

TOWN OF CENTER

2014 Budget Preliminary Draft

Updated Draft, Town Board Packet, 11.05.13

Table of Contents

Summary of Revenues, Expenditures and Fund Balances	
General Fund, Street Improvement Fund, Conservation Trust Fund	1
Light & Power Fund, Natural Gas Fund, Water Fund	2
Revenues	
General Fund Revenues	3
Light & Power Fund Revenues, Natural Gas Fund Revenues, Water Fund Revenues	4
Expenditures	
General Fund Expenditures, Utility Fund Expenditures, Administrative Fund Expenditures	5
Department Fund Expenditures	
General Fund - Administration	6
General Fund - Public Safety	7
General Fund - Street and Parks	8
General Fund - Municipal Court	9
General Fund - Building and Planning	10
Utility Fund - Light and Power	11
Utility Fund - Natural Gas	12
Utility Fund - Water	13
Conservation Trust Fund	14
Street Improvement Fund	15

SUMMARY OF REVENUES AND EXPENDITURES

GENERAL FUNDS

GENERAL ADMINISTRATIVE FUND

	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
FUND BALANCE RESERVE FORWARD				
General Fund	341,440	340,059	340,059	265,019.93
REVENUES				
Tax & Assessments	377,117	410,760	435,262	430,760
License & Permits	3,282	3,400	3,309	3,400
Intergovernmental Revenue	154,619	186,765	173,537	183,500
Charges For Services	145,248	152,000	133,615	145,000
Administrative Fund	374,145	353,000	353,000	330,000
Fines & Forfeits	35,400	35,500	28,419	33,500
Miscellaneous	16,848	1,575	19,479	1,575
Subtotal	1,106,660	1,143,000	1,146,621	1,127,735
EXPENDITURES				
General Fund	786,327	818,259	754,188	788,646
Administrative Fund	321,714	329,150	467,473	312,650
Subtotal	1,108,041	1,147,409	1,221,661	1,101,296
Revenues in Excess of Expenditures	-1,381	-4,409	-75,039	26,439
Transfers In/Out	0	0	0	0
FUND BALANCE TOTAL	340,059	335,650	265,020	291,459

STREET IMPROVEMENT FUND

	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
FUND BALANCE RESERVE FORWARD				
Street Improvement Fund	200,552	296,025	296,025	426,991
REVENUES				
Tax & Assessments	135,810	130,000	148,671	150,000
Other Revenue	328	100	0	100
Subtotal	136,138	130,100	148,671	150,100
EXPENDITURES				
Road Maintenance - Projects	40,665	15,000	11,569	30,000
Street Improvement Admin Fee	0	10,000	6,136	0
Road Maintenance- General	0	0	0	0
Subtotal	40,665	25,000	17,705	30,000
Revenues in Excess of Expenditures	95,473	105,100	130,966	120,100
Transfers In/Out	0	0	0	0
FUND BALANCE TOTAL	296,025	401,125	426,991	547,091

CONSERVATION TRUST FUND

	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
FUND BALANCE RESERVE FORWARD				
CTF	93,018	77,455	77,455	94,298.58
REVENUES				
CTF Revenues	22,321	22,000	22,000	22,000
Other Revenues	8,502	100	0	100
Subtotal	30,823	22,100	22,000	22,100
EXPENDITURES				
CTF Improvement	46,387	60,000	5,156	0
Maintenance/Supplies/Repairs	0	1,200	0	1,200
Subtotal	46,387	61,200	5,156	1,200
Revenues in Excess of Expenditures	-15,563	-39,100	16,844	20,900
Transfers In/Out	0	0	0	0
FUND BALANCE TOTAL	77,455	38,355	94,299	115,199

UTILITY FUNDS

LIGHT & POWER	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
FUND BALANCES RESERVE FORWARD				
L&P Fund	487,976	818,628	818,628	1,062,437
REVENUES				
L&P Fund	2,104,577	1,861,400	1,803,657	1,855,000
EXPENDITURES				
L&P Fund	1,673,924	2,120,253	1,559,849	1,754,452
Revenues in Excess of Expenditures	430,652	-258,853	243,808	100,548
Transfers In/Out	-100,000	0	0	0
FUND BALANCE TOTAL	818,628	559,776	1,062,437	1,162,985
NATURAL GAS	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
FUND BALANCES RESERVE FORWARD				
Natural Gas	449,063	590,810	590,810	728,437
REVENUES				
Natural Gas	974,788	869,250	1,289,041	1,000,000
EXPENDITURES				
Natural Gas Fund	833,042	1,075,286	1,151,414	979,452
Revenues in Excess of Expenditures	141,747	-206,036	137,627	20,548
Transfers In/Out	0	0	0	0
FUND BALANCE TOTAL	590,810	384,774	728,437	748,985
WATER FUND	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
FUND BALANCES RESERVE FORWARD				
Water Fund	65,069	51,204	51,204	49,084
REVENUES				
Water Fund	232,533	2,294,100	306,031	1,400,000
EXPENDITURES				
Water Fund	346,398	2,311,236	308,151	1,376,552
Revenues in Excess of Expenditures	-113,865	-17,136	-2,120	23,448
Transfers In/Out	100,000	0	0	0
FUND BALANCE TOTAL	51,204	34,068	49,084	72,532

GENERAL FUND REVENUES

Account #		2012 Actual	2013 Budget	2013 Estimated	2014 Budget
TAXES & ASSESSMENTS					
01.402.00	Property Tax - Saguache Cty.	125,452	130,000	138,959	140,000
01.402.20	Property Tax - Rio Grande Cty.	105,328	110,000	138,300	120,000
01.402.01	Special Ownership/MVL - Sag. Cty.	0	3,500	0	3,500
01.402.21	Special Ownership/MVL - RG Cty.	1,385	7,700	0	7,700
01.404.00	Sales Tax -General	135,811	150,000	148,671	150,000
01.408.00	Cigarette Tax	2,863	3,000	2,946	3,000
01.435.00	Solid Waste Franchise Fee	1,348	1,560	1,456	1,560
01.405.00	Mineral/Severance Tax	4,930	5,000	4,930	5,000
	subtotal	377,117	410,760	435,262	430,760
LICENSES & PERMITS					
01.432.10	Building/Planning Permits	2,842	3,000	2,960	3,000
01.432.20	Vendor Permits	235	200	203	200
01.432.30	Liquor License	206	200	146	200
	subtotal	3,282	3,400	3,309	3,400
INTERGOVERNMENTAL REVENUE					
01-430.40	Sanitation District Administration Fee	43,586	68,265	72,000	72,000
01-430.50	Fire District Administration Fee	22,500	22,500	22,500	22,500
01-414.00	Highway Users Tax	64,533	72,000	64,037	65,000
00-000.00	Other County IGA's	0	0	0	0
01.446.40	Grants - Sag. Cty.	24,000	24,000	15,000	24,000
01-440.00	GOCO Grants	0	0	0	0
	subtotal	154,619	186,765	173,537	183,500
CHARGES FOR SERVICES					
01.433.00	Solid Waste Service Charges	145,248	152,000	133,615	145,000
	subtotal	145,248	152,000	133,615	145,000
ADMIN/OVERHEAD FUND					
01.430.10	Light and Power Utility Admin Fees	126,145	109,000	109,000	100,000
01.430.30	Natural Gas Utility Admin Fees	50,000	54,500	54,500	50,000
01.430.20	Water Utility Admin Fees	24,000	13,000	13,000	15,000
01.430.60	Light and Power Utility OH Fees	100,000	109,000	109,000	100,000
01.430.70	Natural Gas Utility OH Fees	62,500	54,500	54,500	50,000
01.430.80	Water Utility OH Fees	11,500	13,000	13,000	15,000
	subtotal	374,145	353,000	353,000	330,000
FINES & FORFEITS					
01.444.000.00	Municipal Court Revenue	1,490	0	3,430	4,000
01.444.000.10	Police Fines	27,760	25,500	22,103	25,500
01.444.000.30	Police Surcharge	6,150	10,000	2,886	4,000
01.444.000.80	Evidence Sales/Narcotic Seizures	0	0	0	0
	subtotal	35,400	35,500	28,419	33,500
MISCELLANEOUS					
01-445.00	Miscellaneous Income	12,505	1,000	19,479	1,000
01-448.10	Building Rental/Lease	0	0	0	0
01-446.10	General Fund Interest Earned	4,343	75	0	75
01-454.00	Sale of Equipment/Material	0	500	0	500
	subtotal	16,848	1,575	19,479	1,575
TOTAL GENERAL FUNDS		1,106,660	1,143,000	1,146,621	1,127,735

UTILITY FUND REVENUES

Account #		2012 Actual	2013 Budget	2013 Estimated	2014 Budget	
LIGHT & POWER FUND						
10-436.00	Electricity Sales	1,926,567	1,800,000	1,642,638	1793600	
10-000.00	Sales Tax Collected	Included in 10.436.00	0	26,000	0	26000
10-435.50	Unapplied Credits	100,747	30,000	126,983	30,000	
10-446.00	Interest Income	4,009	200	147	200	
10-447.00	Late Fee Income	Included in 10.436.00	0	200	0	200
10-450.00	Insurance Claims Payment	0	0	0	0	
10-454.00	Sale of Equipment/Material	Included in 10.445.00	0	1,000	0	1,000
10-445.00	Miscellaneous Income	23,984	1,000	30,709	1,000	
10-456.00	Equipment Usage/Rental Income	0	1,000	0	1,000	
10-458.00	New Service/Tap Fees	Included in 10.436.00	0	750	0	750
10-459.00	Labor/Service Charges	49,269	1,250	3,180	1,250	
10-460.00	Grant/Loan Funding	0	0	0	0	
	subtotal	2,104,577	1,861,400	1,803,657	1,855,000.00	
NATURAL GAS FUND						
11-435.00	Natural Gas Sales	964,271	850,000	1,285,032	958,250	
11-000.00	Sales Tax Collected	Included in 11.435.00	0	10,000	0	10,000
11-446.00	Interest Income	1,498	500	174	500	
11-447.00	Late Fee Income	Included in 11.435.00	0	500	0	500
11-450.00	Insurance Claims Payment	0	0	0	0	
11-454.00	Sale of Equipment/Material	0	250	0	250	
11-445.00	Miscellaneous Income	8,840	2,500	3,835	2,500	
11-456.00	Equipment Usage/Rental Income	0	1,000	0	1,000	
11-458.00	New Service/Tap Fees	Included in 11.435.00	0	2,000	0	2,000
11-459.00	Labor/Service Charges	179	2,500	0	25,000	
11-460.00	Grant/Loan Funding	0	0	0	0	
	subtotal	974,788	869,250	1,289,041	1,000,000	
WATER FUND						
12-435.00	Water Sales	231,525	288,000	306,000	293,900	
12-449.00	Sanitation IGA Funding	0	0	0	0	
12-446.00	Interest Income	37	100	31	100	
12-447.00	Late Fee Income	Included in 12.446.00	0	500	0	500
12-450.00	Insurance Claims Payment	0	0	0	0	
12-454.00	Sale of Equipment/Material	0	500	0	500	
12-445.00	Miscellaneous Income	0	1,000	0	1,000	
12-456.00	Equipment Usage/Rental Income	0	1,500	0	1,500	
12-458.00	New Service/Tap Fees	Included in 12.446.00	0	1,000	0	1,000
12-459.00	Labor/Service Charges	971	1,500	0	1,500	
12-460.00	Grant/Loan Funding	0	2,000,000	0	1,100,000	
	subtotal	232,533	2,294,100	306,031	1,400,000	
TOTAL UTILITY FUNDS		3,311,899	5,024,750	3,398,729	4,255,000	

EXPENDITURES

Account #	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
GENERAL FUND				
Administration	271,050.86	270,500.13	247,035.45	249,667.08
Public Safety	375,338.68	385,877.88	364,951.88	397,577.22
Streets and Parks	101,439.73	116,276.01	114,636.01	97,620.29
Municipal Court	23,503.38	28,457.43	24,022.43	28,781.37
Building/Planning	14,993.99	17,147.50	3,541.89	15,000.00
Tabor Reserve				
subtotal	786,326.64	818,258.95	754,187.66	788,645.95
ADMINISTRATIVE FUND				
01.552.538.10 Attorney	31,696	50,000	77,521	50,000
Litigation Deductable	0	25,000	25,000	25,000
01.552.545.10 Insurance - General Liability	60,748	65,000	59,883	56,000
01.552.533.00 Insurance - Works Compensation	17,441	11,500	14,249	11,500
01.552.532.00 Audit Expenses	32,900	23,000	29,200	28,000
01.552.538.00 Professional Service Fees	3,543	5,500	3,750	5,500
01.552.534.10 Incode/RMS Support -Caselle Purchase Included	18,735	6,000	112,513	6,000
01.552.543.00 Facilities Maintenance/Utility Services	63,512	35,000	67,771	35,000
01.552.534.20 IT Support	3,663	4,500	5,319	4,500
01.552.534.30 Web Site/E-mail Accounts	634	2,300	969	2,300
Electronic Equipment/Software	6,293	22,500	719	10,000
01.552.530.00 Town Board Compensation	9,600	9,600	9,600	9,600
01.552.535.10 Town Board Training/Expenditures	350	4,000	0	4,000
01.552.535.15 Appointed Board Training/Expenditures	0	2,000	0	2,000
01.552.542.30 Office Equipment/Leases	2,003	2,000	1,667	2,000
01.552.537.00 Telephone/Cell Phone	21,759	20,000	23,268	20,000
01.552.542.20 Postage	10,320	8,000	7,495	8,000
01.552.548.10 Membership/Dues	9,530	2,000	8,685	2,000
01.552.550.10 Advertising	10,369	6,000	2,821	6,000
01.552.542.10 Office Supplies	11,212	8,000	11,695	8,000
01.552.551.00 Drug Testing	769	1,500	2,157	1,500
01.552.540.00 Election Expenses	5,038	8,000	3,191	8,000
SLV COG	0	0	0	0
Lease Purchase Program	0	6,750	0	6,750
Donations to Non-Profits	1,600	1,000	0	1,000
subtotal	321,714	329,150	467,473	312,650
TOTAL GENERAL EXPENDITURES	1,108,040.62	1,147,408.95	1,221,660.66	1,101,295.95

GENERAL FUND/ADMINISTRATION

Account #		2012 Actual	2013 Budget	2013 Estimated	2014 Budget	Notes
PERSONNEL						
01.552.522.00	Town Manager	30,004	30,004	30,004	30,904	.5 FTE
01.552.522.00	Town Clerk/Treasurer	17,503	17,503	17,503	18,028	.5 FTE
01.552.522.00	Deputy Town Clerk/Treasurer	8,450	8,450	8,450	8,704	.25 FTE
01.552.522.00	Public Works Director	15,002	15,002	15,002	0	.25 FTE
01.552.523.20	FICA/Medicare	5,428	5,428	5,428	5,591	
01.552.523.40	Health Insurance	8,784	8,784	8,784	9,048	
01.552.526.00	Other Benefits	0	0	0	0	
01.552.525.00	Simple IRA	2,129	2,129	2,129	2,193	
	Employee Merit Bonus	3,750	3,750	3,750	3,863	
	Subtotal	87,300	87,300	87,300	74,467	
OPERATING EXPENSES						
01.552.535.30	Training Expenses	9,599	4,000	1,810	9,000	
01.552.535.20	Travel Expenses	3,415	5,000	2,490	0	
01.552.555.00	Miscellaneous Expenses	16,664	1,000	8,592	1,000	
	Spring Clean Up	0	22,000	11,086	14,000	
	Subtotal	29,678	32,000	23,978	24,000	
MAINTENANCE						
01.552.543.10	Contingency Funds	0	0	0	0	
01.552.543.20	Equipment Maintenance	3,310	5,000	0	5,000	
01.552.543.30	Vehicle Fuel/Maintenance	580	1,200	642	1,200	
	Subtotal	3,889	6,200	642	6,200	
CONTRACTUAL						
01.550.100.00	Solid Waste Contract Expenses	145,248	145,000	133,615	145,000	
	subtotal	145,248	145,000	133,615	145,000	
CAPITAL IMPROVEMENT						
01.552.550.30	Sidewalk Improvements	4,936	0	1,500	0	
	subtotal	4,936	0	1,500	0	
Total Budget		271,051	270,500	247,035	249,667	

Note: Training and Travel Expenses have been combined to one account.

GENERAL FUND/PUBLIC SAFETY DEPARTMENT

Account #		2012 Actual	2013 Budget	2013 Estimated	2014 Budget	Notes
PERSONNEL						
01.557.522.00	Dispatcher - Alexander	4,420	4,420	4,420	4,553	.25 FTE
01.557.522.00	Dispatcher - Arellano	7,826	7,826	7,826	8,061	.25 FTE
01.557.522.00	Dispatcher - Full Time	4,420	4,420	4,420	4,553	.25 FTE
01.557.522.00	Dispatcher - Martinez	4,420	4,420	4,420	4,553	.25 FTE
01.557.522.00	Dispatcher - Montoya	4,680	4,680	4,680	4,820	.25 FTE
01.557.522.00	Police Chief - Lucero	55,000	55,000	55,000	56,650	1.0 FTE
01.557.522.00	Police Corporal - Fresquez	31,200	31,200	31,200	32,136	1.0 FTE
01.557.522.00	Police Officer - Fresquez	31,200	31,200	31,200	32,136	1.0 FTE
01.557.522.00	Police Officer - Heredia	31,200	31,200	31,200	32,136	1.0 FTE
01.557.522.00	Police Officer - Stambaugh	31,200	31,200	31,200	32,136	1.0 FTE
01.557.522.00	Police Secretary - Gutierrez	9,100	9,100	9,100	9,373	.25 FTE
01.557.522.00	Police Sergeant -Arellano	40,560	40,560	40,560	41,777	1.0 FTE
01.557.523.80	FPPA	20,452	20,452	20,452	21,066	
01.557.523.90	Pension	11,000	11,000	11,000	11,330	
01.557.523.40	Health Insurance	35,000	35,000	35,000	36,050	
01.557.526.00	Other Benefits	5,500	5,500	5,500	5,665	
01.557.526.10	Grants	2,200	2,200	0	0	
01.557.523.20	FICA/Medicare (admin only)	2,800	2,800	2,800	2,884	
	Subtotal	332,178	332,178	329,978	339,877	
OPERATING EXPENSES						
01.557.535.10	Training Expenses	3,889	5,000	1,806	7,500	
01.557.535.30	Travel Expenses	1,985	2,500	4,362	0	
01.557.579.10	Department Issued Equipment	1,800	2,000	0	2,000	
01.557.587.10	Fuel&Oil	10,294	10,500	10,925	10,500	
01.557.594.10	Firearms/Ammunition	2,346	2,000	788	2,000	
01.557.587.30	Vehicle Maintenance and Repairs	3,809	5,500	7,524	1,000	
01.557.588.10	Radio Maintenance and Repairs	882	1,200	480	1,200	
	Radar Certification	0	0	0	0	
01.557.594.01	Court Costs	0	1,000	0	1,000	
01.557.594.02	Prisoner Care	0	0	8	0	
01.557.595.00	Uniforms	2,594	2,500	1,475	2,500	
01.557.597.10	Investigation Contingency	0	1,500	0	1,500	
01.557.588.30	Misc Equipment/Video/Radar/Software	1,181	10,000	1,406	2,000	
01.557.596.00	Miscellaneous Expenses	8,232	0	0	0	
	Police Surcharge	6,150	10,000	6,200	6,500	
	Drug Interdiction	0	0	0	20,000	
	Subtotal	43,161	53,700	34,974	57,700	
TOTAL POLICE BUDGET		375,339	385,878	364,952	397,577	

Note: Training and Travel Expenses have been combined to one account.

GENERAL FUND/STREETS - PARKS DEPARTMENT

Account #	2012 Actual	2013 Budget	2013 Estimated	2014 Budget	Notes
PERSONNEL					
01.561.522.00 Street Crewman	13,780	13,780	13,780	14,193	.5 FTE
01.561.522.00 Street Crewman	13,260	13,260	13,260	13,658	.5 FTE
01.561.522.00 Part time/Overtime	4,500	4,500	4,500	4,635	
01.561.523.20 FICA/Medicare	2,413	2,413	2,413	2,485	
01.561.523.40 Health Insurance	11,712	11,712	11,712	12,063	
01.561.523.30 Simple IRA	811	811	811	836	
Subtotal	46,476	46,476	46,476	47,870	
OPERATING EXPENSES					
01.561.535.10 Training Expenses	471	1,000	1,665	0	
01.561.535.30 Travel Expenses	56	1,000	1,380	0	
01.561.627.10 Fuel&Oil	3,541	1,900	4,636	2,250	
01.561.624.40 Gravel/Asphalt	2,666	0	0	0	
01.561.624.30 Culverts/Signage	2,994	0	573	0	
01.561.623.00 Shop Maintenance/Repair	0	2,400	1,016	0	
01.561.587.30 Vehicle Maintenance/Repair	3,434	1,500	14,750	3,000	
01.561.624.50 Park Maintenance/Repair	7,843	11,000	18,661	11,000	
01.561.598.00 Animal Control	5,533	14,000	9,488	14,000	
01.561.619.00 Safety Equipment	448	1,500	0	2,000	
01.561.595.00 Uniforms	1,224	1,000	0	2,000	
01.561.940.00 Tools/Supplies	9,746	1,500	7,094	3,000	
01.561.950.00 Miscellaneous Expenses	5,308	500	1,436	500	
Subtotal	43,264	37,300	60,699	37,750	
CAPITAL IMPROVEMENTS					
01.561.779.00 Town Park Improvement	5,850	15,000	7,325	10,000	
01.561.780.00 Tennis Court Improvement	0	0	0	0	
01.561.781.00 Gym Relocation Project	0	0	0	0	
Town Hall Improvements	5,850	0	0	0	
Sweeper Unit	0	17,500	136	0	
01.561.782.00 Contingency	0	0	0	2,000	
Subtotal	11,700	32,500	7,461	12,000	
TOTAL STREETS BUDGET	101,440	116,276	114,636	97,620	

GENERAL FUND/MUNICIPAL COURT

Account #	2012 Actual	2013 Budget	2013 Estimated	2014 Budget
PERSONNEL				
01.558.522.00 Judge	11,000	11,000	11,000	11,000
01.558.522.00 Deputy Town Clerk/Treasurer	8,450	8,450	8,450	8,703
01.558.523.40 Health Insurance	1,464	1,464	1,464	1,508
01.558.525.00 Other Benefits	122	122	122	122
01.558.523.80 Simple IRA	584	584	584	591
01.558.222.20 FICA/Medicare	1,488	1,488	1,488	1,507
Subtotal	23,107	23,107	23,107	23,431
OPERATING COSTS				
01.558.535.10 Training Expenses	40	1,000	285	1,500
01.558.535.30 Travel Expenses	160	500	90	0
01.558.594.02 Prisoner Costs	0	750	540	750
Subtotal	200	2,250	915	2,250
CONTRACTUAL				
01.558.538.10 Court Appointed Counsel	0	1,000	0	1,000
01.558.538.20 Counseling	0	1,000	0	1,000
01.558.538.30 Town Prosecutor	0	600	0	600
01.558.555.00 Miscellaneous Expenses	196	500	0	500
Subtotal	196	3,100	0	3,100
TOTAL COURTS BUDGET	23,503	28,457	24,022	28,781

Note: Training and Travel Expense have been combined to one account.

BUILDING/PLANNING DEPARTMENT

Account		2012 Actual	2013 Budget	2013 Estimated	2014 Budget	Notes
PERSONNEL						
01.559.522.00	Land Use Administrator	0	0	0	0	
01.559.522.00	Building Inspector/Code Enforcement Officer	12,380	15,000	1,711	0	
01.559.523.20	FICA	947	1,148	131	0	
01.559.548.20	School/Travel/Dues	0	1,000	1,000	0	
	Subtotal	13,327	17,148	2,842	0	
COMMODITIES						
01.559.542.10	Office Supplies	231	0	173	0	
01.559.542.30	Copy Expense	0	0	0	0	
01.559.542.20	Postage	343	0	29	0	
01.559.587.10	Fuel/Oil/Mileage	1,093	0	498	0	
	Abatement	0	0	0	15,000	
	Subtotal	1,667	0	700	15,000	
TOTAL BUILDING/PLNG BUDGET		14,994	17,148	3,542	15,000	

Note: The Utility Superintendant is serving as the Building Inspector and Code Enforcement Officer.

UTILITY FUND/LIGHT & POWER

Account #		2012 Actual	2013 Budget	2013 Estimated	2014 Budget
PERSONNEL					
10.552.522.00	Public Works Director	15,002	15,002	15,002	24,401
10.552.522.00	Assistant Superintendent	18,336	18,336	18,336	18,236
10.552.522.00	Utility Crewman	11,785	11,785	11,785	16,282
10.552.522.00	Utility Crewman	11,785	11,785	11,785	14,568
10.552.522.00	Utility Crewman	10,399	10,399	10,399	12,854
10.552.522.00	Utility Crewman	9,706	9,706	9,706	10,343
10.552.522.00	Administrative Clerk - Utility	11,093	11,093	11,093	8,998
10.552.522.00	Town Manager	30,004	30,004	30,004	27,588
10.552.522.00	Town Clerk/Treasurer	17,503	17,503	17,503	15,502
01.558.522.00	Deputy Town Clerk/Treasurer				6,963
01.557.522.00	Dispatcher - Full Time	4,420	4,420	4,420	5,463
01.557.522.00	Dispatcher - Full Time	7,826	7,826	7,826	9,673
01.557.522.00	Dispatcher - Full Time	4,420	4,420	4,420	5,408
01.557.522.00	Dispatcher - Full Time	4,420	4,420	4,420	5,463
01.557.522.00	Dispatcher - Full Time	4,680	4,680	4,680	5,784
01.557.522.00	Police Secretary	9,100	9,100	9,100	11,248
10.552.523.20	FICA/Medicare	12,346	12,346	12,346	14,346
10.552.523.40	Health Insurance	25,825	25,825	25,825	34,228
10.552.526.00	Other Benefits	2,152	2,152	2,152	2,152
10.552.523.30	Simple IRA	4,701	4,701	4,701	5,452
	Employee Merit Bonus	3,750	3,750	3,750	3,750
	Subtotal	215,503	215,503	215,503	254,952
OPERATING EXPENSES					
10.550.300.01	Electric Power Purchases	891,519	1,040,000	901,995	900,000
10.550.300.02	Electric Power Transmission	244,437	0	0	0
10.550.800.00	Sales Tax	7,570	80,000	141,000	80,000
10.552.535.10	Training Expenses	7,759	6,000	4,614	6,000
10.552.535.20	Travel Expenses	610	3,000	2,746	0
10.552.627.10	Fuel&Oil	4,000	2,000	5,068	4,500
10.552.675.00	Tools/Equipment/Supplies	16,760	15,000	11,402	15,000
10.552.979.00	Safety Equipment	0	10,000	14,679	10,000
10.552.676.00	Shop/Facility Maintenance	2,477	25,000	2,526	15,000
10.552.677.00	Electrical Equipment Maintenance	2,921	60,000	143	5,000
10.552.587.30	Vehicle Maintenance	5,330	3,000	10,823	3,000
10.552.537.00	Engineering/Professional Services	7,271	60,000	18,206	20,000
10.522.776.00	Meter Repairs/Replacement	2,426	5,000	0	5,000
10.552.777.00	Transformer Replacement/Disposal	7,432	10,000	0	10,000
10.552.77.50	Wire/Pole/Distribution Expenses	1,726	10,000	0	10,000
10.552.595.00	Uniforms	1,010	2,000	2,545	2,000
10.552.587.00	Vehicle Purchase	0	3,000	0	28,000
10.552.557.00	Misc. Expenses	7,908	1,000	4,023	1,000
	Lease Purchase Program	0	6,750	0	0
	Town Manager Residence Maintenance	701	10,000	1,919	10,000
	Subtotal	1,211,856	1,351,750	1,121,689	1,124,500
CAPITAL IMPROVEMENTS					
10.552.772.00	Contingency	0	40,000	379	20,000
10.552.779.00	System Capital Improvements	14,779	150,000	0	150,000
10.552.772.10	Meter Replacement Project	4,707	130,000	4,030	0
10.552.772.20	Street Lights	935	15,000	248	5,000
10.552.772.30	Substation Loan Payment	0	0	0	0
	Elec Pole Replacement Project	0	0	0	0
		0	0		
	Subtotal	20,420	335,000	4,657	175,000
UTILITY ADMIN/OVERHEAD FUNDS					
10.552.800.00	Light and Power Utility Admin Fees	101,145	109,000	109,000	100,000
10.552.810.00	Light and Power Utility OH Fees	125,000	109,000	109,000	100,000
	subtotal	226,145	218,000	218,000	200,000
TOTAL LIGHT & POWER BUDGET		0	1,673,924	2,120,253	1,559,849
				1,559,849	1,754,452

Note: 40% of Utility Worker wages have been allocated to the Light & Power Fund.

Note: Training and Travel Expense have been combined to one account.

UTILITY FUND/NATURAL GAS

Account #		2012 Actual	2013 Budget	2013 Estimated	2014 Budget
PERSONNEL					
11.552.522.00	Public Works Director	14,806	14,806	14,806	24,401
11.552.522.00	Assistant Superintendent	18,336	18,336	18,336	18,236
11.552.522.00	Utility Crewman	11,785	11,785	11,785	16,282
11.552.522.00	Utility Crewman	11,785	11,785	11,785	14,568
11.552.522.00	Utility Crewman	10,399	10,399	10,399	12,854
11.552.522.00	Utility Crewman	9,706	9,706	9,706	10,343
11.552.522.00	Administrative Clerk - Utility	11,093	11,093	11,093	8,998
11.552.522.00	Town Manager	30,004	30,004	30,004	27,588
11.552.522.00	Town Clerk/Treasurer	17,503	17,503	17,503	15,502
01.558.522.00	Deputy Town Clerk/Treasurer				6,963
01.557.522.00	Dispatcher - Full Time	4,420	4,420	4,420	5,463
01.557.522.00	Dispatcher - Full Time	7,826	7,826	7,826	9,673
01.557.522.00	Dispatcher - Full Time	4,420	4,420	4,420	5,408
01.557.522.00	Dispatcher - Full Time	4,420	4,420	4,420	5,463
01.557.522.00	Dispatcher - Full Time	4,680	4,680	4,680	5,784
01.557.522.00	Police Secretary	9,100	9,100	9,100	11,248
11.552.523.20	FICA/Medicare	12,331	12,331	12,331	14,346
11.552.523.40	Health Insurance	25,825	25,825	25,825	34,228
11.552.526.00	Other Benefits	2,152	2,152	2,152	2,152
11.552.523.30	Simple IRA	4,695	4,695	4,695	5,452
	Employee Merit Bonus	3,750	3,750	3,750	3,750
	Subtotal	219,036	219,036	219,036	254,952
OPERATING EXPENSES					
11.550.300.00	Gas Purchases	384,345	450,000	640,301	400,000
11.550.300.02	Gas Transmission	0	50,000	60,819	0
11.550.800.00	Sales Tax	0	32,000	73,374	32,000
11.552.535.10	Training Expenses	2,422	2,000	0	4,000
11.552.535.20	Travel Expenses	2,422	2,000	0	0
11.552.527.10	Fuel&Oil	3,892	2,500	4,618	4,500
11.552.675.00	Tools/Equipment/Supplies	3,520	5,000	15,590	5,000
11.552.679.00	Safety Equipment	1,269	5,000	0	5,000
11.552.676.00	Shop/Facility Maintenance	0	5,000	0	5,000
11.552.587.30	Vehicle Maintenance	795	2,000	113	2,000
11.552.537.00	Engineering/Professional Services	25,064	10,000	3,858	5,000
11.552.776.00	Meter Expenses	1,535	1,000	0	10,000
11.552.731.10	Cathodic Protection Expenses	49	5,000	0	5,000
11.552.731.00	Pipeline/Valving/Distribution Expenses	20,309	20,000	8,201	20,000
11.552.731.20	Repair of Leaks	27	2,000	0	2,000
11.552.595.00	Uniforms	0	2,000	0	2,000
11.552.556.10	Pipe and Plumbing Supplies	0	20,000	0	20,000
	Vehicle Purchase	0	6,750	0	28,000
	Subtotal	445,648	622,250	806,874	549,500
CAPITAL IMPROVEMENTS					
11.552.772.00	Contingency	0	5,000	0	5,000
11.552.772.10	Gas Valve Project	56,035	100,000	10,648	50,000
11.552.779.00	System Capital Improvements	12,323	20,000	5,856	20,000
	Subtotal	68,358	125,000	16,504	75,000
UTILITY ADMIN/OVERHEAD FUNDS					
11.552.800.00	Natural Gas Utility Admin Fees	50,000	54,500	54,500	50,000
11.552.810.00	Natural Gas Utility OH Fees	50,000	54,500	54,500	50,000
	subtotal	100,000	109,000	109,000	100,000
TOTAL NATURAL GAS BUDGET		833,042	1,075,286	1,151,414	979,452

Note: 40% of Utility Worker wages have been allocated to the Natural Gas Fund.

Note: Training and Travel Expense have been combined to one account.

UTILITY FUND/WATER

Account #		2012 Actual	2013 Budget	2013 Estimated	2014 Budget
PERSONNEL					
10.552.522.00	Public Works Director	14,806	14,806	14,806	12,200
10.552.522.00	Assistant Superintendent	18,336	18,336	18,336	9,118
10.552.522.00	Utility Crewman	11,785	11,785	11,785	8,141
10.552.522.00	Utility Crewman	11,785	11,785	11,785	7,284
10.552.522.00	Utility Crewman	10,399	10,399	10,399	6,427
10.552.522.00	Utility Crewman	9,706	9,706	9,706	5,172
10.552.522.00	Administrative Clerk - Utility	11,093	11,093	11,093	4,499
10.552.522.00	Town Manager	30,004	30,004	30,004	13,794
10.552.522.00	Town Clerk/Treasurer	17,503	17,503	17,503	7,751
01.558.522.00	Deputy Town Clerk/Treasurer				3,481
01.557.522.00	Dispatcher - Alexander	4,420	4,420	4,420	2,732
01.557.522.00	Dispatcher - Full Time	7,826	7,826	7,826	4,836
01.557.522.00	Dispatcher - Full Time	4,420	4,420	4,420	2,704
01.557.522.00	Dispatcher - Full Time	4,420	4,420	4,420	2,732
01.557.522.00	Dispatcher - Full Time	4,680	4,680	4,680	2,892
01.557.522.00	Police Secretary	9,100	9,100	9,100	5,624
10.552.523.20	FICA/Medicare	12,331	12,331	12,331	7,173
10.552.523.40	Health Insurance	25,825	25,825	25,825	17,114
10.552.526.00	Other Benefits	2,152	2,152	2,152	2,152
10.552.523.30	Simple IRA	4,695	4,695	4,695	2,726
	Employee Merit Bonus	3,750	3,750	3,750	3,751
	Subtotal	215,286	215,286	215,286	128,552
OPERATING EXPENSES					
12.552.535.10	Training Expenses	1,537	2,000	878	4,000
12.552.535.20	Travel Expenses	1,320	2,000	1,316	0
12.552.553.10	Assessments	2,572	3,000	4,400	3,000
12.552.527.10	Fuel&Oil	3,892	1,200	4,115	4,500
12.552.675.00	Tools/Equipment	3,186	5,000	10,407	10,000
12.552.679.00	Safety Equipment	2,048	5,000	727	5,000
12.552.676.00	Shop/Facility Maintenance	4,082	2,000	6,872	2,000
12.552.587.30	Vehicle Maintenance	2,281	2,000	3,101	2,000
12.552.537.00	Engineering/Professional Services	30,641	7,500	15,878	7,500
12.552.776.10	Backflow Project	18,467	1,000	4,923	5,000
12.552.776.10	Treatment Plant Maintenance	0	5,000	4,923	20,000
12.552.731.00	Pipeline/Valving/Distribution Expenses	10,088	3,000	181	10,000
12.552.731.20	Repair of Leaks	4,452	1,000	0	2,000
12.552.723.00	Water Treatment/Testing	17,843	9,000	4,092	7,500
12.552.595.00	Uniforms	0	2,000	1,000	2,000
12.552.557.00	Miscellaneous Expenses	2,873	0	2,377	0
	Lease Purchase Program	0	6,750	0	0
	Subtotal	105,281	57,450	65,190	84,500
CAPITAL IMPROVEMENTS					
55-40-832	Contingency	0	7,500	0	7,500
55-40-242	Water System Improvements	2,595	2,000,000	621	25,000
55-40-246	Water Equipment Replacement	236	5,000	1,054	5,000
	Water Tank Project	0	0	0	1,100,000
	Subtotal	2,831	2,012,500	1,675	1,137,500
UTILITY ADMIN/OVERHEAD FUNDS					
10-42-246	Water Utility Admin Fees	11,500	13000	13000	13,000
10-42-246	Water Utility OH Fees	11,500	13000	13000	13,000
	subtotal	23,000	26,000	26,000	26,000
TOTAL WATER BUDGET		346,398	2,311,236	308,151	1,376,552

Note: 20% of Utility Worker wages have been allocated to the Water Fund.

Note: Training and Travel Expense have been combined to one account.

CONSERVATION TRUST FUND

Account #		2012 Actual	2013 Budget	2013 Estimated	2014 Budget
CTF REVENUES					
05.417.00	CTF Revenues	22,321	22,000	22,000	22,000
05.445.00	Other Revenues	8,502	100	0	100
	Revenue Subtotal	30,823	22,100	22,000	22,100
CTF EXPENSES					
10-56-420	CTF Improvement	46,387	60000	5,156	0
10-56-422	Maintenance/Supplies/Repairs	0	1200	0	1200
	Expense Subtotal	46,387	61,200	5,156	1,200
	CTF EXCESS (DEFICIT)	-15,563	-39,100	16,844	20,900
	Transfers In/Out	0	0	0	0
	CTF BEGINNING FUND BALANCE	93,018	77,455	38,355	55,199
	CTF ENDING FUND BALANCE	77,455	38,355	55,199	76,099

STREET IMPROVEMENT FUND

Account #		2012 Actual	2013 Budget	2013 Estimated	2014 Budget
SI REVENUES					
07.412.00	SI Sales Tax Revenues	135,810	130,000	148,671	150,000
07.445.00	Other Revenues	328	100	0	100
	Revenue Subtotal	136,138	130,100	148,671	150,100
SI EXPENSES					
07.552.772.10	Road Maintenance - Projects	40,665	15,000	11,569	30,000
07.552.800.00	Street Improvement Admin Fee	0	10,000	6,136	0
07.552.557.00	Miscellaneous	3,512	1,200	573	1,000
07.561.535.10	Training Expenses	0	1,000	0	4,000
07.561.535.30	Travel Expenses	0	1,000	0	0
07.561.627.10	Fuel&Oil	0	1,900	0	2,250
07.561.624.40	Gravel/Asphalt	0	3,000	0	3,000
07.561.624.30	Culverts/Signage	0	5,000	209	5,000
	Street Sweeper	0	17,500	42,000	0
	Expense Subtotal	44,177	55,600	60,487	45,250
PERSONNEL					
07.561.522.00	Street Superintendent	13,780	13,780	13,780	14,193 .5 FTE
07.561.522.00	Street Crewman	13,260	13,260	13,260	13,658 .5 FTE
07.561.522.00	Part time/Overtime	4,500	4,500	4,500	4,635
07.561.523.20	FICA/Medicare	2,413	2,413	2,413	2,485
07.561.523.40	Health Insurance	11,712	11,712	11,712	12,063
07.561.523.30	Pension	811	811	811	836
	Subtotal	46,476	46,476	46,476	47,870
SI EXCESS (DEFICIT)		45,485	28,024	41,708	56,980