favor. Motion Carries.

**CITIZEN COMMENTS**

Bill McClure: Citizens have the right to complain to the town board and have them in writing, last town board meeting he had an individual have it in writing. There was a complaint to the former mayor and Trustee Barela took it back to Mr. Garcia. Complaints aren't made to get harassed, but to get it handled.

Jenni Doran: Update on father daughter dance; good success and had good feedback who attended and interacted with the event. Has an idea to bring music to the public and have more community interactions. There has also been some harassment's and back lash from Mitch Garcia, because of the good outcomes with some community events put together through her and the Center Police Department. She would like to be on the next agenda to get approved for her idea of bringing music to the community every weekend.

Board Discussion: Keith brought up that there should be more community interactions within our community. Jenni mentioned that she wouldn't need money from the town but from her own enjoyment towards the community. Trustee Sanchez brought up that fundraisers aren't even getting brought up to the board for approval, and why is it being put on the Town of Center's Facebook page. Keith cleared it up he shared it on the Town of Center's page but did not post it.

## CONSENT AGENDA

Minutes – 5/6/24, 5/8/24, 5/14/24

Court Report – Had a few more citations, and for the month of June there will be a full docket for the court. Trustee McClure asked if two individuals were charged twice; there was only one charge to each person.

Police Report – Chief brought up the k9 fundraisers and the purpose behind is to support the k9 unit and build community engagement. Hosting many events and fundraisers will continue and has not interfered with their jobs. The citizens deserve to live in a safe town and deserve the support from staff and Town of Center Trustees. K9 unit is still functioning and are a really useful tool for our department. Another grant was successfully granted to the department for the out of date Tasers they are currently using, for new ones. Court of record is looking to be implemented into our Town to help with more cases and revenue for our Town.

Board discussion: Trustee Sanchez brought up when he was a judge the prosecuting attorney then, tried to make it a court of record and was not successful. Chief brought up that it would bring more to the municipal courts and has a better chance not to get petty offenses dismissed. Court of record has many pros and cons Town Attorney Mike Trujillo mentioned. Fundraisers are added to a fund split into two that was created for the K9 and community engagement. Trustee Sanchez was not agreeing with maintenance crew helping set up for some fundraisers that was hosting by the police officers.

Public Works Report – is attendance to the father daughter dance was fun and a good community engagement. 2024 drug and alcohol audit for the utilities was requested that it is mandatory every four years and as a policy by state and federal. This policy is more in detail then the drug screening that is going on now. Follow ups were made and the company is a full service administrator and have our employees to Alamosa. Creating a policy and files for what we need to be set up for a successful audit. \$550 would be the yearly fee for 5 employees the audits but the testing would be a separate fee. Trustee Sanchez was asking where the funds were going to come from. Keith mentioned that there is really no choice if it is being mandated.

Utilities- Gas prices keep going up and have seen a difference from March. The policy and procedures should be put in place before many citizens get solar panels and everyone gets something different. There is a few replacements that need to happen before there is a serious outage.

Water – Backflow that are needed to be retested then there is many who are coming up from their six months to the year. Trustee McClure brought up if all commercial business has a water meter. As well as apartments and other buildings to know the amount of what needs to be paid towards landlords. Water inspections are also due and best price I through Rubicon. Inspections are every year.

Streets and Parks – There was a sprinkler system that was messed up at the Community Park that took a toll but soon was repaired and is now working.

Code Enforcement – Ordinances to be uploaded and made into a digital copy. Enforcing signs once they are put up. Having signs put in the correct places for the safety of the community.

A motion to approve the consent Agenda was made by Trustee McClure, seconded by Mayor Pro Tem Beiriger. Roll Call – All in favor. Motion Carries.

## PAYABLES

A motion to approve the payables was made by Trustee Sanchez, seconded by Trustee McClure. Roll Call – All in favor. Motion Carries.

Board Discussion: The Klawn payment is made every month for helping with our parks grass. Civil Plus did an annual fee. Paying Xpress bill pay; asked if they keep the percentage that is charged for the bills.

## RESOLUTIONS

A motion to approve Resolution 061124 was made by Mayor Pro Tem Beiriger, seconded by Trustee Sanchez. Roll Call – All in favor. Motion Carries

## NEW BUSINESS

Extension Cords – Vendors who are using extension cords from the business they are sitting on can't be provided electricity. No action

Criminal Code – Court of Record – Tabled

CONVERSION BANK ELECTRICAL UPGRADE – 3 PHASE PAD MOUNT 500 KVA/IN 1-4" POLE BACK: Project that the electrical upgrade by Casa de Cortez apartments \$45,000-\$50,000 and in need of approval from the board it is an estimate from someone that could possibly be hired to come and fix it. A motion to buy the transformer now by Trustee McClure and seconded by Trustee Sanchez. Roll Call- All in favor. Motion Carries.

URA ATTORNEY CONTRACT – Paid half by grant and half by the Town and 15,000 for the grant funding with legal documents. This is to get the person paid for the paperwork that is needed to continue with the URA. A motion to approve it be Trustee McClure and seconded by Mayor pro tm Beiriger. Roll call – all in favor. Motion carries

RESPONSIBILITIES OF THE TOWN MANAGER – Making it more into a workshop with the Town Manager. A motion to table this into a workshop by Trustee McClure and seconded by Trustee Sanchez. Roll call – all in favor. Motion Carries.

ANIMAL CONTROL – A number to call for a service call directed to the code enforcer. On weekends when he isn't working then the police would respond. Tabled.

VENDOR PERMITS – DISCUSSION- Keeping it up to date and visible to the public. Needs to be rewritten.

## OLD BUSINESS

CDOT – NO PARKING SIGNS: No parking signs from CDOT and it was for \$ 9256 total. 17 signs would be made and the purpose is to be able to keep buses and kids safe. The expense is based on the poles and bases the signs would be on. Informational.

TRANSFER POLICY OR PROCEDURES

CORRECTED FINANCIALS – GAS PORTION

## CALENDAR ITEMS

## ITEMS FOR NEXT MEETING

**ADJOURNMENT**

**A MOTION TO ADJOURN THE MEETING WAS MADE BY Trustee Sanchez, SECONDED BY Trustee McClure.**

**Roll call – all in favor. Motion Carries.**

**Submitted by,**

**Natalia Cendejas  
Utility/Court Clerk**

**Archie Gallegos  
Mayor**



**CENTER TOWN BOARD  
REGULAR MEETING  
JUNE 25, 2024  
5:30 P.M.**

The Financial Workshop was held at 5:30 p.m.

The meeting was called to order at 6:26 p.m. by Mayor Gallegos

**ROLL CALL**

Mayor Gallegos	P
Mayor Beiriger	P
Trustee Lopez	P
Trustee Gonzales	E
Trustee Sanchez	P
Trustee Barela	P
Trustee McClure	P

**APPROVAL OF AGENDA**

A motion to approve the agenda with changes was made by Trustee McClure, seconded by Trustee Sanchez. Roll Call –All in favor. Motion Carries.

**CITIZEN COMMENTS**

Mr. McCormick has come to the meetings three times in a row to ask that the Board allow the Town of Center considers something to allow Center to become green. It would be helpful to the residents. Trustee McClure said that they just held a financial workshop and the water has lost income, If the Town lowers the rates we would go into the hole.

**FINANCIALS**

Trustee McClure asked about the CIRSA bill, Attorney Trujillo said that the rates are dependent upon litigation. A motion to approve the May Financials was made by, seconded by. Roll Call –All in favor. Motion Carries.

**PAYABLES**

A motion to approve the Payables was made by Trustee Barela, seconded by Trustee McClure. Roll Call –All in favor. Motion Carries.

**KEITH BROCKHURST APPRECIATION**

Mayor Gallegos thanked Keith for his appreciation to the Town of Center. Mr. Brockhurst was presented with a card of appreciation.

## OLD BUSINESS

Paul Arellano – Center Post Master – Retirement Plaque – Trustee McClure presented the plaque to Paul Arellano. Mr. Arellano had been with the Town of Center Post Office for 25 years and 12 of those being the postmaster prior to his retirement.

Vendor Permit Form- The form has not been updated in many years. The current form does not have everything that is needed to have a vendor's permit. Trustee McClure wanted a closer look at yard sales and needing vendor's permits. Trustee McClure feels that it does meet all the requirements. If they are going more than a month they should probably have a business license. A motion to approve the new form was made by Trustee McClure, seconded by Mayor Pro-Tem Beiriger. Roll Call – All in favor. Motion Carries.

## NEW BUSINESS

Judge Zollars – Court of Record and Criminal Code Updates – Judge Zollars wanted to know what is needed to be a court of record. Have recordings of all court proceedings. Appeals currently into County, if a court of record would have to follow appealable reasons. There are different rules. If the Town would go to a Court of Record It will be an increased cost to the Town. The initial cost is more expensive. The Town of Center has minimal criminal court ordinances. Law enforcement in Center does not have very many tools in their toolbox. Center Police Department has less ability to charge into municipal court. Attorney Trujillo said that we should get more ordinances and criminal codes. Attorney Trujillo said that we should hold off on the Court of record and have more tools and more offenses. Judge Zollars would suggest revise our ordinances. Judge Zollars suggests that we should start recording the Court. A motion to direct Attorney Trujillo to research the Criminal Codes was made by Trustee McClure, seconded by Trustee Lopez. Roll Call – All in favor. Motion Carries

### Variance Requests

160 N. Broadway – Torres – this variance would be able to rent a camper trailer. This is not in line with our ordinances. A motion to deny the variance request was made by Trustee Lopez, seconded by Mayor Pro-Tem Beiriger. Roll Call – All in favor. Motion Carries.

670 W. 1<sup>st</sup> ST. – Trustee Sanchez would like to have a variance to put a fence on the Town's right of way. The Planning Commission recommends that there be conditions to this variance and that the fence be semi-permanent. Mr. Sanchez said that it is a dead end street and not very busy. The fence is 43 in. high and 20 to 30 ft. long. Mayor Gallegos feels that it would be opening up a can of worms. Attorney Trujillo asked how much of the right of way would be encroached. Mr. Sanchez said that it is in the total area of the right of way. Attorney Trujillo said that typically you should not build on the right of way. Attorney Trujillo said if the Town Board agrees it would need an agreement that if there is a need or that anything that is damaged it would be at the Cost of Mr. Sanchez. Also, in the agreement it would state that the Town is not liable for any injuries caused by being in the Town's right of way. Trustee McClure said that it should be recorded for anyone buying the house and there are additional costs. The Town should look at codes, about letting people put cement to the road. Trustee McClure said it needs to be recorded in the County. A motion to approve the variance with all the conditions

that were discussed and that it be recorded in the County was made by Trustee Lopez, seconded by Trustee Barela. Roll Call – All in favor. Motion Carries.

ED Transfer Amendment – April 23<sup>rd</sup> \$300000 – only transferred \$250000. A motion to amend the April 23<sup>rd</sup> meeting stating that it is the \$250000. A motion to amend the prior motion was made by Trustee K9 Reserve Fund – It was said that it was an unrestricted fund and could be used. Trustee McClure made a motion to amend the ED transfer, seconded by Trustee Sanchez. Roll Call – All in favor. Motion Carries. Trustee McClure would like clarification that we could incorporate the two accounts.

Fullenwider Bridge Inspection – No weight limit signs are on the Fullenwider bridge. Mayor Gallegos is worried for the school buses. Jaime will have to look into the inspection of the bridge.

Town Manager Employment Contract – Keith said that the Town Manager is currently working.

Attorney Trujillo is working to have the contract drawn up. Trustee McClure would like a 3 yr. contract, there should also be after the evaluation prior to the raise, and then the evaluations and wage increases would turn into a yearly. Attorney Trujillo will make those changes.

IGA Addendum – Keith said that we have an IGA agreement with the Sanitation District. There is going to be a reduction to \$24556.38 monthly. This will be an amendment to the current IGA. Trustee McClure said that it will need to be re addressed next year. It will be reviewed annually. It will be back dated April 1<sup>st</sup>. A motion to amend the current IGA was made by Trustee McClure, seconded by Trustee Lopez. Roll Call – All in favor. Motion Carries.

Mitch Garcia – Church Event – Geraldine Jaramillo read a letter from Mitch about drugs in Center. Mr. Garcia is requesting street closure for all three days between 5<sup>th</sup> St. and Main St. and the alley. Mitch said it will be 100% free for the community. Mona Garcia said it is being hosted by Focus Center. They will be providing hot meals for the church. The event will be held on July 25, 26 and 27<sup>th</sup>. There will be booths set up like Mental Health and Valley Wide Health. From 5-7 daily they will feed the community. The Garcia's have been asking the community for donations for different things. There will be churches within the Valley in attendance. Mr. Garcia was asking for a \$2400 donation to have give aways during the event. Mr. Garcia is also requesting usage of the Town stage and the employees to help putting up the stage? They would like to give away 200 t-shirts. Town Manager Cole said that he welcomes any events to the Town of Center. The stage is new and we need a policy and a contract. Trustee McClure is said that this is a real issue; it is a separate for church and state. Religion and government should be kept separate. It is a request for Town money and Town assets. Mr. Garcia would like to remind the board that there was an event last weekend. A motion to table the request until July 9<sup>th</sup> so that the Board could research a policy for the use of the stage was made by Mayor Pro-Tem Beiriger, seconded by Trustee Barela. Roll Call – All in favor. Motion Carries.

Trustee Barela – Said that he attended the CML and everything was very interesting. There is an event tomorrow for DCI.

#### CALENDAR ITEMS

August 24<sup>th</sup> will be holding summer festival.

#### ITEMS FOR NEXT MEETING

Court of Record

Lease Money

Mitch Garcia

Discussion to put pressure on the Assessor to do an audit.

#### EXECUTIVE SESSION

A motion to go into Executive Session was made by Trustee McClure, seconded by Trustee Sanchez. Roll Call –All in favor. Motion Carries.

A motion to adjourn out of Executive Session was made by Trustee McClure, seconded by Trustee Lopez. Roll Call –All in favor. Motion Carries.

A motion to give Keith an appreciation of \$10,000 was made by Trustee McClure, seconded by Trustee Barela. Roll Call – All in favor. Motion Carries.

#### ADJOURNMENT

A motion to adjourn the meeting was made by Trustee Lopez, seconded by Trustee Sanchez. Roll Call – All in favor. Motion Carries. The meeting adjourned at 9:51 p.m.

Submitted by,

Rose Marie DeHerrera –CMC  
Town Clerk

Archie Gallegos  
Mayor

Report Criteria:

- Include convictions
- Include dispositions for minors

Date	Case Number	Name	Description	Total Amount
06/03/2024	24-019	SCHAFFER, TIFFANY	FINE - SPEEDING 10-19 MPH OVER LIMIT	185.00
06/14/2024	24-049	SERNA, ANNETTE T	FINE - SPEEDING 10-19 MPH OVER LIMIT	185.00
06/17/2024	24-045	JONES, HEIDI MICHELLE	FINE - SPEEDING 10-19 MPH OVER LIMIT	185.00
06/21/2024	24-047	RANGEL RANGEL, AGUSTIN SERGIO	FINE - SPEEDING 5-9 MPH OVER LIMIT	120.00
06/24/2024	23-058	SALAZAR, JULIAN	FINE - DOG RUNNING AT LARGE	120.00
06/24/2024	24-024	UNRUH, JAY	PLEA BY MAIL - SPEEDING 10-19 MPH OVER LIMIT	185.00
06/24/2024	24-030	DUPONT, ILENE	PLEA BY MAIL - SPEEDING 5-9 MPH OVER LIMIT	120.00
06/24/2024	24-034	ORTEGA, DAISY	PLEA BY MAIL - SPEEDING 10-19 MPH OVER LIMIT	185.00
06/24/2024	24-035	BROWN, DIANE	PLEA BY MAIL - SPEEDING 10-19 MPH OVER LIMIT	185.00
06/24/2024	24-038	QUINTANA, JUEVAILA	PLEA BY MAIL - SPEEDING 10-19 MPH OVER LIMIT	185.00
06/24/2024	24-042	GETZ, MASON	PLEA BY MAIL - SPEEDING 5-9 MPH OVER LIMIT	120.00
06/24/2024	24-055	MENDOZA-CUEVAS, MARIA	FINE - SPEEDING 5-9 MPH OVER LIMIT	120.00
06/26/2024	24-026	NEGAARD, SAMANTHA	FINE	170.00
06/26/2024	24-029	TRINRAUS, EMILY	FINE - SPEEDING 10-19 MPH OVER LIMIT	255.00
06/26/2024	24-032	TAIL, WHITLEY	FINE - SPEEDING 10-19 MPH OVER LIMIT	170.00

Case Number	Sequence Number	Date	Code	Description	Ordinance Type
24-041	200	06/03/2024	291(4)	ORDINANCE VIOLATION	Local
24-042	200	06/06/2024	11019	SPEED	State
24-043	200	06/06/2024	11019	SPEED	State
24-044	200	06/10/2024	110119	SPEED	State
24-045	100	06/10/2024	110119	SPEED	State
24-046	100	06/10/2024	038	REGISTRATION	State
24-047	100	06/10/2024	11019	SPEED	State
24-048	100	06/10/2024	110119	SPEED	State
24-049	100	06/10/2024	110119	SPEED	State
24-050	200	06/24/2024	300	TRAFFIC CONTROLS	State
24-051	200	06/24/2024	291(4)	ORDINANCE VIOLATION	Local
24-052	200	06/24/2024	291(4)	ORDINANCE VIOLATION	Local
24-053	200	06/24/2024	291(4)	ORDINANCE VIOLATION	Local
24-054	200	06/24/2024	110119	SPEED	State
24-055	200	06/24/2024	11019	SPEED	State
24-056	200	06/24/2024	110119	SPEED	State
24-057	200	06/24/2024	11019	SPEED	State
24-058	200	06/24/2024	11019	SPEED	State
24-059	200	06/24/2024	11019	SPEED	State
24-060	200	06/24/2024	11019	SPEED	State



Start Time	End Time	Description	Schedule Type
05:00 AM	05:10 AM	Case Number: 24-022 -- SANCHEZ, JAMES Case number: 24-022 Name: SANCHEZ, JAMES All offenses: SEC - 44-217, ORDINANCE VIOLATION Officer Name: VALADEZ, SERGIO Violation date: 05/22/2024	ARRAIGNMENT
04:00 PM	04:30 PM	Case Number: 24-026 -- NEGAARD, SAMANTHA Case number: 24-026 Name: NEGAARD, SAMANTHA All offenses: Officer Name: GUADERRAMA EIDY Violation date: 05/27/2024	ARRAIGNMENT
04:00 PM	04:10 PM	Case Number: 24-035 -- BROWN, DIANE Case number: 24-035 Name: BROWN, DIANE All offenses: SPEEDING 10-19 MPH OVER LIMIT Officer Name: CHEEKS, MAURICE Violation date: 05/25/2024	ARRAIGNMENT
05:00 PM	05:10 PM	Case Number: 23-134 -- CLUTTER, LINDA Case number: 23-134 Name: CLUTTER, LINDA All offenses: DOG RUNNING AT LARGE, VICIOUS DOG Officer Name: VALADEZ, SERGIO Violation date: 09/10/2023	ARRAIGNMENT
05:00 PM	05:10 PM	Case Number: 24-020 -- CHAVEZ, VALERIE Case number: 24-020 Name: CHAVEZ, VALERIE All offenses: DRIVER FAILED TO YIELD RIGHT OF WAY AT STOP SIGN Officer Name: GUADERRAMA EIDY Violation date: 05/15/2024	ARRAIGNMENT
05:00 PM	05:10 PM	Case Number: 24-021 -- VILLANUEVA-GOMEZ, ZYRA Case number: 24-021 Name: VILLANUEVA-GOMEZ, ZYRA All offenses: CHILD RESTRAINT SYSTEMS Officer Name: GUADERRAMA EIDY Violation date: 05/16/2024	ARRAIGNMENT
05:00 PM	05:10 PM	Case Number: 24-023 -- GARCIA, MATHEW Case number: 24-023 Name: GARCIA, MATHEW All offenses: NUISANCE VIOLATION Officer Name: MORENO, JONATHAN Violation date: 06/26/2024	ARRAIGNMENT
05:00 PM	05:10 PM	Case Number: 24-028 -- LOPEZ, MATHEW Case number: 24-028 Name: LOPEZ, MATHEW All offenses: SPEEDING 5-9 MPH OVER LIMIT Posted Speed: 45 Actual Speed: 35 Posted Speed: 45 Actual Speed: 35 Officer Name: FRESQUEZ, AARON Violation date: 05/27/2024	ARRAIGNMENT



Start Time	End Time	Description	Schedule Type
05:00 PM	05:10 PM	Case Number: 24-029 -- TRINRAUS, EMILY Case number: 24-029 Name: TRINRAUS, EMILY All offenses: SPEEDING 10-19 MPH OVER LIMIT Posted Speed: 64 Actual Speed: 45 Posted Speed: 64 Actual Speed: 45 Officer Name: FRESQUEZ, AARON Violation date: 05/27/2024	ARRAIGNMENT
05:00 PM	05:10 PM	Case Number: 24-031 -- BENAVIDES, BRETT Case number: 24-031 Name: BENAVIDES, BRETT All offenses: SPEEDING 10-19 MPH OVER LIMIT Officer Name: CHEEKS, MAURICE Violation date: 05/26/2024	ARRAIGNMENT
05:00 PM	05:10 PM	Case Number: 24-032 -- TAIL, WHITLEY Case number: 24-032 Name: TAIL, WHITLEY All offenses: SPEEDING 10-19 MPH OVER LIMIT Posted Speed: 55 Actual Speed: 45 Posted Speed: 55 Actual Speed: 45 Officer Name: CHEEKS, MAURICE Violation date: 05/26/2024	ARRAIGNMENT
05:00 PM	05:10 PM	Case Number: 24-033 -- CORDOVA, LAURA Case number: 24-033 Name: CORDOVA, LAURA All offenses: SPEEDING 10-19 MPH OVER LIMIT Officer Name: CHEEKS, MAURICE Violation date: 05/26/2024	ARRAIGNMENT
05:00 PM	05:10 PM	Case Number: 24-036 -- CONNORS, ASHLEE Case number: 24-036 Name: CONNORS, ASHLEE All offenses: SPEEDING 10-19 MPH OVER LIMIT Posted Speed: 61 Actual Speed: 45 Posted Speed: 61 Actual Speed: 45 Officer Name: CHEEKS, MAURICE Violation date: 05/26/2024	ARRAIGNMENT
05:00 PM	05:10 PM	Case Number: 24-037 -- FOSTER, JENNIFER Case number: 24-037 Name: FOSTER, JENNIFER All offenses: SPEEDING 10-19 MPH OVER LIMIT Posted Speed: 45 Actual Speed: 60 Posted Speed: 45 Actual Speed: 60 Officer Name: CHEEKS, MAURICE Violation date: 05/26/2024	ARRAIGNMENT
05:00 PM	05:00 PM	Case Number: 24-040 -- AGUILAR, JAIME Case number: 24-040 Name: AGUILAR, JAIME All offenses: NUISANCE VIOLATION Officer Name: VALADEZ, SERGIO	ARRAIGNMENT

Caption		Data
Violation date:		05/23/2024
05:00 PM	05:10 PM	Case Number: 24-041 -- BARELA, VINCE Case number: 24-041 Name: BARELA, VINCE All offenses: TRESPASSING Officer Name: CHEEKS, MAURICE Violation date: 05/30/2024 ARRAIGNMENT
05:00 PM	05:10 PM	Case Number: 24-050 -- BAHLE, PAUL Case number: 24-050 Name: BAHLE, PAUL All offenses: FAILED TO OBSERVE OR DISREGARDED TRAFFIC CONTROL DEVICE Officer Name: JARAMILLO, MARISOL Violation date: 06/07/2024 ARRAIGNMENT
05:00 PM	05:10 PM	Case Number: 24-051 -- MARTINEZ, CHARLES Case number: 24-051 Name: MARTINEZ, CHARLES All offenses: TRESPASSING Officer Name: FRESQUEZ, AARON Violation date: 04/14/2024 ARRAIGNMENT

## Utility Reports June-24

### Gas and Electrical System

#### Gas

Gas reports for PUC and PHMSA

Checked Cathodic Protection test points

Received Odorometer and Flame Pack back from being calibrated

Worked on gas system records

Talked to PTC – set up Drug and Alcohol Program/Plan

Dug up and turned off gas at 491 S Hurt St

Talked to Randy and ordered gas regulator for the Theater Building

Washed and cleaned up Gas Border Station

Black Hills worked on regulators in Border Station

Possible Gas Leak 120 W 1<sup>st</sup> Trailer #7

#### Electrical

Meeting with MEAN/CAT about site and details on Emergency Generators

Looked over Infrastructure concerns with MEAN-CT metering, grounding, Integrity of Poles, cross arms, subcontractor work, looked over conversion banks and both substations

Cut out lightning arrestors off of Conversion Bank on Central/Washington

CT Meter Blew up at Idaho Pacific-secured area

Installed Outlet for PD cameras outside of Chief's office

Removed overhead service and pole at 115 S Broadway

Changed photo eye on 6<sup>th</sup> and Torres

West conversion bank-2 blown fuses and 2 reclosures tripped out S substation

Changed out light at 267 Worth

Changed out photo eye at 699 Wills

Fuse blown behind Carrie Martinez

## Water

CRWA Apprenticeship – Instructional, Classes, Zooms and logging

Turned on Water at the park for bathrooms and concessions

Change chlorine barrel at East well

Hel Mario install MXU at Town Hall for Water Meter

Water turn off/on at 493 Sylvester

Injection port leaking East well

## Sanitation

Filled up Jeter with fuel

Trimmed and finished electrical project for new offices at Sanitation Building

Helped dig in and set up PO Box for Sanitation

Sewer issues at 318 Worth

Checked on a sewer between 2<sup>nd</sup>/3<sup>rd</sup> on Fullenwider/White

## Miscellaneous

Reports

Supervisor's Meeting

Locates (emergency) and service orders

Read Meters / Re-reads

Deliver Delinquent Notices (50)

Disconnect and Reconnect of delinquent customers (6)

Vehicle Inspection Logs

Cleaned and shop/trucks and greased backhoe

Cut down low voltage wires going to Sergio Valadez

Looked at/contacted XCEL about a primary line suspended in air, due to an insulator that come undone off of a cross arm on 1<sup>st</sup> West of Torrez

Water sprinkler head busted out at Central Park

Looked over water service/extension cord issue at House of Hair

Moved tree with back hoe that fell down due to the wind on 2<sup>nd</sup> between Fullenwider/White

Took down Senior Banner

Rose guide wire for new banner install on 4<sup>th</sup> and Worth

Streets and Parks Interviews-Sergio Valadez

Called out to N 90 about Pit fire

Utility Interviews-Nikki Martinez and Walter Martinez

Hung Bienvenidos Banner

Looked at and go a game plan for Bathrooms at Community Park

Training of new hire

# WATER AND SANITATION DEPARTMENT

## JUNE 2024 REPORT

7/8/2024

### WATER OVERVIEW

#### 1. Drinking Water Monitoring Schedule

**i** We are continuing this year's monitoring schedule and results are still meeting requirements. We continue to collect the bac-T samples and they come back good. We are preparing to collect the TTHM and HAA5's samples as well as the VOCs this month. They are the water samples that test for disinfection by products and volatile inorganic compounds.

#### 2. Chlorine Residual

**i** The residual chlorine continues to be consistent throughout the distribution system with some variation at entry point. We changed the Cl2 barrel at the West and East Well. We did have to work on the injection quill at the East Well.

#### 3. Water Quality

**i** We conducted water quality assurance calls to customers as directed and we did water turn on and offs as needed.

#### 4. Projects

**i** A list of customers has been created and updated on who needs back flow for retesting. We have continued to work on our compliance with the backflow prevention installation and testing. The Lead and Copper survey has gone out to all customers and we are hoping to get some information from the customers before the end of the month so that we can submit it to the State. Fire Hydrant Inspections and Valve exercising with begin this month.

#### 5. Water Tank

**i** We have completed the Water Tank inspection for the month. We have accepted a quote from Rubicon to preform the annual compressive Tank Inspection. We are scheduling the work to be completed within the next month.

#### 6. Other Tasks

**i** Backflow compliance for commercial water meters continues to be ongoing projects. We are hand delivering 60-day reminder to commercial water users that have tested. We are checking high usage to let customers know for possible leaks.

# SANITATION OVERVIEW

## 1. Process Control Monitoring

**i** *We continue to run daily process control tests. There's nothing to report as all the numbers have been good.*

## 2. Lift Station Checks

**i** *Daily lift station checks have been completed. Grease is one of the major issues that the Board is looking at addressing in the new policies.*

## 3. Sewer Obstructions

**i** *We have several calls this last month on sewer issues and backups. We do not foresee the amount of calls for sewer obstructions to decrease until we get the vactor, thoroughly go through, and clean the system. The trailer that we are currently using is struggling to maintain head and water pressure, which are integral to breaking up and cleaning debris.*

## 4. Jetter Truck

**i** *We recently got word that the delivery of the vactor truck has been delayed to the beginning of July. We are still planning on having all the utility departments train on the Vector when it arrives.*

## 5. Sampling and DMR's

**i** *All sampling and lab work continue to be completed with no issues. All of our labs and DMRs have been compliant.*

## 6. Plant Operations

**i** *We have continues to work on putting together an inventory list and order spare parts. This is an ongoing project. Not all of the electrical panels were sealed watertight. Some of the electrical equipment was damaged with the rainstorms. We are waiting on replacement items to ship. In the meantime we are running a little submersible pump to maintain the plants treatment process.*

## 7. Other Tasks

**i** *The Sanitation Board has adopted the new policies on the second reading. The construction for our office was completed! We are working with CRWA to finally get the apprenticeship program going again, which is an ongoing and frustrating process.*

July - 8

# Streets and Parks 2024

1. Trimmed up and mowed Town Property
2. Dirt work on sides of Roads
3. Picked up trash CAN TOWN - Parks - Streets
5. Trimmed ornamental bushes Casa Blanca Park
6. mowed And trimmed Parks
7. worked on sprinklers on all Parks
8. checked and cleaned bathrooms
9. Repaired Sprinkler Pipe Community Park
10. Poured cement Dog Kettels
11. Cleaned up tree limbs At Parks
12. Swept out shop And Cleaned up.



Report Criteria:  
 Report type: GL detail  
 Check.Type = {<->} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
<b>17305</b>											
07/24	07/01/2024	17305	3352	BIANCA MAESTAS	104	1	06-552-000-71	.00	6,072.00	6,072.00	ARTIST
Total 17305:								.00		6,072.00	
<b>17336</b>											
07/24	07/08/2024	17336	1259	AMERICAN ELECTRIC COMPAN	0116-109890	1	12-552-676-00	.00	24.24	24.24	SUPPLIES
Total 17336:								.00		24.24	
<b>17337</b>											
07/24	07/08/2024	17337	3005	AT&T MOBILITY	2873091713	1	01-552-537-00	.00	451.07	451.07	TELEPHONE
07/24	07/08/2024	17337	3005	AT&T MOBILITY	2873091713	2	10-552-537-10	.00	451.07	451.07	TELEPHONE
07/24	07/08/2024	17337	3005	AT&T MOBILITY	2873091713	3	11-552-537-01	.00	451.07	451.07	TELEPHONE
07/24	07/08/2024	17337	3005	AT&T MOBILITY	2873091713	4	12-552-537-01	.00	451.08	451.08	TELEPHONE
Total 17337:								.00		1,804.29	
<b>17338</b>											
07/24	07/08/2024	17338	3326	BANNER ART STUDIO	062024	1	06-552-000-71	.00	3,320.00	3,320.00	BANNER WORKSHOP
Total 17338:								.00		3,320.00	
<b>17339</b>											
07/24	07/08/2024	17339	1027	BEATRICE CASADOS	10084017	1	10-220-000-00	.00	35.42	35.42	DEPOSIT REFUND/JOHN MARTINEZ
Total 17339:								.00		35.42	
<b>17340</b>											
07/24	07/08/2024	17340	2078	BERG, HILL, GREENLEAF, RUS	053124	1	10-552-538-00	.00	66.00	66.00	AUGEMENTATION PLAN
Total 17340:								.00		66.00	
<b>17341</b>											
07/24	07/08/2024	17341	1780	CENTER CONSOLIDATED SCH	063024	1	01-552-534-45	.00	500.00	500.00	IT/AUTOMOTIVE SERVICES

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
07/24	07/08/2024	17341	1780	CENTER CONSOLIDATED SCH	063024	2	01-557-534-45	.00	500.00	500.00	IT/AUTOMOTIVE SERVICES
07/24	07/08/2024	17341	1780	CENTER CONSOLIDATED SCH	063024	3	01-561-534-45	.00	500.00	500.00	IT/AUTOMOTIVE SERVICES
07/24	07/08/2024	17341	1780	CENTER CONSOLIDATED SCH	063024	4	10-552-534-45	.00	500.00	500.00	IT/AUTOMOTIVE SERVICES
07/24	07/08/2024	17341	1780	CENTER CONSOLIDATED SCH	063024	5	11-552-534-45	.00	500.00	500.00	IT/AUTOMOTIVE SERVICES
07/24	07/08/2024	17341	1780	CENTER CONSOLIDATED SCH	063024	6	12-552-534-45	.00	500.00	500.00	IT/AUTOMOTIVE SERVICES
07/24	07/08/2024	17341	1780	CENTER CONSOLIDATED SCH	063024	7	01-552-537-30	.00	1,533.57	1,533.57	Center Parks & Rec
Total 17341:								.00		4,533.57	
<b>17342</b>											
07/24	07/08/2024	17342	1046	CENTRAL PUMP COMPANY	14774	1	12-552-776-10	.00	466.25	466.25	PUMP SUPPLIES
Total 17342:								.00		466.25	
<b>17343</b>											
07/24	07/08/2024	17343	1047	CENTURYLINK	060824	1	01-552-537-00	.00	76.28	76.28	TELEPHONE
07/24	07/08/2024	17343	1047	CENTURYLINK	060824	2	10-552-537-10	.00	76.28	76.28	TELEPHONE
07/24	07/08/2024	17343	1047	CENTURYLINK	060824	3	11-552-537-01	.00	76.28	76.28	TELEPHONE
07/24	07/08/2024	17343	1047	CENTURYLINK	060824	4	12-552-537-01	.00	76.26	76.26	TELEPHONE
Total 17343:								.00		305.10	
<b>17344</b>											
07/24	07/08/2024	17344	2664	CIELLO	062524	1	01-552-537-00	.00	210.69	210.69	INTERNET
07/24	07/08/2024	17344	2664	CIELLO	062524	2	10-552-537-10	.00	210.69	210.69	INTERNET
07/24	07/08/2024	17344	2664	CIELLO	062524	3	11-552-537-01	.00	210.69	210.69	INTERNET
07/24	07/08/2024	17344	2664	CIELLO	062524	4	12-552-537-01	.00	210.67	210.67	INTERNET
07/24	07/08/2024	17344	2664	CIELLO	062524-1	1	01-552-537-00	.00	15.99	15.99	INTERNET
07/24	07/08/2024	17344	2664	CIELLO	062524-1	2	10-552-537-10	.00	15.99	15.99	INTERNET
07/24	07/08/2024	17344	2664	CIELLO	062524-1	3	11-552-537-01	.00	15.99	15.99	INTERNET
07/24	07/08/2024	17344	2664	CIELLO	062524-1	4	12-552-537-01	.00	15.98	15.98	INTERNET
07/24	07/08/2024	17344	2664	CIELLO	062524-2	1	01-552-537-00	.00	15.99	15.99	INTERNET
07/24	07/08/2024	17344	2664	CIELLO	062524-2	2	10-552-537-10	.00	15.99	15.99	INTERNET
07/24	07/08/2024	17344	2664	CIELLO	062524-2	3	11-552-537-01	.00	15.99	15.99	INTERNET
07/24	07/08/2024	17344	2664	CIELLO	062524-2	4	12-552-537-01	.00	15.98	15.98	INTERNET
Total 17344:								.00		970.64	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
<b>17345</b>											
07/24	07/08/2024	17345	2053	COLORADO STATE FOREST SE	043024	1	01-561-535-10	.00	80.00	80.00	pruning workshop
Total 17345:								.00		80.00	
<b>17346</b>											
07/24	07/08/2024	17346	1088	EMPLOYER REPRESENTATIVE	9675	1	01-552-538-00	.00	52.50	52.50	UI COST CONTROL
07/24	07/08/2024	17346	1088	EMPLOYER REPRESENTATIVE	9675	2	10-552-538-00	.00	52.50	52.50	UI COST CONTROL
07/24	07/08/2024	17346	1088	EMPLOYER REPRESENTATIVE	9675	3	11-552-538-00	.00	52.50	52.50	UI COST CONTROL
07/24	07/08/2024	17346	1088	EMPLOYER REPRESENTATIVE	9675	4	12-552-538-11	.00	52.50	52.50	UI COST CONTROL
Total 17346:								.00		210.00	
<b>17347</b>											
07/24	07/08/2024	17347	1099	GALLS	028291794-1	1	01-557-595-00	.00	605.69	605.69	BADGES
Total 17347:								.00		605.69	
<b>17348</b>											
07/24	07/08/2024	17348	2250	GOOGLE INC	5011874455	1	01-552-534-30	.00	148.50	148.50	WEBSITE/EMAIL
07/24	07/08/2024	17348	2250	GOOGLE INC	5011874455	2	10-552-534-30	.00	148.50	148.50	WEBSITE/EMAIL
07/24	07/08/2024	17348	2250	GOOGLE INC	5011874455	3	11-552-534-30	.00	148.50	148.50	WEBSITE/EMAIL
07/24	07/08/2024	17348	2250	GOOGLE INC	5011874455	4	12-552-534-30	.00	148.50	148.50	WEBSITE/EMAIL
Total 17348:								.00		594.00	
<b>17349</b>											
07/24	07/08/2024	17349	2377	GREATAMERICA FINANCIAL SE	36802805	1	01-552-542-30	.00	110.78	110.78	LEXMARK COPIER
07/24	07/08/2024	17349	2377	GREATAMERICA FINANCIAL SE	36802805	2	10-552-542-30	.00	110.78	110.78	LEXMARK COPIER
07/24	07/08/2024	17349	2377	GREATAMERICA FINANCIAL SE	36802805	3	11-552-542-30	.00	110.78	110.78	LEXMARK COPIER
07/24	07/08/2024	17349	2377	GREATAMERICA FINANCIAL SE	36802805	4	12-552-542-30	.00	110.78	110.78	LEXMARK COPIER
Total 17349:								.00		443.12	
<b>17350</b>											
07/24	07/08/2024	17350	2060	JD BUILDERS	070224	1	06-552-000-71	.00	2,700.00	2,700.00	STUCCO - GRANT
Total 17350:								.00		2,700.00	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
<b>17351</b>											
07/24	07/08/2024	17351	3176	PAUL C. BENEDETTI	063024	1	06-552-538-00	.00	1,590.00	1,590.00	SERVICES RENDERED
Total 17351:								.00		1,590.00	
<b>17352</b>											
07/24	07/08/2024	17352	3017	PAULA MARTINEZ	062524	1	01-552-535-20	.00	85.10	85.10	MILEAGE EXPENSE/PER DIEM
07/24	07/08/2024	17352	3017	PAULA MARTINEZ	062524	2	10-552-535-20	.00	85.10	85.10	MILEAGE EXPENSE/PER DIEM
07/24	07/08/2024	17352	3017	PAULA MARTINEZ	062524	3	11-552-535-20	.00	85.10	85.10	MILEAGE EXPENSE/PER DIEM
07/24	07/08/2024	17352	3017	PAULA MARTINEZ	062524	4	12-552-535-20	.00	85.10	85.10	MILEAGE EXPENSE/PER DIEM
Total 17352:								.00		340.40	
<b>17353</b>											
07/24	07/08/2024	17353	1173	PRO COM	110288	1	01-552-551-00	.00	19.00	19.00	DRUG TESTING
07/24	07/08/2024	17353	1173	PRO COM	110288	2	10-552-551-00	.00	19.00	19.00	DRUG TESTING
07/24	07/08/2024	17353	1173	PRO COM	110288	3	11-552-551-00	.00	19.00	19.00	DRUG TESTING
07/24	07/08/2024	17353	1173	PRO COM	110288	4	12-552-551-00	.00	19.00	19.00	DRUG TESTING
Total 17353:								.00		76.00	
<b>17354</b>											
07/24	07/08/2024	17354	2083	ROCKY MOUNTAIN MEMORABI	15904	1	01-552-526-30	.00	35.60	35.60	recognition
Total 17354:								.00		35.60	
<b>17355</b>											
07/24	07/08/2024	17355	1208	SDC LABORATORY, INC	24603	1	12-552-723-00	.00	60.00	60.00	WATER TESTING
Total 17355:								.00		60.00	
<b>17356</b>											
07/24	07/08/2024	17356	1481	SKYLINE METAL	060624	1	01-561-624-50	.00	106.60	106.60	SUPPLIES
Total 17356:								.00		106.60	
<b>17357</b>											
07/24	07/08/2024	17357	1417	SOUTHERN CROSS CORP	10002792	1	11-552-731-20	.00	354.19	354.19	FLAMEREP

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
Total 17357:								.00		354.19	
<b>17358</b>											
07/24	07/08/2024	17358	1966	STAPLES BUSINESS CREDIT	7001159756	1	01-552-542-10	.00	29.26	29.26	OFFICE SUPPLIES
07/24	07/08/2024	17358	1966	STAPLES BUSINESS CREDIT	7001159756	2	10-552-542-10	.00	29.26	29.26	OFFICE SUPPLIES
07/24	07/08/2024	17358	1966	STAPLES BUSINESS CREDIT	7001159756	3	11-552-542-10	.00	29.26	29.26	OFFICE SUPPLIES
07/24	07/08/2024	17358	1966	STAPLES BUSINESS CREDIT	7001159756	4	12-552-542-10	.00	29.25	29.25	OFFICE SUPPLIES
Total 17358:								.00		117.03	
<b>17359</b>											
07/24	07/08/2024	17359	1239	UTILITY NOTIFICATION CENTE	224060410	1	10-552-537-00	.00	14.19	14.19	UTILITY LOCATES
Total 17359:								.00		14.19	
<b>17360</b>											
07/24	07/08/2024	17360	1410	VALLEY COURIER	9700,9701,9	1	01-552-550-10	.00	243.05	243.05	ADVERTISING
07/24	07/08/2024	17360	1410	VALLEY COURIER	9700,9701,9	2	10-552-550-10	.00	243.05	243.05	ADVERTISING
07/24	07/08/2024	17360	1410	VALLEY COURIER	9700,9701,9	3	11-552-550-10	.00	243.05	243.05	ADVERTISING
07/24	07/08/2024	17360	1410	VALLEY COURIER	9700,9701,9	4	12-552-550-10	.00	243.05	243.05	ADVERTISING
Total 17360:								.00		972.20	
<b>17361</b>											
07/24	07/08/2024	17361	1253	WESTERN AREA POWER ADMI	JJPB000030	1	10-550-300-01	.00	21,152.10	21,152.10	MONTHLY PAYMENT
Total 17361:								.00		21,152.10	
<b>17362</b>											
07/24	07/08/2024	17362	3035	XPRESS BILL PAY	XPR013725	1	01-552-534-20	.00	35.00	35.00	ACCOUNT SOFTWARE
07/24	07/08/2024	17362	3035	XPRESS BILL PAY	XPR013725	2	10-552-534-20	.00	35.00	35.00	ACCOUNT SOFTWARE
07/24	07/08/2024	17362	3035	XPRESS BILL PAY	XPR013725	3	12-552-534-20	.00	35.00	35.00	ACCOUNT SOFTWARE
07/24	07/08/2024	17362	3035	XPRESS BILL PAY	XPR013725	4	11-552-534-20	.00	35.00	35.00	ACCOUNT SOFTWARE
Total 17362:								.00		140.00	
<b>62124</b>											
06/24	06/30/2024	62124	2520	LEGALSHIELD	062124	1	01-557-596-50	.00	79.75	79.75	M LEGAL COVERAGE

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
Total 62124:								.00		79.75	
<b>62125</b>											
06/24	06/30/2024	62125	2137	XCEL ENERGY GAS	882535268	1	11-550-300-00	.00	40,550.25	40,550.25	M PURCHASE OF GAS
Total 62125:								.00		40,550.25	
<b>921627</b>											
07/24	07/01/2024	921627	1018	ANTHEM BLUE CROSS & BLUE	2024079216	1	01-552-523-40	.00	850.12	850.12	M HEALTH CARE
07/24	07/01/2024	921627	1018	ANTHEM BLUE CROSS & BLUE	2024079216	2	01-557-523-40	.00	5,434.45	5,434.45	M HEALTH CARE
07/24	07/01/2024	921627	1018	ANTHEM BLUE CROSS & BLUE	2024079216	3	01-558-523-40	.00	65.38	65.38	M HEALTH CARE
07/24	07/01/2024	921627	1018	ANTHEM BLUE CROSS & BLUE	2024079216	4	01-559-523-40	.00	43.62	43.62	M HEALTH CARE
07/24	07/01/2024	921627	1018	ANTHEM BLUE CROSS & BLUE	2024079216	5	01-561-523-40	.00	1,405.85	1,405.85	M HEALTH CARE
07/24	07/01/2024	921627	1018	ANTHEM BLUE CROSS & BLUE	2024079216	6	12-565-523-40	.00	1,592.23	1,592.23	M HEALTH CARE
07/24	07/01/2024	921627	1018	ANTHEM BLUE CROSS & BLUE	2024079216	7	10-552-523-40	.00	2,167.34	2,167.34	M HEALTH CARE
07/24	07/01/2024	921627	1018	ANTHEM BLUE CROSS & BLUE	2024079216	8	11-552-523-40	.00	2,167.47	2,167.47	M HEALTH CARE
07/24	07/01/2024	921627	1018	ANTHEM BLUE CROSS & BLUE	2024079216	9	12-552-523-40	.00	1,811.34	1,811.34	M HEALTH CARE
07/24	07/01/2024	921627	1018	ANTHEM BLUE CROSS & BLUE	2024079216	10	01-208-000-10	.00	449.32	449.32	M HEALTH CARE
Total 921627:								.00		15,987.12	
<b>921861</b>											
07/24	07/03/2024	921861	2137	XCEL ENERGY GAS	878156310	1	11-550-300-00	.00	44,248.15-	44,248.15-	V PURCHASE OF GAS
Total 921861:								.00		44,248.15-	
<b>21726179</b>											
06/24	06/24/2024	21726179	1168	PINNACOL ASSURANCE	21726179	1	01-552-533-00	.00	91.81	91.81	M WORKER'S COMP
06/24	06/24/2024	21726179	1168	PINNACOL ASSURANCE	21726179	2	01-557-533-00	.00	1,560.77	1,560.77	M WORKER'S COMP
06/24	06/24/2024	21726179	1168	PINNACOL ASSURANCE	21726179	3	01-558-533-00	.00	22.95	22.95	M WORKER'S COMP
06/24	06/24/2024	21726179	1168	PINNACOL ASSURANCE	21726179	4	01-559-533-00	.00	38.27	38.27	M WORKER'S COMP
06/24	06/24/2024	21726179	1168	PINNACOL ASSURANCE	21726179	5	01-561-533-00	.00	408.55	408.55	M WORKER'S COMP
06/24	06/24/2024	21726179	1168	PINNACOL ASSURANCE	21726179	6	12-565-533-00	.00	459.05	459.05	M WORKER'S COMP
06/24	06/24/2024	21726179	1168	PINNACOL ASSURANCE	21726179	7	10-552-533-00	.00	451.68	451.68	M WORKER'S COMP
06/24	06/24/2024	21726179	1168	PINNACOL ASSURANCE	21726179	8	11-552-533-00	.00	451.70	451.70	M WORKER'S COMP
06/24	06/24/2024	21726179	1168	PINNACOL ASSURANCE	21726179	9	12-552-533-00	.00	371.22	371.22	M WORKER'S COMP

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
Total 21726179:								.00		3,856.00	
<b>21726180</b>											
06/24	06/25/2024	21726180	1933	CARD SERVICES	053124-1	1	01-552-534-30	.00	297.00	297.00	M google
06/24	06/25/2024	21726180	1933	CARD SERVICES	053124-1	2	10-552-534-30	.00	297.00	297.00	M GOOGLE
06/24	06/25/2024	21726180	1933	CARD SERVICES	053124-1	3	11-552-534-30	.00	297.00	297.00	M GOOGLE
06/24	06/25/2024	21726180	1933	CARD SERVICES	053124-1	4	12-552-534-30	.00	297.00	297.00	M GOOGLE
06/24	06/25/2024	21726180	1933	CARD SERVICES	053124-1	5	01-552-543-00	.00	700.00	700.00	M CLEANING SOLUTIONS
06/24	06/25/2024	21726180	1933	CARD SERVICES	053124-1	6	01-552-555-00	.00	19.22	19.22	M LUNCH WITH NEW TOWN MANAGER
06/24	06/25/2024	21726180	1933	CARD SERVICES	053124-1	7	10-552-557-00	.00	19.22	19.22	M LUNCH WITH NEW TOWN MANAGER
06/24	06/25/2024	21726180	1933	CARD SERVICES	053124-1	8	11-552-556-00	.00	19.22	19.22	M LUNCH WITH NEW TOWN MANAGER
06/24	06/25/2024	21726180	1933	CARD SERVICES	053124-1	9	12-552-557-00	.00	19.21	19.21	M LUNCH WITH NEW TOWN MANAGER
Total 21726180:								.00		1,964.87	
<b>21726181</b>											
06/24	06/25/2024	21726181	1933	CARD SERVICES	053124-2	1	01-557-587-50	.00	50.00	50.00	M SHEEPDOG GUARDIAN K9
06/24	06/25/2024	21726181	1933	CARD SERVICES	053124-2	2	01-557-596-40	.00	1,025.00	1,025.00	M KRISPY KREME - FUNDRAISING K9
06/24	06/25/2024	21726181	1933	CARD SERVICES	053124-2	3	01-557-587-50	.00	14.00	14.00	M K9 CLASSIFIEDS
06/24	06/25/2024	21726181	1933	CARD SERVICES	053124-2	4	01-557-587-50	.00	244.85	244.85	M DOG FOOD - K9
Total 21726181:								.00		1,333.85	
<b>21726182</b>											
06/24	06/25/2024	21726182	1933	CARD SERVICES	053124-3	1	01-552-550-10	.00	9.31	9.31	M INDEED
06/24	06/25/2024	21726182	1933	CARD SERVICES	053124-3	2	10-552-550-10	.00	9.31	9.31	M INDEED
06/24	06/25/2024	21726182	1933	CARD SERVICES	053124-3	3	11-552-550-10	.00	9.31	9.31	M INDEED
06/24	06/25/2024	21726182	1933	CARD SERVICES	053124-3	4	12-552-550-10	.00	9.30	9.30	M INDEED
06/24	06/25/2024	21726182	1933	CARD SERVICES	053124-3	5	10-552-535-20	.00	1,130.56	1,130.56	M TRAVEL - UTILITIES - CLARION HOTEL
06/24	06/25/2024	21726182	1933	CARD SERVICES	053124-3	6	01-561-940-00	.00	169.52	169.52	M FLAGS - POW - amazon
06/24	06/25/2024	21726182	1933	CARD SERVICES	053124-3	7	01-552-538-00	.00	11.10	11.10	M TITLE FEE
06/24	06/25/2024	21726182	1933	CARD SERVICES	053124-3	8	10-552-627-10	.00	111.23	111.23	M TRAVEL - UTILITES
06/24	06/25/2024	21726182	1933	CARD SERVICES	053124-3	9	01-561-940-00	.00	302.70	302.70	M colorado flags - amazon
06/24	06/25/2024	21726182	1933	CARD SERVICES	053124-3	10	01-552-534-30	.00	17.49	17.49	M zoom
06/24	06/25/2024	21726182	1933	CARD SERVICES	053124-3	11	01-552-555-00	.00	7.96	7.96	M siruis
06/24	06/25/2024	21726182	1933	CARD SERVICES	053124-3	12	01-552-542-10	.00	12.50	12.50	M office supplies - amazon
06/24	06/25/2024	21726182	1933	CARD SERVICES	053124-3	13	10-552-542-10	.00	12.50	12.50	M office supplies - amazon
06/24	06/25/2024	21726182	1933	CARD SERVICES	053124-3	14	11-552-542-10	.00	12.50	12.50	M office supplies - amazon

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
06/24	06/25/2024	21726182	1933	CARD SERVICES	053124-3	15	12-552-542-10	.00	12.49	12.49	M office supplies - amazon
06/24	06/25/2024	21726182	1933	CARD SERVICES	053124-3	16	01-552-550-10	.00	11.72	11.72	M indeed
06/24	06/25/2024	21726182	1933	CARD SERVICES	053124-3	17	10-552-550-10	.00	11.72	11.72	M indeed
06/24	06/25/2024	21726182	1933	CARD SERVICES	053124-3	18	11-552-550-10	.00	11.72	11.72	M indeed
06/24	06/25/2024	21726182	1933	CARD SERVICES	053124-3	19	12-552-550-10	.00	11.71	11.71	M indeed
06/24	06/25/2024	21726182	1933	CARD SERVICES	053124-3	20	01-552-555-00	.00	10.58	10.58	M amazon- misc
06/24	06/25/2024	21726182	1933	CARD SERVICES	053124-3	21	10-552-557-00	.00	10.58	10.58	M amazon - misc
06/24	06/25/2024	21726182	1933	CARD SERVICES	053124-3	22	11-552-556-00	.00	10.58	10.58	M amazon - misc
06/24	06/25/2024	21726182	1933	CARD SERVICES	053124-3	23	12-552-557-00	.00	10.58	10.58	M amazon - misc
06/24	06/25/2024	21726182	1933	CARD SERVICES	053124-3	24	01-561-619-00	.00	18.99	18.99	M Streets - amazon
06/24	06/25/2024	21726182	1933	CARD SERVICES	053124-3	25	10-552-679-00	.00	516.60	516.60	M utilites - amazon
06/24	06/25/2024	21726182	1933	CARD SERVICES	053124-3	26	11-552-679-00	.00	95.98	95.98	M utilities - amazon
Total 21726182:								.00		2,558.54	
<b>21726183</b>											
06/24	06/25/2024	21726183	1933	CARD SERVICES	053124-4	1	01-557-596-40	.00	15.12	15.12	M SAFEWAY - COFFEE WITH THE CHIEF
06/24	06/25/2024	21726183	1933	CARD SERVICES	053124-4	2	01-557-579-20	.00	14.24	14.24	M DOLLAR GENERAL - POLICE
06/24	06/25/2024	21726183	1933	CARD SERVICES	053124-4	3	01-557-579-20	.00	14.78	14.78	M DOLLAR GENERAL - POLICE
06/24	06/25/2024	21726183	1933	CARD SERVICES	053124-4	4	01-557-579-20	.00	275.62	275.62	M VISTAPRINT - CARDS POLICE
06/24	06/25/2024	21726183	1933	CARD SERVICES	053124-4	5	01-557-587-50	.00	975.59	975.59	M HARBOR FREIGHT - K9 4400PSI
06/24	06/25/2024	21726183	1933	CARD SERVICES	053124-4	6	01-557-594-10	.00	184.27	184.27	M HARBOR FREIGHT - K9 GREEN RIFLE
06/24	06/25/2024	21726183	1933	CARD SERVICES	053124-4	7	01-557-596-40	.00	106.43	106.43	M SAMS CLUB K9 SUPPLIES
06/24	06/25/2024	21726183	1933	CARD SERVICES	053124-4	8	01-557-535-30	.00	123.78	123.78	M LUNCH - POLICE
Total 21726183:								.00		1,709.83	
<b>21726184</b>											
06/24	06/25/2024	21726184	1145	MICHAEL H TRUJILLO - PC	061824	1	01-552-538-10	.00	2,190.63	2,190.63	LEGAL
06/24	06/25/2024	21726184	1145	MICHAEL H TRUJILLO - PC	061824	2	10-552-538-10	.00	2,190.63	2,190.63	LEGAL
06/24	06/25/2024	21726184	1145	MICHAEL H TRUJILLO - PC	061824	3	11-552-538-10	.00	2,190.63	2,190.63	LEGAL
06/24	06/25/2024	21726184	1145	MICHAEL H TRUJILLO - PC	061824	4	12-552-538-00	.00	2,190.61	2,190.61	LEGAL
Total 21726184:								.00		8,762.50	
<b>98045670</b>											
06/24	06/30/2024	98045670	2953	WEX FLEET UNIVERSAL	98045670	1	01-557-587-10	.00	1,677.18	1,677.18	M POLICE FUEL
06/24	06/30/2024	98045670	2953	WEX FLEET UNIVERSAL	98045670	2	01-561-627-10	.00	470.38	470.38	M STREETS/PARKS FUEL
06/24	06/30/2024	98045670	2953	WEX FLEET UNIVERSAL	98045670	3	10-552-627-10	.00	217.03	217.03	M UTILITIES 1/2



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
06/24	06/30/2024	98045670	2953	WEX FLEET UNIVERSAL	98045670	4	11-552-527-10	.00	217.04	217.04	M UTILITIES 1/2
06/24	06/30/2024	98045670	2953	WEX FLEET UNIVERSAL	98045670	5	12-552-627-10	.00	202.34	202.34	M WATER/SANITATION FUEL
06/24	06/30/2024	98045670	2953	WEX FLEET UNIVERSAL	98045670	6	10-552-627-10	.00	12.79	12.79	M ADMIN FUEL
06/24	06/30/2024	98045670	2953	WEX FLEET UNIVERSAL	98045670	7	11-552-527-10	.00	12.78	12.78	M ADMIN FUEL
06/24	06/30/2024	98045670	2953	WEX FLEET UNIVERSAL	98045670	8	12-552-627-10	.00	12.78	12.78	M ADMIN FUEL
06/24	06/30/2024	98045670	2953	WEX FLEET UNIVERSAL	98045670	9	01-552-627-10	.00	12.78	12.78	M ADMIN FUEL
06/24	06/30/2024	98045670	2953	WEX FLEET UNIVERSAL	98045670	10	01-557-587-10	.00	43.17-	43.17-	M ADJUSTMENT
Total 98045670:								.00		2,791.93	
Grand Totals:								.00		82,535.12	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-201-000-00	43.17	24,788.25-	24,745.08-
01-208-000-10	449.32	.00	449.32
01-552-523-40	850.12	.00	850.12
01-552-526-30	35.60	.00	35.60
01-552-533-00	91.81	.00	91.81
01-552-534-20	35.00	.00	35.00
01-552-534-30	462.99	.00	462.99
01-552-534-45	500.00	.00	500.00
01-552-535-20	85.10	.00	85.10
01-552-537-00	770.02	.00	770.02
01-552-537-30	1,533.57	.00	1,533.57
01-552-538-00	63.60	.00	63.60
01-552-538-10	2,190.63	.00	2,190.63
01-552-542-10	41.76	.00	41.76
01-552-542-30	110.78	.00	110.78
01-552-543-00	700.00	.00	700.00
01-552-550-10	264.08	.00	264.08
01-552-551-00	19.00	.00	19.00
01-552-555-00	37.76	.00	37.76
01-552-627-10	12.78	.00	12.78
01-557-523-40	5,434.45	.00	5,434.45

GL Account	Debit	Credit	Proof
01-557-533-00	1,560.77	.00	1,560.77
01-557-534-45	500.00	.00	500.00
01-557-535-30	123.78	.00	123.78
01-557-579-20	304.64	.00	304.64
01-557-587-10	1,677.18	43.17-	1,634.01
01-557-587-50	1,284.44	.00	1,284.44
01-557-594-10	184.27	.00	184.27
01-557-595-00	605.69	.00	605.69
01-557-596-40	1,146.55	.00	1,146.55
01-557-596-50	79.75	.00	79.75
01-558-523-40	65.38	.00	65.38
01-558-533-00	22.95	.00	22.95
01-559-523-40	43.62	.00	43.62
01-559-533-00	38.27	.00	38.27
01-561-523-40	1,405.85	.00	1,405.85
01-561-533-00	408.55	.00	408.55
01-561-534-45	500.00	.00	500.00
01-561-535-10	80.00	.00	80.00
01-561-619-00	18.99	.00	18.99
01-561-624-50	106.60	.00	106.60
01-561-627-10	470.38	.00	470.38
01-561-940-00	472.22	.00	472.22
06-201-000-00	.00	13,682.00-	13,682.00-
06-552-000-71	12,092.00	.00	12,092.00
06-552-538-00	1,590.00	.00	1,590.00
10-201-000-00	.00	30,419.11-	30,419.11-
10-220-000-00	35.42	.00	35.42
10-550-300-01	21,152.10	.00	21,152.10
10-552-523-40	2,167.34	.00	2,167.34
10-552-533-00	451.68	.00	451.68
10-552-534-20	35.00	.00	35.00
10-552-534-30	445.50	.00	445.50
10-552-534-45	500.00	.00	500.00
10-552-535-20	1,215.66	.00	1,215.66
10-552-537-00	14.19	.00	14.19
10-552-537-10	770.02	.00	770.02
10-552-538-00	118.50	.00	118.50
10-552-538-10	2,190.63	.00	2,190.63
10-552-542-10	41.76	.00	41.76
10-552-542-30	110.78	.00	110.78

GL Account	Debit	Credit	Proof
10-552-550-10	264.08	.00	264.08
10-552-551-00	19.00	.00	19.00
10-552-557-00	29.80	.00	29.80
10-552-627-10	341.05	.00	341.05
10-552-679-00	516.60	.00	516.60
11-201-000-00	44,248.15	48,393.58-	4,145.43-
11-550-300-00	40,550.25	44,248.15-	3,697.90-
11-552-523-40	2,167.47	.00	2,167.47
11-552-527-10	229.82	.00	229.82
11-552-533-00	451.70	.00	451.70
11-552-534-20	35.00	.00	35.00
11-552-534-30	445.50	.00	445.50
11-552-534-45	500.00	.00	500.00
11-552-535-20	85.10	.00	85.10
11-552-537-01	770.02	.00	770.02
11-552-538-00	52.50	.00	52.50
11-552-538-10	2,190.63	.00	2,190.63
11-552-542-10	41.76	.00	41.76
11-552-542-30	110.78	.00	110.78
11-552-550-10	264.08	.00	264.08
11-552-551-00	19.00	.00	19.00
11-552-556-00	29.80	.00	29.80
11-552-679-00	95.98	.00	95.98
11-552-731-20	354.19	.00	354.19
12-201-000-00	.00	9,543.50-	9,543.50-
12-552-523-40	1,811.34	.00	1,811.34
12-552-533-00	371.22	.00	371.22
12-552-534-20	35.00	.00	35.00
12-552-534-30	445.50	.00	445.50
12-552-534-45	500.00	.00	500.00
12-552-535-20	85.10	.00	85.10
12-552-537-01	769.97	.00	769.97
12-552-538-00	2,190.61	.00	2,190.61
12-552-538-11	52.50	.00	52.50
12-552-542-10	41.74	.00	41.74
12-552-542-30	110.78	.00	110.78
12-552-550-10	264.06	.00	264.06
12-552-551-00	19.00	.00	19.00
12-552-557-00	29.79	.00	29.79
12-552-627-10	215.12	.00	215.12

GL Account	Debit	Credit	Proof
12-552-676-00	24.24	.00	24.24
12-552-723-00	60.00	.00	60.00
12-552-776-10	466.25	.00	466.25
12-565-523-40	1,592.23	.00	1,592.23
12-565-533-00	459.05	.00	459.05
Grand Totals:	<u>171,117.76</u>	<u>171,117.76-</u>	<u>.00</u>

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

Report Criteria:

Report type: Summary  
 Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Payee	Amount
07/24	07/01/2024	17305	BIANCA MAESTAS	6,072.00
07/24	07/08/2024	17336	AMERICAN ELECTRIC COMPANY	24.24
07/24	07/08/2024	17337	AT&T MOBILITY	1,804.29
07/24	07/08/2024	17338	BANNER ART STUDIO	3,320.00
07/24	07/08/2024	17339	BEATRICE CASADOS	35.42
07/24	07/08/2024	17340	BERG, HILL, GREENLEAF, RUSEITTI LLP	66.00
07/24	07/08/2024	17341	CENTER CONSOLIDATED SCHOOL	4,533.57
07/24	07/08/2024	17342	CENTRAL PUMP COMPANY	466.25
07/24	07/08/2024	17343	CENTURYLINK	305.10
07/24	07/08/2024	17344	CIELLO	970.64
07/24	07/08/2024	17345	COLORADO STATE FOREST SERVICE	80.00
07/24	07/08/2024	17346	EMPLOYER REPRESENTATIVE	210.00
07/24	07/08/2024	17347	GALLS	605.69
07/24	07/08/2024	17348	GOOGLE INC	594.00
07/24	07/08/2024	17349	GREATAMERICA FINANCIAL SERVICES	443.12
07/24	07/08/2024	17350	JD BUILDERS	2,700.00
07/24	07/08/2024	17351	PAUL C. BENEDETTI	1,590.00
07/24	07/08/2024	17352	PAULA MARTINEZ	340.40
07/24	07/08/2024	17353	PRO COM	76.00
07/24	07/08/2024	17354	ROCKY MOUNTAIN MEMORABILIA	35.60
07/24	07/08/2024	17355	SDC LABORATORY, INC	60.00
07/24	07/08/2024	17356	SKYLINE METAL	106.60
07/24	07/08/2024	17357	SOUTHERN CROSS CORP	354.19
07/24	07/08/2024	17358	STAPLES BUSINESS CREDIT	117.03
07/24	07/08/2024	17359	UTILITY NOTIFICATION CENTER OF COLORADO	14.19
07/24	07/08/2024	17360	VALLEY COURIER	972.20
07/24	07/08/2024	17361	WESTERN AREA POWER ADMINISTRATION	21,152.10
07/24	07/08/2024	17362	XPRESS BILL PAY	140.00
06/24	06/30/2024	62124	LEGALSHIELD	79.75
06/24	06/30/2024	62125	XCEL ENERGY GAS	40,550.25
07/24	07/01/2024	921627	ANTHEM BLUE CROSS & BLUE SHIELD	15,987.12
07/24	07/03/2024	921861	XCEL ENERGY GAS	44,248.15-
06/24	06/24/2024	21726179	PINNACOL ASSURANCE	3,856.00
06/24	06/25/2024	21726180	CARD SERVICES	1,964.87
06/24	06/25/2024	21726181	CARD SERVICES	1,333.85
06/24	06/25/2024	21726182	CARD SERVICES	2,558.54
06/24	06/25/2024	21726183	CARD SERVICES	1,709.83
06/24	06/25/2024	21726184	MICHAEL H TRUJILLO - PC	8,762.50
06/24	06/30/2024	98045670	WEX FLEET UNIVERSAL	2,791.93
Grand Totals:				82,535.12

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-201-000-00	43.17	24,788.25-	24,745.08-
01-208-000-10	449.32	.00	449.32
01-552-523-40	850.12	.00	850.12
01-552-526-30	35.60	.00	35.60
01-552-533-00	91.81	.00	91.81
01-552-534-20	35.00	.00	35.00

GL Account	Debit	Credit	Proof
01-552-534-30	462.99	.00	462.99
01-552-534-45	500.00	.00	500.00
01-552-535-20	85.10	.00	85.10
01-552-537-00	770.02	.00	770.02
01-552-537-30	1,533.57	.00	1,533.57
01-552-538-00	63.60	.00	63.60
01-552-538-10	2,190.63	.00	2,190.63
01-552-542-10	41.76	.00	41.76
01-552-542-30	110.78	.00	110.78
01-552-543-00	700.00	.00	700.00
01-552-550-10	264.08	.00	264.08
01-552-551-00	19.00	.00	19.00
01-552-555-00	37.76	.00	37.76
01-552-627-10	12.78	.00	12.78
01-557-523-40	5,434.45	.00	5,434.45
01-557-533-00	1,560.77	.00	1,560.77
01-557-534-45	500.00	.00	500.00
01-557-535-30	123.78	.00	123.78
01-557-579-20	304.64	.00	304.64
01-557-587-10	1,677.18	43.17-	1,634.01
01-557-587-50	1,284.44	.00	1,284.44
01-557-594-10	184.27	.00	184.27
01-557-595-00	605.69	.00	605.69
01-557-596-40	1,146.55	.00	1,146.55
01-557-596-50	79.75	.00	79.75
01-558-523-40	65.38	.00	65.38
01-558-533-00	22.95	.00	22.95
01-559-523-40	43.62	.00	43.62
01-559-533-00	38.27	.00	38.27
01-561-523-40	1,405.85	.00	1,405.85
01-561-533-00	408.55	.00	408.55
01-561-534-45	500.00	.00	500.00
01-561-535-10	80.00	.00	80.00
01-561-619-00	18.99	.00	18.99
01-561-624-50	106.60	.00	106.60
01-561-627-10	470.38	.00	470.38
01-561-940-00	472.22	.00	472.22
06-201-000-00	.00	13,682.00-	13,682.00-
06-552-000-71	12,092.00	.00	12,092.00
06-552-538-00	1,590.00	.00	1,590.00
10-201-000-00	.00	30,419.11-	30,419.11-
10-220-000-00	35.42	.00	35.42
10-550-300-01	21,152.10	.00	21,152.10
10-552-523-40	2,167.34	.00	2,167.34
10-552-533-00	451.68	.00	451.68
10-552-534-20	35.00	.00	35.00
10-552-534-30	445.50	.00	445.50
10-552-534-45	500.00	.00	500.00
10-552-535-20	1,215.66	.00	1,215.66
10-552-537-00	14.19	.00	14.19
10-552-537-10	770.02	.00	770.02
10-552-538-00	118.50	.00	118.50
10-552-538-10	2,190.63	.00	2,190.63
10-552-542-10	41.76	.00	41.76
10-552-542-30	110.78	.00	110.78
10-552-550-10	264.08	.00	264.08
10-552-551-00	19.00	.00	19.00
10-552-557-00	29.80	.00	29.80

GL Account	Debit	Credit	Proof
10-552-627-10	341.05	.00	341.05
10-552-679-00	516.60	.00	516.60
11-201-000-00	44,248.15	48,393.58-	4,145.43-
11-550-300-00	40,550.25	44,248.15-	3,697.90-
11-552-523-40	2,167.47	.00	2,167.47
11-552-527-10	229.82	.00	229.82
11-552-533-00	451.70	.00	451.70
11-552-534-20	35.00	.00	35.00
11-552-534-30	445.50	.00	445.50
11-552-534-45	500.00	.00	500.00
11-552-535-20	85.10	.00	85.10
11-552-537-01	770.02	.00	770.02
11-552-538-00	52.50	.00	52.50
11-552-538-10	2,190.63	.00	2,190.63
11-552-542-10	41.76	.00	41.76
11-552-542-30	110.78	.00	110.78
11-552-550-10	264.08	.00	264.08
11-552-551-00	19.00	.00	19.00
11-552-556-00	29.80	.00	29.80
11-552-679-00	95.98	.00	95.98
11-552-731-20	354.19	.00	354.19
12-201-000-00	.00	9,543.50-	9,543.50-
12-552-523-40	1,811.34	.00	1,811.34
12-552-533-00	371.22	.00	371.22
12-552-534-20	35.00	.00	35.00
12-552-534-30	445.50	.00	445.50
12-552-534-45	500.00	.00	500.00
12-552-535-20	85.10	.00	85.10
12-552-537-01	769.97	.00	769.97
12-552-538-00	2,190.61	.00	2,190.61
12-552-538-11	52.50	.00	52.50
12-552-542-10	41.74	.00	41.74
12-552-542-30	110.78	.00	110.78
12-552-550-10	264.06	.00	264.06
12-552-551-00	19.00	.00	19.00
12-552-557-00	29.79	.00	29.79
12-552-627-10	215.12	.00	215.12
12-552-676-00	24.24	.00	24.24
12-552-723-00	60.00	.00	60.00
12-552-776-10	466.25	.00	466.25
12-565-523-40	1,592.23	.00	1,592.23
12-565-533-00	459.05	.00	459.05
<b>Grand Totals:</b>	<b>171,117.76</b>	<b>171,117.76-</b>	<b>.00</b>

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

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Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

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Dear Future Sponsor,

I hope this letter finds you well. Ms. Kais Academy of Performing Arts has created its very first dance competition team and will be competing in the 2024-2025 season. With great enthusiasm, I seek your support for our upcoming Dance Competitions organized by Ms. Kais Academy of Performing Arts. These events aim to foster talents and create an encouraging atmosphere for dance enthusiasts while promoting the importance of arts and culture in our community.

Your sponsorship will cover logistical costs such as competition fees, costumes, lodging/travel, and merit awards. By sponsoring this event, you will contribute to the promotion of the arts and have the opportunity to showcase your brand to a lively and creative audience.

Each student needs to raise \$1,300 to be a part of this upcoming competition season. With a team size of 12 dancers, Ms. Kais needs to raise \$15,600 to accomplish our students' dreams. Any donation amount will be a blessing to each of our students and we sincerely appreciate your assistance in continuing performing arts in our community.

Your brand's identity will be integrated into our marketing strategies, resulting in a compelling narrative mutually benefiting both parties. Each business logo will be displayed on our competition banner for the 2024-2025 season. Ms. Kais will also advertise each business on our website & social media accounts that reach over 3,000 people.

We are excited at the possibility of joining hands with you in this endeavor and look forward to your positive response.

Sincerely,

Ashley Crыз

Ms. Kais Academy of Performing Arts

Director Kayla Smith

260.519.3202

# Town of Center

## Secondary Employment Policy

*Established May, 2024*

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### 1. Purpose

- The purpose of this policy is to establish guidelines for employees of the Town of Center regarding secondary employment to ensure that such employment does not conflict with their duties, performance, or responsibilities as employees of the Town.

### 2. Definition

- **Secondary Employment:** Any form of employment, self-employment, or engagement in business activities outside of an employee's primary employment with the Town of Center.

### 3. General Guidelines

- Employees must prioritize their responsibilities and duties to the Town of Center over any secondary employment.
- Secondary employment must not interfere with the employee's ability to perform their job duties effectively.
- Employees are required to obtain prior written approval by completing the Secondary Employment Disclosure Form before commencing any secondary employment.

### 4. Conflict of Interest

- Secondary employment must not create a conflict of interest with the employee's duties for the Town of Center.
- Employees must not use Town resources, time, or confidential information in connection with secondary employment.
- Employees must disclose any potential conflicts of interest and obtain approval to ensure there are no violations of ethical standards or Town policies.

### 5. Approval Process

- Employees must complete the Secondary Employment Disclosure Form and submit it to their immediate supervisor for initial review.
- The supervisor will assess whether the secondary employment might affect the employee's performance or pose any conflicts of interest.
- The form will then be forwarded to the Town Clerk for further review and approval.
- Final approval must be obtained from the Town Manager or a designated representative.

## 6. Conditions for Approval

Approval of secondary employment may be granted if:

- The employment does not interfere with the employee's work schedule, responsibilities, or performance.
- There is no conflict of interest or potential for the misuse of Town resources.
- The secondary employment does not harm the reputation or interests of the Town of Center.

## 7. Ongoing Obligations

- Employees must notify their supervisor immediately if there are any changes in the nature or conditions of their secondary employment.
- Employees must also report any new potential conflicts of interest that may arise during the course of their secondary employment.
- Failure to report such changes or conflicts may result in disciplinary action.

## 8. Disciplinary Action

- Non-compliance with this policy, including failure to disclose secondary employment or conflicts of interest, may result in disciplinary action, up to and including termination of employment.
- Disciplinary actions will be carried out in accordance with the Town of Center's disciplinary procedures.

## 9. Review and Revision

- This policy will be reviewed periodically by the Human Resources Department to ensure its effectiveness and compliance with applicable laws and regulations.
- Any necessary revisions will be made and communicated to all employees in a timely manner.

## 10. Contact Information

- For questions or further information regarding this policy, employees may contact the Town Clerk.

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**Effective Date:** \_\_\_\_\_

**Approved by:** \_\_\_\_\_

**Town Manager Signature:** \_\_\_\_\_

**Town of Center**  
**Secondary Employment Disclosure Form**

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**Employee Information:**

- **Name:** \_\_\_\_\_
- **Department:** \_\_\_\_\_
- **Position/Title:** \_\_\_\_\_
- **Supervisor's Name:** \_\_\_\_\_

**Secondary Employment Information:**

- **Employer Name:** \_\_\_\_\_
  - **Employer Address:** \_\_\_\_\_
  - **Position/Title:** \_\_\_\_\_
  - **Nature of Employment:** \_\_\_\_\_
  - **Work Schedule (Days/Hours):** \_\_\_\_\_
  - **Employment Start Date:** \_\_\_\_\_
- 

**Conflict of Interest Declaration:**

**1. Describe any potential conflicts of interest that may arise between your primary employment with the Town of Center and your secondary employment:**

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**2. Do you hold any financial interest in the secondary employment entity (for example, do you have any ownership stake / is it your business)?**

- Yes
- No

If yes, please explain: \_\_\_\_\_

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**3. Does your secondary employment involve any clients, contractors, or stakeholders that interact with the Town of Center?**

- Yes
- No

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**Acknowledgment and Approval:**

By signing this form, I acknowledge that I have read and understood the Town of Center's policies regarding secondary employment. I confirm that my secondary employment does not conflict with my duties and responsibilities as an employee of the Town of Center. I will notify my supervisor immediately if any conflicts arise.

**Employee Signature:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

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**Supervisor's Review:**

- **Supervisor's Name:** \_\_\_\_\_
- **Comments on Potential Conflicts of Interest:**  
\_\_\_\_\_  
\_\_\_\_\_
- **Supervisor's Signature:** \_\_\_\_\_
- **Date:** \_\_\_\_\_

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**Final Approval:**

- **Town Manager Name:** \_\_\_\_\_
- **Comments:**  
\_\_\_\_\_

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- **Town Manager Signature:** \_\_\_\_\_

- **Date:** \_\_\_\_\_

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**For Internal Use Only:**

- **Date Received:** \_\_\_\_\_

- **Approval Status:**
    - Approved
    - Denied
    - Further Review Required
- 

**Please submit the completed form to the Town Clerk. Retain a copy for your records.**

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By maintaining transparency and adhering to the Town of Center's policies, we ensure the integrity and trustworthiness of our public service. Thank you for your cooperation.