



# Town Board Agenda Regular Meeting January 9, 2024 6:00 P.M.

## **MISSION STATEMENT**

*"The Town of Center, Colorado shall provide strong leadership, inspire community pride, maintain fiscal accountability and through its employees offer a high level of service to the residents, businesses, and visitors of the community."*

**"THIS AGENDA MAY BE AMENDED"**

### MEETING CALLED TO ORDER, ROLL CALL AND PLEDGE ALLEGIANCE

1. APPROVAL OF AGENDA
2. CITIZEN COMMENTS
3. CONSENT AGENDA
  - A. MINUTES  
12/19/23
  - B. COURT REPORT
  - C. POLICE REPORT
  - D. PUBLIC WORKS DEPT. REPORTS
    1. Utilities
    2. Water
    3. Streets and Parks
    4. Code Enforcement
4. PAYABLES
5. MANAGERS REPORT
6. RESOLUTIONS
  - A. 20231219 – APPROPRIATING SUMS OF MONEY- Budget
7. ORDINANCES
  - A. Ordinance 568 – Property Taxes – Budget
  - B. Ordinance 569 – Appropriating Sums of Money - Budget
  - C. Homeland Security- Police
8. NEW BUSINESS
  - A. 2024 Meeting Schedule
9. OLD BUSINESS
10. CALENDAR ITEMS –
11. ITEMS FOR NEXT MEETING
12. ADJOURNMENT

Posted on

January 5, 2024

Center Town Hall and Center Post office

This agenda may be amended

**CENTER TOWN BOARD  
REGULAR MEETING  
DECEMBER 19, 2023  
5:30 P.M.**

A financial workshop was held at 5:30 p.m.

**Budget Hearing –**

The Budget hearing was called to order at 6:20 p.m. by Attorney Trujillo. The following testified at the hearing.

Brian Lujan – Town administrator – The budget has to be submitted by January 31<sup>st</sup>. Brian read a letter to the Town Board and the Citizens concerning the Budget. It will be available for review through the end of January of the incoming year. Brian added that every Dept. head have looked at the budget and only budgeted the necessities only.

Trustee McClure – Trustee McClure asked when the last review was done of the budget. It was the last week of November. There was an increase of 1.33 mills. The Town of Center is looking for an increase to the citizens along with an increase of the Utility funds.

Mayor Garcia – Mayor Garcia feels that the increase is in line with all the increases. The Town is not imposing increases to hurt the citizens.

Adeline Sanchez- community member – Ms. Sanchez said that the gas prices are hitting the public, electric prices will also be raised. Town Manager said that the prices that we pay are out of our control. Whole sale prices affect the Town at different levels. Ms. Sanchez wants the assurance from the Board that they will continue the fight along with other communities to keep the prices low.

James Sanchez – Community Member – Mr. Sanchez talked about the comments from Brian concerning the costs. The Gas system is based off the ordinance that Town Board has approved. Mr. Sanchez asked about his increase to his property taxes. The Town will receive an additional from both counties. \$283,041, this will go to strictly to the GF.

The Budget Hearing was closed at 6:56 p.m.

The meeting was called to order at 6:57 P.M. by Mayor Garcia

**ROLL CALL**

Mayor Garcia	P
Mayor Pro-Tem Martinez	P
Trustee Beiriger	P
Trustee Gonzales	P
Trustee Gallegos	P
Trustee Barela	P
Trustee McClure	P

## AGENDA

Trustee McClure asked that the approval of the Budget be postponed. A motion to approve the agenda with the addition of the payables was made by Trustee McClure, seconded by Mayor Pro-Tem Martinez. Roll Call –All in favor. Motion Carries.

## CITIZEN COMMENTS

James Sanchez – Mr. Sanchez wanted to talk about an incident involving the Police Department on December 12<sup>th</sup>. The neighbor's son is problem having trouble and abusing his parents. Mr. Sanchez said that he talked to Chief Fresquez. Mr. Sanchez said that he wasn't picked up at the time of the incident because the Mother did not want to press charges. Mr. Sanchez feels that if he was picked up the first time the second incident would not have happened.

## CONSENT AGENDA

**Minutes** – November 14 & November 28 – There were no questions.

**Court Report** – Rose will find out how the court costs are mapped out.

**Police Report** – There has been an increase to citations and cases. Last year's call volume was 3483 – there is an increase of 1100 more calls for this year. Breakfast for the community members will be held – on January 6<sup>th</sup> at the Cafeteria. Chief Fresquez said that he does bulk his officers on Friday's. The Dept. has been trying to hire for the last three months. Officer Fresquez said that he wanted to ask for a 1% sales tax for his department, but feels that moving the money already out of the GF will hurt his Department. Chief Fresquez said that he has quotes for pay scales and will provide them to the Board. **Public Works Reports** – Adam Valdez presented the reports. Trustee McClure said that they use to have a utility commission that use to go over the reports. Employee Manuel Tafoya is leaving at the end of December. If employee Duane Valdez would leave the Town will be working blind with all the experience that is leaving. There is a conference in March concerning the gas.

Utilities – No Questions.

Water – No Questions.

Streets and Parks – No Questions.

Code Enforcement – Sergio Valadez presented the report – Mr. Valdez said that he was told to focus on the blight in the community. Jaime and Sergio have been working on letters for the homeowners that need to comply. Mr. Valadez is also looking to make sure the building permits are visible. Once Mr. Valadez is full time he will get the training needed to be a building inspector. Trustee McClure said that a lot of the community members have contacted him and he thanked Mr. Valadez for his work. Brian said we should focus on goals at the beginning of the year.

A motion to approve the Consent Agenda was made by Mayor Pro-Tem Martinez, seconded by Trustee Barela. Roll Call –All in favor. Motion Carries.

## RESOLUTIONS

A motion to approve resolution 12192023 concerning the election was made by Mayor Pro-Tem Martinez, seconded by Trustee Gallegos. Roll Call – All in favor. Motion Carries.

**PAYABLES** - Trustee McClure had a concern about the gas system – Trustee McClure said that is unreasonable to pay that much in gas, Rose told him that Duane said that they have 4 heaters and that they have to leave them on so that the equipment will start. Also, the cost of fuel for the Police Department and take home cars. Trustee McClure also asked about the voided checks.

#### **APPROVAL OF FINANCIALS**

A motion to approve the November financials was made by Trustee Barela, seconded by Trustee Beiriger. Roll Call –All in favor. Motion Carries.

#### **APPROVAL OF 2024 BUDGET**

Trustee McClure – said that the public was not given the document for review. Trustee McClure feels that the Town is losing money for not having a policy on the transferring of monies, the Town is losing a lot of money. There was discussion but not action and that’s what upsets him. Trustee McClure is opposed to passing the budget if there is no discussion.

A motion to approve the 2024 Budget was made by Trustee Gallegos, seconded by Mayor Pro-Tem Martinez. Roll Call – Trustee Gallegos, Trustee Gonzales, Trustee Barela and Mayor Pro-Tem Martinez – y, Trustee McClure and Trustee Beiriger - n. Motion Carries.

#### **NEW BUSINESS**

Smart Technologies – Bankruptcy – Technology that is used for the water meters, smart water meters. Set Technologies that works off a 5g technology. File an electronic claim. Brian has tried and they have a claim agent. It would be detrimental to the Town’s community as we are in a poverty area. The Town has already paid for all the warranties. Smart Technologies was a sub contract of Iconergy Trustee McClure asked Attorney Trujillo why the Contract lead isn’t responsible. Attorney Trujillo said that we can file claims. Attorney Trujillo would like to meet with ICONERGY to have a discussion.

Police – Swear in New Officer – Attorney Trujillo swore in Eric Martinez as a New Police Officer.

Liquor Renewal – Alta – Attorney Trujillo said that everything was in order and there have been no violations. A motion to approve the liquor license for Alta Convenience Store was made by Trustee Beiriger, seconded by Trustee Gallegos. Roll Call – All in favor. Motion Carries.

AT&T Contract – A motion to postpone this issue until further clarification was made by Trustee McClure, seconded by Trustee Beiriger. Roll Call – All in favor. Motion Carries.

Text my Gov – Contract – The Town received a Saguache County grant in the amount of \$5,200 and the cost is \$5,250. This will help the community to report issues directly to the department needed. A motion to approve this contract was made by Trustee Barela, seconded by Trustee Gonzales. Roll Call – All in favor. Motion Carries.

Planning Commission Recommendations – Anne Cunningham who is chair for the Planning Commission along with Keith presented the recommendations. There were a few questions – Trustee Beiriger asked about the short-term rentals and how will it be controlled to just three? They will need a business license. Monday January 22<sup>nd</sup> will be the next planning commission meeting. The next step will be a joint meeting and a public hearing with the Town Board then they can adopt it.

2-year Board Member Position – Rose told the Board that they could handle this position two ways. 1 – They can draw a short straw or 2 – The lowest vote getter for the Trustee position will hold the 2-year

position. A motion to approve the lowest vote getter would hold the 2 yr. position also in the event the election is canceled, the position would be drawn for was made by Trustee McClure, seconded by Trustee Beiriger.

#### OLD BUSINESS

Pathway Project – FERC – Brian talked about the email that was sent to the Board. Healy Law office – Heather Starnes met with the chairmen of FERC to discuss the documents. Brian had Ms. Starnes add about being a depressed community. Brian wanted to let the Board know that they

ED Fund Discussion – This issue is based off the prior discussions, would the Board like to have the question on the ballot? Trustee McClure felt that Frederick was right on point with their question; they would be asking the voters to set up a fund. Mayor Pro-Tem Martinez asked if it would put the General fund into the negative. Brian said that he feels that it's going to cripple the funds under the GF. All allocations are still under the Economic Development dept., not under a Fund. Trustee McClure said that the issue is not accumulating monies as a separate fund would. Brian talked about how the original question was written. Urban Renewal will also help with the North 90. A motion to approve placing the question establishing an ED Fund was made by Trustee McClure, seconded by Trustee Beiriger. Roll Call – Trustee Gallegos, Trustee Beiriger, Trustee Barela and Trustee McClure – y, Mayor Pro-Tem Martinez, Mayor Garcia and Trustee Gonzalez – n. Motion Carries.

Thank you Letter from Shop with a Biker and Military Parents – The letters were submitted to the Town for contributing for their efforts.

#### CALENDAR ITEMS

December 21 – 6:00 p.m.

#### ITEMS FOR NEXT MEETING

#### ADJOURNMENT

A motion to adjourn the meeting was made by Mayor Pro-Tem Martinez, seconded by Trustee Gonzales. Roll Call – All in favor. Motion Carries.

Submitted by,

Rose Marie DeHerrera – CMC  
Town Clerk

Anthony Garcia  
Mayor

Start Time	End Time	Description	Schedule Type
04:00 PM	04:10 PM	Case Number: 23-168 – KETOTA, KATRINA Case number: 23-168 Name: KETOLA, KATRINA All offenses: OWNER OPERATED OR PERMITTED OPERATION OA VEHICLE WITHOUT LIABILITY INSURANCE Officer Name: P. AGUILERA Violation date: 10/18/2023	ARRAIGNMENT
04:00 PM	04:30 PM	Case Number: 23-144 – LOPEZ, JOSE Case number: 23-144 Name: LOPEZ, JOSE All offenses: PUBLIC NUISANCE Officer Name: BARRON, ROBINSON Violation date: 09/21/2023	TRIAL
04:00 PM	04:10 PM	Case Number: 23-184 – ROTHERMICH, STEVEN C Case number: 23-184 Name: ROTHERMICH, STEVEN C All offenses: SPEEDING 5-9 MPH OVER LIMIT Officer Name: BARRON, ROBINSON Violation date: 10/31/2023	ARRAIGNMENT
04:00 PM	04:10 PM	Case Number: 23-193 – MOORE, SHELBY L Case number: 23-193 Name: MOORE, SHELBY L All offenses: DRIVER FAILED TO YIELD RIGHT OF WAY AT STOP SIGN Officer Name: BARRON, ROBINSON Violation date: 11/03/2023	ARRAIGNMENT
04:00 PM	04:30 PM	Case Number: 23-173 – VILLALBA-GUADERRAMA, YOSSELIN A Case number: 23-173 Name: VILLALBA-GUADERRAMA, YOSSELIN A All offenses: PUBLIC NUISANCE Officer Name: PICHON, B Violation date: 10/15/2023	TRIAL
04:00 PM	04:10 PM	Case Number: 23-200 – RIOS, RAUL Case number: 23-200 Name: RIOS, RAUL All offenses: SPEEDING 5-9 MPH OVER LIMIT Officer Name: BARRON, ROBINSON Violation date: 11/11/2023	ARRAIGNMENT
04:00 PM	04:10 PM	Case Number: 23-201 – KAISER, TIMOTHY Case number: 23-201 Name: KAISER, TIMOTHY All offenses: IMPROPER EXERCISING OF MOBILITY HANDICAPPED PRIVILEGES Officer Name: P. AGUILERA Violation date: 11/15/2023	ARRAIGNMENT
04:00 PM	04:10 PM	Case Number: 23-203 – GALLEGOS, DOMANIC Case number: 23-203 Name: GALLEGOS, DOMANIC All offenses: TRESPASSING Officer Name: BARRON, ROBINSON Violation date: 11/09/2023	ARRAIGNMENT
04:00 PM	04:10 PM	Case Number: 23-204 – LOEWEN, FRANS Case number: 23-204 Name: LOEWEN, FRANS	ARRAIGNMENT

Caption		Data
All offenses:		NO LICENSE PLATE LIGHT, NO LICENSE PLATE LIGHT
Officer Name:		P. AGUILERA
Violation date:		11/16/2023
04:00 PM	04:10 PM	Case Number: 23-207 -- STRINGER, CHRISTOPHER S Case number: 23-207 Name: STRINGER, CHRISTOPHER S All offenses: SPEEDING TOO FAST FOR CONDITIONS Officer Name: BARRON, ROBINSON Violation date: 11/17/2023
		ARRAIGNMENT
05:00 PM	05:30 PM	Case Number: 23-062 -- VILLALPANDO, BENJAMIN Case number: 23-062 Name: VILLALPANDO, BENJAMIN All offenses: DOG RUNNING AT LARGE Officer Name: PICHON. B Violation date: 06/24/2023
		Notice to Show Cause
05:00 PM	05:30 PM	Case Number: 23-089 -- LOPEZ, JOSE Case number: 23-089 Name: LOPEZ, JOSE All offenses: PUBLIC NUISANCE Officer Name: ADAM FRESQUEZ Violation date: 08/10/2023
		TRIAL
05:00 PM	05:30 PM	Case Number: 23-141 -- LOPEZ, JOSE Case number: 23-141 Name: LOPEZ, JOSE All offenses: PUBLIC NUISANCE Officer Name: RUYBAL, JOSEPH Violation date: 08/27/2023
		TRIAL
05:00 PM	05:10 PM	Case Number: 23-177 -- JONES, DANNY Case number: 23-177 Name: JONES, DANNY All offenses: PUBLIC NUISANCE Officer Name: P. AGUILERA Violation date: 10/24/2023
		ARRAIGNMENT

Case Number	Sequence Number	Date	Code	Description	Ordinance Type
23-204	800	12/21/2023	619	LIGHTS/REFLECTORS	State
23-213	200	12/04/2023	110119	SPEED	State
23-214	200	12/11/2023	038	REGISTRATION	State
23-215	200	12/11/2023	615		State
	300	12/11/2023	038	REGISTRATION	State
23-216	200	12/14/2023	301	ORDINANCE VIOLATION	Local
23-217	200	12/14/2023	1402	IMPROPER/RECKLESS DRIVING	State
23-218	200	12/19/2023	110119	SPEED	State
23-219	200	12/19/2023	11019	SPEED	State
	400	12/19/2023	236	EQUIPMENT	State

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Report Criteria:

- Include convictions
- Include dispositions for minors

Date	Case Number	Name	Description	Total Amount
12/04/2023	23-183	MATSUMOTO, MITOSHI	PLEA BY MAIL - SPEEDING 20+ MPH OVER LIMIT	303.00
12/21/2023	23-177	JONES, DANNY	FINE - PUBLIC NUISANCE	65.00
12/21/2023	23-191	VILLALBA, AXEL I	FINE - CHILD RESTRAINT SYSTEMS	165.00
12/21/2023	23-196	SALAZAR, JULIAN	FINE - DOG RUNNING AT LARGE	175.00
12/21/2023	23-201	KAISER, TIMOTHY	FINE - IMPROPER EXERCISING OF MOBILITY HANDICAPPED PRIVILEGES	270.00
12/21/2023	23-204	LOEWEN, FRANS	FINE - NO LICENSE PLATE LIGHT	120.00

# Event Search Results

Start Date Reported: 12/1/2023 12:00:00 AM End Date Reported: 12/31/2023 11:59:59 PM

Event Number	Classification (most severe)	Address of occurrence	Date Reported	Dispatch Dispo
230350	BURGLARY - Burglary, Forced Entry Residence	66 CENTRAL AVE	12/4/2023	RPT
230351	WARRANT - Local-Misdemeanor	633 S WARDEN ST	12/4/2023	RPT
230352	HARASSMENT - Electronic Communication	774 S MILES ST	12/5/2023	RPT
230353	FOLLOWUP INVESTIGATION - Followup Investigation, Local Event	294 S WORTH ST	12/7/2023	RPT
230354	MISCELLANEOUS - Miscellaneous Incidents	980 S BROADWAY ST	12/9/2023	OPN
230355	DAMAGED PROPERTY - Criminal Mischief	481 WORTH ST	12/10/2023	RPT
230356	ASSAULT - Simple Assault	690 W 1ST	12/10/2023	RPT
230357	LIQUOR LAW - Liquor, Possess	500 BLK. SISNEROS ST	12/11/2023	RPT
230358	FRAUD - Hacking/Computer Invasion	550 S SYLVESTER ST	12/12/2023	RPT
230359	TRAFFIC (CRIMINAL VIOLATION) - Criminal Traffic Violation	751 MUSSMAN LN/ 112	12/12/2023	SC
230360	ASSAULT - Aggravated Assault - Weapon	564 E 5TH ST	12/12/2023	RPT
230361	MISCELLANEOUS - Miscellaneous Incidents	564 E 5TH ST	12/16/2023	RPT
230362	AGENCY ASSIST - Assist Other Agency	207 FOOTHILLS OVERLOOK	12/18/2023	RPT
230363	FOLLOWUP INVESTIGATION - Followup Investigation, Local Event	294 S WORTH ST	12/20/2023	RPT
230364	MISCELLANEOUS - Miscellaneous Incidents	235 W 4TH ST	12/24/2023	RPT
230365	OBSTRUCT POLICE - Obstructing Police, Other	200 BLK OF WORTH EAST ALLEY	12/24/2023	RPT
230366	MISCELLANEOUS - Miscellaneous Incidents	612 S WARDEN ST	12/25/2023	RPT
230367	THEFT - Larceny, from Vehicle	294 S WORTH ST	12/26/2023	RPT
230368	DAMAGED PROPERTY - Damaged Property, Vehicle	51 BUENA VENTURA CT	12/27/2023	RPT
230369	WARRANT - Out of County-Misdemeanor	2ND / BROWN	12/28/2023	RPT
230370	TRAFFIC (CRIMINAL VIOLATION) - Criminal Traffic Violation	980 S BROADWAY ST	12/28/2023	RPT
230371	THEFT - Shoplifting	294 S WORTH ST	12/29/2023	RPT
230372	MISCELLANEOUS - Miscellaneous Incidents	225 S SYLVESTER ST	12/30/2023	RPT

# Citation Search Results

Reported date start: 12/1/2023 12:00:00 AM Reported date end: 12/31/2023 11:59:59 PM

Citation Number	Date Reported	Violation	Location	Cited Person	Agency	Cited By
17921	12/1/2023	42-4-1409(1) - Owner Operated an Uninsured Motor Vehicle on a Public Roadway (TRAFFIC VIOL-STATUTE)		MADRILL, BRIANNE R	CENTER POLICE DEPARTMENT	AGUILERA, PABLO
17922	12/2/2023	1101 - Speeding (10-19 MPH Over Limit) (speed)		GALLEGOS , ALEXSANDRA	CENTER POLICE DEPARTMENT	AGUILERA, PABLO
17928	12/8/2023	42-3-114 - Displayed Expired Number Plates (TRAFFIC VIOL-STATUTE)		LIKEN, MARY LOUISE	CENTER POLICE DEPARTMENT	AGUILERA, PABLO
17927	12/11/2023	MTC 208 - Vehicle Had (Defective/No)Stop Light(s) (OTHER)		DOMINQUEZ CAMPOS, ALEXIS	CENTER POLICE DEPARTMENT	AGUILERA, PABLO
17929	12/11/2023	42-4-1409(2) - Operated an Uninsured Motor Vehicle on a Public Roadway (TRAFFIC VIOL-STATUTE)		HARRIS, JENNIFER	CENTER POLICE DEPARTMENT	AGUILERA, PABLO
17750	12/13/2023	1402 - Careless Driving (TRAFFIC VIOL-ORDINANCE)	COMMUNITY PARK	AUILAR, OMAR	CENTER POLICE DEPARTMENT	RUYBAL, JOSEPH M
17925	12/15/2023	18-8-111 - False Reporting To Authorities (OTHER)		JONES, DANNY E	CENTER POLICE DEPARTMENT	AGUILERA, PABLO
17593	12/18/2023	1101 - Speeding (10-19 MPH Over Limit) (speed)		NAND, PARMESH	CENTER POLICE DEPARTMENT	MARTINEZ, ERIC
17751	12/19/2023	42-4-1101(2)(h) - Speeding (5-9 MPH Over Prima Facie Limit In Construction/School Zone) (TRAFFIC VIO	600 BLOCK OF SOUTH BROADWAY	HERNANDEZ, MARISSA	CENTER POLICE DEPARTMENT	MARTINEZ, ERIC
Test0273	12/21/2023	MTC 703 (3) - (DISregarded/Failed to Stop as Required at) Stop Sign at Through Highway (OTHER)	294 S Worth St	AGUILERA, PABLO ALEJANDRO	CENTER POLICE DEPARTMENT	AGUILERA, PABLO
Test0274	12/22/2023	MTC 703 (3) - (DISregarded/Failed to Stop as Required at) Stop Sign at Through Highway (OTHER)	294 S Worth St	AGUILERA, PABLO ALEJANDRO	CENTER POLICE DEPARTMENT	AGUILERA, PABLO
EC-00090	12/23/2023	42-4-608(1) - Failed to Use Turn Signal (TRAFFIC VIOL-STATUTE)	17001746 E Eighth St	Wolf, Shawnee Ayashe	CENTER POLICE DEPARTMENT	AGUILERA, PABLO
Test0275	12/23/2023	MTC 610 - Displayed Unauthorized Insignia (OTHER)	5th and Hurt St	AGUILERA, PABLO ALEJANDRO	CENTER POLICE DEPARTMENT	AGUILERA, PABLO
Test0276	12/23/2023	42-4-703(3) - (Disregarded/Failed to Stop as Required at) Stop Sign (TRAFFIC VIOL-STATUTE)	Hwy 112 and Worth St	AGUILERA, PABLO ALEJANDRO	CENTER POLICE DEPARTMENT	AGUILERA, PABLO
17852	12/24/2023	42-2-138(1)(a) - Drove (Motor/Off-Highway) Vehicle When License Under Restraint (Suspended) (CRIMINA	FULLENWIDER AND 4TH ST.	VALADEZ, MIGUEL	CENTER POLICE DEPARTMENT	PICHON, BRENDAN
Test0241	12/26/2023				CENTER POLICE DEPARTMENT	FRESQUEZ, AARON
EM-00047	12/26/2023	1101 - Speeding (10-19 MPH Over Limit) (speed)		TONSO, STEVEN RAY	CENTER POLICE DEPARTMENT	MARTINEZ, ERIC

W00189	12/26/2023				CENTER POLICE DEPARTMENT	FRESQUEZ, AARON
17951	12/30/2023	18-4-401 - Theft - Shoplifting - (OTHER)		WARD, ROY	CENTER POLICE DEPARTMENT	AGUILERA, PABLO
17952	12/31/2023	1208 (6) - Improper Use of Disable Parking Privileges When Not Disable (PARKING VIOL)		VEGA, LINDA	CENTER POLICE DEPARTMENT	AGUILERA, PABLO
17953	12/31/2023	42-3-114 - Displayed Expired Number Plates (TRAFFIC VIOL-STATUTE)		KOEHN, BRIANNA DESIREE	CENTER POLICE DEPARTMENT	AGUILERA, PABLO
17954	12/31/2023	42-2-101(1) - Drove without Valid Drivers License (TRAFFIC VIOL-STATUTE)		DOMINGUEZ CAMPOS, ALEXIS E	CENTER POLICE DEPARTMENT	AGUILERA, PABLO

# Town of Center Public Works Department.

## **Public Works Director Report**

First of all, my apologies for not been able to attend the last meeting. As I mentioned to the board in several weeks ago in one of our meetings. The Public works department was going to start sending out ordinance violation letters to Town of Center residents/property owners. During these several past weeks, those letters have been going out and all these letter deal specifically with Ordinance #188 (Weeds), Ordinance #122 (Numbering), Ordinance #412 (Nuisance and Dangerous), and Ordinance #05-10-16 (Business License). As of right now we have sent out 39 letters and we still have about 27 more that need to be send. As these letters are sent out, our code enforcement does follow-ups with the property(ies) owners to work on a planned schedule. I believe that our code enforcement came before you and talk to you about that.

The purpose of these letters is try to work with the resident/property owners about keeping up and maintaining their properties in accordance with our city ordinances and not so much to imply citation unless necessary. There has been lots of responses, some great, some good, and some not so good!! But I think we as community, are moving forward to better looking community.

Also as mentioned in my previous reports, I constantly try to follow-up with all the departments about some of their daily duties and projects that are happening or planning, but especially these couple of months there is been a daily communication with code enforcement about those letters we were just talking about. Also, in my previous report I mentioned to the board that, Brian and I had a followed up on a mini-grants that the Town of Center was awarded and this grant had to be completed by December. I hope you have noticed the new pavilions at two of our parks, Chamizo and Central Park. (pictures)

You all probably notice that Gas and Electricity went up the month of November. Gas was raised .05 and electricity .02 and was expecting to increased more in the next couple of months, but fortunately it hasn't been necessary yet. Also, on the Utilities aspect of the conversation, we are in search of two utility workers as we lost two this past month. Those two positions were open and announce on indeed, valley courier, Town of Center Website, and CML. So far we have been getting good responses.

Around mid-November, Brian and I received a letter from SET (Smart Earth Technologies) – SET is the company that provides us with software support every time we call about the water meters. In the letter, they stated that SET was bought by SWS (Smart Water Services), and that SWS filed for “bankruptcy and a series of motions rejecting all customer’s contracts”. This means that this company is seeking Court authority to discontinue performing its obligations under those contracts. Also, in the letter states that all customers will have 60 days of continues SET flow software support, after that, if “we” the customer desire to continue utilizing the SET flow software after the 60-day period, “we” must or can contract

with SWS for those services. Brian and I have met with Iconergy (via Zoom) and with our city Attorney to discussed this issue. At this time, we will be submitting a response to SWS

I have also been in contact with WAPA representative for the new contract update, Carol Brehm from MEAN, and Dan Hodges from CAMU.

Last but not least, I have been in contact with Kurtis Shawcroft – engineer from SUNRISE Engineering out of Utah. In reference to gas pressure test in order to find out how much we need to increase our pressure for the annexation of the N90 and if our system is going to be able to handle that. Kurtis and team are working on getting us a quote to do that.

As far as the other department, reports were included to this report, but if you have any questions Ill answer them tot eh best of my knowledge;

- **Building and Code Enforcement**
  - Started full time as of January 2<sup>nd</sup> 2024
  - Working on plan to stay on top of his certification as a building inspector and other certification.
- **Utilities**
  - Working on hiring in fill in the two slots available.
  - Chris is coming back until we get those vacancies filled up. Then, we will work with him in a contract basis to get the guys up to speed with certifications.
- **Water and Sanitation**
  - Met with Sanitation Board, introduced myself and touched on some topics that need their attention.
- **Streets and Parks**
  - Assist the Street guys, with snow plowing during the little snow storm before Thanksgiving.
  - Working on a “3 strikes you’re out” policy for dogs and cats, for the Town of Center.

End of report –  
Jaime Hurtado  
Public Works Director

## Utility Reports December-23

### Gas and Electrical System

#### Gas

Worked on Audit, Operators manual, Operators Qualifications and Public Awareness

Create gas service cards for Danny Villagomez

Possible gas leak called in at Family Dollar on 12/1; On call person and Fire Department determined there was no evidence of a leak

On 12/12 called in that there was no gas at old Ford building, valve was off

Stacked gas meter for Danny Villagomez on 12/21

#### Electrical

Line sagging at 211 Fullenwider, due to wind ripping J-hook off of power pole on 12/2

On-call/service call on 12/3, line down in alley between 3<sup>rd</sup>/4<sup>th</sup> and Worth/Wills ended up being a Centurylink phone line

Upgrade services for the house on the corner of 2<sup>nd</sup> and Miles, 3<sup>rd</sup> and Miles, as well as the houses around 3<sup>rd</sup> and Wills/Miles

Took down pole mount transformers and cross arms in the alley between 2<sup>nd</sup>/3<sup>rd</sup> and Wills/Miles

Set power pole and ran overhead service line to Danny Villagomez

Dropped off CT's and Meter housing to VEMCO Electrical for the Theatre Building

Tapped down transformer at Skyline West Storage

Hooked up electrical service for Danny Villagomez

Ran 240 v service to Larry Espinoza's rental house

Change yard light in the middle of the alley between 5<sup>th</sup>/6<sup>th</sup> and Wills/Miles

Ran U-guard and tied in 3 phase service for new EV charging station behind Alta

Programmed meters at Villagomez's, Espinoza's and EV charging station

Fix light in the shop where the bucket truck is

## Water

Tapped in a 3/4" water line on Wills St, set a curb box and Meter Pit

Assisted Mario in shutting off multiple services to Commercial customers due to non-compliance of back flow testing

## Sanitation

Tapped in 4" sewer service in the alley between 3<sup>rd</sup>/4<sup>th</sup> and Worth/Will's, for residence on Wills

Jetted multiple sewers throughout the Town

## Miscellaneous

Locates and service orders

Read Meters

Deliver Delinquent Notices (50)

Disconnect and Reconnect of delinquent customers (3)

Upon reconnecting disconnects, tampering was discovered

Team Meeting

Chlorine barrels at both wells

Cleaned shop/trucks

Gathered information on trucks for Jaime

Washed Utility trucks, Code Enforcers car and Public Works truck

Clean snow at Town Hall and Town's properties

Total of 200 locates for the year of 2023

# WATER AND SANITATION DEPARTMENT

## DECEMBER 2023 REPORT

1/2/2024

### WATER OVERVIEW

#### 1. Drinking Water Monitoring Schedule

**i** *We are continuing this year's monitoring schedule and results are still meeting requirements. We completed the required sampling for the year. All of the samples came back well within parameters.*

#### 2. Chlorine Residual

**i** *The residual chlorine continues to be consistent throughout the distribution system with some variation at entry point. We changed the Cl2 barrel at the East Well.*

#### 3. Water Quality

**i** *We conducted water quality assurance calls for customers as directed and we did water turn on and offs as needed. We have had a few calls for complaints on high chlorine and random discoloration. We have addressed these calls and issues immediately as we take water quality very seriously.*

#### 4. Projects

**i** *We are still working on getting all of the commercial water meters to read automatically. We have been in communication with Senses for help on the commercial meters to get them to intergrade with the communication system we have. We are still unable to get a hold of SetFlow tech support for the residential meters. We installed a water tap for a new construction. We are still working on some of the meter that are not reading.*

#### 5. Water Tank

**i** *We have completed the Water Tank inspection for the month and for the year.*

#### 6. Other Tasks

**i** *Backflow compliance and commercial water meters continue to be ongoing projects. We turned off the water at a few locations that did not comply with the testing of the backflow devices. We met the Survey and Testing ratio for the backflow devices. The backflow report and the tracking spread sheet was submitted to the State; they are now working on clearing the two remaining violations.*

# SANITATION OVERVIEW

## 1. Process Control Monitoring

**i** *We continue to run daily process control tests. There's nothing to report as all the numbers have been good.*

## 2. Lift Station Checks

**i** *Daily lift station checks have been completed. We have had a few issue with floats going bad or grease building up. Grease continues to be a problem that we have been addressing. As a preventative measure we are cleaning the floats off on a monthly basis at a minimum. We are creating an informational pamphlet on what not to flush including grease. Grease is one of the major issues that the Board is looking at addressing in the new policies.*

## 3. Sewer Obstructions

**i** *We have had only a few calls this last month on sewer issues and backups. We continue to address the calls as the come up.*

## 4. Jetter Truck

**i** *We received an update of the Vactor Truck. We are getting a year newer chassis, at no extra cost, and we should have the truck on site by the end of April to the beginning of May.*

## 5. Sampling and DMR's

**i** *All sampling and lab work continue to be completed with no issues. All of our labs and DMRs have been compliant.*

## 6. Plant Operations

**i** *We are working nonstop on the up keep and preventative maintenance for the plant. We are working with technicians and representatives on the calibrations for our effluent meter as well as communications errors with a pump. The service technician for the pump communication failure came out and determined that the pump head is still good but the compact logic has gone bad. They are shipping a new one to us and it is under warranty. We have started up the second train for the plant. So far everything is working correctly and the water quality has not been compromised.*

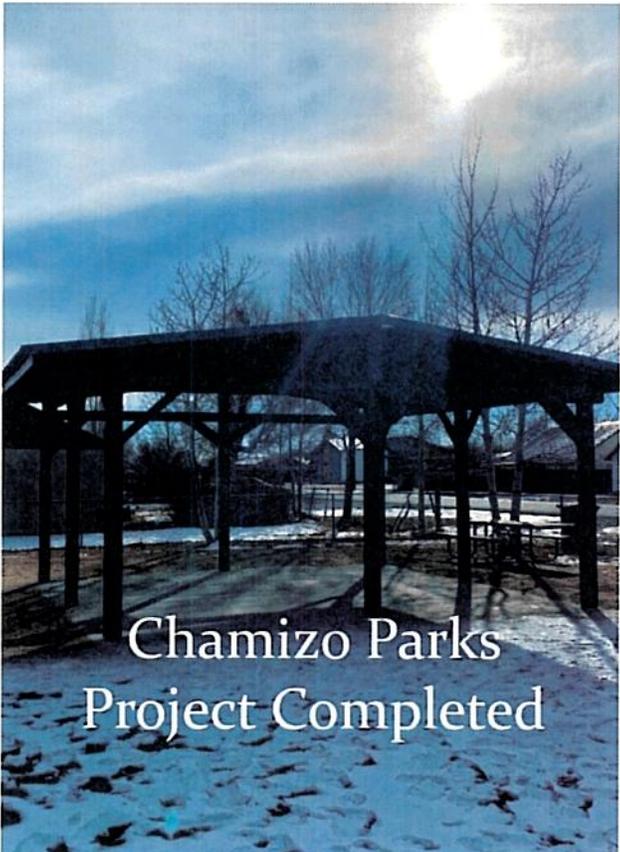
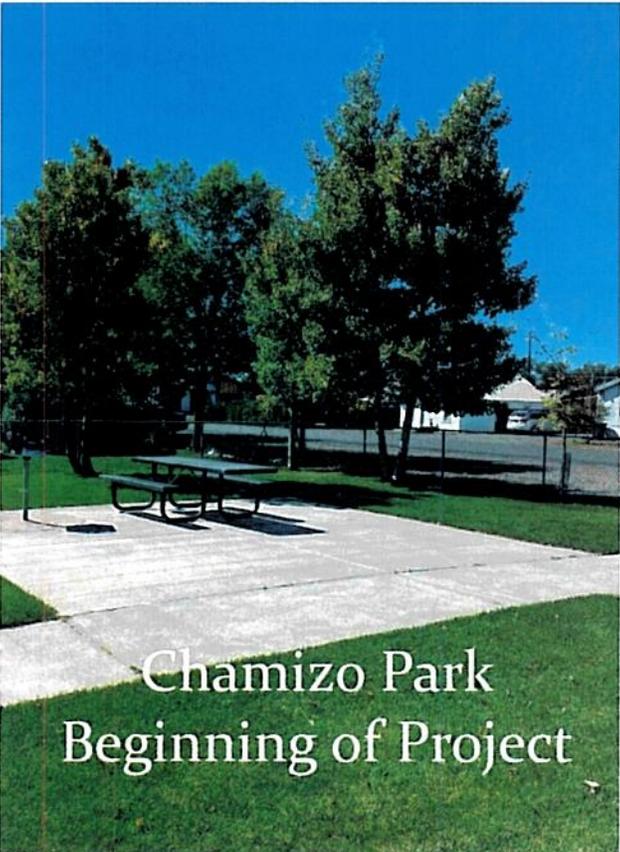
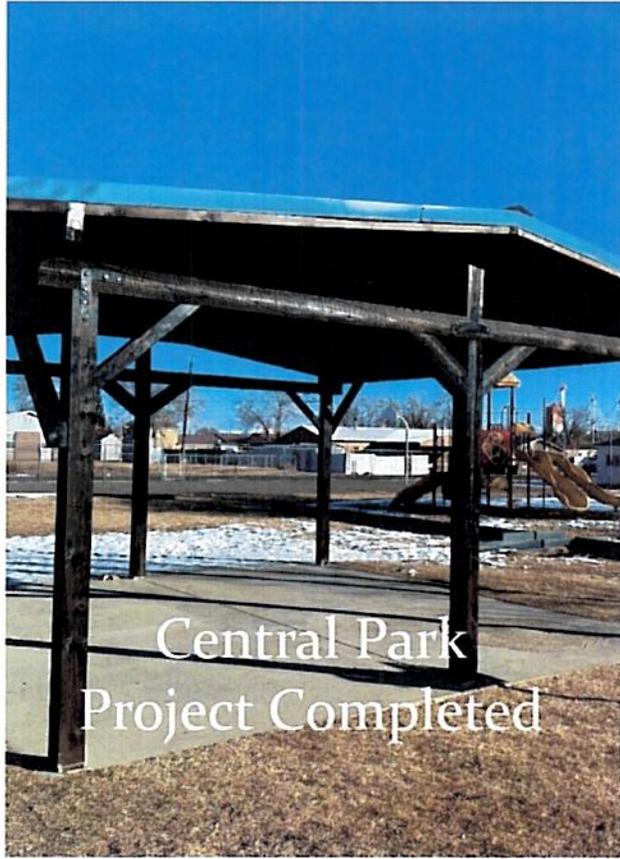
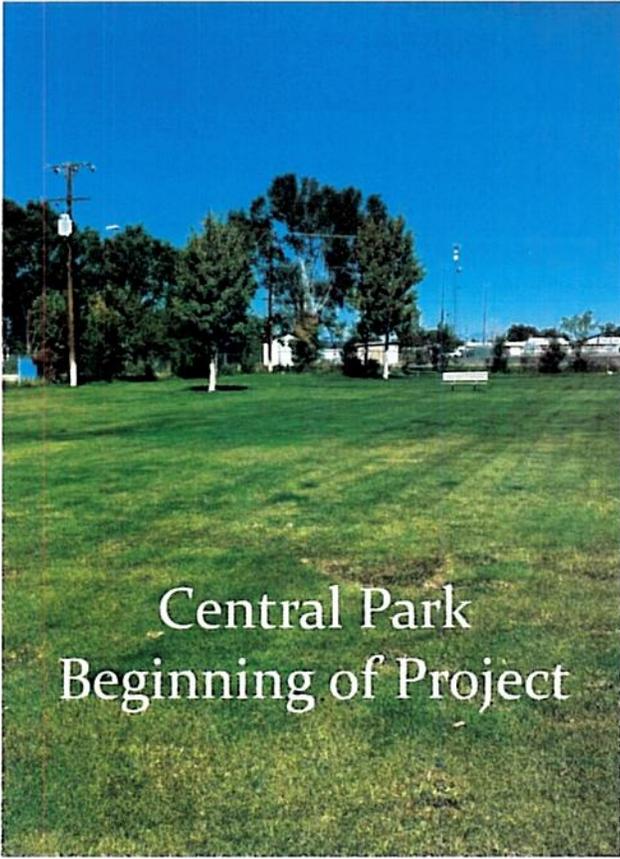
## 7. Other Tasks

**i** *We continue to work with the Board to update policies. The construction for our office should start soon. We have been spending a lot of time on reworking the policies and gather data especially for the commercial "BOD" customers. We are working with CRWA to finally get the apprenticeship program going again. We are working on putting together an inspection and cleaning program for the collection system. We should have it ready to implement when we get the vactor. This way we have a record keeping of all the lines we flush and a report on the overall state and quality of the manholes.*

# Center Street and Parks

## Report – December 2023

- Trash in town- trash cans, pick up trash.
- Sweep Streets.
- Pick up trash in all town parks.
- Plowed snow 1<sup>st</sup> snow storm and spread sand at intersections.
- Worked on backhoe, replaced alternator-belt and greased backhoe.
- Removed Christmas lights Casa Blanca.
- Dog Patrol – Dog calls.
- Work and removed dead trees on N90 – property is looking good!
- Burned fire burn pit and maintained.
- Washed and cleaned town trucks.
- Cleaned Town Shop.



## **Code enforcement**

**Sergio Valadez**

**December 2023**

- **Attended Town Board meeting, presented myself to the Board members and spoke about what I have been doing during the time I started.**
- **Stated to the Board members about going out to deal with properties with blight.**
- **Cleaned up snow with Arnold and Anthony with both four wheeler and truck.**
- **Had a meeting with Connor Dore Code Enforcement Manager from California.**
- **Connor gave some tips, info and skills that were helpful during what to look for, what to expect on people's behavior and how to deescalate the situation.**
- **Spoke with Arnoldo Hernandez about property at second St. Arnoldo's brother is property owner, he no longer lives in the valley and left Arnoldo in charge of property. Arnoldo has cleaned up the weeds and trash before the time he was given.**
- **Eddie Tafoya has started cleaning his property over at Garcia St. but yet will continue to check on his progress.**
- **Vladimir is finishing up last touches with gazebos at Chamizo Park and Central Park.**
- **Informed some residents that have been coming in for a roof permit about having to take down shingles before installing metal roof and not just overlapping metal roof on top of the shingles.**
- **Will continue to follow up with properties that have received a cleanup letter.**

## Report Criteria:

Report type: Summary

Check.Type = {&lt;&gt;} "Adjustment"

GL Period	Check Issue Date	Check Number	Payee	Amount
12/23	12/12/2023	16830	CENTER CONSOLIDATED SCHOOL	7,055.29
12/23	12/12/2023	16831	CENTER SANITATION DISTRICT	79,596.07
12/23	12/12/2023	16832	MUNICIPAL ENERGY AGENCY OF NEBRASKA	85,236.81
12/23	12/12/2023	16833	FLAWLESS CONSTRUCTION LLC.	4,000.00
12/23	12/27/2023	16835	ASPHALT CONSTRUCTORS, INC	1,445.99
12/23	12/27/2023	16836	BC SERVICES, INC	676.76
12/23	12/27/2023	16837	BENISHA SANCHEZ	17.47
12/23	12/27/2023	16838	BERG, HILL, GREENLEAF, RUSEITTI LLP	374.00
12/23	12/27/2023	16839	BLUE360 MEDIA	154.03
12/23	12/27/2023	16840	C M C A	75.00
12/23	12/27/2023	16841	CENTURYLINK	299.70
12/23	12/27/2023	16842	CIVICPLUS LLC	38.56
12/23	12/27/2023	16843	COUNTY LINE SMALL ENGINE	235.23
12/23	12/27/2023	16844	DIGITCOM	676.31
12/23	12/27/2023	16845	GREATAMERICA FINANCIAL SERVICES	221.56
12/23	12/27/2023	16846	HAMILTON ASSOCIATES, INC	698.66
12/23	12/27/2023	16847	HEALY LAW OFFICES, LLC	1,181.10
12/23	12/27/2023	16848	JOHN DEERE FINANCIAL	2,034.13
12/23	12/27/2023	16849	K&J THRIFTWAY	977.54
12/23	12/27/2023	16850	MOBILE RECORD SHREDDERS	103.40
12/23	12/27/2023	16851	MUNICIPAL ENERGY AGENCY OF NEBRASKA	84,350.81
12/23	12/27/2023	16852	O&V PRINTING	160.00
12/23	12/27/2023	16853	PURCHASE POWER	590.32
12/23	12/27/2023	16854	RGI-ACE ELECTRIC	304.98
12/23	12/27/2023	16855	RIO GRANDE WEED DISTRICT	1,625.24
12/23	12/27/2023	16856	ROCKY MOUNTAIN MEMORABILIA	92.75
12/23	12/27/2023	16857	ROGELIO ARMIJO VARGAS	48.05
12/23	12/27/2023	16858	S&S DISTRIBUTING, INC	165.00
12/23	12/27/2023	16859	SAN LUIS VALLEY HEALTH OCC MED	90.00
12/23	12/27/2023	16860	SAN LUIS VALLEY REC	162.60
12/23	12/27/2023	16861	SDC LABORATORY, INC	120.00
12/23	12/27/2023	16862	USA BLUE BOOK	167.26
12/23	12/27/2023	16863	WESTERN AREA POWER ADMINISTRATION	15,373.91
12/23	12/27/2023	16864	XCEL ENERGY GAS	68,477.48
01/24	01/03/2024	16865	FLAWLESS CONSTRUCTION LLC.	4,810.00
01/24	01/05/2024	16867	AARON FRESQUEZ	45.48
01/24	01/05/2024	16868	ADAM FRESQUEZ	84.09
01/24	01/05/2024	16869	AT&T MOBILITY	1,708.15
01/24	01/05/2024	16870	CENTER MUNICIPAL UTILITIES	6,548.64
01/24	01/05/2024	16871	CIELLO	1,042.88
01/24	01/05/2024	16872	CIRSA	21,415.64
01/24	01/05/2024	16873	DAVID MEHAFFIE	340.00
01/24	01/05/2024	16874	DAVIS ENGINEERING SERVICE	10,192.89
01/24	01/05/2024	16875	EMPLOYER REPRESENTATIVE	210.00
01/24	01/05/2024	16876	GOBINS INC	168.08
01/24	01/05/2024	16877	HR DIRECT	104.01
01/24	01/05/2024	16878	INTELLICHOICE, INC.	7,570.00
01/24	01/05/2024	16879	L.N. CURTIS AND SONS	225.65
01/24	01/05/2024	16880	L.N. CURTIS BLUE LINE	186.87
01/24	01/05/2024	16881	MOBILE RECORD SHREDDERS	103.40
01/24	01/05/2024	16882	PRO COM	49.00
01/24	01/05/2024	16883	SAN LUIS VALLEY COUNCIL OF GOVERNMENTS	2,415.00
01/24	01/05/2024	16884	STAPLES BUSINESS CREDIT	472.02
01/24	01/05/2024	16885	UTILITY NOTIFICATION CENTER OF COLORADO	2.58

GL Period	Check Issue Date	Check Number	Payee	Amount
01/24	01/05/2024	16886	VALLEY COURIER	328.50
12/23	12/26/2023	168345	LEGALSHIELD	112.65
01/24	01/02/2024	923215	ANTHEM BLUE CROSS & BLUE SHIELD	18,832.62
12/23	12/31/2023	1130231	CARD SERVICES	1,972.99
12/23	12/31/2023	1130232	CARD SERVICES	227.13
12/23	12/26/2023	11302365	CARD SERVICES	370.21
12/23	12/31/2023	11302383	XPRESS BILL PAY	124.00
12/23	12/31/2023	14241436	ZOLLARS LAW OFFICE	1,450.00
12/23	12/31/2023	14241438	GOOGLE INC	594.00
01/24	01/02/2024	21528301	PINNACOL ASSURANCE	3,854.00
01/24	01/02/2024	92321522	ANTHEM BLUE CROSS & BLUE SHIELD	1,888.81-
12/23	12/31/2023	94219938	WEX FLEET UNIVERSAL	3,662.26
Grand Totals:				<u>444,159.94</u>

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-201-000-00	1,330.09	143,501.32-	142,171.23-
01-208-000-10	449.32	.00	449.32
01-213-000-00	676.76	.00	676.76
01-220-000-01	30.00	.00	30.00
01-238-000-00	79,596.07	.00	79,596.07
01-552-523-40	552.23	.00	552.23
01-552-526-30	92.75	.00	92.75
01-552-533-00	107.06	.00	107.06
01-552-534-20	31.00	.00	31.00
01-552-534-30	165.99	.00	165.99
01-552-534-45	750.00	.00	750.00
01-552-535-30	18.75	.00	18.75
01-552-537-00	762.69	.00	762.69
01-552-537-30	2,555.29	.00	2,555.29
01-552-538-00	52.50	.00	52.50
01-552-542-10	279.46	.00	279.46
01-552-542-20	147.58	.00	147.58
01-552-542-30	97.41	.00	97.41
01-552-543-20	11.26	.00	11.26
01-552-543-30	25.24	.00	25.24
01-552-544-00	1,109.15	.00	1,109.15
01-552-545-10	5,353.91	.00	5,353.91
01-552-548-10	603.75	.00	603.75
01-552-551-00	34.75	.00	34.75
01-552-555-00	32.64	.00	32.64
01-552-555-20	1,002.52	.00	1,002.52
01-552-627-10	10.88	.00	10.88
01-557-000-71	129.57	.00	129.57
01-557-523-40	5,595.95	1,270.02-	4,325.93
01-557-533-00	1,213.28	.00	1,213.28
01-557-534-45	750.00	.00	750.00
01-557-535-10	158.95	.00	158.95
01-557-544-00	514.79	.00	514.79
01-557-550-10	502.50	.00	502.50
01-557-579-10	41.97	.00	41.97
01-557-579-20	154.03	.00	154.03
01-557-587-10	2,300.35	48.09-	2,252.26

GL Account	Debit	Credit	Proof
01-557-587-50	75.98	.00	75.98
01-557-588-00	7,570.00	.00	7,570.00
01-557-588-10	676.31	.00	676.31
01-557-588-30	57.88	.00	57.88
01-557-595-00	652.49	.00	652.49
01-557-596-00	50.81	.00	50.81
01-557-596-40	213.55	.00	213.55
01-557-596-50	112.65	.00	112.65
01-558-523-40	65.38	.00	65.38
01-558-533-00	17.84	.00	17.84
01-558-538-40	1,450.00	.00	1,450.00
01-559-523-40	43.62	.00	43.62
01-559-533-00	154.65	.00	154.65
01-559-542-20	102.72	.00	102.72
01-559-587-10	77.66	.00	77.66
01-561-000-70	10,192.89	.00	10,192.89
01-561-000-71	8,810.00	.00	8,810.00
01-561-523-40	2,767.40	.00	2,767.40
01-561-533-00	299.76	.00	299.76
01-561-534-45	750.00	.00	750.00
01-561-544-00	480.22	.00	480.22
01-561-587-30	235.23	.00	235.23
01-561-595-00	35.00	.00	35.00
01-561-624-45	1,625.24	.00	1,625.24
01-561-627-10	490.31	.00	490.31
01-561-779-00	28.97	.00	28.97
01-561-940-00	554.41	11.98-	542.43
07-201-000-00	.00	1,750.97-	1,750.97-
07-552-624-40	1,445.99	.00	1,445.99
07-561-624-30	304.98	.00	304.98
10-201-000-00	266.08	199,842.29-	199,576.21-
10-550-300-01	184,961.53	.00	184,961.53
10-552-523-40	2,768.03	266.08-	2,501.95
10-552-533-00	616.63	.00	616.63
10-552-534-20	31.00	.00	31.00
10-552-534-30	148.50	.00	148.50
10-552-534-45	750.00	.00	750.00
10-552-535-30	18.75	.00	18.75
10-552-537-00	116.14	.00	116.14
10-552-537-10	762.70	.00	762.70
10-552-538-00	52.50	.00	52.50
10-552-538-10	1,181.10	.00	1,181.10
10-552-542-10	314.91	.00	314.91
10-552-542-20	147.58	.00	147.58
10-552-542-30	97.41	.00	97.41
10-552-544-00	991.70	.00	991.70
10-552-545-10	5,353.91	.00	5,353.91
10-552-548-10	603.75	.00	603.75
10-552-551-00	34.75	.00	34.75
10-552-627-10	314.49	.00	314.49
10-552-675-00	546.96	.00	546.96
10-552-676-00	29.95	.00	29.95
11-201-000-00	266.08	83,426.65-	83,160.57-
11-220-000-00	17.47	.00	17.47
11-550-300-00	68,477.48	.00	68,477.48
11-552-523-40	2,768.16	266.08-	2,502.08
11-552-527-10	314.49	.00	314.49
11-552-533-00	616.64	.00	616.64

GL Account	Debit	Credit	Proof
11-552-534-20	31.00	.00	31.00
11-552-534-30	148.50	.00	148.50
11-552-534-45	750.00	.00	750.00
11-552-535-20	83.21	.00	83.21
11-552-535-30	18.75	.00	18.75
11-552-537-00	113.22	.00	113.22
11-552-537-01	762.70	.00	762.70
11-552-538-00	52.50	.00	52.50
11-552-542-10	279.46	.00	279.46
11-552-542-20	147.58	.00	147.58
11-552-542-30	97.41	.00	97.41
11-552-544-00	2,053.02	.00	2,053.02
11-552-545-10	5,353.91	.00	5,353.91
11-552-548-10	603.75	.00	603.75
11-552-551-00	34.75	.00	34.75
11-552-675-00	702.65	.00	702.65
12-201-000-00	86.63	17,587.59-	17,500.96-
12-220-000-00	18.05	.00	18.05
12-552-523-40	2,230.30	86.63-	2,143.67
12-552-533-00	471.29	.00	471.29
12-552-534-20	31.00	.00	31.00
12-552-534-30	187.06	.00	187.06
12-552-534-45	750.00	.00	750.00
12-552-535-30	18.75	.00	18.75
12-552-537-00	487.22	.00	487.22
12-552-537-01	762.64	.00	762.64
12-552-538-11	52.50	.00	52.50
12-552-542-10	279.44	.00	279.44
12-552-542-20	156.14	.00	156.14
12-552-542-30	97.41	.00	97.41
12-552-544-00	1,562.36	.00	1,562.36
12-552-545-10	5,353.91	.00	5,353.91
12-552-548-10	603.75	.00	603.75
12-552-551-00	34.75	.00	34.75
12-552-595-00	629.13	.00	629.13
12-552-627-10	202.17	.00	202.17
12-552-675-00	1,590.64	.00	1,590.64
12-552-723-00	120.00	.00	120.00
12-565-523-40	1,592.23	.00	1,592.23
12-565-533-00	356.85	.00	356.85
Grand Totals:	<u>448,057.70</u>	<u>448,057.70-</u>	<u>.00</u>

Report Criteria:  
 Report type: GL detail  
 Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>16830</b>										
12/23	12/12/2023	16830	1780	CENTER CONSOLIDATED SCH	113023	1	01-552-534-45	.00	750.00	750.00
12/23	12/12/2023	16830	1780	CENTER CONSOLIDATED SCH	113023	2	01-557-534-45	.00	750.00	750.00
12/23	12/12/2023	16830	1780	CENTER CONSOLIDATED SCH	113023	3	01-561-534-45	.00	750.00	750.00
12/23	12/12/2023	16830	1780	CENTER CONSOLIDATED SCH	113023	4	10-552-534-45	.00	750.00	750.00
12/23	12/12/2023	16830	1780	CENTER CONSOLIDATED SCH	113023	5	11-552-534-45	.00	750.00	750.00
12/23	12/12/2023	16830	1780	CENTER CONSOLIDATED SCH	113023	6	12-552-534-45	.00	750.00	750.00
12/23	12/12/2023	16830	1780	CENTER CONSOLIDATED SCH	113023	7	01-552-537-30	.00	2,555.29	2,555.29
Total 16830:								.00		7,055.29
<b>16831</b>										
12/23	12/12/2023	16831	1312	CENTER SANITATION DISTRICT	113023	1	01-238-000-00	.00	79,596.07	79,596.07
Total 16831:								.00		79,596.07
<b>16832</b>										
12/23	12/12/2023	16832	2866	MUNICIPAL ENERGY AGENCY	304836	1	10-550-300-01	.00	85,236.81	85,236.81
Total 16832:								.00		85,236.81
<b>16833</b>										
12/23	12/12/2023	16833	2936	FLAWLESS CONSTRUCTION LL	114	1	01-561-000-71	.00	4,000.00	4,000.00
Total 16833:								.00		4,000.00
<b>16835</b>										
12/23	12/27/2023	16835	1023	ASPHALT CONSTRUCTORS, IN	19211	1	07-552-624-40	.00	1,445.99	1,445.99
Total 16835:								.00		1,445.99
<b>16836</b>										
12/23	12/27/2023	16836	2764	BC SERVICES, INC	122023	1	01-213-000-00	.00	676.76	676.76

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 16836:								.00		676.76
<b>16837</b>										
12/23	12/27/2023	16837	3312	BENISHA SANCHEZ	12025003	1	11-220-000-00	.00	17.47	17.47
Total 16837:								.00		17.47
<b>16838</b>										
12/23	12/27/2023	16838	2078	BERG, HILL, GREENLEAF, RUS	113023	1	12-552-537-00	.00	374.00	374.00
Total 16838:								.00		374.00
<b>16839</b>										
12/23	12/27/2023	16839	2593	BLUE360 MEDIA	2310208660	1	01-557-579-20	.00	154.03	154.03
Total 16839:								.00		154.03
<b>16840</b>										
12/23	12/27/2023	16840	1534	C M C A	121324	1	12-552-535-30	.00	18.75	18.75
12/23	12/27/2023	16840	1534	C M C A	121324	2	11-552-535-30	.00	18.75	18.75
12/23	12/27/2023	16840	1534	C M C A	121324	3	10-552-535-30	.00	18.75	18.75
12/23	12/27/2023	16840	1534	C M C A	121324	4	01-552-535-30	.00	18.75	18.75
Total 16840:								.00		75.00
<b>16841</b>										
12/23	12/27/2023	16841	1047	CENTURYLINK	120823	1	01-552-537-00	.00	74.93	74.93
12/23	12/27/2023	16841	1047	CENTURYLINK	120823	2	10-552-537-10	.00	74.93	74.93
12/23	12/27/2023	16841	1047	CENTURYLINK	120823	3	11-552-537-01	.00	74.93	74.93
12/23	12/27/2023	16841	1047	CENTURYLINK	120823	4	12-552-537-01	.00	74.91	74.91
Total 16841:								.00		299.70
<b>16842</b>										
12/23	12/27/2023	16842	3301	CIVICPLUS LLC	286202	1	12-552-534-30	.00	38.56	38.56
Total 16842:								.00		38.56

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>16843</b>										
12/23	12/27/2023	16843	2765	COUNTY LINE SMALL ENGINE	2822	1	01-561-587-30	.00	69.98	69.98
12/23	12/27/2023	16843	2765	COUNTY LINE SMALL ENGINE	2966	1	01-561-587-30	.00	165.25	165.25
Total 16843:								.00		235.23
<b>16844</b>										
12/23	12/27/2023	16844	1080	DIGITCOM	120000356-2	1	01-557-588-10	.00	676.31	676.31
Total 16844:								.00		676.31
<b>16845</b>										
12/23	12/27/2023	16845	2377	GREATAMERICA FINANCIAL SE	35524303	1	01-552-542-30	.00	55.39	55.39
12/23	12/27/2023	16845	2377	GREATAMERICA FINANCIAL SE	35524303	2	10-552-542-30	.00	55.39	55.39
12/23	12/27/2023	16845	2377	GREATAMERICA FINANCIAL SE	35524303	3	11-552-542-30	.00	55.39	55.39
12/23	12/27/2023	16845	2377	GREATAMERICA FINANCIAL SE	35524303	4	12-552-542-30	.00	55.39	55.39
Total 16845:								.00		221.56
<b>16846</b>										
12/23	12/27/2023	16846	1112	HAMILTON ASSOCIATES, INC	23129-03F	1	11-552-675-00	.00	698.66	698.66
Total 16846:								.00		698.66
<b>16847</b>										
12/23	12/27/2023	16847	3161	HEALY LAW OFFICES, LLC	21184	1	10-552-538-10	.00	1,181.10	1,181.10
Total 16847:								.00		1,181.10
<b>16848</b>										
12/23	12/27/2023	16848	1817	JOHN DEERE FINANCIAL	120123	1	01-557-587-50	.00	75.98	75.98
12/23	12/27/2023	16848	1817	JOHN DEERE FINANCIAL	120123	2	01-561-595-00	.00	35.00	35.00
12/23	12/27/2023	16848	1817	JOHN DEERE FINANCIAL	120123	3	12-552-595-00	.00	106.98	106.98
12/23	12/27/2023	16848	1817	JOHN DEERE FINANCIAL	120123	4	12-552-595-00	.00	195.97	195.97
12/23	12/27/2023	16848	1817	JOHN DEERE FINANCIAL	120123	5	12-552-595-00	.00	326.20	326.20
12/23	12/27/2023	16848	1817	JOHN DEERE FINANCIAL	120123	6	01-561-940-00	.00	14.99	14.99
12/23	12/27/2023	16848	1817	JOHN DEERE FINANCIAL	120123	7	12-552-675-00	.00	23.96	23.96
12/23	12/27/2023	16848	1817	JOHN DEERE FINANCIAL	120123	8	12-552-675-00	.00	9.99	9.99
12/23	12/27/2023	16848	1817	JOHN DEERE FINANCIAL	120123	9	01-561-940-00	.00	11.98	11.98

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
12/23	12/27/2023	16848	1817	JOHN DEERE FINANCIAL	120123	10	01-552-543-20	.00	11.26	11.26
12/23	12/27/2023	16848	1817	JOHN DEERE FINANCIAL	120123	11	01-561-940-00	.00	516.46	516.46
12/23	12/27/2023	16848	1817	JOHN DEERE FINANCIAL	120123	12	11-552-675-00	.00	3.99	3.99
12/23	12/27/2023	16848	1817	JOHN DEERE FINANCIAL	120123	13	01-561-940-00	.00	10.98	10.98
12/23	12/27/2023	16848	1817	JOHN DEERE FINANCIAL	120123	14	10-552-542-10	.00	12.99	12.99
12/23	12/27/2023	16848	1817	JOHN DEERE FINANCIAL	120123	15	10-552-542-10	.00	22.46	22.46
12/23	12/27/2023	16848	1817	JOHN DEERE FINANCIAL	120123	16	12-552-675-00	.00	16.99	16.99
12/23	12/27/2023	16848	1817	JOHN DEERE FINANCIAL	120123	17	10-552-676-00	.00	29.95	29.95
12/23	12/27/2023	16848	1817	JOHN DEERE FINANCIAL	120123	18	12-552-675-00	.00	2.10	2.10
12/23	12/27/2023	16848	1817	JOHN DEERE FINANCIAL	120123	19	10-552-675-00	.00	31.98	31.98
12/23	12/27/2023	16848	1817	JOHN DEERE FINANCIAL	120123	20	01-557-579-10	.00	18.98	18.98
12/23	12/27/2023	16848	1817	JOHN DEERE FINANCIAL	120123	21	01-557-579-10	.00	22.99	22.99
12/23	12/27/2023	16848	1817	JOHN DEERE FINANCIAL	120123	22	10-552-675-00	.00	14.99	14.99
12/23	12/27/2023	16848	1817	JOHN DEERE FINANCIAL	120123	23	10-552-675-00	.00	499.99	499.99
12/23	12/27/2023	16848	1817	JOHN DEERE FINANCIAL	120123	24	01-561-779-00	.00	28.97	28.97
12/23	12/27/2023	16848	1817	JOHN DEERE FINANCIAL	120123	25	01-561-940-00	.00	11.98	11.98
Total 16848:								.00		2,034.13
<b>16849</b>										
12/23	12/27/2023	16849	2462	K&J THRIFTWAY	113023	1	01-552-555-20	.00	977.54	977.54
Total 16849:								.00		977.54
<b>16850</b>										
12/23	12/27/2023	16850	2276	MOBILE RECORD SHREDDERS	81282	1	01-552-542-10	.00	25.85	25.85
12/23	12/27/2023	16850	2276	MOBILE RECORD SHREDDERS	81282	2	10-552-542-10	.00	25.85	25.85
12/23	12/27/2023	16850	2276	MOBILE RECORD SHREDDERS	81282	3	11-552-542-10	.00	25.85	25.85
12/23	12/27/2023	16850	2276	MOBILE RECORD SHREDDERS	81282	4	12-552-542-10	.00	25.85	25.85
Total 16850:								.00		103.40
<b>16851</b>										
12/23	12/27/2023	16851	2866	MUNICIPAL ENERGY AGENCY	304919	1	10-550-300-01	.00	84,350.81	84,350.81
Total 16851:								.00		84,350.81
<b>16852</b>										
12/23	12/27/2023	16852	1164	O&V PRINTING	62342	1	01-557-550-10	.00	160.00	160.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 16852:								.00		160.00
<b>16853</b>										
12/23	12/27/2023	16853	3132	PURCHASE POWER	122623	1	01-552-542-20	.00	147.58	147.58
12/23	12/27/2023	16853	3132	PURCHASE POWER	122623	2	10-552-542-20	.00	147.58	147.58
12/23	12/27/2023	16853	3132	PURCHASE POWER	122623	3	11-552-542-20	.00	147.58	147.58
12/23	12/27/2023	16853	3132	PURCHASE POWER	122623	4	12-552-542-20	.00	147.58	147.58
Total 16853:								.00		590.32
<b>16854</b>										
12/23	12/27/2023	16854	1784	RGI-ACE ELECTRIC	13380	1	07-561-624-30	.00	304.98	304.98
Total 16854:								.00		304.98
<b>16855</b>										
12/23	12/27/2023	16855	3313	RIO GRANDE WEED DISTRICT	2023-55	1	01-561-624-45	.00	1,625.24	1,625.24
Total 16855:								.00		1,625.24
<b>16856</b>										
12/23	12/27/2023	16856	2083	ROCKY MOUNTAIN MEMORABI	15490	1	01-552-526-30	.00	92.75	92.75
Total 16856:								.00		92.75
<b>16857</b>										
12/23	12/27/2023	16857	3311	ROGELIO ARMIJO VARGAS	14001001	1	12-220-000-00	.00	18.05	18.05
12/23	12/27/2023	16857	3311	ROGELIO ARMIJO VARGAS	14001001	2	01-220-000-01	.00	30.00	30.00
Total 16857:								.00		48.05
<b>16858</b>										
12/23	12/27/2023	16858	1192	S&S DISTRIBUTING, INC	16999	1	01-552-542-10	.00	41.25	41.25
12/23	12/27/2023	16858	1192	S&S DISTRIBUTING, INC	16999	2	11-552-542-10	.00	41.25	41.25
12/23	12/27/2023	16858	1192	S&S DISTRIBUTING, INC	16999	3	10-552-542-10	.00	41.25	41.25
12/23	12/27/2023	16858	1192	S&S DISTRIBUTING, INC	16999	4	12-552-542-10	.00	41.25	41.25

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 16858:								.00		165.00
<b>16859</b>										
12/23	12/27/2023	16859	2834	SAN LUIS VALLEY HEALTH OCC	00024319-00	1	12-552-551-00	.00	22.50	22.50
12/23	12/27/2023	16859	2834	SAN LUIS VALLEY HEALTH OCC	00024319-00	2	11-552-551-00	.00	22.50	22.50
12/23	12/27/2023	16859	2834	SAN LUIS VALLEY HEALTH OCC	00024319-00	3	10-552-551-00	.00	22.50	22.50
12/23	12/27/2023	16859	2834	SAN LUIS VALLEY HEALTH OCC	00024319-00	4	01-552-551-00	.00	22.50	22.50
Total 16859:								.00		90.00
<b>16860</b>										
12/23	12/27/2023	16860	1205	SAN LUIS VALLEY REC	121523	1	01-561-544-00	.00	162.60	162.60
Total 16860:								.00		162.60
<b>16861</b>										
12/23	12/27/2023	16861	1208	SDC LABORATORY, INC	24450	1	12-552-723-00	.00	120.00	120.00
Total 16861:								.00		120.00
<b>16862</b>										
12/23	12/27/2023	16862	1238	USA BLUE BOOK	SO3214414-	1	12-552-675-00	.00	167.28	167.28
Total 16862:								.00		167.28
<b>16863</b>										
12/23	12/27/2023	16863	1253	WESTERN AREA POWER ADMI	JJPB000031	1	10-550-300-01	.00	15,373.91	15,373.91
Total 16863:								.00		15,373.91
<b>16864</b>										
12/23	12/27/2023	16864	2137	XCEL ENERGY GAS	857903858	1	11-550-300-00	.00	68,477.48	68,477.48
Total 16864:								.00		68,477.48
<b>16865</b>										
01/24	01/03/2024	16865	2936	FLAWLESS CONSTRUCTION LL	0000115	1	01-561-000-71	.00	4,810.00	4,810.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 16865:								.00		4,810.00
<b>16867</b>										
01/24	01/05/2024	16867	1998	AARON FRESQUEZ	042423	3	01-557-000-71	.00	45.48	45.48
Total 16867:								.00		45.48
<b>16868</b>										
01/24	01/05/2024	16868	1879	ADAM FRESQUEZ	042323	1	01-557-000-71	.00	84.09	84.09
Total 16868:								.00		84.09
<b>16869</b>										
01/24	01/05/2024	16869	3005	AT&T MOBILITY	2873091713	1	12-552-537-01	.00	427.04	427.04
01/24	01/05/2024	16869	3005	AT&T MOBILITY	2873091713	2	11-552-537-01	.00	427.04	427.04
01/24	01/05/2024	16869	3005	AT&T MOBILITY	2873091713	3	10-552-537-10	.00	427.04	427.04
01/24	01/05/2024	16869	3005	AT&T MOBILITY	2873091713	4	01-552-537-00	.00	427.03	427.03
Total 16869:								.00		1,708.15
<b>16870</b>										
01/24	01/05/2024	16870	1042	CENTER MUNICIPAL UTILITIES	123123	1	01-557-544-00	.00	514.79	514.79
01/24	01/05/2024	16870	1042	CENTER MUNICIPAL UTILITIES	123123	2	01-552-544-00	.00	70.52	70.52
01/24	01/05/2024	16870	1042	CENTER MUNICIPAL UTILITIES	123123	3	10-552-544-00	.00	638.57	638.57
01/24	01/05/2024	16870	1042	CENTER MUNICIPAL UTILITIES	123123	4	11-552-544-00	.00	1,699.89	1,699.89
01/24	01/05/2024	16870	1042	CENTER MUNICIPAL UTILITIES	123123	5	12-552-544-00	.00	1,230.00	1,230.00
01/24	01/05/2024	16870	1042	CENTER MUNICIPAL UTILITIES	123123	6	01-561-544-00	.00	317.62	317.62
01/24	01/05/2024	16870	1042	CENTER MUNICIPAL UTILITIES	123123	7	12-552-544-00	.00	332.36	332.36
01/24	01/05/2024	16870	1042	CENTER MUNICIPAL UTILITIES	123123	8	01-552-544-00	.00	1,038.63	1,038.63
01/24	01/05/2024	16870	1042	CENTER MUNICIPAL UTILITIES	123123	9	10-552-544-00	.00	353.13	353.13
01/24	01/05/2024	16870	1042	CENTER MUNICIPAL UTILITIES	123123	10	11-552-544-00	.00	353.13	353.13
Total 16870:								.00		6,548.64
<b>16871</b>										
01/24	01/05/2024	16871	2664	CIELLO	122523	1	01-552-537-00	.00	15.99	15.99
01/24	01/05/2024	16871	2664	CIELLO	122523	2	10-552-537-10	.00	15.99	15.99
01/24	01/05/2024	16871	2664	CIELLO	122523	3	11-552-537-01	.00	15.99	15.99

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/24	01/05/2024	16871	2664	CIELLO	122523	4	12-552-537-01	.00	15.98	15.98
01/24	01/05/2024	16871	2664	CIELLO	122523-1	1	01-552-537-00	.00	23.74	23.74
01/24	01/05/2024	16871	2664	CIELLO	122523-1	2	10-552-537-10	.00	23.74	23.74
01/24	01/05/2024	16871	2664	CIELLO	122523-1	3	11-552-537-01	.00	23.74	23.74
01/24	01/05/2024	16871	2664	CIELLO	122523-1	4	12-552-537-01	.00	23.73	23.73
01/24	01/05/2024	16871	2664	CIELLO	122523-2	1	01-552-537-00	.00	205.01	205.01
01/24	01/05/2024	16871	2664	CIELLO	122523-2	2	10-552-537-10	.00	205.01	205.01
01/24	01/05/2024	16871	2664	CIELLO	122523-2	3	11-552-537-01	.00	205.01	205.01
01/24	01/05/2024	16871	2664	CIELLO	122523-2	4	12-552-537-01	.00	205.00	205.00
01/24	01/05/2024	16871	2664	CIELLO	122523-3	1	01-552-537-00	.00	15.99	15.99
01/24	01/05/2024	16871	2664	CIELLO	122523-3	2	10-552-537-10	.00	15.99	15.99
01/24	01/05/2024	16871	2664	CIELLO	122523-3	3	11-552-537-01	.00	15.99	15.99
01/24	01/05/2024	16871	2664	CIELLO	122523-3	4	12-552-537-01	.00	15.98	15.98
Total 16871:								.00		1,042.88
<b>16872</b>										
01/24	01/05/2024	16872	1687	CIRSA	240248	1	01-552-545-10	.00	5,353.91	5,353.91
01/24	01/05/2024	16872	1687	CIRSA	240248	2	10-552-545-10	.00	5,353.91	5,353.91
01/24	01/05/2024	16872	1687	CIRSA	240248	3	11-552-545-10	.00	5,353.91	5,353.91
01/24	01/05/2024	16872	1687	CIRSA	240248	4	12-552-545-10	.00	5,353.91	5,353.91
Total 16872:								.00		21,415.64
<b>16873</b>										
01/24	01/05/2024	16873	2281	DAVID MEHAFFIE	0000005	1	10-552-537-00	.00	113.56	113.56
01/24	01/05/2024	16873	2281	DAVID MEHAFFIE	0000005	2	11-552-537-00	.00	113.22	113.22
01/24	01/05/2024	16873	2281	DAVID MEHAFFIE	0000005	3	12-552-537-00	.00	113.22	113.22
Total 16873:								.00		340.00
<b>16874</b>										
01/24	01/05/2024	16874	1078	DAVIS ENGINEERING SERVICE	PAY REQUE	1	01-561-000-70	.00	10,192.89	10,192.89
Total 16874:								.00		10,192.89
<b>16875</b>										
01/24	01/05/2024	16875	1088	EMPLOYER REPRESENTATIVE	9530	1	01-552-538-00	.00	52.50	52.50
01/24	01/05/2024	16875	1088	EMPLOYER REPRESENTATIVE	9530	2	10-552-538-00	.00	52.50	52.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/24	01/05/2024	16875	1088	EMPLOYER REPRESENTATIVE	9530	3	11-552-538-00	.00	52.50	52.50
01/24	01/05/2024	16875	1088	EMPLOYER REPRESENTATIVE	9530	4	12-552-538-11	.00	52.50	52.50
Total 16875:								.00		210.00
<b>16876</b>										
01/24	01/05/2024	16876	1104	GOBINS INC	APR4187509	1	01-552-542-30	.00	42.02	42.02
01/24	01/05/2024	16876	1104	GOBINS INC	APR4187509	2	10-552-542-30	.00	42.02	42.02
01/24	01/05/2024	16876	1104	GOBINS INC	APR4187509	3	11-552-542-30	.00	42.02	42.02
01/24	01/05/2024	16876	1104	GOBINS INC	APR4187509	4	12-552-542-30	.00	42.02	42.02
Total 16876:								.00		168.08
<b>16877</b>										
01/24	01/05/2024	16877	3314	HR DIRECT	15071279	1	01-552-542-10	.00	26.00	26.00
01/24	01/05/2024	16877	3314	HR DIRECT	15071279	2	10-552-542-10	.00	26.00	26.00
01/24	01/05/2024	16877	3314	HR DIRECT	15071279	3	11-552-542-10	.00	26.00	26.00
01/24	01/05/2024	16877	3314	HR DIRECT	15071279	4	12-552-542-10	.00	26.01	26.01
Total 16877:								.00		104.01
<b>16878</b>										
01/24	01/05/2024	16878	2925	INTELLICHOICE, INC.	1232278	1	01-557-588-00	.00	7,570.00	7,570.00
Total 16878:								.00		7,570.00
<b>16879</b>										
01/24	01/05/2024	16879	2845	L.N. CURTIS AND SONS	773005	1	01-557-595-00	.00	225.65	225.65
Total 16879:								.00		225.65
<b>16880</b>										
01/24	01/05/2024	16880	2887	L.N. CURTIS BLUE LINE	773493	1	01-557-595-00	.00	33.18	33.18
01/24	01/05/2024	16880	2887	L.N. CURTIS BLUE LINE	773821	1	01-557-595-00	.00	153.69	153.69
Total 16880:								.00		186.87
<b>16881</b>										
01/24	01/05/2024	16881	2276	MOBILE RECORD SHREDDERS	CO82294	1	01-552-542-10	.00	25.85	25.85

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/24	01/05/2024	16881	2276	MOBILE RECORD SHREDDERS	CO82294	2	10-552-542-10	.00	25.85	25.85
01/24	01/05/2024	16881	2276	MOBILE RECORD SHREDDERS	CO82294	3	11-552-542-10	.00	25.85	25.85
01/24	01/05/2024	16881	2276	MOBILE RECORD SHREDDERS	CO82294	4	12-552-542-10	.00	25.85	25.85
Total 16881:								.00		103.40
<b>16882</b>										
01/24	01/05/2024	16882	1173	PRO COM	104856	1	01-552-551-00	.00	12.25	12.25
01/24	01/05/2024	16882	1173	PRO COM	104856	2	10-552-551-00	.00	12.25	12.25
01/24	01/05/2024	16882	1173	PRO COM	104856	3	11-552-551-00	.00	12.25	12.25
01/24	01/05/2024	16882	1173	PRO COM	104856	4	12-552-551-00	.00	12.25	12.25
Total 16882:								.00		49.00
<b>16883</b>										
01/24	01/05/2024	16883	1975	SAN LUIS VALLEY COUNCIL OF	COG-23-32	1	01-552-548-10	.00	603.75	603.75
01/24	01/05/2024	16883	1975	SAN LUIS VALLEY COUNCIL OF	COG-23-32	2	10-552-548-10	.00	603.75	603.75
01/24	01/05/2024	16883	1975	SAN LUIS VALLEY COUNCIL OF	COG-23-32	3	11-552-548-10	.00	603.75	603.75
01/24	01/05/2024	16883	1975	SAN LUIS VALLEY COUNCIL OF	COG-23-32	4	12-552-548-10	.00	603.75	603.75
Total 16883:								.00		2,415.00
<b>16884</b>										
01/24	01/05/2024	16884	1966	STAPLES BUSINESS CREDIT	1653047104	1	01-552-542-10	.00	118.01	118.01
01/24	01/05/2024	16884	1966	STAPLES BUSINESS CREDIT	1653047104	2	10-552-542-10	.00	118.01	118.01
01/24	01/05/2024	16884	1966	STAPLES BUSINESS CREDIT	1653047104	3	11-552-542-10	.00	118.01	118.01
01/24	01/05/2024	16884	1966	STAPLES BUSINESS CREDIT	1653047104	4	12-552-542-10	.00	117.99	117.99
Total 16884:								.00		472.02
<b>16885</b>										
01/24	01/05/2024	16885	1239	UTILITY NOTIFICATION CENTE	223120379	1	10-552-537-00	.00	2.58	2.58
Total 16885:								.00		2.58
<b>16886</b>										
01/24	01/05/2024	16886	1410	VALLEY COURIER	122223	1	01-557-550-10	.00	328.50	328.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 16886:								.00		328.50
<b>168345</b>										
12/23	12/26/2023	168345	2520	LEGALSHIELD	122523	1	01-557-586-50	.00	112.65	112.65 M
Total 168345:								.00		112.65
<b>923215</b>										
01/24	01/02/2024	923215	1018	ANTHEM BLUE CROSS & BLUE	2024019232	1	01-552-523-40	.00	552.23	552.23 M
01/24	01/02/2024	923215	1018	ANTHEM BLUE CROSS & BLUE	2024019232	2	01-557-523-40	.00	5,595.95	5,595.95 M
01/24	01/02/2024	923215	1018	ANTHEM BLUE CROSS & BLUE	2024019232	3	01-558-523-40	.00	65.38	65.38 M
01/24	01/02/2024	923215	1018	ANTHEM BLUE CROSS & BLUE	2024019232	4	01-559-523-40	.00	43.62	43.62 M
01/24	01/02/2024	923215	1018	ANTHEM BLUE CROSS & BLUE	2024019232	5	01-561-523-40	.00	2,767.40	2,767.40 M
01/24	01/02/2024	923215	1018	ANTHEM BLUE CROSS & BLUE	2024019232	6	12-565-523-40	.00	1,592.23	1,592.23 M
01/24	01/02/2024	923215	1018	ANTHEM BLUE CROSS & BLUE	2024019232	7	10-552-523-40	.00	2,768.03	2,768.03 M
01/24	01/02/2024	923215	1018	ANTHEM BLUE CROSS & BLUE	2024019232	8	11-552-523-40	.00	2,768.16	2,768.16 M
01/24	01/02/2024	923215	1018	ANTHEM BLUE CROSS & BLUE	2024019232	9	12-552-523-40	.00	2,230.30	2,230.30 M
01/24	01/02/2024	923215	1018	ANTHEM BLUE CROSS & BLUE	2024019232	10	01-208-000-10	.00	449.32	449.32 M
Total 923215:								.00		18,832.62
<b>1130231</b>										
12/23	12/31/2023	1130231	1933	CARD SERVICES	113023-1	1	01-552-542-10	.00	42.50	42.50 M
12/23	12/31/2023	1130231	1933	CARD SERVICES	113023-1	2	10-552-542-10	.00	42.50	42.50 M
12/23	12/31/2023	1130231	1933	CARD SERVICES	113023-1	3	11-552-542-10	.00	42.50	42.50 M
12/23	12/31/2023	1130231	1933	CARD SERVICES	113023-1	4	12-552-542-10	.00	42.49	42.49 M
12/23	12/31/2023	1130231	1933	CARD SERVICES	113023-1	5	01-552-555-20	.00	24.98	24.98 M
12/23	12/31/2023	1130231	1933	CARD SERVICES	113023-1	6	12-552-675-00	.00	947.86	947.86 M
12/23	12/31/2023	1130231	1933	CARD SERVICES	113023-1	7	12-552-675-00	.00	422.48	422.48 M
12/23	12/31/2023	1130231	1933	CARD SERVICES	113023-1	8	01-557-595-00	.00	239.97	239.97 M
12/23	12/31/2023	1130231	1933	CARD SERVICES	113023-1	9	01-557-535-10	.00	124.98	124.98 M
12/23	12/31/2023	1130231	1933	CARD SERVICES	113023-1	10	01-552-534-30	.00	17.49	17.49 M
12/23	12/31/2023	1130231	1933	CARD SERVICES	113023-1	11	01-552-543-30	.00	25.24	25.24 M
Total 1130231:								.00		1,972.99
<b>1130232</b>										
12/23	12/31/2023	1130232	1933	CARD SERVICES	1130232	1	01-552-555-00	.00	32.64	32.64 M

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
12/23	12/31/2023	1130232	1933	CARD SERVICES	1130232	2	11-552-535-20	.00	25.27	25.27	M
12/23	12/31/2023	1130232	1933	CARD SERVICES	1130232	3	11-552-535-20	.00	57.94	57.94	M
12/23	12/31/2023	1130232	1933	CARD SERVICES	1130232	4	12-552-542-20	.00	8.56	8.56	M
12/23	12/31/2023	1130232	1933	CARD SERVICES	1130232	5	01-559-542-20	.00	102.72	102.72	M
Total 1130232:								.00		227.13	
<b>11302365</b>											
12/23	12/26/2023	11302365	1933	CARD SERVICES	113023	1	01-557-596-40	.00	11.27	11.27	M
12/23	12/26/2023	11302365	1933	CARD SERVICES	113023	2	01-557-596-00	.00	50.81	50.81	M
12/23	12/26/2023	11302365	1933	CARD SERVICES	113023	3	01-557-535-10	.00	33.97	33.97	M
12/23	12/26/2023	11302365	1933	CARD SERVICES	113023	4	01-557-596-40	.00	15.33	15.33	M
12/23	12/26/2023	11302365	1933	CARD SERVICES	113023	5	01-557-596-40	.00	186.95	186.95	M
12/23	12/26/2023	11302365	1933	CARD SERVICES	113023	6	01-557-588-30	.00	31.20	31.20	M
12/23	12/26/2023	11302365	1933	CARD SERVICES	113023	7	01-557-588-30	.00	13.00	13.00	M
12/23	12/26/2023	11302365	1933	CARD SERVICES	113023	8	01-557-588-30	.00	13.68	13.68	M
12/23	12/26/2023	11302365	1933	CARD SERVICES	113023	9	01-557-550-10	.00	14.00	14.00	M
Total 11302365:								.00		370.21	
<b>11302383</b>											
12/23	12/31/2023	11302383	3035	XPRESS BILL PAY	XPR007883	1	01-552-534-20	.00	31.00	31.00	M
12/23	12/31/2023	11302383	3035	XPRESS BILL PAY	XPR007883	2	10-552-534-20	.00	31.00	31.00	M
12/23	12/31/2023	11302383	3035	XPRESS BILL PAY	XPR007883	3	12-552-534-20	.00	31.00	31.00	M
12/23	12/31/2023	11302383	3035	XPRESS BILL PAY	XPR007883	4	11-552-534-20	.00	31.00	31.00	M
Total 11302383:								.00		124.00	
<b>14241436</b>											
12/23	12/31/2023	14241436	2899	ZOLLARS LAW OFFICE	1436	1	01-558-538-40	.00	1,450.00	1,450.00	M
Total 14241436:								.00		1,450.00	
<b>14241438</b>											
12/23	12/31/2023	14241438	2250	GOOGLE INC	4877630274	1	01-552-534-30	.00	148.50	148.50	M
12/23	12/31/2023	14241438	2250	GOOGLE INC	4877630274	2	10-552-534-30	.00	148.50	148.50	M
12/23	12/31/2023	14241438	2250	GOOGLE INC	4877630274	3	11-552-534-30	.00	148.50	148.50	M
12/23	12/31/2023	14241438	2250	GOOGLE INC	4877630274	4	12-552-534-30	.00	148.50	148.50	M

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 14241438:								.00		594.00
<b>21528301</b>										
01/24	01/02/2024	21528301	1168	PINNACOL ASSURANCE	21528301	1	01-552-533-00	.00	107.06	107.06 M
01/24	01/02/2024	21528301	1168	PINNACOL ASSURANCE	21528301	2	01-557-533-00	.00	1,213.28	1,213.28 M
01/24	01/02/2024	21528301	1168	PINNACOL ASSURANCE	21528301	3	01-558-533-00	.00	17.84	17.84 M
01/24	01/02/2024	21528301	1168	PINNACOL ASSURANCE	21528301	4	01-559-533-00	.00	154.65	154.65 M
01/24	01/02/2024	21528301	1168	PINNACOL ASSURANCE	21528301	5	01-561-533-00	.00	299.76	299.76 M
01/24	01/02/2024	21528301	1168	PINNACOL ASSURANCE	21528301	6	12-565-533-00	.00	356.85	356.85 M
01/24	01/02/2024	21528301	1168	PINNACOL ASSURANCE	21528301	7	10-552-533-00	.00	616.63	616.63 M
01/24	01/02/2024	21528301	1168	PINNACOL ASSURANCE	21528301	8	11-552-533-00	.00	616.64	616.64 M
01/24	01/02/2024	21528301	1168	PINNACOL ASSURANCE	21528301	9	12-552-533-00	.00	471.29	471.29 M
Total 21528301:								.00		3,854.00
<b>92321522</b>										
01/24	01/02/2024	92321522	1018	ANTHEM BLUE CROSS & BLUE	2024019232	1	01-557-523-40	.00	1,270.02-	1,270.02- M
01/24	01/02/2024	92321522	1018	ANTHEM BLUE CROSS & BLUE	2024019232	2	10-552-523-40	.00	266.08-	266.08- M
01/24	01/02/2024	92321522	1018	ANTHEM BLUE CROSS & BLUE	2024019232	3	11-552-523-40	.00	266.08-	266.08- M
01/24	01/02/2024	92321522	1018	ANTHEM BLUE CROSS & BLUE	2024019232	4	12-552-523-40	.00	86.63-	86.63- M
Total 92321522:								.00		1,888.81-
<b>94219938</b>										
12/23	12/31/2023	94219938	2953	WEX FLEET UNIVERSAL	94219938	1	01-557-587-10	.00	2,300.35	2,300.35 M
12/23	12/31/2023	94219938	2953	WEX FLEET UNIVERSAL	94219938	2	01-561-627-10	.00	490.31	490.31 M
12/23	12/31/2023	94219938	2953	WEX FLEET UNIVERSAL	94219938	3	10-552-627-10	.00	303.61	303.61 M
12/23	12/31/2023	94219938	2953	WEX FLEET UNIVERSAL	94219938	4	11-552-527-10	.00	303.61	303.61 M
12/23	12/31/2023	94219938	2953	WEX FLEET UNIVERSAL	94219938	5	12-552-627-10	.00	191.29	191.29 M
12/23	12/31/2023	94219938	2953	WEX FLEET UNIVERSAL	94219938	6	01-559-587-10	.00	77.66	77.66 M
12/23	12/31/2023	94219938	2953	WEX FLEET UNIVERSAL	94219938	7	10-552-627-10	.00	10.88	10.88 M
12/23	12/31/2023	94219938	2953	WEX FLEET UNIVERSAL	94219938	8	11-552-527-10	.00	10.88	10.88 M
12/23	12/31/2023	94219938	2953	WEX FLEET UNIVERSAL	94219938	9	12-552-627-10	.00	10.88	10.88 M
12/23	12/31/2023	94219938	2953	WEX FLEET UNIVERSAL	94219938	10	01-552-627-10	.00	10.88	10.88 M
12/23	12/31/2023	94219938	2953	WEX FLEET UNIVERSAL	94219938	11	01-557-587-10	.00	48.09-	48.09- M
Total 94219938:								.00		3,662.26

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Grand Totals:								.00	444,159.94	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-201-000-00	1,330.09	143,501.32-	142,171.23-
01-208-000-10	449.32	.00	449.32
01-213-000-00	676.76	.00	676.76
01-220-000-01	30.00	.00	30.00
01-238-000-00	79,596.07	.00	79,596.07
01-552-523-40	552.23	.00	552.23
01-552-526-30	92.75	.00	92.75
01-552-533-00	107.06	.00	107.06
01-552-534-20	31.00	.00	31.00
01-552-534-30	165.99	.00	165.99
01-552-534-45	750.00	.00	750.00
01-552-535-30	18.75	.00	18.75
01-552-537-00	762.69	.00	762.69
01-552-537-30	2,555.29	.00	2,555.29
01-552-538-00	52.50	.00	52.50
01-552-542-10	279.46	.00	279.46
01-552-542-20	147.58	.00	147.58
01-552-542-30	97.41	.00	97.41
01-552-543-20	11.26	.00	11.26
01-552-543-30	25.24	.00	25.24
01-552-544-00	1,109.15	.00	1,109.15
01-552-545-10	5,353.91	.00	5,353.91
01-552-548-10	603.75	.00	603.75
01-552-551-00	34.75	.00	34.75
01-552-555-00	32.64	.00	32.64
01-552-555-20	1,002.52	.00	1,002.52
01-552-627-10	10.88	.00	10.88
01-557-000-71	129.57	.00	129.57
01-557-523-40	5,595.95	1,270.02-	4,325.93
01-557-533-00	1,213.28	.00	1,213.28
01-557-534-45	750.00	.00	750.00

GL Account	Debit	Credit	Proof
01-557-535-10	158.95	.00	158.95
01-557-544-00	514.79	.00	514.79
01-557-550-10	502.50	.00	502.50
01-557-579-10	41.97	.00	41.97
01-557-579-20	154.03	.00	154.03
01-557-587-10	2,300.35	48.09-	2,252.26
01-557-587-50	75.98	.00	75.98
01-557-588-00	7,570.00	.00	7,570.00
01-557-588-10	676.31	.00	676.31
01-557-588-30	57.88	.00	57.88
01-557-595-00	652.49	.00	652.49
01-557-596-00	50.81	.00	50.81
01-557-596-40	213.55	.00	213.55
01-557-596-50	112.65	.00	112.65
01-558-523-40	65.38	.00	65.38
01-558-533-00	17.84	.00	17.84
01-558-538-40	1,450.00	.00	1,450.00
01-559-523-40	43.62	.00	43.62
01-559-533-00	154.65	.00	154.65
01-559-542-20	102.72	.00	102.72
01-559-587-10	77.66	.00	77.66
01-561-000-70	10,192.89	.00	10,192.89
01-561-000-71	8,810.00	.00	8,810.00
01-561-523-40	2,767.40	.00	2,767.40
01-561-533-00	299.76	.00	299.76
01-561-534-45	750.00	.00	750.00
01-561-544-00	480.22	.00	480.22
01-561-587-30	235.23	.00	235.23
01-561-595-00	35.00	.00	35.00
01-561-624-45	1,625.24	.00	1,625.24
01-561-627-10	490.31	.00	490.31
01-561-779-00	28.97	.00	28.97
01-561-940-00	554.41	11.98-	542.43
07-201-000-00	.00	1,750.97-	1,750.97-
07-552-624-40	1,445.99	.00	1,445.99
07-561-624-30	304.98	.00	304.98
10-201-000-00	266.08	199,842.29-	199,576.21-
10-550-300-01	184,961.53	.00	184,961.53
10-552-523-40	2,768.03	266.08-	2,501.95
10-552-533-00	616.63	.00	616.63

GL Account	Debit	Credit	Proof
10-552-534-20	31.00	.00	31.00
10-552-534-30	148.50	.00	148.50
10-552-534-45	750.00	.00	750.00
10-552-535-30	18.75	.00	18.75
10-552-537-00	116.14	.00	116.14
10-552-537-10	762.70	.00	762.70
10-552-538-00	52.50	.00	52.50
10-552-538-10	1,181.10	.00	1,181.10
10-552-542-10	314.91	.00	314.91
10-552-542-20	147.58	.00	147.58
10-552-542-30	97.41	.00	97.41
10-552-544-00	991.70	.00	991.70
10-552-545-10	5,353.91	.00	5,353.91
10-552-548-10	603.75	.00	603.75
10-552-551-00	34.75	.00	34.75
10-552-627-10	314.49	.00	314.49
10-552-675-00	546.96	.00	546.96
10-552-676-00	29.95	.00	29.95
11-201-000-00	266.08	83,426.65-	83,160.57-
11-220-000-00	17.47	.00	17.47
11-550-300-00	68,477.48	.00	68,477.48
11-552-523-40	2,768.16	266.08-	2,502.08
11-552-527-10	314.49	.00	314.49
11-552-533-00	616.64	.00	616.64
11-552-534-20	31.00	.00	31.00
11-552-534-30	148.50	.00	148.50
11-552-534-45	750.00	.00	750.00
11-552-535-20	83.21	.00	83.21
11-552-535-30	18.75	.00	18.75
11-552-537-00	113.22	.00	113.22
11-552-537-01	762.70	.00	762.70
11-552-538-00	52.50	.00	52.50
11-552-542-10	279.46	.00	279.46
11-552-542-20	147.58	.00	147.58
11-552-542-30	97.41	.00	97.41
11-552-544-00	2,053.02	.00	2,053.02
11-552-545-10	5,353.91	.00	5,353.91
11-552-548-10	603.75	.00	603.75
11-552-551-00	34.75	.00	34.75
11-552-675-00	702.65	.00	702.65

GL Account	Debit	Credit	Proof
12-201-000-00	86.63	17,587.59-	17,500.96-
12-220-000-00	18.05	.00	18.05
12-552-523-40	2,230.30	86.63-	2,143.67
12-552-533-00	471.29	.00	471.29
12-552-534-20	31.00	.00	31.00
12-552-534-30	187.06	.00	187.06
12-552-534-45	750.00	.00	750.00
12-552-535-30	18.75	.00	18.75
12-552-537-00	487.22	.00	487.22
12-552-537-01	762.64	.00	762.64
12-552-538-11	52.50	.00	52.50
12-552-542-10	279.44	.00	279.44
12-552-542-20	156.14	.00	156.14
12-552-542-30	97.41	.00	97.41
12-552-544-00	1,562.36	.00	1,562.36
12-552-545-10	5,353.91	.00	5,353.91
12-552-548-10	603.75	.00	603.75
12-552-551-00	34.75	.00	34.75
12-552-595-00	629.13	.00	629.13
12-552-627-10	202.17	.00	202.17
12-552-675-00	1,590.64	.00	1,590.64
12-552-723-00	120.00	.00	120.00
12-565-523-40	1,592.23	.00	1,592.23
12-565-533-00	356.85	.00	356.85
<b>Grand Totals:</b>	<b>448,057.70</b>	<b>448,057.70-</b>	<b>.00</b>

**RESOLUTION NO 20231219**

**A RESOLUTION ADOPTING A BUDGET AND APPROPRIATING SUMS OF MONEY FOR THE TOWN OF CENTER, COLORADO, FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2024 AND ENDING DECEMBER 31, 2023.**

**WHEREAS**, the Town Administrator, Brian Lujan has submitted a proposed budget to this governing body and;

**WHEREAS**, upon public notice, said proposed budget is open for public inspection and said notice advises that the proposed budget would be taken into consideration at the Regular Meeting of the Town Board of Trustees of the Town of Center, Colorado on December 19, 2023.

**NOW THEREFORE**, be it hereby resolved that the 2024 Budget for the Town of Center, as submitted, and herein summarized by Fund, is approved and adopted.

**I. The estimated revenues for each fund are:**

General Fund	\$ 4,838,423
Light & Power Fund	\$ 2,617,880
Gas Fund	\$ 2,585,289
Water Fund	\$ 1,192,941
Conservation Trust Fund	\$ 25,000
Street Improvement Fund	\$ 155,000

**II. The following sums are hereby appropriated for each fund:**

General Fund	\$ 4,817,687
Light & Power Fund	\$ 2,579,863
Gas Fund	\$ 2,525,740
Water Fund	\$ 958,522
Conservation Trust Fund	\$ 104,500
Street Improvement Fund	\$ 57,500

**DONE and SIGNED this 19<sup>th</sup> day of December, 2023**

TOWN OF CENTER

ATTEST:

\_\_\_\_\_  
Anthony Garcia, Mayor

\_\_\_\_\_  
Rose DeHerrera, Town Clerk

**ORDINANCE NO. 568**

**AN ORDINANCE LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2024 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE TOWN OF CENTER, COLORADO, FOR THE 2024 BUDGET YEAR.**

**WHEREAS**, the Board of Trustees of the Town of Center is preparing an annual budget in accordance with the Local Government Budget Law, and;

**WHEREAS**, the amount of money necessary to balance the budget for the general operating expenses is \$283,041 and;

**WHEREAS**, the 2023 valuation for assessment for the Town of Center, as certified by the County Assessor of Saguache County, Colorado, is \$4,413,299 and;

**WHEREAS**, the 2023 valuation for assessment for the Town of Center, as certified by the County Assessor of Rio Grande County, Colorado, is \$6,066,377.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Trustees of the Town of Center, Colorado:

**Section 1:** That for the purpose of meeting all general operating expenses of the Town of Center during the 2024 budget year, there is hereby levied a tax of 27.008 mills upon each dollar of the total valuation for assessment of all taxable property within the Town for the year 2024.

**Section 2:** That the Town Clerk is hereby authorized and directed to certify immediately to the County Commissioners of Saguache County, Colorado, and to the County Commissioners of Rio Grande County, Colorado, the mill levy for the Town of Center as herein determined and set.

**ADOPTED** this 19th day of December, 2023.

**TOWN OF CENTER**

\_\_\_\_\_  
Anthony Garcia, Mayor

**ATTEST:**

\_\_\_\_\_  
Rose DeHerrera, Town Clerk

**ORDINANCE NO 569**

**AN ORDINANCE APPROPRIATING SUMS OF MONEY TO VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES AS SET FORTH BELOW, FOR THE TOWN OF CENTER, COLORADO, FOR THE 2024 BUDGET YEAR.**

**WHEREAS**, the Town of Center has adopted the 2024 annual budget in accordance with the Local Government Budget Law on December 19<sup>th</sup>, 2023 and;

**WHEREAS**, the Town of Center has made provisions therein for revenues in an amount equal to or greater than the proposed expenditures for the exception of Street Improvement and Conservation Trust Funds as set forth in said budget; and;

**WHEREAS**, it is not only required by law but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operations of the Town.

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Trustees of the Town of Center, Colorado:

Section 1. That the following sums are hereby appropriated from revenue of each fund, to each fund, for the purposes stated:

General Fund	\$ 4,838,423
Light & Power Fund	\$ 2,617,880
Gas Fund	\$ 2,585,289
Water Fund	\$ 1,192,941
Conservation Trust Fund	\$ 25,000
Street Improvement Fund	\$ 155,000
<b>TOTAL:</b>	<b>\$ 11,414,533</b>

**ADOPTED** this 19<sup>th</sup> day of December, 2023

**TOWN OF CENTER**

**ATTEST:**

\_\_\_\_\_  
Anthony Garcia, Mayor

\_\_\_\_\_  
Rose DeHerrera, Town Clerk

**AGREEMENT BETWEEN FEDERAL LAW ENFORCEMENT AGENCY  
PARTICIPATING IN THE TREASURY FORFEITURE FUND AND  
STATE OR LOCAL LAW ENFORCEMENT AGENCY  
FOR THE REIMBURSEMENT OF EXPENSES IN JOINT OPERATIONS**

This agreement is entered into by the Town of Center and its Center Police Department (hereinafter referred to as "State/Local LEA") and the Department of Homeland Security, Immigration & Customs Enforcement, Homeland Security Investigations Denver (HSI), a participant in the Treasury Forfeiture Fund (TFF), (hereinafter referred to as "TFF Agency") for the purpose of receiving reimbursable costs incurred by the State/Local LEA in providing resources to joint operations.

Reimbursements may be made to the extent they are included in the TFF Agency's Fiscal Year Financial Plan, and the funds are available within the TFF to satisfy the requests for reimbursement.

**I. EXECUTION AND TERMINATION OF THIS AGREEMENT**

This agreement is effective on the date it is signed by both parties. Unless sooner terminated, the initial term of this Agreement shall be until December 31, 2026. Thereafter, this Agreement shall automatically renew for an additional five-year term unless either party provides the other with written notice of its intent not to renew this Agreement at least sixty (60) days prior to the expiration of the initial term. This Agreement may be terminated at any time by a party upon ninety (90) days advance written notice.

**11. AUTHORITY**

This agreement is established pursuant to the provisions of 31 U.S.C. 9703 and the Treasury Forfeiture Fund Act of 1992 which provide for the reimbursement of certain expenses of state and local law enforcement agencies (LEAs) incurred as participants in joint operations with federal LEAs participating in the TFF.

**111. PURPOSE OF THIS AGREEMENT**

This agreement establishes the procedures and responsibilities of both the State/Local LEA and the TFF Agency for the reimbursement of certain overtime and other expenses pursuant to 31 U.S.C. § 9703.

**IV. NAME OF TASK FORCE (if applicable)**

The name of this task force is: [Name of Task Force].

The projected dates of operation are: [Start Date] to [End Date].

## **V. CONDITIONS AND PROCEDURES**

### **A. Compliance with Federal Statutes and Regulations**

Compliance with 31 U.S.C. § 9703, the Treasury Forfeiture Fund Act of 1992 and TEOAF Directive 18, "Policy for Reimbursements to State and Local Law Enforcement Agencies Involved in Joint Operations with Federal Agencies Participating in the Treasury Forfeiture Fund," is a requirement for this agreement.

### **B. Assignment of State/Local LEA Officers**

1. To the maximum extent possible, the State/Local LEA shall assign dedicated officers to the joint operation.
2. Within 10 days of the effective date of this agreement, the State/Local LEA shall provide the TFF Agency with the following information for each officer assigned to the joint operation:
  - a. Name;
  - b. Title, grade, or rank;
  - c. Badge or ID number; and
  - d. Hourly overtime wage rate.

### **C. Requests for Reimbursement of Joint Operation Expenses**

1. The State/Local LEA may request reimbursement for payment of overtime expenses directly related to work performed by its officers assigned as members of a joint operation with the TFF Agency for the purpose of conducting official investigations. The State/Local LEA may also request reimbursement of other non-overtime expenses directly related to the joint operation.
2. Within 10 days of the effective date of this agreement, the State/Local LEA shall provide the TFF Agency with the following information for the designated point of contact:
  - a. Name;
  - b. Title;
  - c. Telephone number; and
  - d. Email address.
3. Requests for reimbursement for the payment of overtime and non-overtime expenses to the State/Local LEA must be submitted on the agency's letterhead or the TEOAF form, *State or Local Law Enforcement Agency Request for Reimbursement of Joint Operations Expenses* (also referred to as the "Request for Reimbursement Form"), along with copies of supporting documents (i.e., payroll records, receipts, invoices, etc.). If

on agency letterhead, the request must contain the same information contained in the Request for Reimbursement Form.

*(See Attachment C of TEOAF Directive 18, "Policy for Reimbursements to State and Local Law Enforcement Agencies Involved in Joint Operations with Federal Agencies Participating in the Treasury Forfeiture Fund," for a copy of the Request for Reimbursement Form.)*

4. An authorized representative of the State/Local LEA must sign and certify that the request is for overtime and/or other non-overtime expenses incurred by the agency for participation with the joint operation under this agreement. The State/Local LEA shall also certify that the request has not been made to any other federal LEA that may also be participating with the joint operation.
5. The State/Local LEA acknowledges that the agency remains fully responsible for its obligations as the employer of the officers assigned to the joint operation and is responsible for the payment of overtime earnings, withholdings, insurance coverage, and all other requirements by law, regulation, ordinance, or contract regardless of the reimbursable overtime charges incurred.
6. The State/Local LEA shall submit all Request for Reimbursement Forms, together with the required supporting documentation, to the TFF Agency, Attention: CBP National Finance Center, Attn: Forfeiture Fund, 6650 Telecom Dr., Indianapolis, IN 46278.
7. All requests for reimbursement of costs incurred by the State/Local LEA must be approved and certified by the TFF Agency. The TFF Agency shall countersign the Request for Reimbursement Forms.
8. The maximum reimbursement for overtime worked on behalf of the joint operation under this agreement is set at \$15,000 per officer per fiscal year.

#### **D. Program Audit**

This agreement and its procedures are subject to audit by the Treasury Executive Office for Asset Forfeiture (TEOAF), the TFF Agency, the Department of the Treasury Office of Inspector General, the General Accounting Office, and any other government-designated auditing organization. The State/Local LEA agrees to permit such audits and agrees to maintain all records relating to these transactions for a period of not less than three years; and in the event of an on-going audit, until the audit is completed.

These audits may include reviews of any and all records, documents, reports, accounts, invoices, receipts or expenditures relating to this agreement; as well as the interview of any and all personnel involved in these transactions.

**E. Revisions**

The terms of this agreement may be amended upon the written approval of both the State/Local LEA and the TFF Agency. The revision becomes effective upon the date of approval.

**F. No Private Right Created**

This is an agreement between a federal LEA and a state or local LEA and is not intended to confer any right or benefit to any private person or party.

Tony Garcia  
Mayor of the Town Of Center

Special Agent in Charge / HSI

Date: \_\_\_\_\_

Date:

Attest:

\_\_\_\_\_

Rose Deherrera  
Town Clerk

[Name/Title]  
["Name of TFF Agency Headquarters  
Office]

Date: \_\_\_\_\_

[SEAL]

\_\_\_\_\_

\_\_\_\_\_

**MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN  
IMMIGRATION AND CUSTOMS ENFORCEMENT AND LOCAL,  
COUNTY, OR STATE LAW ENFORCEMENT AGENCY FOR THE  
REIMBURSEMENT OF JOINT OPERATIONS EXPENSES FROM  
THE TREASURY FORFEITURE FUND**

This agreement is entered into by the \_\_\_(state/local agency)\_\_\_ (CO0550100 ) and Homeland Security Investigations (HSI), Immigration and Customs Enforcement, (hereafter HSI) for the purpose of reimbursing costs incurred by the \_\_\_(Colorado/Center Police Department) in providing resources to joint operations/task forces.

Payments may be made to the extent they are included in the ICE Fiscal Year Plan and the funding is available in the Treasury Forfeiture Fund to satisfy request(s) for the reimbursement of overtime expenses and other law enforcement expenses related to joint operations.

**I. LIFE OF THIS AGREEMENT**

This agreement becomes effective on the date it is signed by both parties. It will remain in force unless explicitly terminated, in writing, by either party.

**II. AUTHORITY**

This agreement is established pursuant to the provisions of 31 U.S.C. 9703, the Treasury Forfeiture Fund Act of 1992, which provides for the reimbursement of certain expenses incurred by local, county, and state law enforcement agencies as participants of joint operations/task forces with a federal agency participating in the Treasury Forfeiture Fund.

**III. PURPOSE OF THIS AGREEMENT**

This agreement establishes the responsibilities of both parties and the procedures for the reimbursement of certain expenses pursuant to 31 U.S.C. 9703.

**IV. APPLICABILITY OF THIS AGREEMENT**

This agreement is valid for all joint investigations led by HSI with the participation of the \_\_\_(Colorado/Center Police Department)\_\_\_ and until terminated, in writing, by either party.

**V. TERMS, CONDITIONS, AND PROCEDURES**

**A. Assignment of Officers**

To the maximum extent possible, the (Colorado/Center Police Department) shall

assign dedicated officers to any HSI investigation or joint operation. Included as part of this agreement, the \_\_\_\_ (*Colorado/Center Police Department*) shall provide to HSI the names, titles, last four digits of SSNs, badge or ID numbers, and hourly overtime wages of the officers assigned to the joint operation. This information must be updated as necessary.

**B. Submission of Requests for Reimbursement (Invoices) and Supporting Documentation**

1. The (*Colorado/Center Police Department* \_\_\_\_ may request reimbursement of overtime salary expenses directly related to work on a joint operation with HSI performed by officers assigned to the joint operation. In addition, the *Colorado/Center Police Department* \_\_\_\_ may request reimbursement of other investigative expenses, such as travel, fuel, training, equipment and other costs incurred by officers assigned as members of the designated joint operations.
2. Requests for reimbursement of expenses should be submitted to the Special Agent in Charge, 5445 DTC Parkway, Suite 600, Greenwood Village, Colorado 80111 within thirty (30) days after the costs have been incurred.
3. The(*Colorado/Center Police Department*) may not request reimbursement of the same expenses from any other Federal law enforcement agency that may be participating in the investigation.
4. Reimbursement of expenses will not be made by check. To receive reimbursement, the(*Colorado/Center Police Department*) must ensure that Customs and Border Protection, National Finance Center (CBP/NFC) has a current ACH form on file with the agency's bank account information for receipt of electronic funds transfers. The completed, signed ACH form must be sent to the following address:

CBP National Finance Center  
Attn: Forfeiture Fund  
6650 Telecom Drive – Intech Two  
Suite 400  
Indianapolis, IN 46278

If any changes occur in the law enforcement agency's account information, a new ACH form must be filled out and sent to the CBP/NFC as soon as possible.

5. In order to receive reimbursement of officers' overtime and other expenses related to joint operations, the *(Colorado/Center Police Department)* \_\_\_ must submit to HSI SAC/Denver the TEOAF Form, "Local, County, and State Law Enforcement Agency Request for Reimbursement of Joint Operations Expenses" (invoice), signed by an authorized representative of that agency and accompanied by supporting documents (time sheets showing overtime hours and/or receipts for non-overtime expenses).
6. The *(Colorado/Center Police Department)* remains fully responsible, as the employer of the officers assigned to the investigation, for the payment of overtime salaries and related benefits (tax withholdings, insurance coverage, etc.) and all other requirements under the law, regulation, ordinance, or contract, regardless of the reimbursable overtime charges incurred. The Treasury Forfeiture Fund reimburses overtime salaries. Benefits are not reimbursable.
7. The maximum reimbursable entitlement for overtime worked on behalf of the joint investigation is set at \$15,000 per officer per year.

#### **VI. PROGRAM AUDIT**

This agreement and its provisions are subject to audit by ICE, the Department of the Treasury/Office of Inspector General, the General Accounting Office, and other government designated auditors. The *(Colorado/Center Police Department)* agrees to permit such audits and agrees to maintain all records relating to these transactions for a period not less than 3 years and, in the event of an ongoing audit, until the audit is complete.

These audits may include reviews of any and all records, documents, reports, accounts, invoices, and receipts of expenditures related to this agreement, as well as interviews of any and all personnel involved in these transactions.

#### **VII. REVISIONS**

The terms of this agreement may be amended upon the written approval of both parties. The revision becomes effective on the date of approval.

#### **VIII. NO PRIVATE RIGHT CREATED**

This is an internal government agreement between the HSI Denver and the *(Colorado/Center Police Department)* and is not intended to confer any right or benefit to

any private person or party.

**Signatures:**

\_\_\_\_\_  
Steven W. Cagen, Special Agent in Charge  
Homeland Security Investigations

U.S. Immigration & Customs Enforcement  
5445 DTC Parkway, Suite 600  
Greenwood Village, CO 80111

Date: \_\_\_\_\_

\_\_\_\_\_  
Chief of Police – Aaron Fresquez  
Center Police Department  
294 S. Worth Street Center, Co 81125)

Date: \_\_\_\_\_

ORDINANCE NO.

AN ORDINANCE APPROVING AND ACCEPTING AN AGREEMENT BETWEEN THE TOWN OF CENTER AND HOMELAND SECURITY INVESTIGATIONS AND THE CENTER POLICE DEPARTMENT REGARDING REIMBURSEMENT OF POLICE PERSONNEL OVERTIME AND OTHER EXPENSES ACCRUED WHILE WORKING JOINT OPERATIONS

WHEREAS, the Town Council of Center has the authority on behalf of the Town of Center, including its Police Department, to accept an Agreement with Homeland Security Investigations; and

WHEREAS, the Agreement will provide reimbursement for Police overtime and other expenses related to joint operations with Homeland Security Investigations; and

WHEREAS, acceptance of the funding for the purposes for which it has been made is in the best interest of the Town and will benefit the health, welfare, and safety of the citizens of the Town; NOW, THEREFORE,

BE IT ORDAINED BY THE TOWN COUNCIL OF CENTER, that:

**SECTION 1.**

The Agreement between the Town on Center on behalf of the Center Police Department and Homeland Security Investigations to reimburse overtime and other associated expenses by police personnel pertaining to joint operations, a copy of which is attached hereto, having been approved by the Town Attorney, is hereby approved.

**SECTION 2.**

The Mayor is hereby authorized to execute the Agreement on behalf of the Town of Pueblo, and the Town Clerk shall affix the Seal of the Town thereto and attest same.

**SECTION 3.**

The officers and staff of the Town are authorized to perform any and all acts consistent with this Ordinance and the attached Agreement to implement the transactions described herein.

**SECTION 4.**

This Ordinance shall become effective on the date of final action by the Mayor and Town Council.

**Action by Town Council:**

Introduced and initial adoption of Ordinance by City Council on

----- Final adoption of Ordinance by City Council on

\_\_\_\_\_

\_\_\_\_\_  
**President** **City** Council

**Action by the Mayor:**

Approved on \_\_\_\_\_

Disapproved on \_\_\_\_\_ based on the following objections:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Mayor

**Action by Town Council After Disapproval by the Mayor:**

Council did not act to override the Mayor's veto.

Ordinance re-adopted on a vote of \_\_\_\_\_, **on** \_\_\_\_\_

Council action on \_\_\_\_\_ failed to override the Mayor's veto.

\_\_\_\_\_  
President of City Council

ATTEST

\_\_\_\_\_