



Town Board Agenda  
Regular Meeting  
September 11, 2018  
5:30 PM

MISSION STATEMENT

*"The Town of Center, Colorado shall provide strong leadership, inspire community pride, maintain fiscal accountability and through its employees offer a high level of service to the residents, businesses, and visitors of the community."*

1. CODIFICATION WORKSHOP – 5:30
2. MEETING CALLED TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE – 6:30 P.M.
3. A MOTION TO APPROVE THE AGENDA
4. CITIZEN COMMENTS

**A. MUST SIGN IN IN ORDER TO BE HEARD AND ONLY FIVE REQUESTS WILL BE HEARD. A FIVE MINUTE TIME LIMIT IS IMPOSED AND NO IMMEDIATE ACTION AND OR COMMENTS WILL BE PROVIDED BY THE BOARD.**

6. CONSENT AGENDA
  - A. MINUTES  
08/14/18 & 08/28/18
  - B. POLICE DEPARTMENT REPORT
  - C. COURT REPORT
  - D. PUBLIC WORKS REPORTS
    1. Utilities
    2. Water
    3. Streets and Parks
    4. Code Enforcement Report
  - E. PAYABLES

7. MANAGERS REPORT

8. OLD BUSINESS
  - A. GOALS –
  - B. FULLENWIDER LEASE
  - C. IGA – SANITATION
  - D. SAFE ROUTES TO SCHOOL

9. NEW BUSINESS
  - A. COMP PLAN- OUTLINE
  - B. FRANCHISE FEE - TOC



Town Board Agenda  
Regular Meeting  
September 11, 2018  
5:30 PM

C. I CONERGER

10. CALENDAR ITEMS

11. A MOTION TO ADJOURN THE MEETING

Posted on  
September 7, 2018  
Center Town Hall and Center Post office  
This agenda may be amended

CENTER TOWN BOARD  
REGULAR MEETING  
AUGUST 14, 2018  
4:30 P.M.

The codification workshop was held at 4:30 p.m.

The meeting was called to order at 6:00 p.m. by Mayor Sisneros.

Roll Call –

Mayor Sisneros	P
Mayor Pro-Tem McClure	P
Trustee Gallegos	P
Trustee Adeline Sanchez	P
Trustee Hurtado	E
Trustee McClure	P
Trustee James Sanchez	P

A motion to go into Executive Session was made by Trustee Adeline Sanchez, seconded by Trustee McClure. Roll Call – All in favor. Motion Carries.

A motion to adjourn out of Executive Session was made by Mayor Pro-Tem McClure, seconded by Trustee McClure. Roll Call – All in favor. Motion Carries.

A motion to approve the agenda was made by Trustee Adeline Sanchez, seconded by Mayor Pro-Tem McClure. Roll Call – All in favor. Motion Carries.

CITIZEN COMMENTS - There were no comments.

CONSENT AGENDA

Minutes – There were no comments.

Police Department Report –

Attorney Trujillo swore in new police Chief Tristan VanZalinge. Trustee Adeline Sanchez wants a report that gives the names of the officers that are doing the arrests or violations. Beatrice said that they do have the initials.

Court Report- There were no comments.

Public Works Report –

Utilities – Chris told the Board as of August 14 there is power to the Canon Carrot Co. Everything south of the highway is on the new transformer with the exception of Blue Chip. They will begin heading back into Town with the upgrade.

Water – Trustee McClure had Ken Dalby go out to the Consaul wells. Mr. Dalby will work with Dave on the issues. Every 10 years the State comes in to evaluate the abandon wells.

Streets and Parks – Anthony said the paving is all done. Anthony and Alan met with the school and talked over some of the issues. Trustee McClure would like how many dogs and cats they deal with in their report. They will be doing some crack fillings before the winter.

Code Enforcement Report – Dave had no comments, everything is going good.

Payables – There were no comments.

A motion to approve the consent Agenda was made by Mayor Pro-Tem McClure, seconded by Trustee Gallegos. Roll Call – All in favor.

#### MANAGERS REPORT

Brian talked about the M.E.A.N. rate study, there are many variables that need to be addressed. The Board will meet for a workshop to review the study. Brian will let the Board know when it is scheduled for. IGA and NMPP the Board needs workshops for both these issues. CIRSA will be held on August 22<sup>nd</sup>. Trustee McClure said that we need to really study the rate issues and how to proceed.

#### OLD BUSINESS

Goals – This will remain on the Agenda for a refresher of the Goals that have been discussed.

Christmas Decorations – Chris will have the prices for the next meeting.

Ditch Smell – Brian said that the Sanitation District and various other entities have met to see how to combat this issue. The issue is in its infancy. Trustee McClure asked if it's really the Town's issue. Brian said he is just reporting what the findings are.

Memorial Wall – Brian said he spoke with Monte Vista Monument and John Glass told Brian that he has had some health issues but he is working on finishing the granite. Mr. Glass could not give a definite date of completion.

DCI – Grant Application – Brian said that DCI received a grant from USDA to come and educate the business owners about revitalization of Downtown Center.

NMPP – Gas Option – Brian said that NMPP will provide the Town a proposal for providing gas. The next step will be to meet with Board.

Colorado Trust – Brian has moved a 1.1 million based off March's financials to Colorado Trust. Brian also explained to the Board that taking more money out of FSWB will affect the local economy. Brian gave the breakdown of which accounts the money was deposited in.

#### NEW BUSINESS

Valley Wide Health Proclamation – National Health Center week - August 12 – 18. Mayor Sisneros read the Proclamation. A motion to approve the proclamation was made by Trustee McClure, seconded by Trustee James Sanchez. Roll Call – All in favor. Motion Carries.

Safe Routes to School – The Safe routes has been an ongoing project for a couple of years. It is for the safety to the children. We are trying to work with CDOT, Rio Grande Commissioners, and the Town to get a grant for the Safe Routes. Katrina Ruggles gave a presentation and some background on the project. The School has done various surveys about the health issues of the kids. Highway 112 is an issue for safety. The grant will be an infrastructure grant. CDOT is moving to an every three year grant. The grant will be for up to \$500,000. The Town of Center will have to provide a 20% match. There will also be upfront costs prior to applying for the grant. The Town of Center applied for a sales tax grant for \$5,000 to help with the costs of obtaining the surveys and easements. The issue will be tabled until the next meeting on August 28<sup>th</sup>.

#### Shooting Range –

Brian said that the officers would like to see what the feasibility is to make a shooting range for our officers only. Boyd would investigate the project further. Brian will tell Boyd to take a look at the other property. Saguache County needs to be notified prior to having a shooting range established.

#### Establish Commercial Gas Committee –

Trustee McClure wants to change it to Utility Rate Committee instead. Trustee McClure said that they need to establish protocols for all rates. Mayor Pro-Tem McClure will put in the newsletter asking for a few volunteers.

#### CALENDAR ITEMS –

#### ADJOURNMENT

A motion to adjourn the meeting was made by Trustee Gallegos, seconded by Mayor Pro-Tem McClure. Roll Call – All in favor. Motion Carries.

Submitted by,

Rose Marie DeHerrera  
Deputy Clerk, CMC

Herman Sisneros  
Mayor

**CENTER TOWN BOARD**  
**SPECIAL BOARD MEETING**  
**AUGUST 28, 2018**  
**4:00 P.M.**

A Financial workshop was held at 4:00 p.m.

A codification workshop was held at 5:00 p.m.

The Board meeting was called to order at 6:31 p.m. by Mayor Pro-Tem McClure.

Roll Call –

Mayor Sisneros	E
Mayor Pro-Tem McClure	P
Trustee Gallegos	P
Trustee Adeline Sanchez	E
Trustee Hurtado	P
Trustee McClure	P
Trustee James Sanchez	E

A motion to approve the agenda was made by Trustee McClure, seconded by Trustee Gallegos. Roll Call – All in favor. Motion Carries.

A motion to approve the financials for May, June and July 2018 was made by Trustee McClure, seconded by Trustee Hurtado. Roll Call – All in favor. Motion Carries.

A motion to approve the payables after discussion on three invoices was made by Trustee Gallegos, seconded by Trustee Hurtado. Roll Call – All in favor. Motion Carries.

**OLD BUSINESS**

Goals –

Brian said that the Goals are a work in progress. The Board members need to review the comp plan so they can decide where to go from here forward.

Christmas Decorations –

Brian said that the Town has an opportunity to update the outdated decorations. Trustee McClure said that he doesn't know where the money would come out of the budget. Brian said that he does understand that it was not budgeted for and we could try to fundraise at a later time for the decorations.

A motion to purchase the Season's Greetings banner was made by Trustee McClure, seconded by Trustee Hurtado. Roll Call – All in favor. Motion Carries.

Fullenwider House –

Brian said that we are looking for the lease from Attorney Trujillo. The Board will table this issue until the September meeting.

Safe Routes –

Brian emailed Katrina Ruggles about the money that the school would be able to provide. Brian explained the position that the Town is in with providing all the Town's projects that are now on the table.

#### NEW BUSINESS

Office Hours –

After Discussion about the safeguards that are in place with the punch in and outs, Trustee McClure withdrew the complaint.

Tierra Nueva Water Variance –

Brian said that Raymond would like to have a water variance for watering. Raymond would like a permanent water variance for all the zones. A motion was made by Trustee McClure to allow Tierra Nueva to have a permanent water variance, seconded by Trustee Hurtado. Roll Call – All in favor. Motion Carries.

New Court Report –

Rose presented the Board with two reports. One will be chosen.

Investments –

Brian talked about the investment prospects. Trustee McClure suggested that the Town put \$225,000 into a CD in Aventa Credit Union. Brian was given authority to invest the monies.

#### CALENDAR ITEMS –

Board Meeting – September 11 at 5:30 for codification.

A motion to adjourn the meeting was made by Trustee Gallegos, seconded by Trustee Hurtado. Roll Call – All in favor. Motion Carries. The meeting was adjourned at 7:53 p.m.

Submitted by,

Rose Marie DeHerrera  
Deputy Clerk, CMC

Mary McClure  
Mayor Pro-Tem

**CENTER POLICE DEPARTMENT**  
**294 S. WORTH ST**

CENTER, CO 81125

Date : 09/07/2018  
Page : 1  
Agency : 0001

**Citation By Date Range**

08/01/2018 to 08/31/2018

Citation #	Date	Time	Officer	Agency	Subject Name	Vehicle Lic.
16466	08/04/2018	22:20	307EG	0001	DERMOTT SHILLINGBURG, ...	OSL983
16467	08/06/2018	19:50	303AF	0001	AGUIRRE, OMAR	AIC-219
16468	08/12/2018	00:12	307EG	0001	PEREZ, JONATHAN	
16480	08/03/2018	16:10	308BW	0001	LE BLANC, FELICIA	AIE165
16482	08/09/2018	16:00	308BW	0001	Juvenile	878JPW
16483	08/18/2018	02:30	308BW	0001	HINTON, WAYNE	
16611	08/02/2018	21:30	306JR	0001	FAIR RODRIGUEZ, LOUIS	
16612	08/17/2018	20:04	306JR	0001	ARAGON, CHRISTINE	RBJ565
16613	08/25/2018	18:00	308BW	0001	SISNEROS, BENITA	
16661	08/05/2018	09:25	303AF	0001	GOODE, CHARLES	0339936
16662	08/05/2018	09:45	303AF	0001	WARREN, JESSE	350-PUC
16663	08/11/2018	09:07	303AF	0001	GARCIA, JUAN	JOR-260
16696	08/20/2018	12:06	302TA	0001	ESTRADA CHACON, ENRIQUE	994XUY
16698	08/23/2018	15:27	302TA	0001	Juvenile	698SQX



**CENTER POLICE DEPARTMENT**  
**294 S. WORTH ST**

09/07/2018

Page : 1

CENTER, CO 81125

**Arrest & Booking by Date**

08/01/2018 to 08/31/2018

Date	Name	DOB	Charge	Type / Level	Officer
08/02/2018	JUAREZ, PEDRO SANTIAGO		42-4-1301(1) (a)	On View Misd.	308BW
08/02/2018	JUAREZ, PEDRO SANTIAGO		42-2-138(1) (d)	On View Misd.	308BW
08/02/2018	JUAREZ, PEDRO SANTIAGO	...	18-3-208	On View Misd.	308BW
08/02/2018	JUAREZ, PEDRO SANTIAGO		18-5-113	On View Felony	308BW
08/02/2018	JUAREZ, PEDRO SANTIAGO		18-9-116.5	On View Felony	308BW
08/06/2018	AGUIRRE, OMAR IAAAC		Warrant Arrest	Warrant Misd.	303AF
08/12/2018	PEREZ, JONATHAN		18-13-122	On View Misd.	307EG
08/12/2018	PEREZ, JONATHAN		18-8-104	On View Misd.	307EG
08/18/2018	HINTON, WAYNE SHAWN		18-4-503	On View Misd.	308BW
08/18/2018	SISNEROS, GARY		Warrant Arrest	Warrant Misd.	307EG
08/18/2018	SISNEROS, GARY		Warrant Arrest	Warrant Misd.	307EG
08/19/2018	ROCHA, ELIAS		Warrant Arrest	Warrant Misd.	307EG
08/19/2018	ROCHA, ELIAS		Warrant Arrest	Warrant Misd.	307EG
08/27/2018	SALAZAR, JULIAN		Warrant Arrest	Warrant Unk	303AF
08/27/2018	SALAZAR, JULIAN		Warrant Arrest	Warrant Unk	303AF
08/30/2018	ESPINOSA, RICK JERRY	...	Warrant Arrest	Warrant Felony	302TA

Case Number	Sequence Number	Date	Code	Offense Type	Ordinance Type
18-092	200	08/03/2018	410(O)		Local
18-093	200	08/03/2018	410(O)		Local
18-094	200	08/03/2018	410(O)		Local
18-095	200	08/03/2018	410(O)		Local
18-096	200	08/08/2018	1402	IMPROPER/RECKLESS DRIVING	State
18-097	200	08/08/2018	110120	SPEED	State
18-098	200	08/08/2018	11019	SPEED	State
18-099	200	08/08/2018	110119	SPEED	State
18-100	200	08/08/2018	11019	SPEED	State
18-101	200	08/08/2018	410(O)		Local
18-102	200	08/08/2018	410(O)		Local
18-103	200	08/08/2018	410(O)		Local
18-104	200	08/08/2018	410(O)		Local
18-105	200	08/08/2018	410(O)		Local
18-106	200	08/08/2018	410(O)		Local
18-107	200	08/08/2018	410(O)		Local
18-108	200	08/08/2018	410(O)		Local
18-109	200	08/08/2018	410(O)		Local
18-110	200	08/08/2018	410(O)		Local
18-111	200	08/08/2018	410(O)		Local
18-112	200	08/08/2018	410(O)		Local
18-113	200	08/08/2018	410(O)		Local
18-114	200	08/09/2018	410(O)		Local
18-115	200	08/09/2018	410(O)		Local
18-116	200	08/21/2018	410(O)		Local
18-117	200	08/21/2018	410(O)		Local
18-118	200	08/21/2018	410(O)		Local
18-119	200	08/21/2018	410(O)		Local
18-120	200	08/21/2018	410(O)		Local
18-121	200	08/21/2018	410(O)		Local
18-122	200	08/21/2018	410(O)		Local
18-124	200	08/21/2018	410(O)		Local
18-125	200	08/21/2018	410(O)		Local
18-126	200	08/21/2018	410(O)		Local
18-127	200	08/21/2018	410(O)		Local
18-128	200	08/21/2018	410(O)		Local
18-129	200	08/21/2018	122(OF)		Local
18-130	200	08/21/2018	410(O)		Local
18-131	200	08/21/2018	410(O)		Local
18-132	200	08/21/2018	410(O)		Local
18-133	200	08/21/2018	410(O)		Local
18-134	200	08/23/2018	1402	IMPROPER/RECKLESS DRIVING	State
18-135	200	08/23/2018	410(O)		Local
18-136	200	08/23/2018	11019	SPEED	State
18-137	200	08/23/2018	630	LIGHTS/REFLECTORS	State
18-138	200	08/23/2018	410(O)		Local

Grand Totals: 46

## Report Criteria:

Include convictions  
Include dispositions for minors

Date	Case Number	Name	Description	Total Amount
08/01/2018	18-087	GARCIA, LAINDA	FINE - CARELESS DRIVING	205.00
08/01/2018	18-088	AGUILAR, ULYSSES	FINE - DISREGARDED STOP SIGN AT THROUGH HIGHWAYS	140.00
08/03/2018	18-092	DEVORA, LYDIA	PLEA BY MAIL - WATERING VIOLATION	50.00
08/15/2018	18-095	CARTER, WILLIAM	FINE - WATERING VIOLATION	50.00
08/15/2018	18-099	GOODE, CHARLES	FINE - SPEEDING 10-19 MPH OVER LIMIT	205.00
08/22/2018	18-101	GARCIA, MITCHELL	PLEA BY MAIL - WATERING VIOLATION	50.00
08/22/2018	18-103	MARTINEZ, LYDIA	PLEA BY MAIL - WATERING VIOLATION	50.00
08/22/2018	18-105	AGUILAR, JOSE	PLEA BY MAIL - WATERING VIOLATION	50.00
08/22/2018	18-107	BENITEZ, VANNA	PLEA BY MAIL - WATERING VIOLATION	50.00
08/28/2018	18-086	CISNEROS, EDUARDO	PLEA BY MAIL - FAILURE TO USE TURN SIGNAL	120.00
08/28/2018	18-089	SHERRIE FLORES	PLEA BY MAIL - WATERING VIOLATION	20.00
08/29/2018	18-080	PALMA, MARTIN	PLEA BY MAIL - WATERING VIOLATION	100.00
08/29/2018	18-084	MACK, JUSTIN	FINE - SAFETY BELT REQUIRED	90.00
08/29/2018	18-084	MACK, JUSTIN	FINE - GLASS IN VEHICLE DID NOT PERMIT NORMAL VISION	60.00
08/29/2018	18-090	VIGIL, KELVIN	FINE - DISORDERLY CONDUCT	125.00
08/29/2018	18-091	MALDONADO, ERNESTO	PLEA BY MAIL	50.00
08/29/2018	18-093	VELASQUEZ, BEN	PLEA BY MAIL - WATERING VIOLATION	50.00
08/29/2018	18-094	SANCHEZ, LOYOLA	PLEA BY MAIL - WATERING VIOLATION	50.00
08/29/2018	18-096	PURL, CAMERON	PLEA BY MAIL - CARELESS DRIVING	180.00
08/29/2018	18-097	AGUIRRE, OMAR	FINE - SPEEDING 20+ MPH OVER LIMIT	25.00
08/29/2018	18-098	WARREN, JESSE	PLEA BY MAIL - SPEEDING 5-9 MPH OVER LIMIT	90.00
08/29/2018	18-100	DERMOTT, SHILLINGBURG	PLEA BY MAIL - SPEEDING 5-9 MPH OVER LIMIT	90.00
08/29/2018	18-102	TRUJILLO, WESLEY	FINE - WATERING VIOLATION	50.00
08/29/2018	18-104	RAMIREZ SR, NICK	PLEA BY MAIL - WATERING VIOLATION	50.00
08/29/2018	18-108	MENDEZ, RAMIRO	PLEA BY MAIL - WATERING VIOLATION	50.00
08/29/2018	18-111	PEREZ, GENARD	PLEA BY MAIL - WATERING VIOLATION	50.00
08/29/2018	18-113	AGUILAR, JOSE	PLEA BY MAIL - WATERING VIOLATION	50.00
08/29/2018	18-114	PALMA, MARTIN	PLEA BY MAIL - WATERING VIOLATION	50.00
08/29/2018	18-120	MARTINEZ, NORMA	PLEA BY MAIL - WATERING VIOLATION	50.00
08/29/2018	18-122	GONZALES, HECTOR	PLEA BY MAIL - WATERING VIOLATION	50.00
08/29/2018	18-127	ARCHULETA, BRIAN	PLEA BY MAIL - WATERING VIOLATION	50.00
08/29/2018	18-131	NEGRETE, RAFAEL	PLEA BY MAIL - WATERING VIOLATION	50.00
08/29/2018	18-133	TORRES, ALFREDO	PLEA BY MAIL - WATERING VIOLATION	50.00
08/29/2018	18-134	ESTRADA, ENRIQUE	PLEA BY MAIL - CARELESS DRIVING	180.00

## Utility Report August - September 2018

### Gas and Electrical Systems

#### Gas

Complete inspection of the rectifier for the gas system

Monthly testing of odorant in gas system

Complete quarterly inspections of gas system

Complete Cathodic protection inspection and testing

Investigate ongoing problems with gas usage. Problem determined to be the

lowered gas rates paid by Gourmet Potatoes and the overage the Town

must pay for the over-delivery charges for usage exceeding the allowed

usage per day. The Town has been absorbing these costs which are charged

at a rate of 125% of that daily going rate per DTH. ( Ongoing, waiting for rate study )

Assemble pricing from Veriforce for ongoing OQ training, will cost the town less annually

than the costs PSI would charge by \$5500.00

Have received contract from Veriforce and reviewing contract at this time.

Contract effective date will be 01 January 2019

#### Electrical

Repair multiple outages caused by broken insulator shorting wires to ground

Replacement of pole hit by truck @ Skyview cooling. This job included the following:

Replacement of broken pole

Replacement of 3 transformers

Replacement of primary wire between the poles

Straighten pole bent over from truck hitting guy wire

Clean-up and removal of old pole and transformers

Installation of new cross arms and hardware (lighting arrestors, cut-outs, and included hardware)

Installation of new meter can, CT's and wiring for metering

Assemble list of replacement pad mount transformers for back-up stock (multiple sizes and voltages)

Repair meter wiring @ Elithorpe storage on 3rd and Sisneros

Repair meter wiring @ Aspen Cement Building

Tie over for Elithorpe, Beiger, and Pit Stop to new feeder (Aug. 12 2018)

Complete the tie over of Canon carrots and take back the power to feed them on new feeder

Scheduled for Aug. 8th

Tie over for Southwest bank and Leonardo's (Aug. 12 2018)

Change over of Aspen mechanic shop on new feeder

Re-route new service and remove old service @ 774 Miles for future garage

Investigate dark areas in Town for the possible addition of street lighting

Continue cutting of pavement for installation of wire into Town

Replace service at Mrs. Willis on west second

Receive transformers for change over at Blue Chip

## Water

Various water turn on / offs for customers

Test and adjustment of Mission controls to operate wells and tank

Check commercial water meters for multipliers

Replace chlorine tanks and adjust pump for chlorine injection

Meet and take engineers around Town for installation concerns for residential

water meter installation

Read some existing residential water meters and continue to read to monitor

residential water usage for grant purposes

Assist with repair of broken water line @ Tierra Nueva

## **Sanitation**

Assist the sanitation dept. to auger/jet sewers

Install new sewer tap for new Dollar General

Repair stuck floats @ main sewer plant pumps for abnormal operation

Complete wiring and installation of new transformer for IPC

## **Misc. Duties Performed**

Meet with Tierra Nueva for addition of new buildings and all services (planning stages)

Multiple locates and building code issues

Meter reading

Service orders and deliver delinquent notices

Disconnect and re-connection of delinquent customers

Deliver delinquent notices to customers

Cut concrete and pavement for Eddy Tafoya for sidewalk replacement ( ongoing )

# Water / Sanitation

## August Report

### Daily rounds

Check all lift stations are in working order and no breakers kicked or high alarms

Check and record hours on all lift station control boxes to monitor hours on pumps

Clean bar screen at influent gate at sewer plant

Measure ph, tss, d.o., chlorine residual, and flow at influent and effluent of sewer system

Check and record gallons of flow per day

Check west and east water wells are in working order and no alarms

Check and record flow of both wells per day

Check and record chlorine residual at both water wells

Record gas flow per day at the border station

Log into mission communications and check status of both water wells level of water tank and sewer plant lift station pumps, check for alarms

Collect and prepare samples from influent and effluent and take them to the lab in Alamosa weekly

Get with mike weekly to talk about the week before lab results

On call duties

Attend sanitation board meetings



Robert Gonzales

Dispose of influent waste caught in screen and sewer plant into dumpster as needed

Jetting backed up sewer lines per costumer complaint

Scraped floats and lift station walls and degreased all lift stations

Sprayed down all lift stations with jetter pressure washer and flushed water/ grease, pumped down all lift stations to suck up grease

Turn water on/off per costumer request

Complete service orders

Pull weeds and trash from sewer ponds

Continue summer maintenance jetting main sewer lines

New chlorine barrels in east and west well

Helped with replacing bad transformer behind mountain king with new one

Trimmed and sprayed weeds around water tank, lift stations and sewer plant

Remove algae and duck weed from sewer pond #2,3

Trouble shoot Sewer plant lift station, bad power float was replaced

East well, Replaced old copper fittings and flushed on chlorine injection point with all plastic and a new stainless steel ball valve

Cleaned and flushed out chlorine injection point in west well, already fitted with plastic fittings and stainless valve

Changed oil on sanitation truck (dodge Dakota), checked fluids and added oil on jetter truck

Helped with the concert at the park Friday night 8-31



## **Street and Parks Monthly Report July - August 2018**

Cut tree limbs obstructing view from traffic

Helped remove concrete and asphalt front of Town Hall for Eddie to re-do sidewalk

Cleaned restrooms in parks

Spread more fertilizer Casa Blanca Park

Worked on sprinkler clocks and bad valves

Picked up trash at park

Pulled weeds from flower beds Casa Blanca Park

Cut and pruned trees at parks

Mowed grass in all parks

Cleaned out splash pad drains

Sprayed weeds

## Streets

Shoulder dirt work around town

Filled in pot holes

Picked up trash on Main St.

Burned tree limb pit

Dumped trash cans in town and all parks

Repaired and replaced stop and street signs

Picked up trash in parks took out trashes in parks to be picked up

Painted crosswalks in school area and in town

Dirt work in alleys

## **Animal Control**

Picked up stray dogs

Washed out animal unit

Have been doing dog control mornings 1 to 2 hours everyday

**Picked up 5 dogs**

**Picked up dead dogs and cats**

**Cleaned shop - washed trucks**

### **Misc. Jobs**

**Ran street sweeper in and around town**

**Put a new circuit board on water park**

**Watered trees in Community Park**

**Burned tree limb pit**

**Ran the small tractor around the City park**

**Watered flowers in flower pots around Town**

Check Issue Dates: 9/7/2018 - 9/7/2018

Sep 07, 2018 10:29AM

## Report Criteria:

Report type: GL detail

Check Type = {&lt;&gt;} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>11055</b>										
09/18	09/07/2018	11055	1259	AMERICAN ELECTRIC COMPAN	0116-437443	1	10-552-675-00	.00	137.40	137.40
Total 11055:										
								.00		137.40
<b>11056</b>										
09/18	09/07/2018	11056	1035	CALIFORNIA CONTRACTORS S	05118	1	10-552-675-00	.00	107.94	107.94
Total 11056:										
								.00		107.94
<b>11057</b>										
09/18	09/07/2018	11057	2034	CASELLE	90224	1	01-552-534-40	.00	493.25	493.25
09/18	09/07/2018	11057	2034	CASELLE	90224	2	10-552-534-40	.00	493.25	493.25
09/18	09/07/2018	11057	2034	CASELLE	90224	3	11-552-534-40	.00	493.25	493.25
09/18	09/07/2018	11057	2034	CASELLE	90224	4	12-552-534-40	.00	493.25	493.25
Total 11057:										
								.00		1,973.00
<b>11058</b>										
09/18	09/07/2018	11058	1042	CENTER MUNICIPAL UTILITIES	083118	1	01-561-544-00	.00	570.51	570.51
09/18	09/07/2018	11058	1042	CENTER MUNICIPAL UTILITIES	083118	2	01-552-544-00	.00	854.88	854.88
09/18	09/07/2018	11058	1042	CENTER MUNICIPAL UTILITIES	083118	3	10-552-544-00	.00	353.84	353.84
09/18	09/07/2018	11058	1042	CENTER MUNICIPAL UTILITIES	083118	4	01-557-544-00	.00	97.99	97.99
09/18	09/07/2018	11058	1042	CENTER MUNICIPAL UTILITIES	083118	5	12-552-544-00	.00	3,247.02	3,247.02
09/18	09/07/2018	11058	1042	CENTER MUNICIPAL UTILITIES	083118	6	11-552-544-00	.00	250.23	250.23
Total 11058:										
								.00		5,374.47
<b>11059</b>										
09/18	09/07/2018	11059	1043	CENTER PARTS STORE	090718	1	10-552-587-30	.00	446.05	446.05
09/18	09/07/2018	11059	1043	CENTER PARTS STORE	090718	2	11-552-587-30	.00	446.04	446.04
09/18	09/07/2018	11059	1043	CENTER PARTS STORE	090718	3	01-561-587-30	.00	94.42	94.42
Total 11059:										
								.00		986.51

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount	
11060	09/18	09/07/2018	11060	1044	CENTER REDI MIX, INC	1955,1996,1	1	01-552-550-30	.00	3,048.14	3,048.14
Total 11060:									.00	3,048.14	
11061	09/18	09/07/2018	11061	1045	CENTER TIRE STORE	083118	1	01-561-587-30	.00	1,451.29	1,451.29
09/18	09/07/2018	11061	1045	CENTER TIRE STORE	083118	2	10-552-587-30	.00	87.50	87.50	
Total 11061:									.00	1,538.79	
11062	09/18	09/07/2018	11062	1065	COLORADO RURAL WATER AS	13029	1	12-552-535-20	.00	75.00	75.00
Total 11062:									.00	75.00	
11063	09/18	09/07/2018	11063	2280	CONLEY WASTE MANAGEMEN	090118	1	10-552-676-00	.00	84.00	84.00
Total 11063:									.00	84.00	
11064	09/18	09/07/2018	11064	2279	CONLEY WASTE MANAGEMEN	090118	1	01-561-624-50	.00	393.00	393.00
Total 11064:									.00	393.00	
11065	09/18	09/07/2018	11065	1078	DAVIS ENGINEERING SERVICE	6526	1	12-552-772-40	.00	459.00	459.00
Total 11065:									.00	459.00	
11066	09/18	09/07/2018	11066	2275	EDWARD TAFOYA (T.E.C.C.)	090118	1	01-552-550-30	.00	500.00	500.00
Total 11066:									.00	500.00	
11067	09/18	09/07/2018	11067	1099	GALLS	010595118	1	01-557-595-00	.00	271.69	271.69
09/18	09/07/2018	11067	1099	GALLS	010604011	1	01-557-595-00	.00	39.52	39.52	

Check Issue Dates: 9/7/2018 - 9/7/2018

Sep 07, 2018 10:29AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
09/18	09/07/2018	11067	1099	GALLS	010618313	1	01-557-595-00	.00	79.04	79.04
Total 11067:										390.25
09/18	09/07/2018	11068	1104	GOBINS INC	199125	1	01-552-537-10	.00	48.70	48.70
09/18	09/07/2018	11068	1104	GOBINS INC	199125	2	10-552-587-40	.00	48.70	48.70
09/18	09/07/2018	11068	1104	GOBINS INC	199125	3	11-552-537-10	.00	48.70	48.70
09/18	09/07/2018	11068	1104	GOBINS INC	199125	4	12-552-537-10	.00	48.70	48.70
Total 11068:										194.80
09/18	09/07/2018	11069	1382	J&J RENTAL CENTERS LLC - AL	90981-1	1	01-552-550-30	.00	109.90	109.90
Total 11069:										109.90
09/18	09/07/2018	11070	1129	JONES OIL COMPANY	090618	1	12-552-627-10	.00	50.86	50.86
09/18	09/07/2018	11070	1129	JONES OIL COMPANY	090618	2	01-561-627-10	.00	385.48	385.48
09/18	09/07/2018	11070	1129	JONES OIL COMPANY	090618	3	10-552-627-10	.00	251.10	251.10
09/18	09/07/2018	11070	1129	JONES OIL COMPANY	090618	4	11-552-527-10	.00	251.09	251.09
09/18	09/07/2018	11070	1129	JONES OIL COMPANY	090618	5	01-557-587-10	.00	781.56	781.56
Total 11070:										1,720.09
09/18	09/07/2018	11071	2462	K&J THRIFTWAY	083118	1	01-552-542-10	.00	34.49	34.49
09/18	09/07/2018	11071	2462	K&J THRIFTWAY	083118	2	10-552-542-10	.00	34.49	34.49
09/18	09/07/2018	11071	2462	K&J THRIFTWAY	083118	3	11-552-542-10	.00	34.49	34.49
09/18	09/07/2018	11071	2462	K&J THRIFTWAY	083118	4	12-552-542-10	.00	34.49	34.49
Total 11071:										137.96
09/18	09/07/2018	11072	2698	MARY BARELA	090118	1	10-436-000-00	.00	1,000.00	1,000.00
Total 11072:										1,000.00

Check Issue Dates: 9/7/2018 - 9/7/2018

Sep 07, 2018 10:29AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
11073	09/18	09/07/2018	11073	1143 MB POLICE EQUIPMENT	6543	1	01-557-595-00	.00	147.37	147.37
Total 11073:										147.37
11074	09/18	09/07/2018	11074	1147 MMP BLUE, LLC.	2018-3417	1	01-565-723-00	.00	1,250.00	1,250.00
09/18	09/07/2018	11074	1147	MMP BLUE, LLC.	2018-3417	2	12-552-537-00	.00	1,000.00	1,000.00
Total 11074:										2,250.00
11075	09/18	09/07/2018	11075	2494 MONTE VISTA ANIMAL CLINIC	162293	1	01-561-598-00	.00	25.88	25.88
Total 11075:										25.88
11076	09/18	09/07/2018	11076	2508 PHOENIX FABRICATORS & ERE	10	1	12-552-772-20	.00	61,202.10	61,202.10
Total 11076:										61,202.10
11077	09/18	09/07/2018	11077	1173 PRO COM	54425	1	01-552-551-00	.00	41.00	41.00
Total 11077:										41.00
11078	09/18	09/07/2018	11078	2681 RG AND ASSOCIATES, LLC	1013891	1	12-552-537-00	.00	1,260.00	1,260.00
Total 11078:										1,260.00
11079	09/18	09/07/2018	11079	1192 S&S DISTRIBUTING, INC	80805	1	01-552-542-10	.00	135.00	135.00
Total 11079:										135.00
11080	09/18	09/07/2018	11080	1224 SHERWIN WILLIAMS CO	5818-1	1	07-561-625-00	.00	199.49	199.49

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 11080:										
								.00		199.49
<b>11081</b>										
09/18	09/07/2018	11081	1966	STAPLES BUSINESS CREDIT	1620896789	1	12-552-542-10	.00	202.01	202.01
09/18	09/07/2018	11081	1966	STAPLES BUSINESS CREDIT	1620896789	2	11-552-542-10	.00	202.02	202.02
09/18	09/07/2018	11081	1966	STAPLES BUSINESS CREDIT	1620896789	3	10-552-542-10	.00	202.02	202.02
09/18	09/07/2018	11081	1966	STAPLES BUSINESS CREDIT	1620896789	4	01-552-542-10	.00	202.02	202.02
Total 11081:										
								.00		808.07
<b>11082</b>										
09/18	09/07/2018	11082	1218	STUART CIRBY, CO	S010862104	1	10-552-675-00	.00	2,373.00	2,373.00
Total 11082:										
								.00		2,373.00
<b>11083</b>										
09/18	09/07/2018	11083	1239	UTILITY NOTIFICATION CENTE	218080271	1	11-552-537-00	.00	11.60	11.60
Total 11083:										
								.00		11.60
<b>11084</b>										
09/18	09/07/2018	11084	1249	VEMCO ELECTRICAL CONTRACT	686	1	10-552-675-00	.00	90.64	90.64
Total 11084:										
								.00		90.64
<b>11085</b>										
09/18	09/07/2018	11085	1255	WESTERN UNITED ELECTRIC S	4120754	1	10-552-777-50	.00	4,360.00	4,360.00
09/18	09/07/2018	11085	1255	WESTERN UNITED ELECTRIC S	4121215	1	10-552-777-00	.00	6,030.00	6,030.00
Total 11085:										
								.00		10,390.00
Grand Totals:										
								.00		97,164.40

Summary by General Ledger Account Number



Check Issue Dates: 9/7/2018 - 9/7/2018

Sep 07, 2018 10:29AM

GL Account	Debit	Credit	Proof
01-201-000-00	.00	11,055.13-	11,055.13-
01-552-534-40	493.25	.00	493.25
01-552-537-10	48.70	.00	48.70
01-552-542-10	371.51	.00	371.51
01-552-544-00	854.88	.00	854.88
01-552-550-30	3,658.04	.00	3,658.04
01-552-551-00	41.00	.00	41.00
01-557-544-00	97.99	.00	97.99
01-557-587-10	781.56	.00	781.56
01-557-595-00	537.62	.00	537.62
01-561-544-00	570.51	.00	570.51
01-561-587-30	1,545.71	.00	1,545.71
01-561-598-00	25.88	.00	25.88
01-561-624-50	393.00	.00	393.00
01-561-627-10	385.48	.00	385.48
01-565-723-00	1,250.00	.00	1,250.00
07-201-000-00	.00	199.49-	199.49-
07-561-625-00	199.49	.00	199.49
10-201-000-00	.00	16,099.93-	16,099.93-
10-436-000-00	1,000.00	.00	1,000.00
10-552-534-40	493.25	.00	493.25
10-552-542-10	236.51	.00	236.51
10-552-544-00	353.84	.00	353.84
10-552-587-30	533.55	.00	533.55
10-552-587-40	48.70	.00	48.70
10-552-627-10	251.10	.00	251.10
10-552-675-00	2,708.98	.00	2,708.98
10-552-676-00	84.00	.00	84.00
10-552-777-00	6,030.00	.00	6,030.00
10-552-777-50	4,360.00	.00	4,360.00
11-201-000-00	.00	1,737.42-	1,737.42-
11-552-527-10	251.09	.00	251.09
11-552-534-40	493.25	.00	493.25
11-552-537-00	11.60	.00	11.60
11-552-537-10	48.70	.00	48.70
11-552-542-10	236.51	.00	236.51
11-552-544-00	250.23	.00	250.23
11-552-587-30	446.04	.00	446.04
12-201-000-00	.00	68,072.43-	68,072.43-
12-552-534-40	493.25	.00	493.25

M = Manual Check, V = Void Check

Check Issue Dates: 9/7/2018 - 9/7/2018

GL Account	Debit	Credit	Proof
12-552-535-20	75.00	.00	75.00
12-552-537-00	2,260.00	.00	2,260.00
12-552-537-10	48.70	.00	48.70
12-552-542-10	236.50	.00	236.50
12-552-544-00	3,247.02	.00	3,247.02
12-552-627-10	50.86	.00	50.86
12-552-772-20	61,202.10	.00	61,202.10
12-552-772-40	459.00	.00	459.00
Grand Totals:	97,164.40	97,164.40-	.00

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

Report Criteria:

Report type: GL detail

Check Type = (<>) "Adjustment"