



**Town Board Agenda
Regular Meeting
January 10, 2023
5:30 P.M.**

MISSION STATEMENT

"The Town of Center, Colorado shall provide strong leadership, inspire community pride, maintain fiscal accountability and through its employees offer a high level of service to the residents, businesses, and visitors of the community."

"THIS AGENDA MAY BE AMENDED"

PUBLIC HEARING - BUDGET – 5:30 p.m.

Police Staff & Vehicles
Meeting Schedule

MEETING TO ORDER, ROLL CALL AND PLEDGE ALLEGIANCE

1. APPROVAL OF AGENDA
 2. CITIZEN COMMENTS
 3. CONSENT AGENDA
 - A. MINUTES
12/06/22
 - B. COURT REPORT
 - C. POLICE REPORT
 - D. PUBLIC WORKS DEPT. REPORTS
 1. Utilities
 2. Water
 3. Streets and Parks
 4. Building Report
 4. PAYABLES
 5. MANAGERS REPORT
 - A. 507 Miles
 6. PUBLIC WORKS DIRECTOR
 - A. Gourmet – Gas
 - B. VFD – Approval
 - C. Water Annual Gallons
 - D. SLV CD - Contract
 - E. Electric Transportation
 7. RESOLUTIONS/ORDINANCES
 - A. Electric Ordinance
 8. NEW BUSINESS
 - A. Alta Convenience – Liquor Renewal
 - B. Micheal BonDurant – Veterans Officer
 - C. Recast City
 - D. 24 Hour Disconnect Notices
 - E. 2023 Meeting Schedule
- OLD BUSINESS**
- F. Approval of Planning Commission Guidelines



**Town Board Agenda
Regular Meeting
January 10, 2023
5:30 P.M.**

9. CALENDAR ITEMS –
10. ITEMS FOR NEXT MEETING
11. ADJOURNMENT

Posted on

January 6, 2023

Center Town Hall and Center Post office

This agenda may be amended

2023 MEETING SCHEDULE

Tuesday, January 10th, 2023
Tuesday, January 24th, 2023
Tuesday, February 14th, 2023
Tuesday, February 28th, 2023
Tuesday, March 14th, 2023
Tuesday, March 28th, 2023
Tuesday, April 11th, 2023
Tuesday, April 25th, 2023
Tuesday, May 9th, 2023
Tuesday, May 23rd, 2023
Tuesday, June 13th, 2023
Tuesday, June 27th, 2023
Tuesday, July 11th, 2023
Tuesday, July 25th, 2023
Tuesday, August 8th, 2023
Tuesday, August 22nd, 2023
Tuesday, September 12th, 2023
Tuesday, September 26th, 2023
Tuesday, October 10th, 2023
Tuesday, October 24th, 2023
Tuesday, November 14th, 2023
Tuesday, November 28th, 2023
Tuesday, December 5th, 2023

**CENTER TOWN BOARD
REGULAR MEETING
DECEMBER 6, 2022
5:30 P.M.**

BUDGET HEARING

The budget hearing was called to order at 5:36 p.m. by Attorney Trujillo. Brian talked about how the budget came about and how the employees work together to make it work. The Town of Center is unique in having electric, gas and water. The mill levies did increase adding a positive to the GF by approx. \$14,000. The Economic Development fund is now under a Dept. as recommended. Mr. Charles W. McClure had some comments: Mr. McClure said that he was thankful to Paula and the Town Manager. He is concerned with the mill levies and the increase. Mr. McClure also talked about the franchise fee increase to the utilities.

Present at the hearing were all Board Members, Town Staff, Bill McClure and James Sanchez.

The budget hearing concluded and closed at 5:49 p.m.

The meeting was called to order at 5:50 p.m. by Mayor Garcia.

ROLL CALL

Mayor Garcia	P
Mayor Pro-Tem Martinez	P
Trustee Beiriger	P
Trustee Gonzales	P
Trustee Gallegos	P
Trustee Duran	P
Trustee Barela	P

AGENDA

A motion to approve the agenda was made by Trustee Gallegos, seconded by Trustee Barela. Roll Call – All in favor. Motion Carries.

CITIZEN COMMENTS

There were no comments.

CONSENT AGENDA

Minutes – 11/08/22 & 11/22/22 – No corrections to be made.

Court Report – There were no questions.

Police Report – Chief Fresquez thanked the Board for being patient with the transition. The Department is now fully staffed. One officer will start the Academy in January. Officer Adolph finished the academy with a lot of great accomplishments. She passed her post and will begin work on Wednesday December

7, 2022. Officer Adolph and Officer Pichon were sworn in by Attorney Trujillo. The SRO will be in the school during the school year and on the street during the summer hours.

Public Works Dept. Reports

Utilities – The Town did get the final rates on transportation and the kW hours. Dave is working on them.

Water – The water meters are still an issue. The issue is reading the commercial meters. The Town, saved 28 million gallons last year.

Streets and Parks – No questions.

Building Report – No questions

A motion to approve the consent agenda was made by Trustee Barela, seconded by Trustee Duran. Roll Call – All in favor. Motion Carries.

PAYABLES

A motion to approve the payables was made by Trustee Gallegos, seconded by Trustee Beiriger. Roll Call –All in favor. Motion Carries.

MANAGERS REPORT

Brian said that it's been an amazing year and is happy with the direction the Town is going. The state is commending and the talk about Center in a positive. One of the new projects will be the revamp of the Community Park. Another would be a landscape on Hwy.112 to attract people to the Town. The Town will continue to apply for grants.

PUBLIC WORKS DIRECTOR

Dave did not have anything else to add.

RESOLUTIONS -

Resolution 20221206 – Franchise Fee Change – Mr. McClure asked that this Resolution be denied, Mr. McClure said that there may also be an increase in the utilities so the citizens should not be hit twice. Mayor Pro-Tem Martinez asked Brian for an explanation as to the increase. Brian talked about the fees increasing. The Utility Funds supplementing the Police Dept. was done to help the GF. If the sales tax increase of 2% were going directly to the GF the Utility funds would not have to supplement the GF. The half of percent is still being committed to Economic Development. Mayor Pro-Tem asked if the fund was stable at 5, 5, 3, Brian said we have been until this budget period. The reason it was done is so that the GF is in the positive. Attorney Trujillo read the resolution out loud. A motion to approve resolution 20221206 was made by Trustee Gallegos, seconded by Trustee Beiriger. Roll Call – Mayor Pro Tem Martinez and Trustee Duran – N, Trustee Gallegos, Trustee Beiriger, Mayor Garcia, Trustee Gonzales and Trustee Barela - Y. Motion Carries.

Resolution 20221206 – A – A resolution amending 03222022 concerning Transfers of Funds. Attorney Trujillo read the resolution out loud. A motion to approve 20221206-A- was made by Trustee Beiriger, seconded by Trustee Gallegos. Roll Call- All in favor. Motion Carries.

APPROVAL OF BUDGET

Ordinance 564 – Levying Property Taxes - Attorney Trujillo read the Ordinance out loud. A motion to approve Ordinance 564 was made by Trustee Gallegos, seconded by Trustee Barela. Roll Call – All in favor. Motion Carries.

Ordinance – 565 – Appropriating Sums of Money - Attorney Trujillo read the ordinance out loud. A motion to approve Ordinance 565 was made by Trustee Barela, seconded by Trustee Gonzales. Roll Call- All in favor. Motion Carries.

Resolution 202221206 –B- Town Manager Brian Lujan read the resolution out loud. A motion to approve Resolution 202221206-B was made by Trustee Gallegos, seconded by Trustee Gonzales. Roll Call- All in favor. Motion Carries.

Certification of Tax Levies – Saguache & Rio Grande County – A motion to certify the mill levies was made by Trustee Duran, seconded by Trustee Barela. Roll Call –All in favor. Motion Carries.

NEW BUSINESS

James Sanchez – Discuss commercial operations in residential areas – There is an individual on Fullenwider that he feels he is running a business out of his residence. Mr. Sanchez said he has been in touch with Dave to see what can be done. Dave said that the cease and desist order was delivered in July; Dave said he has not followed up. Mr. Sanchez wants to know if the Town is going to enforce the ordinances. Mr. Sanchez said that there is some stuff around Town that is not being addressed.

Approval of REDI Grant Expenses- Is part of the youth enterprise zone the expenses are part of the grant. The kids will be there and it is going to be a youth run business. McKayla will help with the project. The match is coming from in-kind and the Boys and Girls club of Alamosa. A soft opening may be in December if everything comes in. A motion to approve the expenses for the REDI Grant was made by, seconded by. Roll Call –All in favor. Motion Carries.

OLD BUSINESS

Approval of planning Commission Guidelines - Brian talked that him along with DCI worked on these guidelines. There were also attorneys that were involved. Pg. 13 needs to be corrected. They are just tentative times. A motion to approve the Planning Commission Guidelines was made by Trustee Beiriger, seconded by Trustee Duran. Roll Call –All in favor. Motion Carries.

CALENDAR ITEMS

Christmas Party – December 22, 2022

ITEMS FOR NEXT MEETING

ADJOURNMENT

A motion to adjourn the meeting was made by Trustee Duran, seconded by Trustee Gonzales. Roll Call – All in favor. Motion Carries. The meeting adjourned at 7:22.

Submitted by,

Rose Marie DeHerrera – CMC
Town Clerk

Anthony Garcia
Mayor

Case Number	Sequence Number	Date	Code	Description	Ordinance Type
22-056	200	12/01/2022	11019	SPEED	State
22-057	200	12/12/2022	110119	SPEED	State
22-058	200	12/12/2022	110119	SPEED	State
22-059	200	12/12/2022	110119	SPEED	State
22-060	200	12/12/2022	110119	SPEED	State
22-061	200	12/12/2022	110119	SPEED	State
22-062	200	12/12/2022	11019	SPEED	State
22-063	200	12/13/2022	362	PARKING	State
22-064	200	12/15/2022	239		Other
22-065	200	12/19/2022	110119	SPEED	State
22-066	200	12/19/2022	1402	IMPROPER/RECKLESS DRIVING	State
22-067	200	12/19/2022	291	ORDINANCE VIOLATION	Local

Case Number	Offense Code	Offense Type	Date	Sequence Number	Disposition Code	Disposition Type
22-056	11019	SPEED	12/05/2022	500	FINE	GU
22-057	110119	SPEED	12/20/2022	500	FINE	GU
22-058	110119	SPEED	12/20/2022	500	FINE	GU
22-059	110119	SPEED	12/20/2022	500	FINE	GU
22-060	110119	SPEED	12/20/2022	400	FINE	GU
22-061	110119	SPEED	12/20/2022	400	FINE	GU
22-062	11019	SPEED	12/12/2022	500	FINE	GU
22-063	362	PARKING	12/20/2022	400	FINE	GU
22-065	110119	SPEED	12/30/2022	400	FINE	GU
22-066	1402	IMPROPER/RECKLESS DRIVING	12/20/2022	400	FINE	GU
Grand Totals:	10					

Event Search Results

Start Date Reported: 12/1/2022 12:00:00 AM End Date Reported: 12/31/2022 11:59:59 PM

Event Number	Classification (most severe)	Address of occurrence	Date Reported	Dispatch Dispo
220272	DUI - Alcohol	100BLK WASHINGTON AVE	12/2/2022	RPT
220273	THEFT - Theft Other	1190 S MILES ST	12/5/2022	RPT
220274	BURGLARY - Burglary, Other	307 S WORTH ST	12/7/2022	RPT
220275	WARRANT - Local-Misdemeanor	ALLEY BEHIND ALTA	12/8/2022	RPT
220276	CONTROLLED SUBSTANCE - Other Controlled Substances	ALLEY IN BACK OF ALTA	12/8/2022	RPT
220277	TRAFFIC ACCIDENT - Traffic Accident, Vehicle Damage	K & J THRIFTWAY	12/8/2022	RPT
220278	JUVENILE PROBLEM - Juvenile Problem	697 W 2ND ST	12/8/2022	RPT
220279	ASSAULT - Simple Assault	672 S BROADWAY ST	12/9/2022	RPT
220280	TRAFFIC ACCIDENT - Traffic Accident, Vehicle Damage	345 S WORTH ST	12/9/2022	RPT
220281	DUI - Alcohol	111 GARCIA ST	12/9/2022	RPT
220282	CIVIL PROBLEM - Civil Dispute	58 CENTRAL AVE	12/11/2022	RPT
220283	TRAFFIC (CRIMINAL VIOLATION) - Criminal Traffic Violation	104 S SISNEROS ST	12/13/2022	OPN
220284	MISCELLANEOUS - Miscellaneous Incidents	58 CENTRAL AVE	12/13/2022	RPT
220285	WARRANT - Out of County-Felony	DONNY JARAMILLOS	12/15/2022	RPT
220286	CONTROLLED SUBSTANCE - Marijuana, Possession	FULLENWIDER/WASHINGTON	12/15/2022	OPN
220287	FRAUD - Fraud, False Statement	9 ADAMS ST	12/17/2022	RPT
220288	THEFT - Shoplifting	111 HIGHWAY 112	12/18/2022	RPT
220289	WARRANT - Local-Misdemeanor	400 BLOCK OF WORTH	12/19/2022	RPT
220290	WARRANT - Local-Felony	57 CENTRAL AVE	12/21/2022	RPT
220291	WEAPONS OFFENSE - Firing Weapon	980 S BROADWAY ST	12/21/2022	OPN
220292	ASSAULT - Aggravated Assault, Family, Strongarm	751 MUSSMAN LN	12/21/2022	RPT
220293	WARRANT - Local-Misdemeanor	WASHINGTON/CENTRAL	12/23/2022	RPT
220294	FIRE - House Fire	507 S MILES ST	12/23/2022	RPT
220295	ASSAULT - Simple Assault on Police Officer	439 S MILES ST	12/23/2022	RPT
220296	THEFT - Larceny, from Yard/Land	336 S MILES ST	12/26/2022	RPT
220297	CONTROLLED SUBSTANCE - Heroin, Conspire Distribution	439 S MILES ST	12/29/2022	OPN
220298	-	439 S MILES ST	12/29/2022	RPT

Citation Search Results

Reported date start: 12/1/2022 12:00:00 AM Reported date end: 12/31/2022 11:59:59 PM

Citation Number	Date Reported	Violation	Location	Cited Person	Agency	Cited By
Test0076	12/7/2022	18-4-203 - 2nd Deg Burglary - (OTHER)	220 S Worth St	Velasquez , Quinton Nelson	CENTER POLICE DEPARTMENT	ADOLPH, KENDRA
EC0082	12/7/2022	42-2-138(1)(d)(I) - Drove (Motor/Off-Highway) Vehicle Upon Highway When (License/Privilege to Drive)	Fullenweider / Washington	Chavez, Javier	CENTER POLICE DEPARTMENT	MARTINEZ, BRITTANY
00393	12/7/2022				CENTER POLICE DEPARTMENT	RUYBAL, JOSEPH M
00082	12/7/2022	42-2-138(1)(d)(I) - Drove (Motor/Off-Highway) Vehicle Upon Highway When (License/Privilege to Drive)	FULLENWIDER / WASHINGTON	CHAVEZ, JAVIER	CENTER POLICE DEPARTMENT	MARTINEZ, BRITTANY
W00056	12/8/2022	42-3-202(1) - Vehicle Had Only One Number Plate Attached (TRAFFIC VIOL-STATUTE)	410 S Broadway St	MIRAMONTES SOLANO, ALEJANDRO	CENTER POLICE DEPARTMENT	PICHON, BRENDAN
EC0077	12/8/2022	MTC 1208 - Parked in Handicapped When not Entitled (OTHER)	208 W Fourth St	GONZALEZ LOPEZ, GUILLERMO	CENTER POLICE DEPARTMENT	PICHON, BRENDAN
EC0097	12/8/2022	18-18-428 - Possession of Drug Paraphernalia (TRAFFIC VIOL-STATUTE)	260 S Worth St	wornick, Selina Jean	CENTER POLICE DEPARTMENT	ADOLPH, KENDRA
EC0098	12/9/2022	42-4-1211 - Unsafe Backing (TRAFFIC VIOL-STATUTE)	150 S Hurt St	VILLAGRAN, MARGARET ROSE	CENTER POLICE DEPARTMENT	ADOLPH, KENDRA
EC0083	12/9/2022	42-4-1301(1)(a) - Drove Vehicle While Under the Influence of Alcohol/Drugs/or Both (CRIMINAL VIOL)	HWY 112/ BROADWAY	Lopez Lopez, Alfredo	CENTER POLICE DEPARTMENT	MARTINEZ, BRITTANY
EC0099	12/10/2022	MTC 1101 - Speeding (10-19 MPH Over Posted Limit in Contruction/School Zone (OTHER)	208 W Fourth St	Crowner , Dustin Lee	CENTER POLICE DEPARTMENT	ADOLPH, KENDRA
EC0100	12/10/2022	MTC 1101 - Speeding 10-19 MPH Over the Limit (OTHER)	48323 hwy 112	Castillo , Everardo Rivera	CENTER POLICE DEPARTMENT	ADOLPH, KENDRA
EC0101	12/10/2022	MTC 1101 - Speeding 10-19 MPH Over the Limit (OTHER)	400498 SH-112	Lopez, Tammy	CENTER POLICE DEPARTMENT	ADOLPH, KENDRA
EC0102	12/10/2022	MTC 1101 - Speeding 10-19 MPH Over the Limit (OTHER)	11935 CR-2E	SEAMAN, YVONNE DEE	CENTER POLICE DEPARTMENT	ADOLPH, KENDRA
EC0103	12/11/2022	MTC 1101 - Speeding 10-19 MPH Over the Limit (OTHER)	736 Twelvemile Rd	Maalona, John	CENTER POLICE DEPARTMENT	ADOLPH, KENDRA
EC0104	12/11/2022	MTC 1101 - Speeding 10-19 MPH Over the Limit (OTHER)	48297 Twelvemile Rd	FISKE, MIRANDA BROOKE	CENTER POLICE DEPARTMENT	ADOLPH, KENDRA
EC0110	12/12/2022	42-4-1602(1) - Failed to (Give Information and/or Aid) After Damaging Another Vehicle (TRAFFIC VIOL-	345 WORTH STREET	VILLAGRAN, MARGARET R	CENTER POLICE DEPARTMENT	ADOLPH, KENDRA
EC0078	12/13/2022	MTC 1402(1) - Careless Driving (OTHER)	705 Second St	BAJWA, KARANJIT SINGH	CENTER POLICE DEPARTMENT	FRESQUEZ, AARON

EC0105	12/13/2022	42-4-1602(1) - Failed to (Give Information and/or Aid) After Damaging Another Vehicle (TRAFFIC VIOL-	208 W Fourth St	Villagran, Margaret	CENTER POLICE DEPARTMENT	ADOLPH, KENDRA
EC0106	12/15/2022	18-13-122(3)(b) - Illegal (Possession/Consumption) of Marijuana by an Underage Person (TRAFFIC VIOL-	Center Community Park	Ayala , Dafne	CENTER POLICE DEPARTMENT	ADOLPH, KENDRA
EC0107	12/15/2022	18-13-122(3)(b) - Illegal (Possession/Consumption) of Marijuana by an Underage Person (TRAFFIC VIOL-	Center Community Park	ARAGON, EDWARD GILBERT	CENTER POLICE DEPARTMENT	ADOLPH, KENDRA
EC0108	12/16/2022	MTC 1101 - Speeding 10-19 MPH Over the Limit (OTHER)	Mussmen Ln and Hwy 112	Kilpatrick, Dottie Jean	CENTER POLICE DEPARTMENT	ADOLPH, KENDRA
EC0084	12/16/2022	42-2-101(1) - Drove without Valid Drivers License (TRAFFIC VIOL-STATUTE)	4TH / MILES ST	Almanza, Magali	CENTER POLICE DEPARTMENT	MARTINEZ, BRITTANY
W00066	12/17/2022	MTC 1101 - Speeding 10-19 MPH Over the Limit (OTHER)	48297 Twelvemile Rd	GARCIA, GERALD	CENTER POLICE DEPARTMENT	ADOLPH, KENDRA
EC0109	12/18/2022	ORD 307 (24-68) - Shoplifting (CRIMINAL VIOL)	611 S Hurt St	Espinosa, Danielle Kyra	CENTER POLICE DEPARTMENT	ADOLPH, KENDRA
W00067	12/23/2022	42-4-201(4) - Drivers Vision Obstructed Through Required Glass (TRAFFIC VIOL-STATUTE)	294 S Worth St	Gonzales Perez, Miguel	CENTER POLICE DEPARTMENT	ADOLPH, KENDRA
EC0120	12/25/2022				CENTER POLICE DEPARTMENT	GUADERRAMA, CRISTIAN
EC0121	12/25/2022				CENTER POLICE DEPARTMENT	GUADERRAMA, CRISTIAN
EC0052	12/25/2022	42-4-1101(1) - Speeding 5-9 MPH Over the Limit (TRAFFIC VIOL-STATUTE)	Highway 112/ broadway	KESSELHUTH, CHAD E	CENTER POLICE DEPARTMENT	GUADERRAMA, CRISTIAN
W00027	12/31/2022	42-4-206(3) - Vehicle Had (No/Defective) License Plate Lamps (TRAFFIC VIOL-STATUTE)	E State Hwy 112	MAESTAS GARCIA, SIERRA ROSE	CENTER POLICE DEPARTMENT	FRESQUEZ, ADAM

WATER AND SANITATION DEPARTMENT DECEMBER 2022 REPORT

1/4/2023

WATER OVERVIEW

1. Drinking Water Monitoring Schedule

i *We completed all monitoring and sampling requirements for the without any issues!*

2. Chlorine Residual

i *The residual chlorine continues to be consistent through ough the distribution system and at entry point.*

3. Water Quality

i *We conducted water quality assurance calls to customers as directed and we did water turn on and offs as needed.*

4. Projects

i *Commercial water meters are still having to manually be read. We are giving a written notice to commercial property owners that don't have a water meter installed that they need to have on installed. We've been replacing endpoints as needed and reprogramming one's that are issues. We are still reviewing commercial properties for backflows, we've identified a majority of the commercial buildings that have backflows installed but need tested. We have started to survey the commercial buildings that don't have any backflow information on file. The backflows are a major ongoing project.*

5. Water Tank

i *We have completed the Water Tank inspection for the month. The Water Tank is in good condition.*

6. Other Tasks

i *We have a Sanitary Survey scheduled for January 4th 2023. We are working on all the backflow paperwork together to report to the State. We are organizing all other reportable paperwork. Most of our focus for this past month was in preparation for the Sanitary Survey. We have started a program to keep the Well Houses clean and organized.*

SANITATION OVERVIEW

1. Process Control Monitoring

i *We continue to run daily process control tests. There's nothing to report as all the numbers have been good.*

2. Lift Station Checks

i *Daily lift station checks have been completed. All the lift stations are running with two pumps.*

3. Sewer Obstructions

i *There were very few calls for sewer problems this past month.*

4. Jetter Truck

i *The purchase a jetter truck will be put out to bid in January. The paperwork for the bidding process is in its final stages of completion and should be publicized soon.*

5. Sampling and DMR's

i *Labs are becoming more routine. All the numbers continue to be good. DMR's have been submitted and we are in compliance.*

6. Plant Operations

i *We have been working on prepping everything for the winter as we have had a few parts freeze. We have continued to iron out overall operations and identify issues to be addressed as they come up. We have been working on putting together a preventative maintenance program for the equipment at the Treatment plant.*

7. Other Tasks

i *The Board voted on new rates that will be implemented in January 2023. We are working on updating the policies and getting a Fats, Oils, and Greases pretreatment program in place.*

Streets and Parks

December 2022

Streets

- Picked up trashes and put new bags in trash cans along buildings as needed
- sweep streets and gutters with sweeper and spray down gutters
- fixed downed stop signs and street signs, replaced faded stop signs
- burned tree limbs pit
- inspected all vehicles and check fluids and washed for monthly inspections
- take down trees and burn pile in North 90 property
- help with arcade room putting furniture and games together
- repairs at town hall
- yearly inventory
- spread sand in shady areas
- repair motor cover on sander
- dirt work on shoulder of road

Parks

- checked trashes and put new bags worth street and parks
- check bathrooms daily, locked and condition inside
- pull out trashes to be picked up
- playground inspections
- installed tube slide community park
- took down Christmas lights gazebo
- picked up trash
- animal control daily

	A	B	C	D
1			Date:	
2				
3	Issue	Slash as Number	Notes	
4				
5	Dogs to the shelter			
6				
7		DOG CONDITION	12-15-2022.	
8		OWNER		
9		KARLA FIERRO		
10		4 th - HUNT ST.		
11				
12				
13		DOG WARNING.	12-2-2022	
14		SOUTH WARDEN		
15		2 DOG BARKING		
16		AT LARGE-		
17		WARNING TO OWNER-		
18	Dead Dogs picked up	BLACK WHITE	12-13-2022	
19		DOG AT LARGE		
20		PICK UP TRANSPORTED		
21		CENTRAL ADAMS ST.		
22				
23	Dead Cats picked up			
24				
25				
26				
27				
28	Trapped			
29				
30				
31				
32				
33				
34	at large calls			
35				
36				
37				
38				
39	vicious calls			
40				
41				
42				
43				
44				
45				
46				
47				
48				
49				

Building and Code Enforcement

1. 52 - Building Permits have been issued YTD
2. 6– Demolition Permits have been issued YTD
3. 24 - Contractor and Business Licenses have been issue YTD.

We will be issuing building permits for all construction whether it is a fee permit or not.

Code Enforcement

1. 18 violation letters have gone out including businesses in residential zones, garbage, and too high of fences, and unsightly yards.
2. We have given out 45 notices of either no house numbers or numbers with issues.
3. Everyone has been given 30 days to correct any given infraction and citations will be issued at that time.

Electrical Upgrade and other Utilities

1. Preparations to begin installing secondary wire to businesses and residences throughout town. Final primary connections will be made in the spring at which time we will be able to energize that leg of the new system

Pathway Project (Transportation Costs)

1. The Group has reached out to the new president of Xcel, twice, and the only reply has been that he acknowledged the letter. The 1st letter was sent out by email on 10/19/22. The 2nd contact was made by email on 11/17/22 with no response.
2. Still no response from Mr. Kenny and the attorneys are moving forward with the complaint.

3. Very solid figures have become available so I have worked up transportation costs through year 2027 and computed what we will have to be charging our customers.

Natural Gas Prices

1. We were able to decrease our price to the customer .49 cents total in October and November and hold that price in December.
2. The commodity market is all over the place. This year on January 01, 2022 the market was at \$3.59 MLN BTUS, throughout the year it has been as high as \$10.03 in August and at the end of 2022 was at \$4.44, so we still have a few ups and downs in our pricing to go yet.

Iconergy (Water Meter Project)

1. We are still having billing issues and are being looked at by multiple technicians. We are having 2,3,4 end points that need replaced per month. Set-flow seems to think this is normal.

Streets and Parks

1. We are cleaning, organizing and getting equipment ready for next year.

Water/Sanitation

1. CDPHE was here and completed our Sanitary Survey on January 4 that is required by law every 3 years, so we are waiting for the results.
2. Mike, Mario and Adam are all going to be enrolled into the Colorado Rural Water Association Apprenticeship program. At the end of two years they will come out of the program with C licenses in either water or wastewater, then we can have them sign up for the other program. Almost all of the program is paid for by Workforce and an addition grant from the state.
3. Our commercial water meters (Sensus) are coming to the end of their life and out of warranty. The Town has made no provisions for

replacing these meters in the past. We have looked into a different company to provide replacement meters and end point that can be read by Set-flow. We are currently putting together a list of the ones that have to be replaced immediately.

North 90

1. During the Sanitary Survey with the state we found out that we will have to have the water system engineered and all plans presented to CDPHE and approved. I will assume that the sanitary service will also need to be engineered and presented and approved.

We need to work on an up to date

1. **Tree list and ordinance**
2. **Fence ordinance**
3. **Solar policies and ordinance (NMPP is going to get us sample policies and ordinances we can work with)**
4. **Revisions to the Building Code Ordinance and MTC**
5. **Utility Deposits update**
6. **Fee Schedule**

David Mehaffie

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Payee	Amount
01/23	01/06/2023	15807	AARON FRESQUEZ	590.00
01/23	01/06/2023	15808	ADAM FRESQUEZ	222.00
01/23	01/06/2023	15809	ASCENCION NAJERA	75.00
01/23	01/06/2023	15810	AT&T MOBILITY	1,271.04
01/23	01/06/2023	15811	CENTER MUNICIPAL UTILITIES	6,561.99
01/23	01/06/2023	15812	CENTER SANITATION DISTRICT	48,670.25
01/23	01/06/2023	15813	CENTER TIRE STORE	12.50
01/23	01/06/2023	15814	CIELLO	999.88
01/23	01/06/2023	15815	CIRSA	1,177.75
01/23	01/06/2023	15816	CONLEY WASTE MANAGEMENT - L&P	96.00
01/23	01/06/2023	15817	CONLEY WASTE MANAGEMENT - PARKS	597.00
01/23	01/06/2023	15818	CURTIS BLUE LINE	1,031.45
01/23	01/06/2023	15819	DOWNTOWN COLORADO, INC	1,909.62
01/23	01/06/2023	15820	EDUARDO MARQUEZ	50.00
01/23	01/06/2023	15821	GALLS	6.34
01/23	01/06/2023	15822	HAYNIE'S	226.55
01/23	01/06/2023	15823	JESSE MELTON	91.95
01/23	01/06/2023	15824	K&J THRIFTWAY	91.87
01/23	01/06/2023	15825	MARIA GUZMAN	50.00
01/23	01/06/2023	15826	MICHAEL H TRUJILLO - PC	2,975.00
01/23	01/06/2023	15827	MONTE VISTA CO-OP	7.10
01/23	01/06/2023	15828	NAOMI GALLEGOS	75.00
01/23	01/06/2023	15829	ORKIN	91.00
01/23	01/06/2023	15830	PRIOR & ASSOCIATES	5,000.00
01/23	01/06/2023	15831	PURCHASE POWER	171.86
01/23	01/06/2023	15832	RAFAEL NAJERA	500.00
01/23	01/06/2023	15833	RECAST CITY LLC	14,005.00
01/23	01/06/2023	15834	S&S DISTRIBUTING, INC	164.00
01/23	01/06/2023	15835	SAN LUIS VALLEY HOUSING COALIT, INC.	1,872.00
01/23	01/06/2023	15836	TEDDY GARCIA	100.00
01/23	01/06/2023	15837	TIM CHACON	100.00
01/23	01/06/2023	15838	UPPER RIO GRANDE ANIMAL SOCIETY	1,000.00
01/23	01/06/2023	15839	USA BLUE BOOK	346.65
01/23	01/06/2023	15840	UTILITY NOTIFICATION CENTER OF COLORADO	1.30
01/23	01/06/2023	15841	VALLEY COURIER	96.00
01/23	01/06/2023	15842	WESTERN AREA POWER ADMINISTRATION	24,146.07
01/23	01/06/2023	15843	ZOLLARS LAW OFFICE	1,450.00
Grand Totals:				115,832.17

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-201-000-00	.00	81,141.74-	81,141.74-
01-238-000-00	48,670.25	.00	48,670.25
01-552-000-71	1,872.00	.00	1,872.00
01-552-537-00	567.74	.00	567.74
01-552-538-10	743.75	.00	743.75
01-552-542-10	47.47	.00	47.47
01-552-542-20	42.97	.00	42.97
01-552-544-00	804.34	.00	804.34

GL Account	Debit	Credit	Proof
01-552-545-10	294.44	.00	294.44
01-552-550-10	24.00	.00	24.00
01-552-555-00	456.46	.00	456.46
01-552-555-20	450.00	.00	450.00
01-552-675-00	500.00	.00	500.00
01-557-000-72	1,022.95	.00	1,022.95
01-557-535-10	384.17	.00	384.17
01-557-544-00	569.76	.00	569.76
01-557-587-40	222.07	.00	222.07
01-557-595-00	14.84	.00	14.84
01-558-538-40	1,450.00	.00	1,450.00
01-561-544-00	394.81	.00	394.81
01-561-587-30	7.10	.00	7.10
01-561-598-00	1,000.00	.00	1,000.00
01-561-623-00	91.00	.00	91.00
01-561-624-50	597.00	.00	597.00
01-601-538-00	20,914.62	.00	20,914.62
10-201-000-00	.00	26,562.57-	26,562.57-
10-550-300-01	24,146.07	.00	24,146.07
10-552-537-00	1.30	.00	1.30
10-552-537-10	567.74	.00	567.74
10-552-538-10	743.75	.00	743.75
10-552-542-10	47.47	.00	47.47
10-552-542-20	42.97	.00	42.97
10-552-544-00	586.37	.00	586.37
10-552-545-10	294.44	.00	294.44
10-552-550-10	24.00	.00	24.00
10-552-557-00	12.46	.00	12.46
10-552-676-00	96.00	.00	96.00
11-201-000-00	.00	3,924.01-	3,924.01-
11-220-000-00	91.95	.00	91.95
11-552-537-01	567.74	.00	567.74
11-552-538-10	743.75	.00	743.75
11-552-542-10	47.47	.00	47.47
11-552-542-20	42.97	.00	42.97
11-552-544-00	2,099.23	.00	2,099.23
11-552-545-10	294.44	.00	294.44
11-552-550-10	24.00	.00	24.00
11-552-556-00	12.46	.00	12.46
12-201-000-00	.00	4,203.85-	4,203.85-
12-552-537-01	567.70	.00	567.70
12-552-538-00	743.75	.00	743.75
12-552-542-10	47.46	.00	47.46
12-552-542-20	42.95	.00	42.95
12-552-544-00	2,107.48	.00	2,107.48
12-552-545-10	294.43	.00	294.43
12-552-550-10	24.00	.00	24.00
12-552-557-00	12.45	.00	12.45
12-552-675-00	363.63	.00	363.63
Grand Totals:	115,832.17	115,832.17-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

Check.Type = {<->} "Adjustment"

Report Criteria:

Report type: GL detail
 Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
15807										
01/23	01/06/2023	15807	1998	AARON FRESQUEZ	011523	1	01-557-535-10	.00	368.00	368.00
01/23	01/06/2023	15807	1998	AARON FRESQUEZ	122822	1	01-552-555-00	.00	222.00	222.00
Total 15807:								.00		590.00
15808										
01/23	01/06/2023	15808	1879	ADAM FRESQUEZ	122822	1	01-552-555-00	.00	222.00	222.00
Total 15808:								.00		222.00
15809										
01/23	01/06/2023	15809	2853	ASCENCION NAJERA	122822	1	01-552-555-20	.00	75.00	75.00
Total 15809:								.00		75.00
15810										
01/23	01/06/2023	15810	3005	AT&T MOBILITY	2873091713	1	01-552-537-00	.00	317.76	317.76
01/23	01/06/2023	15810	3005	AT&T MOBILITY	2873091713	2	10-552-537-10	.00	317.76	317.76
01/23	01/06/2023	15810	3005	AT&T MOBILITY	2873091713	3	11-552-537-01	.00	317.76	317.76
01/23	01/06/2023	15810	3005	AT&T MOBILITY	2873091713	4	12-552-537-01	.00	317.76	317.76
Total 15810:								.00		1,271.04
15811										
01/23	01/06/2023	15811	1042	CENTER MUNICIPAL UTILITIES	123122	1	01-552-544-00	.00	729.14	729.14
01/23	01/06/2023	15811	1042	CENTER MUNICIPAL UTILITIES	123122	2	10-552-544-00	.00	247.90	247.90
01/23	01/06/2023	15811	1042	CENTER MUNICIPAL UTILITIES	123122	3	11-552-544-00	.00	247.90	247.90
01/23	01/06/2023	15811	1042	CENTER MUNICIPAL UTILITIES	123122	4	12-552-544-00	.00	233.32	233.32
01/23	01/06/2023	15811	1042	CENTER MUNICIPAL UTILITIES	123122-1	1	01-552-544-00	.00	75.20	75.20
01/23	01/06/2023	15811	1042	CENTER MUNICIPAL UTILITIES	123122-2	1	01-561-544-00	.00	394.81	394.81
01/23	01/06/2023	15811	1042	CENTER MUNICIPAL UTILITIES	123122-3	1	01-557-544-00	.00	569.76	569.76
01/23	01/06/2023	15811	1042	CENTER MUNICIPAL UTILITIES	123122-4	1	10-552-544-00	.00	338.47	338.47
01/23	01/06/2023	15811	1042	CENTER MUNICIPAL UTILITIES	123122-5	1	12-552-544-00	.00	1,874.16	1,874.16
01/23	01/06/2023	15811	1042	CENTER MUNICIPAL UTILITIES	123122-6	1	11-552-544-00	.00	1,851.33	1,851.33

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 15811:								.00		6,561.99
15812										
01/23	01/06/2023	15812	1312	CENTER SANITATION DISTRICT	123122	1	01-238-000-00	.00	48,670.25	48,670.25
Total 15812:								.00		48,670.25
15813										
01/23	01/06/2023	15813	1045	CENTER TIRE STORE	123122	1	01-557-587-40	.00	12.50	12.50
Total 15813:								.00		12.50
15814										
01/23	01/06/2023	15814	2664	CIELLO	122522	1	01-552-537-00	.00	22.49	22.49
01/23	01/06/2023	15814	2664	CIELLO	122522	2	10-552-537-10	.00	22.49	22.49
01/23	01/06/2023	15814	2664	CIELLO	122522	3	11-552-537-01	.00	22.49	22.49
01/23	01/06/2023	15814	2664	CIELLO	122522	4	12-552-537-01	.00	22.48	22.48
01/23	01/06/2023	15814	2664	CIELLO	122522-1	1	01-552-537-00	.00	197.51	197.51
01/23	01/06/2023	15814	2664	CIELLO	122522-1	2	10-552-537-10	.00	197.51	197.51
01/23	01/06/2023	15814	2664	CIELLO	122522-1	3	11-552-537-01	.00	197.51	197.51
01/23	01/06/2023	15814	2664	CIELLO	122522-1	4	12-552-537-01	.00	197.50	197.50
01/23	01/06/2023	15814	2664	CIELLO	122522-2	1	01-552-537-00	.00	14.99	14.99
01/23	01/06/2023	15814	2664	CIELLO	122522-2	2	10-552-537-10	.00	14.99	14.99
01/23	01/06/2023	15814	2664	CIELLO	122522-2	3	11-552-537-01	.00	14.99	14.99
01/23	01/06/2023	15814	2664	CIELLO	122522-2	4	12-552-537-01	.00	14.98	14.98
01/23	01/06/2023	15814	2664	CIELLO	122522-3	1	01-552-537-00	.00	14.99	14.99
01/23	01/06/2023	15814	2664	CIELLO	122522-3	2	10-552-537-10	.00	14.99	14.99
01/23	01/06/2023	15814	2664	CIELLO	122522-3	3	11-552-537-01	.00	14.99	14.99
01/23	01/06/2023	15814	2664	CIELLO	122522-3	4	12-552-537-01	.00	14.98	14.98
Total 15814:								.00		999.88
15815										
01/23	01/06/2023	15815	1687	CIRSA	230309	1	01-552-545-10	.00	294.44	294.44
01/23	01/06/2023	15815	1687	CIRSA	230309	2	10-552-545-10	.00	294.44	294.44
01/23	01/06/2023	15815	1687	CIRSA	230309	3	11-552-545-10	.00	294.44	294.44
01/23	01/06/2023	15815	1687	CIRSA	230309	4	12-552-545-10	.00	294.43	294.43

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 15815:								.00		1,177.75
15816										
01/23	01/06/2023	15816	2280	CONLEY WASTE MANAGEMEN	010123	1	10-552-676-00	.00	96.00	96.00
Total 15816:								.00		96.00
15817										
01/23	01/06/2023	15817	2279	CONLEY WASTE MANAGEMEN	010123	1	01-561-624-50	.00	597.00	597.00
Total 15817:								.00		597.00
15818										
01/23	01/06/2023	15818	2887	CURTIS BLUE LINE	660894	1	01-557-000-72	.00	48.64	48.64
01/23	01/06/2023	15818	2887	CURTIS BLUE LINE	661396	1	01-557-000-72	.00	20.50	20.50
01/23	01/06/2023	15818	2887	CURTIS BLUE LINE	661899	1	01-557-595-00	.00	8.50	8.50
01/23	01/06/2023	15818	2887	CURTIS BLUE LINE	663429	1	01-557-000-72	.00	953.81	953.81
Total 15818:								.00		1,031.45
15819										
01/23	01/06/2023	15819	2753	DOWNTOWN COLORADO, INC	230105	1	01-601-538-00	.00	1,909.62	1,909.62
Total 15819:								.00		1,909.62
15820										
01/23	01/06/2023	15820	3204	EDUARDO MARQUEZ	122822	1	01-552-555-20	.00	50.00	50.00
Total 15820:								.00		50.00
15821										
01/23	01/06/2023	15821	1099	GALLS	023017571	1	01-557-595-00	.00	6.34	6.34
Total 15821:								.00		6.34
15822										
01/23	01/06/2023	15822	1114	HAYNIE'S	122022	1	01-557-587-40	.00	12.86	12.86
01/23	01/06/2023	15822	1114	HAYNIE'S	122022	2	01-557-587-40	.00	170.99	170.99

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/23	01/06/2023	15822	1114	HAYNIE'S	122022	3	01-557-587-40	.00	25.72	25.72
01/23	01/06/2023	15822	1114	HAYNIE'S	122022	4	12-552-675-00	.00	16.98	16.98
Total 15822:								.00		226.55
15823										
01/23	01/06/2023	15823	3200	JESSE MELTON	12011025	1	11-220-000-00	.00	91.95	91.95
Total 15823:								.00		91.95
15824										
01/23	01/06/2023	15824	2462	K&J THRIFTWAY	123122	1	01-552-542-10	.00	6.47	6.47
01/23	01/06/2023	15824	2462	K&J THRIFTWAY	123122	2	10-552-542-10	.00	6.47	6.47
01/23	01/06/2023	15824	2462	K&J THRIFTWAY	123122	3	11-552-542-10	.00	6.47	6.47
01/23	01/06/2023	15824	2462	K&J THRIFTWAY	123122	4	12-552-542-10	.00	6.46	6.46
01/23	01/06/2023	15824	2462	K&J THRIFTWAY	123122	5	01-557-535-10	.00	16.17	16.17
01/23	01/06/2023	15824	2462	K&J THRIFTWAY	123122	6	01-552-555-00	.00	12.46	12.46
01/23	01/06/2023	15824	2462	K&J THRIFTWAY	123122	7	10-552-557-00	.00	12.46	12.46
01/23	01/06/2023	15824	2462	K&J THRIFTWAY	123122	8	11-552-556-00	.00	12.46	12.46
01/23	01/06/2023	15824	2462	K&J THRIFTWAY	123122	9	12-552-557-00	.00	12.45	12.45
Total 15824:								.00		91.87
15825										
01/23	01/06/2023	15825	3205	MARIA GUZMAN	122822	1	01-552-555-20	.00	50.00	50.00
Total 15825:								.00		50.00
15826										
01/23	01/06/2023	15826	1145	MICHAEL H TRUJILLO - PC	122722	1	01-552-538-10	.00	743.75	743.75
01/23	01/06/2023	15826	1145	MICHAEL H TRUJILLO - PC	122722	2	10-552-538-10	.00	743.75	743.75
01/23	01/06/2023	15826	1145	MICHAEL H TRUJILLO - PC	122722	3	11-552-538-10	.00	743.75	743.75
01/23	01/06/2023	15826	1145	MICHAEL H TRUJILLO - PC	122722	4	12-552-538-00	.00	743.75	743.75
Total 15826:								.00		2,975.00
15827										
01/23	01/06/2023	15827	1150	MONTE VISTA CO-OP	123122	1	01-561-587-30	.00	7.10	7.10

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 15827:								.00		7.10
15828										
01/23	01/06/2023	15828	3108	NAOMI GALLEGOS	122822	1	01-552-555-20	.00	75.00	75.00
Total 15828:								.00		75.00
15829										
01/23	01/06/2023	15829	2398	ORKIN	237268842	1	01-561-623-00	.00	91.00	91.00
Total 15829:								.00		91.00
15830										
01/23	01/06/2023	15830	3201	PRIOR & ASSOCIATES	2621	1	01-601-538-00	.00	5,000.00	5,000.00
Total 15830:								.00		5,000.00
15831										
01/23	01/06/2023	15831	3132	PURCHASE POWER	121522	1	01-552-542-20	.00	42.97	42.97
01/23	01/06/2023	15831	3132	PURCHASE POWER	121522	2	10-552-542-20	.00	42.97	42.97
01/23	01/06/2023	15831	3132	PURCHASE POWER	121522	3	11-552-542-20	.00	42.97	42.97
01/23	01/06/2023	15831	3132	PURCHASE POWER	121522	4	12-552-542-20	.00	42.95	42.95
Total 15831:								.00		171.86
15832										
01/23	01/06/2023	15832	3202	RAFAEL NAJERA	122722	1	01-552-675-00	.00	500.00	500.00
Total 15832:								.00		500.00
15833										
01/23	01/06/2023	15833	3207	RECAST CITY LLC	1040	1	01-601-538-00	.00	14,005.00	14,005.00
Total 15833:								.00		14,005.00
15834										
01/23	01/06/2023	15834	1192	S&S DISTRIBUTING, INC	10069	1	01-552-542-10	.00	41.00	41.00
01/23	01/06/2023	15834	1192	S&S DISTRIBUTING, INC	10069	2	11-552-542-10	.00	41.00	41.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/23	01/06/2023	15834	1192	S&S DISTRIBUTING, INC	10069	3	10-552-542-10	.00	41.00	41.00
01/23	01/06/2023	15834	1192	S&S DISTRIBUTING, INC	10069	4	12-552-542-10	.00	41.00	41.00
Total 15834:								.00		164.00
15835										
01/23	01/06/2023	15835	2928	SAN LUIS VALLEY HOUSING CO	536-1	1	01-552-000-71	.00	1,872.00	1,872.00
Total 15835:								.00		1,872.00
15836										
01/23	01/06/2023	15836	1596	TEDDY GARCIA	122822	1	01-552-555-20	.00	100.00	100.00
Total 15836:								.00		100.00
15837										
01/23	01/06/2023	15837	3203	TIM CHACON	122822	1	01-552-555-20	.00	100.00	100.00
Total 15837:								.00		100.00
15838										
01/23	01/06/2023	15838	1521	UPPER RIO GRANDE ANIMAL S	2170	1	01-561-598-00	.00	1,000.00	1,000.00
Total 15838:								.00		1,000.00
15839										
01/23	01/06/2023	15839	1238	USA BLUE BOOK	204087	1	12-552-675-00	.00	346.65	346.65
Total 15839:								.00		346.65
15840										
01/23	01/06/2023	15840	1239	UTILITY NOTIFICATION CENTE	222120368	1	10-552-537-00	.00	1.30	1.30
Total 15840:								.00		1.30
15841										
01/23	01/06/2023	15841	1410	VALLEY COURIER	204116	1	01-552-550-10	.00	24.00	24.00
01/23	01/06/2023	15841	1410	VALLEY COURIER	204116	2	10-552-550-10	.00	24.00	24.00
01/23	01/06/2023	15841	1410	VALLEY COURIER	204116	3	11-552-550-10	.00	24.00	24.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/23	01/06/2023	15841	1410	VALLEY COURIER	204116	4	12-552-550-10	.00	24.00	24.00
Total 15841:								.00		96.00
15842										
01/23	01/06/2023	15842	1253	WESTERN AREA POWER ADMI	000031122	1	10-550-300-01	.00	24,146.07	24,146.07
Total 15842:								.00		24,146.07
15843										
01/23	01/06/2023	15843	2899	ZOLLARS LAW OFFICE	1382	1	01-558-538-40	.00	1,450.00	1,450.00
Total 15843:								.00		1,450.00
Grand Totals:								.00		115,832.17

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-201-000-00	.00	81,141.74-	81,141.74-
01-238-000-00	48,670.25	.00	48,670.25
01-552-000-71	1,872.00	.00	1,872.00
01-552-537-00	567.74	.00	567.74
01-552-538-10	743.75	.00	743.75
01-552-542-10	47.47	.00	47.47
01-552-542-20	42.97	.00	42.97
01-552-544-00	804.34	.00	804.34
01-552-545-10	294.44	.00	294.44
01-552-550-10	24.00	.00	24.00
01-552-555-00	456.46	.00	456.46
01-552-555-20	450.00	.00	450.00
01-552-675-00	500.00	.00	500.00
01-557-000-72	1,022.95	.00	1,022.95
01-557-535-10	384.17	.00	384.17
01-557-544-00	569.76	.00	569.76
01-557-587-40	222.07	.00	222.07

GL Account	Debit	Credit	Proof
01-557-595-00	14.84	.00	14.84
01-558-538-40	1,450.00	.00	1,450.00
01-561-544-00	394.81	.00	394.81
01-561-587-30	7.10	.00	7.10
01-561-598-00	1,000.00	.00	1,000.00
01-561-623-00	91.00	.00	91.00
01-561-624-50	597.00	.00	597.00
01-601-538-00	20,914.62	.00	20,914.62
10-201-000-00	.00	26,562.57-	26,562.57-
10-550-300-01	24,146.07	.00	24,146.07
10-552-537-00	1.30	.00	1.30
10-552-537-10	567.74	.00	567.74
10-552-538-10	743.75	.00	743.75
10-552-542-10	47.47	.00	47.47
10-552-542-20	42.97	.00	42.97
10-552-544-00	586.37	.00	586.37
10-552-545-10	294.44	.00	294.44
10-552-550-10	24.00	.00	24.00
10-552-557-00	12.46	.00	12.46
10-552-676-00	96.00	.00	96.00
11-201-000-00	.00	3,924.01-	3,924.01-
11-220-000-00	91.95	.00	91.95
11-552-537-01	567.74	.00	567.74
11-552-538-10	743.75	.00	743.75
11-552-542-10	47.47	.00	47.47
11-552-542-20	42.97	.00	42.97
11-552-544-00	2,099.23	.00	2,099.23
11-552-545-10	294.44	.00	294.44
11-552-550-10	24.00	.00	24.00
11-552-556-00	12.46	.00	12.46
12-201-000-00	.00	4,203.85-	4,203.85-
12-552-537-01	567.70	.00	567.70
12-552-538-00	743.75	.00	743.75
12-552-542-10	47.46	.00	47.46
12-552-542-20	42.95	.00	42.95
12-552-544-00	2,107.48	.00	2,107.48
12-552-545-10	294.43	.00	294.43
12-552-550-10	24.00	.00	24.00
12-552-557-00	12.45	.00	12.45
12-552-675-00	363.63	.00	363.63

GL Account	Debit	Credit	Proof
Grand Totals:	115,832.17	115,832.17-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

Central Pump Company, LLC

570 East Hwy 112
Center, CO 81125

Estimate

Date	Estimate #
1/4/2023	23-18578

Name / Address
Town Of Center PO Box 400 Center, CO 81125



				Project
Description	Qty	U/M	Rate	Total
60 HP VFD DANFOSS-VFD-FC321-60HP(ND)/50HP(HD)@480V-I DANFOSS-NEMA 1 KIT-C3 FRAME Whse: DEN DANFOSS-ETHERNET/IP	1		8,992.50	8,992.50
Electrician + 1 helper	1		3,000.00	3,000.00
100 Amp 600V Fuse	5		11.41	57.05
misc parts	1		100.00	100.00
			Total	\$12,149.55

Yearly Water Consumptions

1. 2016 – 752.248 AF - 245,121,233 Gals
2. 2017 – 696.250 AF – 226,609,840 Gals Decrease of -18,511,393 Gals
3. 2018 – 791.827 AF – 258,017,957 Gals Increase of +31,408,117 Gals
4. 2019 – 690.063 AF – 224,858,013 Gals Decrease of -33,159,944 Gals
5. 2020 – 640.317 AF – 208,648,208 Gals Decrease of -16,209,805 Gals
6. 2021 – 518.539 AF – 168,966,674 Gals Decrease of -39,681,534 Gals
7. 2022 – 493.516 AF – 160,812,893 Gals Decrease of -8,153,781 Gals

Highest usage since 2016 was in **2018 at 258,017,957 gals** for that year to the lowest usage in **2022 which was 160,812,893 gals** which is a decrease in usage from 2018 to 2022 of **97,205,064 gals**

	A	B	C	D	E	F	G	H	I
-1		Action	EAST			Action	WEST		
2									
3	12/31/21	EOY	712.875			EOY	440.336		
4									
5	01/03/22					CL2 pump	440.336		
6	01/04/22	CBC	716.771						
7	01/12/22	CL2 pump tube	721.480						
8	01/31/22	EOM	731.165	18.29	5,959,823	EOM	452.750	12.414	4,045,120
9				18.29	5,959,823			12.414	4,045,120
10	02/10/22					CBC	457.511		
11	02/28/22	EOM	745.278	14.113	4,598,741	EOM	465.085	12.335	4,019,377
12									
13	03/04/22	CBC	747.084						
14	03/09/22					New CL2 pump tube	469.031		
15	03/31/22	EOM	760.438	15.16	4,939,908	EOM	477.745	12.66	4,125,279
16									
17	04/21/22	Flush Sand Trap	774.365			Flush Sand Trap	488.943		
18	04/22/22	New CL2 pump tube	775.543						
19	04/27/22	CBC	780.421						
20	04/29/22					CBC	494.859		
21	04/30/22	EOM	784.341	23.903	7,788,827	EOM	494.894	17.149	5,588,026
22									
23	05/19/22	CBC	810.654						
24	05/31/22	EOM	828.685	44.344	14,449,556	EOM	513.515	18.624	6,067,679
25									
26	06/08/22	CBC	844.419						
27	06/30/22	EOM	870.832	42.147	13,733,660	EOM	531.958	18.443	6,009,678
28									
29	07/06/22	CBC	878.004						
30	07/07/22					CBC	536.115		
31	07/31/22	EOM	907.534	36.702	11,959,399	EOM	552.771	20.813	6,781,946
32									
33	08/04/22	CBC	911.578						
34	08/31/22	EOM	938.905	31.371	10,222,285	EOM	575.697	22.926	7,470,470
35	YTD								
36	09/12/22	CBC	951.035						
37	09/28/22	Flush Sand Trap	965.454			Flush Sand Trap	595.770		
38	09/30/22	EOM	967.414	28.509	9,289,698	EOM	597.012	22.073	7,192,519
39									
40	10/07/22					CBC	601.003		
41	10/20/22	CBC	982.316						
42	10/31/22	Flush Sand Trap	987.645			Flush Sand Trap	610.809		
43	10/31/22	EOM	987.645	20.231	6,592,300	EOM	610.809	13.797	4,495,772
44									
45	11/30/22	EOM	001.746	14.1001	4,594,538	EOM	621.439	10.63	3,463,801
46									
47	12/29/22	CBC	014.224						
48	12/31/22	EOM	014.607	12.861	4,190,775	EOM	632.120	10.681	3,480,419
49									
50	12/31/22	EOY		301.732	98,319,803	EOY		191.784	62,493,090
51						493.516 AF	160,812,893 Gals		

**SAN LUIS VALLEY WATER CONSERVANCY DISTRICT
AGREEMENT AND AUGMENTATION CERTIFICATE**

Certificate No: _____

No: _____

Amount of Water Allocated: **30.00** acre-feet per year

THIS AGREEMENT AND AUGMENTATION CERTIFICATE (hereinafter "Certificate") is hereby entered into between the San Luis Valley Water Conservancy District (hereinafter "District"), whose address is 623 Fourth Street, Alamosa, Colorado 81101 and telephone number is (719) 589-2230, and the following identified party (hereinafter "Participant"):

Name: Town of Center
c/o David Mehaffie, Town Public Works Director

Mailing Address: 294 S. Worth
Center, CO 81125

Telephone Number: (719) 754-3497

Email Address: david@centerco.gov

Property Description: Properties provided water from the Town of Center's Water System Service. See Attachments for Legal Description of Water System.

Type of Structures: Confined and Unconfined Aquifer Wells. Detailed in Attachment(s).

This Certificate includes the previous allocation of 30.00 acre-feet of water allocated under an existing Contract for Sale of Water dated April 25, 1994 as updated by that certain Certificate of Water Use Rights dated July 22, 2003 between the parties. That agreement will be cancelled upon issuance of this Certificate provided that the Division Engineer has approved this Certificate in accordance with paragraph 1 below.

TERMS AND CONDITIONS OF CERTIFICATE

1. **Effective Date.** The District's obligation to deliver augmentation water pursuant to this Certificate shall be effective on the date of Approval by the Division Engineer, Water Division 3, Colorado Division of Water Resources. The District is not responsible for and makes no commitments or assurances that the Division Engineer will approve the augmentation of, or issue well permits for the Augmented Structures identified herein.
2. **No Ownership of Augmentation Water.** The augmentation water delivered by the District for the Participant's benefit, as well as all water rights from which the District's augmentation water is derived, remains solely and completely subject to the District's ownership and control and the Participant neither receives nor holds any legal or equitable interest in the District's water or water rights beyond the rights expressly provided under the terms of this Certificate to have augmentation water delivered to replace the Participant's out-of-priority depletions from the Augmented Structures.

No: _____

3. **Augmented Structures.** The Augmented Structures for which augmentation water is provided by the District under this Certificate are new and existing wells, detailed in the Attachment(s). Participant may add Augmented Structures to this Certificate with notice to the District in writing at the address set forth in the preamble above, and with approval of the Division Engineer. Upon approval by the Division Engineer, the District shall add such additional Augmented Structures to the Attachment to this Certificate.
4. **Amount of Water, Purposes and Delivery Location.** The District agrees to deliver for the Participant's benefit up to a maximum of 30.00 acre-feet of augmentation water annually, in compliance with the terms and conditions of the District's Decrees, issued by the Water Court, Water Division No. 3, and in coordination with the Division Engineer. The delivery shall replace, as may be needed by Participant, unmet out-of-priority depletions to the confined and unconfined aquifers caused by the Participant's use of water through the Participant's Augmented Structures, which are described in the Attachment(s) to this Certificate. Because the depletions from some of Participant's Augmented Structures are covered either all or in part by existing plans for augmentation or other contracts, or do not currently have ongoing augmentation obligations, Participant will elect which of the Augmented Structures will require augmentation under this Certificate in any given year and will notify the District of the same.
- 4.1. A maximum of 30.00 acre-feet will be delivered annually from the District's augmentation water supply in Rio Grande Reservoir or delivered from other sources available to the District under its Decrees, in coordination with the Division Engineer;
- 4.2. The amount set forth above in paragraph 4.1 will be allocated to augment the Augmented Structures utilized by the Town of Center as needed in accordance with the District's Well Augmentation Standards and by approval of the Division Engineer.
5. **Sources of Augmentation Water.** The District may utilize any source of augmentation water available pursuant to and in accordance with the terms and conditions of the District's Decrees, and the approval of the Division Engineer. The District has decreed augmentation supplies that are legally sufficient to cover both its existing augmentation obligations and its obligations under this Certificate.
6. **Proof of Ownership.** The Participant has provided the District with proof of ownership or the right to use the Augmented Structures.
7. **Fees and Charges.**
- 7.1. At the time this Certificate is executed the Participant will pay to the District the following amounts:
- 7.1.1. A one-time Processing Fee in the amount of one thousand dollars (\$1,000.00).
- 7.1.2. The 2023 Annual Assessment of seven thousand and eight hundred dollars (\$7,800.00). See paragraph 7.2 below.
- 7.1.3. The total amount the Participant shall pay on execution of this Certificate is eight thousand and eight hundred dollars (\$8,800.00).

7.2. **Annual Assessment.** The Participant acknowledges and agrees to pay the District's Annual Assessment commencing in 2023 at the prevailing rate of seven thousand and eight hundred dollars (\$7,800.00). The Annual Assessment for certificates requiring greater than 1 acre-foot of augmentation is calculated with the equation: Annual Assessment = \$300.00 + (\$250.00*AF). The Annual Assessment is based upon the number of acre-feet available to the Participant regardless of whether the Participant uses the entire amount in a given year. The Annual Assessment is subject to change in accordance with the District's Rules and Regulations. Notwithstanding the foregoing, the Annual Assessment shall be refunded to Participant in the event this Certificate is not approved in accordance with paragraph 1. In addition, in the event that the amount of water made available to Participant is reduced in accordance with paragraph 12 below during a given year, by December 31 of that year the District shall refund the Participant the amount of the Annual Assessment commensurate with the amount of water that was not available.

8. **Termination of Certificate.** The District will impose the following penalties at any time the Participant is delinquent in making any payment due under this Certificate, including the Annual Assessment, for a period of two (2) years from the date the payment was due, provided that the District will first provide written notice to Participant of such delinquent payment and 10 days to cure the delinquency:

8.1. As provided in Colorado Revised Statute § 37-45-134(1)(b), “withhold the delivery of water” for augmentation of the out-of-priority depletions caused by the withdrawal or diversion of water through the Augmented Structures;

8.2. As provided in Colorado Revised Statute § 37-45-134(1)(c) “provide for and declare forfeitures of rights to the use of [augmentation] water upon default or failure to comply with any order, contract, or agreement for the purchase, lease, or use of [augmentation] water.”

8.3. Upon imposition of the penalties set forth in sections 8.1 and 8.2 above, the District will notify the Division Engineer that it will no longer deliver augmentation water to replace the out-of-priority depletions caused by the withdrawal or diversion of water through the Augmented Structures and that this Certificate has been forfeited;

8.4. All fees or charges previously paid under this Certificate are non-refundable; and

8.5. The District will issue a new Agreement and Augmentation Certificate for any structure which serves water to the Property described above when all past due payments, including interest, are paid in full.

9. **Required Documents.** Not applicable.

10. **Measurements.** Totalizing Flow Meters shall be installed on all Augmented Structures requiring augmentation with water provided pursuant to this Certificate. Water pumped from those Augmented Structures will be metered and reported on an annual basis by November 30, to the Division Engineer, Division 3, Colorado Division of Water Resources, and the District.

11. **Right to Inspect.** The District has the right to enter the Property on which the Augmented Structures are located and inspect them to ensure that the Participant is in compliance with the terms and conditions of this Certificate.

12. **Limitations on Augmentation Supply.** The Participant acknowledges that the yields derived from the District's water rights are inherently variable and the availability of water to those water rights is subject to natural forces and Colorado law. The Participant acknowledges that in periods of extreme drought, in emergency events, or at other times of shortage of supply, the District may be required to impose rationing or otherwise limit deliveries of its augmentation water on a pro-rata basis among all participants in the District's Augmentation Program.

13. **Quantity of Water.** The District assumes no obligation to deliver augmentation water other than the amount expressly set forth in this Certificate. If there is an increase in the amount of water consumed by the Participant, or a change in the amount of augmentation water necessary to replace Participant's out-of-priority depletions, then the Participant may purchase the right to use additional augmentation water from the District (if the District can physically and lawfully provide such augmentation water). The Participant shall pay the District the then prevailing rate for the use of additional augmentation water or provide such other compensation as the District and the Participant may agree.

14. **Water Quality.** The District does not warrant and makes no representations regarding the quality of its augmentation water for any type of human, animal, or plant consumption. Nor does the District warrant, make any representations regarding, or have any responsibility for the quality of the water withdrawn or diverted through the Augmented Structures for the beneficial purposes for which the water is used.

15. **Use for Other Purposes Prohibited.** The District's delivery of augmentation water to augment the out-of-priority depletions caused by the withdrawal or diversion of water through the Augmented Structures, shall only be made pursuant to the terms of this Certificate, the District's Augmentation Program, and/or any existing or future substitute water supply plans, replacement plans, or augmentation plans held by the District or Participant, and may not be used, included within or used as part of any other augmentation plans, substitute water supply plans, replacement plans, or any other plans, decrees or judgments, or administrative approvals. The District and the Participant acknowledge that it may be necessary for the District or Participant to file one or more applications to use the water to be delivered by the District in a plan for augmentation for the Augmented Structures. In such event the District and Participant agree to make such applications or other filings as may be necessary or prudent to obtain all required authorizations for this purpose. Such applications or filings may be made jointly or separately as the District and Participant mutually agree.

16. **Not a Public Water System.** By providing its augmentation water through its Augmentation Program and pursuant to this Certificate, the District is neither operating a "public water system," a "community water system," or a "non-community water system" as those terms are defined in the Safe Drinking Water Act, 42 U.S.C. §§ 300f – 300j-26, the District is not a provider of drinking water within the meaning of the Safe Water Drinking Act, and the District has no responsibilities to the Participant, its successors or assigns under the Safe Water Drinking Act. The District has no obligation to the Participant, its successors or assigns under the Colorado Drinking Water Quality statute, C.R.S. § 25-1-107(x), or under the Colorado Primary Drinking Water Regulations, 5 CCR 1003-1.

17. **Attachment to Property.** This Certificate shall encumber, attach to, and run with the Property described above.

18. **Binding Effect.** This Certificate shall bind and benefit the Participant's heirs, beneficiaries, executors, administrators, successors, and assigns.

Agreement and Augmentation Certificate

No: _____

Page 5 of 10

19. **Assignment.** This Certificate may not be assigned to augment the use of other structures or for use on property other than the Property described above without compliance with paragraph 3. This Certificate may be assigned to another person or entity for augmentation of the Augmented Structures, and the District may approve the assignment only upon completion of the following terms and conditions:

19.1. The Participant shall submit to the District an "Assignment and Acceptance of Assignment," provided by the District and executed by the Participant and the Assignee;

19.2. The Participant must be in compliance with all terms and conditions of this Certificate;

19.3. All outstanding fees and assessments have been paid in full;

19.4. Payment of a Processing Fee to the District for its review and approval of any requested assignment;

19.5. Any transfer or assignment of this Certificate without the District's express written consent is void and the named assignee shall not have any rights or benefits derived from the Certificate; and

19.6. Until the assignment is approved by the District, the Participant shall remain liable for all fees and assessments that accrue under this Certificate.

20. **Recording.** The District may record this Certificate in the county in which the real property described above is located.

21. **District Rules and Regulations.** This Certificate is subject to all rules and regulations that may be adopted from time to time by the District concerning its Augmentation Program and the ownership, management, control, delivery, use, and distribution of its augmentation water. The District's current Rules and Regulations are incorporated herein and are made a part of this Certificate by reference. A copy of the District's Rules and Regulations are available for review and copying at the District's office located at the address set forth at the beginning of this Certificate.

22. **Strict Observation of Terms.** The failure of either the District or Participant to insist in one or more cases upon the strict observation of any of the terms of this Certificate shall not be considered as a waiver or relinquishment in the future of any of the terms and conditions of this Certificate.

23. **Unenforceable Provisions.** If any provision of this Certificate is determined to be unenforceable or invalid, the remainder of this Certificate shall remain in full force and effect to the extent practicable, unless the District and Participant agree otherwise in writing.

24. **Captions.** The captions of this Certificate are for convenience of reference only, are not part of this Certificate, and do not define or limit any of the terms of this Certificate. Unless the context clearly requires otherwise, the singular includes the plural, and vice versa.

25. **Entire Agreement.** No representations, warranties, or agreements have been made by the District or the Participant to one another with respect to this Certificate except those contained herein.

26. Governing Law. This Certificate is governed by the laws of the State of Colorado in all respects, including matters of validity, construction, performance, and enforcement. The venue for any action arising out of this Certificate is proper only in the District Court of Alamosa County, State of Colorado.

27. Governmental Immunity. No term or condition of this Certificate shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions, of the Colorado Governmental Immunity Act, CRS Sec.24-10-101 et seq., or the Federal Tort Claims Act, 28 U.S.C. Sec.1346(b) and 2671 et seq., as applicable now or hereafter amended.

THE REMAINDER OF THIS PAGE IS LEFT BLANK INTENTIONALLY

PARTICIPANT: Town of Center

By: _____, Town _____

STATE OF COLORADO)
) ss.
COUNTY OF SAGUACHE)

The foregoing instrument was acknowledged before me this ___ Day of _____, 2022,
by _____.

Witness my hand and official seal.

My commission expires: _____

Notary Public

No: _____

**THE REMAINDER OF THIS PAGE LEFT INTENTIONALLY BLANK
REMAINING SIGNATURES ON PAGE 8 WHICH FOLLOWS**

SAN LUIS VALLEY WATER CONSERVANCY DISTRICT

By: _____
Heather R. Dutton, Manager

STATE OF COLORADO)
) ss.
COUNTY OF ALAMOSA)

The foregoing instrument was acknowledged before me this ____ day of _____, 2022,
by Heather R. Dutton, Manager, San Luis Valley Water Conservancy District.

Witness my hand and official seal.

My commission expires: _____

Notary Public _____

Reviewed by: _____ Date: _____, 2022
Board Member

Division Engineer's Approval

The Water Division 3 hereby approves this Agreement and Augmentation Certificate and states that as of the date of entry of the Agreement and Augmentation Certificate, the amount of augmentation water provided for by this Agreement and Augmentation Certificate is sufficient to

No: _____

Agreement and Augmentation Certificate
Page 8 of 10

augment the out-of-priority diversions of the Participants. The augmentation of the Participants' uses is subject to the foregoing additional conditions:

Not applicable: _____.

Additional Conditions: _____

By: _____

Craig Cotten
Division Engineer
Colorado Water Division 3

Date: _____ 2022

No: _____

ATTACHMENT

Well	Case No.	Permit No.	WDID	Aquifer	Pumping Rate (gpm)	Location (Lat/ Long)
Well No. 1	W-1514	15949-R	2010884	Unconfined	200	37.752796/ - 106.104263
Well No. 2	W-1514	15950-R	2010885	Unconfined	200	37.752796/ - 106.104263
Well No. 3	W-1514	15951-R	2010886	Unconfined	200	37.753723/ - 106.104624
Well No. 4	W-1514	15952-R	2010887	Unconfined	200	37.753650/ - 106.104668
Well No. 5	W-1514	15948-RR	2010888	Unconfined	600	37.750817/ - 106.121256
Well No. 6	W-1514; W-3596	11803-F	2005942	Confined	1225	37.752553/ - 106.117607
Well No. 7	W-1514; W-3596	11804-F	2005943	Confined	1200	37.753921/ - 106.104672
Well No. 8	W-1514	None	2010889	Unconfined	1500	37.753417/ - 106.108388
Well No. 9	W-1514	None	2010890	Unconfined	100	37.751873/ - 106.107707
Well No. 17A	W-2588	3447-F	2012669	Unconfined	2000	37.757335/ - 106.112214
Consaul Shop Well	NA	37647-F	2014540	Unconfined	15	37.762569/ - 106.110567
Well No. 17B	W-2588	37653-F	2012670	Unconfined	2000	37.757698/ - 106.112210

No: _____

<u>Comparison</u>	<u>TOC</u>	<u>Xcel</u>	<u>Difference</u>
Electric	.0783	.1685	.0902
Gas	1.1192	1.2412	.1220

Based on billings at the end of November

Dec 8, 2022

INTRO Duce SELF

IDENTIFY NEEDS OF
Center Veterans

Address Questions

Personal:

~~Saddle Up for~~
1/5/22



Michael BonDurant

Saguache County
Veteran Service Officer

Office Hours: Mon & Tues
10:00 AM- 4:00 PM
PO Box 325
Saguache, CO 81149
Phone: 719-655-2680
Cell: 719-588-8465
Fax: 719-655-0107

Email: mbondurant@saguachecounty-co.gov



RECAST LEADERS CONTRACT

Please review and sign the following contract from Recast City LLC (the “Consultant”) with the undersigned (“the Client”) for the provision of services as described in the Scope of Assignment, below.

The terms and conditions of this contract (the “Agreement”) are as follows:

Scope of Assignment

Under the Agreement, the Consultant will work with the undersigned to participate in the Recast Leaders cohort. See the Scope of Work for a detailed task list and deliverables.

This includes:

- Train on the Recast City method to identify and engage small-scale manufacturing businesses, target local leaders, property owners, and other Connectors to understand the business development and real estate needs of this business sector.
- Coach on the implementation of this effort within the jurisdiction and help them refine their outreach and interview practices.
- Mentor to identify core actions to take out of the interviews and engagement.
- Help implement top three actions from the plan and bring in guest speakers to help understand the details of these best practices.

By the end of the 10-month engagement, each local team will be implementing actions from their plan and have a new community of local leaders engaged in their efforts to bring small-scale manufacturing into their downtown and economic development efforts.



Term of Contract

The Agreement shall begin on January 2023 for a kick-off call and continue for ten (10) months.

Fee and Expenses

For the services performed under this Agreement, the undersigned agrees to pay the Consultant a flat fee of \$15,000 (fifteen thousand dollars), which includes the upfront payment discount price and a credit for the Recast Spark fee (\$995), due upon contract execution. *Note: This fee is guaranteed until 2/28/2023 and will be subject to change after that.*

Independent Contractor

In performing the services described herein, the Consultant shall be deemed to be an independent contractor and not an employee of the Client. Any and all employees of the Consultant or other persons (including any subgrantees, subcontractors, or subconsultants engaged by the Consultant), while engaged in the performance of any work or services required by the Client under the Agreement, shall not be considered employees of the Client. The Consultant will be solely responsible for payment of all compensation owed to its own personnel and any subcontractors or subconsultants engaged by the Consultant, as well as all employment-related and other similar taxes and liabilities incurred by the Consultant.

Indemnification

The Client agrees to indemnify, and hold harmless the Consultant, its affiliates, subsidiaries, directors, officers, employees, on behalf of the Consultant from and against and in respect of any and all claims, demands, suits, causes of action, judgments, obligations, damages, settlements, liabilities, penalties, costs and expenses of any kind or nature, arising out of, or relating to the Consultant's performance or breach of the Agreement or negligent or wrongful act or omission (or alleged act or omission) in connection with the Agreement. The Consultant agrees to provide the Client with prompt notice of any event or assertion of which it has



knowledge concerning any matter as to which a request for indemnification under this Agreement may be made.

Dispute Resolution

In the event any of any dispute between the parties related to the Agreement or any services provided by the Consultant, such dispute shall be brought in any court having jurisdiction over Montgomery County, Maryland, shall be governed by Maryland law and the prevailing party shall be entitled to the costs of litigation, including reasonable attorneys' fees. In any event, the Consultant's liability in any dispute shall be limited to any amounts actually paid to the Consultant.

Confidential Information

Unless otherwise agreed in writing by the Client and Consultant, all work product prepared or assembled by Consultant under the Agreement shall be the property of the Client for purposes of copyright or intellectual property law. Consultant shall retain ownership of intellectual property rights to any methods or models created or used to produce the work product provided to the Client under this Agreement. Consultant may use the work product for its marketing and promotional activities, with attribution to the Client but without prior consent of the Client.

Assignment, Delegation and Subcontracting

The Agreement and the rights and duties under the Agreement shall not be assigned, delegated or subcontracted by the Consultant without the prior written consent of Client, and any purported assignment, delegation or subcontracting of this Agreement without said consent of Client shall be void.



Modification of Specific Terms

The specific terms of a Client's individual consultancy agreement may be amended, extended or canceled only by mutual agreement in writing signed by both parties.

A consultant appointment is in effect only after receipt by Recast City LLC of the countersigned copies of the consultancy agreement.

Countersignature Required

If the terms and conditions of this Agreement are acceptable to you, please sign and scan this letter and return it via email to Ilana Preuss, Founder, Recast City LLC at ilana@recastcity.com, as soon as possible.

Sincerely,

Recast City, LLC

By: Ilana Preuss, Founder

TERMS OF AGREEMENT CONFIRMED AND AGREED TO:

By:

Name (Print): Brian Lujan

Signature:  Date: 12/20/2022

On behalf of Jurisdiction/Organization/Business: Town of Center

Recast Leaders - Scope of Work

Goal:

Train and mentor cohort members over 10-months to:

- Identify small-scale manufacturing and artisan businesses in each participating community and understand their needs to grow locally, their potential for downtown, and real estate or economic development models to would support that.
- Engage select property owners to understand their challenges, and how locally owned product businesses may become part of their strategy, and how different businesses can help to create a vibrant neighborhood.
- Identify a diverse mix of business types and owners to become part of downtown to represent all populations of the city and understand their needs and goals for being downtown.
- Review select policies, programs, and zoning related to these goals to identify conflicts or key areas of support.
- Develop a clear quick hit strategy that builds off of existing investments to support a thriving downtown that benefits local and future residents in downtown.
- Implement top actions from the quick hit strategy to immediately impact small business development and the downtown.

Task 1: Project Initiation

Recast City will participate in a kickoff meeting with the local team and other selected team members to discuss project goals, identify local outcomes, and present the Recast Leaders program.

Deliverable: Clear statement of target outcomes for the community.

Task 2: Train Cohort members on Capacity Building, Champions, and Engagement Strategy

Recast City will train the cohort members on biweekly calls over a two to three-month period to learn the Recast City method, including how to develop a target list of stakeholders to engage for the interviews and small group discussions. This will include local small-scale manufacturing businesses, property owners, major corporations, service providers, and anchor institutions that are likely to be involved in the work. Recast City will provide the cohort members with the RC outreach toolkit to identify the target participants and develop the outreach list. Recast City will work with the cohort members to draft language and steps to engage the target participants.

Deliverable: Worksheets and review of final dataset of business and property owners, and other local leaders for engagement, created by each community.

Task 3: Training on Interview Strategy and Agenda

Recast City will work with the cohort members to create a draft questionnaire for the one on one interviews and small group meetings that the community will conduct. Recast City will work with team members to identify important participants for individual or small group meetings, discuss how to promote the conversations, develop outreach materials and clarify target outcomes.

Deliverable: Draft and final questionnaire for interviews and small group meetings for each community, review and guidance on final list of people to invite to interviews and small group discussions.

Task 4: Review and Assessment of Interviews and Meetings

Recast City will work with the cohort members to assess all information received from the interviews and meetings and help each community develop a summary of assets and challenges

to address. Priority will be given to elements that will help each community reach the goals and outcomes set out at the start.

Deliverable: Review of each community's summary of assets and challenges identified in interviews and small group discussions.

Task 5: Action Priorities

Recast City will work with each cohort member to identify top actions to take to best support small-scale manufacturing in their downtown and its local economy. Each community will develop a quick hit strategy based on the outcomes of the interviews and discussions. The strategy will focus on actions the city and its partners can take to engage small-scale manufacturing businesses as a catalyst to attract a stronger mix of tenants to downtown and create a thriving place. Each community's action plan will also include real estate and business development models from other cities that respond to the needs identified by local business owners.

Deliverable: Provision of best practices nationwide that help each community address its major challenges and reach the outcomes set out at the start. This may include guest speakers who resolved common challenges or people who lead programs and projects that the communities want to implement.

Task 6: Coach and Mentor through Implementation

Recast City will support each community's implementation of its top priorities through ongoing support and guidance. This will include regular biweekly cohort meetings where the communities will be able to share what they've learned, support each other to resolve challenges of implementation, and receive detailed support from Recast City to follow through on the initiative.

Deliverable: Biweekly meetings throughout the year.



RECAST CITY

Recast City is a national consulting firm that works with real estate developers, city, county and other civic leaders, and business owners to integrate manufacturing space for small-scale producers into redevelopment projects. We build the startup community for small manufacturers and makers in the city - across industries of textiles, electronics, wood, metal and other materials.

Recast City brings together small-scale manufacturers and community developers to strengthen our neighborhoods, build value in our real estate, and create more job opportunities for residents.

We help landowners, developers, and city leaders understand this growing business sector and how to incorporate it into real estate products. We help maker industry entrepreneurs and small manufacturing business owners get the support and exposure they need. And we help communities create more good paying jobs for our local residents.

For additional information, contact:

Ilana Preuss

Founder & CEO

Recast City LLC

ilana@recastcity.com

240-472-2765

Make Great Places

Build communities where
small-scale manufacturing businesses thrive



Recast City LLC

Our understanding of what makes a strong local economy is changing. We know that people and businesses pick a place first. That downtowns matter. And that what makes a place unique is just as important as, well, just about anything else.

The Soul of the Community study by the Knight Foundation made it clear: People are tied to a place because it is inclusive, there are places to gather, and there is some aesthetic beauty of the place – the buildings, the natural environment.

Yet when we work on city redevelopment plans, we forget these key elements. We know that we need to tie economic development and place together. We know that we want people to remember to love where they live.

That's where we come in - Recast City.

We work with local leaders to create great places that build energy, increase the number of good paying jobs, fill storefronts, and make people proud of where they're from. All by bringing small-scale manufacturing businesses to the forefront.

Small-scale manufacturing businesses (any business making a tangible good from handbags, to hot sauce, to hardware) on main street give us that competitive edge. They are modern manufacturing (Good paying jobs, but clean and quiet neighbors). They give us an attraction on main street (Look through that window to see what they're making!). They have diverse revenue models selling in-person and online (They're not dependent on foot traffic). And they remind our neighbors that we have something to be proud of when they see the locally owned businesses thrive.

ILANA PREUSS

Founder & CEO



Ilana Preuss is the Founder of Recast City LLC, a consulting firm that works with real estate developers, city and other civic leaders to integrate space for small-scale producers into redevelopment projects and place-based economic development. She is passionate about making great places and sees that small-scale manufacturers are a missing piece in today's mixed-use development and commercial property repositioning.

Her recently published book, [Recast Your City: How to Save Your Downtown with Small-Scale Manufacturing](#), released by Island Press in Spring 2021 is a how-to book for every local jurisdiction to build a stronger, more inclusive economy and a thriving downtown with this hidden gem of the entrepreneurial world.

With over 20 years of experience in city development, Ms. Preuss works with real estate developers, economic development corporations, and other local leaders to go from idea to plan to action to build great places with vibrant economies. She supports businesses and organizations to develop strategies with measurable and achievable outcomes.

Preuss' passion for great places grew out of her experience working with big and small cities all over the country when she led the technical assistance program at the U.S. EPA Smart Growth Program, and as the Vice President & Chief of Staff at Smart Growth America.

Now through her work at Recast City, Ms. Preuss works with business leaders to understand the local small-scale manufacturing sector, discover the potential to enhance real estate development, and tap state and federal resources for support. She works with real estate



developers to integrate small-scale manufacturing businesses into new and rehab products to increase a project’s value and draw people to the target neighborhood. She works with economic development authorities to identify key assets in the local community and build goals and tactics to create vibrant and sustainable economic growth.

Ms. Preuss’ projects at Recast City span the country – from Washington, D.C. to Honolulu, HI. Through work with real estate developers, foundations, city planning and economic development offices, and with mayors, she develops demand analyses, economic development strategies, and business-retention and planning policies. Her technique of intensive one-on-one engagement with local business owners and other stakeholders provides clients with a deep understanding of local challenges and opportunities for success.

In 2017, Ms. Preuss co-authored, Made in PLACE: Small-scale manufacturing and placemaking, in partnership with Smart Growth America and funded by a grant from the U.S. Economic Development Administration, and she co-authored, Discovering Your City’s Maker Economy, a field guide for National League of Cities, in partnership with NLC, Etsy, and the Urban Manufacturing Alliance. She also authored a chapter in Creative Placemaking, a publication by the National Endowment for the Arts.

Ms. Preuss is an experienced speaker, see her presentation “The Coming Revolution: Small-Scale Urban Industrial Development,” and her TEDx presentation, “The Economic Power of Great Places.” She is a regular press spokesperson featured in the New York Times and USA Today.