

Town Board Agenda Regular Meeting – Phone conference June 9, 2020 6:00 P.M.

MISSION STATEMENT

"The Town of Center, Colorado shall provide strong leadership, inspire community pride, maintain fiscal accountability and through its employees offer a high level of service to the residents, businesses, and visitors of the community."

Join Zoom Meeting

https://us02web.zoom.us/j/8343804391?pwd=cEJIZjdMR3phSFIHYnNIL3E0WjJHQT09

Meeting ID: 834 380 4391

Password: 294400 One tap mobile

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Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

Meeting ID: 834 380 4391

Password: 294400

Find your local number: https://us02web.zoom.us/u/kcWWzX4kKe

"THIS AGENDA MAY BE AMENDED"

- 1. MEETING CALLED TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE
- 2. A MOTION TO APPROVE THE AGENDA
- 3. CITIZEN COMMENTS
 - A. MUST SIGN IN IN ORDER TO BE HEARD AND ONLY FIVE REQUESTS WILL BE HEARD. A FIVE MINUTE TIME LIMIT IS IMPOSED AND NO IMMEDIATE ACTION AND OR COMMENTS WILL BE PROVIDED BY THE BOARD.
- 4. CONSENT AGENDA
 - A. MINUTES

05/12/20 & 05/21/20

- **B. POLICE DEPARTMENT REPORT**
- C. COURT REPORT
- D. PUBLIC WORKS REPORTS
 - 1. Utilities
 - 2. Water



Town Board Agenda Regular Meeting – Phone conference June 9, 2020 6:00 P.M.

- 3. Streets and Parks
- 4. Building Report
- E. PAYABLES
- 5. MANAGERS REPORT
 - A. Covid -Update
 - B. Mary Valles Update
- 6. NEW BUSINESS
 - A. Kiwanis Replacing Billboard Signs
 - B. Trees in the Casa Blanca Park Absmier
 - C. Flower beds
 - D. Citizens watering Variance for Children's activities
- 7. OLD BUSINESS
 - 1. K-9 Discussion & Vote
- 8. A MOTION TO ADJOURN THE MEETING

Posted on
June 5, 2020
Center Town Hall and Center Post office
This agenda may be amended

CENTER TOWN BOARD REGULAR MEETING MAY 12, 2020 6:00 P.M.

The meeting was called to order at 6:00 p.m. by Mayor Garcia.

ROLL CALL

Mayor Garcia	Р
Mayor Pro-Tem McClure	Р
Trustee Gallegos	Р
Trustee Sanchez	Р
Trustee Beiriger	Р
Trustee McClure	Р
Trustee Martinez	Р

A motion to approve the agenda with two changes to Old Business and one to New Business was made by Trustee McClure, seconded by Trustee Sanchez. Roll Call – All in favor.

Citizen Comments-There were no comments.

CONSENT AGENDA -

Minutes – There were no questions

Police Dept. – Chief Meek - Chief said that the burglaries have gone down, but traffic infractions are up. They are going to be monitoring the traffic issues. A workshop needs to be scheduled for the k-9. The Mayor said that he is getting complaints about burn outs at the park. Trustee Sanchez said that she is also getting complaints about semi's going through residential areas. Brian asked the Board to submit the questions on the k-9.

Court – May 13th will be a zoom court.

Public Works – There was little too report due COVID, the Town is back fully staffed with precautions.

Utilities -

Water -

Streets and Parks- Community Park is getting worked on, the watering started on April 15th and are getting the lines worked on.

Building -

Payables - There were a few questions asked.

A motion to approve the consent agenda was made by Trustee Sanchez, seconded by Trustee Gallegos. Roll Call – All in favor. Motion Carries.

MANGERS REPORT -

Center Dental Clinic – Brian gave some information on the Dental Clinic, Van Iwarden will start the inside of the on May 18th and should be done October 23rd. Dave is researching the need for more electricity.

NEW BUSINESS

Variance La Sierra Bar – Brian explained to the owner that everything has to be in writing for the Board to make an informed decision. There should also have a cease and desist until this situation is discussed and either approved or not. The time limit is ten days from the date of the letter which was dated April 20th. They can move the camper to a proper location.

Resolution 05122020 – A motion to adopt the resolution and submit it with the June date and also that a new resolution changing the date will be approved at the next meeting was made by Trustee McClure, seconded by Mayor Pro-Tem McClure. Roll Call – All in favor. Motion carries.

OLD BUSINESS

Relief for utilities - Brief- Brian has been having zoom meetings about the relief from the utilities. There is no relief they still have to pay this for all utility companies. Trustee Sanchez asked if we have asked the County If they are helping with any monies.

Fire District Agreement – Attorney Trujillo sent an agreement letter to the Fire District and they are in agreement. A motion to approve the agreement and submit payment was made by Trustee Sanchez, seconded by Trustee Gallegos. Roll Call – All in favor.

Consaul Property Layout – Brian handed out a preliminary draft so we can start the process of annexation. Attorney Trujillo said that we have to tell the County how it will impact the Town and the impact removing it from the County will be. The zoning will be the big issue in telling the County what the impact to the property will be. The county will hold the Town to the zoning map that is submitted. Attorney Trujillo suggests that the Town have a public hearing prior to the map going to the County for the annexation. This is a big process. There was discussion on whether we can annex it as ag and zone it at a later time. Attorney Trujillo said that it could become a nightmare. Attorney Trujillo will talk to the developer who developed West Center.

A motion to adjourn the meeting was made by Trustee Gallegos, seconded by Trustee McClure. Roll Call –All in favor. Motion Carries. The meeting was adjourned at 7:55 p.m.

Submitted by,

Rose Marie DeHerrera-CMC Deputy Clerk Anthony Garcia Mayor

SPECIAL MEETING MAY 21, 2020 12:00 P.M.

A motion to adjourn the meeting the meeting until 1:00 p.m. was made by Trustee McClure, seconded by Trustee Martinez. Roll Call- all in favor. Motion Carries.

The meeting was called to order by Mayor Garcia at 1:00 p.m.

A motion to approve the agenda was made by Trustee McClure, seconded by Martinez. Roll Call- All in favor. Motion Carries.

RESOLUTION 05202020- After discussing the resolution there were a few changes made to include the hours will not be 8a.m. to 8 p.m. The fines would be on a step schedule with education being the first prior to fines. The mask conditions were dropped. A motion to approve the resolution was made by Trustee Martinez, seconded by Trustee Gallegos. Roll Call – All in favor. Motion Carries.

ADJOURNMENT – A motion to adjourn the meeting was made by Trustee Gallegos, seconded by Trustee Sanchez. Roll Call – All in favor. Motion Carries. The meeting was adjourned at 1:31 p.m.

Submitted by,

Rose Marie DeHerrera – CMC Deputy Clerk

Anthony Garcia Mayor CENTER MUNICIPAL COURT

Charges Filed Report - Monthly Detail Report Dates: 05/01/2020 - 05/31/2020 Page: 1 Jun 04, 2020 11:43AM

Case Number	Sequence Number	Date	Code	Offense Type	Ordinance Type
20-025	200	05/14/2020	110119	SPEED	State
20-026	200	05/26/2020	11019	SPEED	State
Grand Totals:		2			

CENTER MUNICIPAL COURT

Disposition List - by Date Report Dates: 05/01/2020 - 05/31/2020

Page: 1 Jun 04, 2020 11:44AM

Report Criteria:

Include convictions

Include dispositions for minors

Date	Case Number	Name	Description	Total Amount
05/14/2020	20-013	PADILLA, CHACE	FINE - PASSED STOPPED SCHOOL BUS WITH FLASHING LIGHTS	125 00
05/22/2020	20-023	VALENCIA, PABLO Z	FINE - UNSAFE BACKING IN PARKING AREA	85.00

Utility Report May-June 2020

Gas and Electrical Systems

Gas

Complete inspection of the rectifier for the gas system
Monthly testing of odorant in gas system
Complete quarterly inspections of gas system
Response to gas leak calls
Complete annual Cathodic inspection
Work on and partial completion of OQ's for gas system

Electrical

Install transformer for Growing Springs (4000 KVA transformer)
Install primary wire to feed transformer for Growing Springs
Install primary wire to feed power plant, east well and Ellithorpe warehouse
Form and pour transformer pads on 5th, 4th and 2nd Streets (6)
Install ground rods for electrical upgrade in 12 locations
Install power at Community Park for projector at water tank
Re-wire and convert transformers to single phase at Community Park
Replace knocked down service loop @ Charles Sanchez residence
Install new pole for service re-location @ 477 Warden and move service drop to new location

<u>Water</u>

Replace chlorine tanks and adjust pump for chlorine injection

Multiple locates for installation of water pits

Repair leak on water main on Sisneros (broken during water pit installation)

Sanitation

Assist the sanitation dept. to auger/jet sewers

Misc. Duties Performed

Multiple locates and building code issues (see Water)
Meter reading
Service orders and deliver delinquent notices (107)
Disconnect and re-connection of delinquent customers (1) by owner
Deliver delinquent notices to customers (68)

TOWN OF CENTER WATER/SANITATION DEPARTMENT APRIL REPORT

WATER

- Water shut offs throughout town due to customer requests.
- 2. Assisted Utility crew with new water tap on Hurt St.
- 3. Replaced chlorinator pump at East pump.
- Replaced chlorinator pump at West pump.
- Gathered Logs from both pumps weekly and submitted to management.
- Continued locating curb boxes in town starting on east side of town at Torres St. and working west getting to Warden St.
- Repainted existing lines from previous locates that had started to fade.
- 8. Also repainted visible Gas and Electrical lines that were fading.
- Worked in conjunction with Cooley Excavating crew during meter installation to include shutting water off throughout town from Torres St. to Worth St.
- 10. Changed chorine barrel at East Pump.
- 11. Changed chlorine barrel at West Pump.
- 12. Ordered chlorine from Wilbur Ellis.
- Handed out water shut off notices throughout town from Torres
 St. to Worth St. keeping in line with movement of meter install
 crew.
- 14. Reattached various lids on meter pits that had popped off.
- Took Bacterial samples to the lab from 4 locations weekly as a maintenance check during meter install.
- 16. Checked water pressure and volume at multiple locations due to customer complaint of low pressure.
- 17. Ordered 2 chlorination pumps for spares.
- 18. Met with salesman to see about new water locator

SANITATION

- 19. Jetted two lines in town.
- 20. Added weekly chlorine doses at the sewer plant.
- 21. Treated on; 5/06/2020, 05/13/2020, 05/20/2020, and 05/27/2020.
- Took weekly samples to Sangre De Cristo lab in Alamosa.
 Taken on; 05/07/2020, 05/14/2020, 05/21/2020, and 05/28/2020.
- 23. Sprayed and/or pulled weeds at the sewer plant.
- 24. Checked various sewer mains due to customer concerns.
- 25. Contacted Tony Garcia about leak from piping under jetter truck and around spool.
- 26. Spoke with Moe (Sanitation Board Member) and Robert from Ditch company about ditch needing cleaned.
- 27. Replaced float at lift station.
- Checked and added oil on black sanitation truck burns oil.

Signed: <u>Domonick Arellano</u> Date: <u>06/04/2020</u>

Streets and Parks

May 2020

Streets

- Picked up trashes and put new bags in trash cans along buildings as needed
- 2. sweep streets and gutters with sweeper
- 3. trimmed and sprayed weeds at behavioral health building
- 4. dirt work in alleys
- 5. fill in cuts on roads
- 6. remove plow and sander from truck

<u>Parks</u>

- 1. picked up trash in town park
- 2. checked trashes and put new bags
- 3. maintenance lines and fixed leaks on sprinkler system, changing out sprinklers and working on valves
- washed and sanitized playgrounds / sanitized housings playground
- 5. cut grasses in parks and trimmed and sprayed weeds
- 6. installed new playground climb equipment in community park

Animal control

- 1. Dog patrol in the mornings
- 2. Picked up 0 dead cat
- 3. call out on 5 vicious dogs or dogs at large
- 4. 8 dogs transported to shelter

Building and Code Enforcement

- 1. 19 Building Permits have been issued YTD
- 2. 19 Contractor and Business Licenses have been issued YTD.
- 3. Code Enforcement- several enforcement letters have go out and water violations will be cited.

4.

Electrical Upgrade and other Utilities

1. The transformer and new service for Growing Springs Holdings is nearly complete. The Utility crew is busy terminating at transformers and splice cabinets. Also assisting at locates and special circumstances on the water meter project

Iconergy (Water Meter Project)

1. Cooley and Sons have begun installing the remaining water meters and are progressing from the Highway and moving north.

Town Hall

1. Estimate is pending for the siding to finish, haven't heard anything (will call again)

Streets and Parks

 All the irrigation systems are back up and running, repairs have all been made and the parks are greening up nicely.

David Mehaffie

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	Total 12949:					1	.00		1

Town of Center	GL Period	12950	06/20	06/20	06/20	06/20	77	12951 06/20	77
Center	Check Issue Date		06/05/2020	06/05/2020	06/05/2020	06/20 06/05/2020	Total 12950:	06/05/2020	Total 12951:
	Check		12950	12950	12950	12950		12951	
	Vendor		1410	1410	1410	1410		1249	
	Payee		1410 VALLEY COURIER	1410 VALLEY COURIER	1410 VALLEY COURIER	1410 VALLEY COURIER		1249 VEMCO ELECTICAL CONTRACT 01678	
Chec	Invoice Number		051220	051220	051220	051220		01678	
Check Register k Issue Dates: 6/5/2020	Invoice Sequence		_	2	3	4		_	
Check Issue Dates: 6/5/2020 - 6/5/2020	Invoice GL Account		01-552-550-10	10-552-550-10	11-552-550-10	12-552-550-10		10-552-675-00	
	Discount Taken		.00	.00	.00	.00	.00	00	.00
	Invoice Amount		41.69	41.69	41.69	41.69	r	39.67	
	Check Amount		41.69	41.69	41.69	41.69	166.76	39.67	39.67
Jun 05, 2020 10:35AM									

Summary by General Ledger Account Number

Grand Totals:

.00

73,085.94

GL Account	Debit	Credit
01-201-000-00	.00	55,012.81
01-238-000-00	44,883.46	
01-552-534-20	493.25	
01-552-538-10	678.13	
01-552-542-10	212.86	
01-552-542-30	40.94	
01-552-544-00	1,232.05	
01-552-550-10	41.69	
01-552-551-00	67.00	
01-552-555-00	55.00	
01-557-535-30	28.22	
01-557-544-00	69.19	
01-557-587-10	755.89	
01-557-587-40	102.41	
01-561-587-30	114.98	
01-561-598-00	1,000.00	
01-561-623-00	82.69	
01-561-624-50	2,600.00	

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